

SPECIAL EVENT PERMIT ADOPTED FISCAL YEAR 2025/26			
SPECIAL EVENT FEES EFFECTIVE DATE - JANUARY 1, 2026			
Service	Non-Profit Org (Resident)	Private Function (Resident) Non-Profit Org (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use
Application			
Special Event Permit Application Fee	\$ 200	\$ 250	\$ 300
Late Fee (less than one month notice from event date)	\$ 175	\$ 175	\$ 175
Emergency Permit Processing Fee (each day under 14 days)	\$100 per day	\$100 per day	\$100 per day
Security Deposit			
Less than 200 people	\$ 250	\$ 250	\$ 250
201 to 1,000 people	\$ 750	\$ 750	\$ 750
More than 1,000 people	\$1,500	\$1,500	\$1,500
Security Deposit (Event with Alcohol)			
Less than 200 people	\$ 500	\$ 500	\$ 500
201 to 1,000 people	\$1,500	\$1,500	\$1,500
More than 1,000 people	\$2,500	\$2,500	\$2,500
Regional Parks/Open Space			
Full Day	\$1,250	\$1,875	\$2,500
Events over 3,000 (based on proposal)	Varies	Varies	Varies
Walk/Run - Less than 250 people	\$ 250	\$ 375	\$ 500
Community Parks/Trail Heads			
Day Rate	\$ 500	\$ 750	\$1,000
Trails			
Day Rate	\$ 250	\$ 375	\$ 500
Streets & Roads			
Day Rate	\$ 500	\$ 750	\$1,000
Newhall Parking Structure - Event Space			
Day Rate	\$ 625	\$ 938	\$1,250
Utilities			
Field Lights	\$12 per hour	\$12 per hour	\$12 per hour
Electricity - p/event day	\$29 per outlet	\$29 per outlet	\$29 per outlet
Water	\$28 per faucet	\$28 per faucet	\$28 per faucet
Other Services			
Facility Attendant	\$38 per hour	\$38 per hour	\$38 per hour
Field Layout Costs (determined during review process)	Varies	Varies	Varies
Bathroom Porter	Varies	Varies	Varies
No Parking Sign Posting	\$38 per hour	\$38 per hour	\$38 per hour
No Parking Signs	\$2 per sign	\$2 per sign	\$2 per sign
Traffic Control Plan Review	Varies	Varies	Varies
Traffic Control Plan Inspection	Varies	Varies	Varies