



City of
SANTA CLARITA

General Municipal Election Candidate Handbook

NOVEMBER 8, 2022



CANDIDATE INFORMATION AND HANDBOOK

The information presented in the candidate handbook is not intended to provide legal advice and is for general guidance only.

- Demographics & Statistics
- Economic Development Highlights
- Form of Government and Organizational Structure
- Council as a Legislative Body
- Current Council Priorities and Compensation
- Santa Clarita Elections
- Resources
- Q&A

DEMOGRAPHICS & STATISTICS

Incorporated December 15, 1987

From 39.417 to 70.87 square miles

Population – 228,673 (2020 CENSUS data)

Registered Voters – 146,874 approximately

- Current Languages Supported for Elections – English, Chinese, Korean, Spanish, Tagalog, Vietnamese

Parks – 36

Class I and Class II Bike Paths – 105.1 miles

Multi-use Trails – 8602 miles

Open Space – Nearly 12,000 acres



ECONOMIC DEVELOPMENT HIGHLIGHTS

Business Development

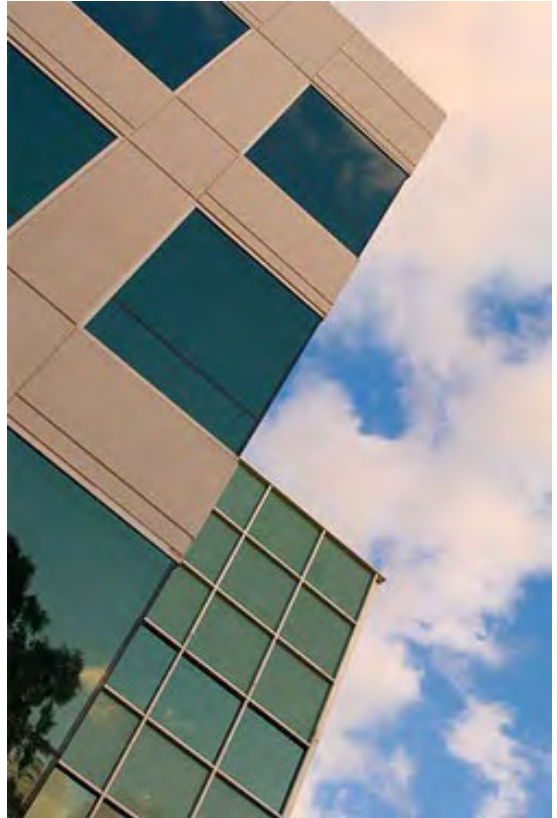
- Aerospace and Defense
- Advanced Manufacturing
- Information Technology
- Medical Devices and Bioscience
- Digital Media and Entertainment
- Corporate HQ and Professional Services

Film

- 63 Soundstages
- 10 Movie Ranches

Tourism

- 9 Hotels within the City



FORM OF GOVERNMENT



General Law City

Contract City – Fire and
Public Safety

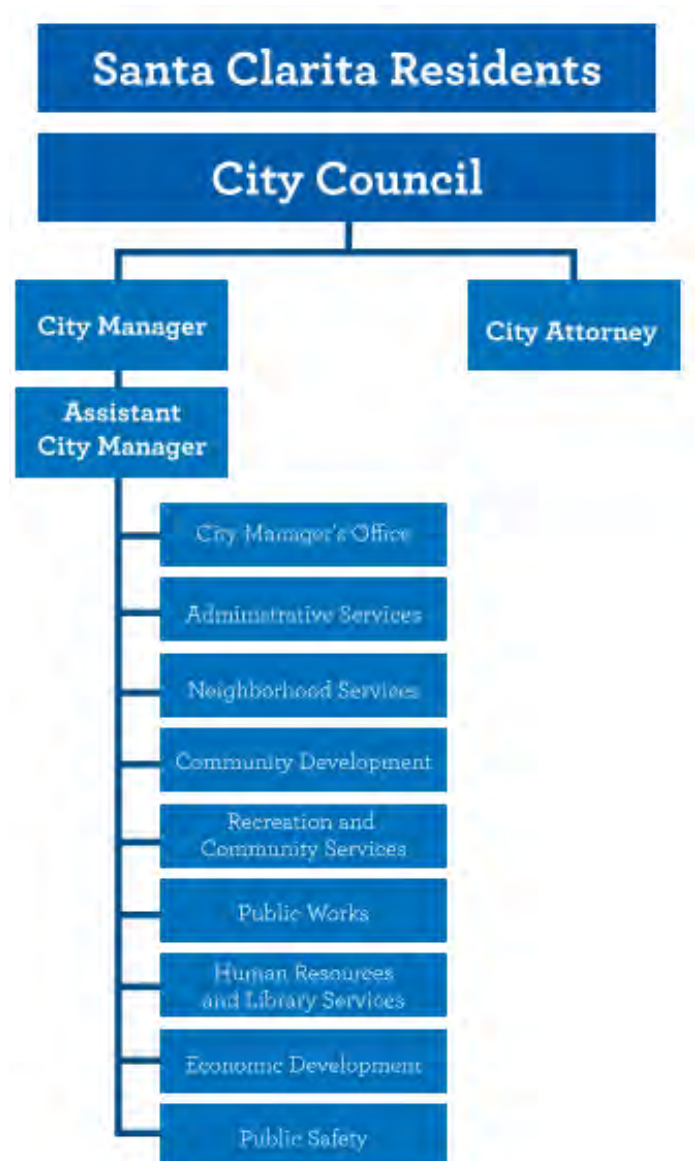
Council-Manager

Five Councilmembers

ORGANIZATIONAL STRUCTURE

Boards & Commissions

- Planning Commission
- Parks, Recreation & Community Services Commission
- Arts Commission
- Open Space Preservation District Financial Accountability & Audit Panel
- Board of Library Trustees
- North County Transportation Coalition
- Greater Los Angeles County Vector Control Board of Trustees





CITY COUNCIL AS THE LEGISLATIVE BODY

Acts upon legislative matters concerning the City

- Ordinances
- Resolutions
- Contracts
- Other matters requiring policy decisions

Conducts the City's business at open and public meetings

Represents the City on state, regional, and local boards

MEETINGS OF THE CITY COUNCIL



Regular Meetings – 2nd and 4th Tuesday of each month at 6 p.m.

- [I-14.2 City Council Election, Summer and Holiday Recess Policy](#)

Special Meetings

Study Sessions

Committee Meetings

- [City Council Committee Appointments - 2022](#)

CONFERENCES, EVENTS AND COMMUNITY ENGAGEMENT

Ribbon Cuttings

Grand Openings

Charitable Events

Constituent Meetings

Conferences



COUNCIL PRIORITIES

[Santa Clarita 2025](#)

- Building and Creating Community
- Community Engagement
- Sustaining Public Infrastructure
- Enhancing Economic Vitality
- Community Beautification and Sustainability
- Organizational Excellence
- Public Safety



COUNCIL PRIORITIES



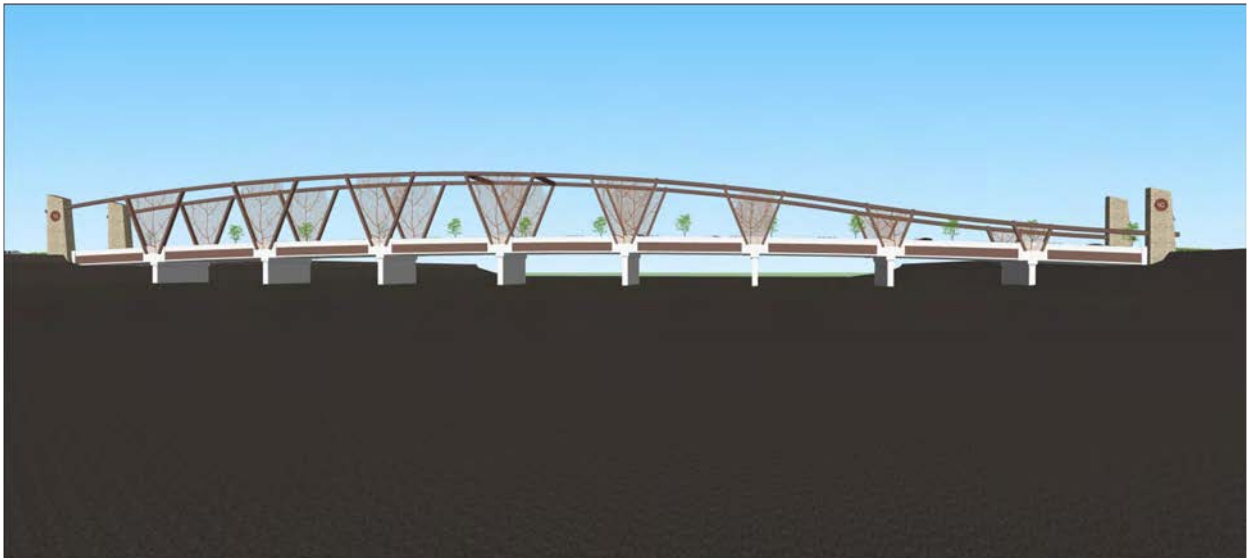
Central Park Buildout



COUNCIL PRIORITIES



Vista Canyon Road Bridge





CITY COUNCIL COMPENSATION

Salary

Health Benefits—Health, Dental and Vision Insurance

Retirement Benefits

Life, Accidental Death & Dismemberment Insurance

Long-term Disability Insurance



GENERAL MUNICIPAL ELECTION

Consolidated Elections

Five-Member Council Is Elected At-large

Council Serves Staggered Four Year Terms

- 2022 – 3 seats



COUNCIL CANDIDATE QUALIFICATIONS

Be a registered voter within the jurisdiction of the City of Santa Clarita at the time nomination papers are issued

Reside within the City of Santa Clarita the entire term of office

Do not accept incompatible public office or employment during term of office

NOMINATION PROCESS

Nomination Period Opens

- July 18 is the first day to pull candidate documents
 - Appointment is required to pick up all candidate documents

Nomination Period Closes

- August 12 is the last day to file original candidate documents; or
- If an incumbent does not file, the nomination period is extended to August 17

An appointment is required for filing

There is no filing fee to run for City Council

FILE EARLY – PLEASE DO NOT WAIT UNTIL THE DEADLINE

CANDIDATE DOCUMENTS

Candidate Intention Statement

FPPC Form 501

Candidate Intention Statement

Check One: ☐ Initial ☐ Amendment (Explain) _____

Date Stamp	CALIFORNIA FORM 501 For Official Use Only
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1. Candidate Information:

NAME OF CANDIDATE (Last, First Middle Initial)	DAYTIME TELEPHONE NUMBER ()	FAX NUMBER (optional) ()	EMAIL (optional)
STREET ADDRESS	CITY	STATE	ZIP CODE
OFFICE SOUGHT (POSITION TITLE)	AGENCY NAME	DISTRICT NUMBER, if applicable	<input type="checkbox"/> NON-PARTISAN OFFICE
OFFICE JURISDICTION		PARTY PREFERENCE:	
<input type="checkbox"/> State (Complete Part 2.)		(Check one box, if applicable.)	
<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Multi-County: _____ (Name of Multi-County Jurisdiction)		<input type="checkbox"/> PRIMARY / GENERAL	
		<input type="checkbox"/> SPECIAL / RUNOFF	

2. State Candidate Expenditure Limit Statement:

(CalPERS and CalSTRS candidates, judges, judicial candidates, and candidates for local offices do not complete Part 2.)

(Check one box)

☐ I **accept** the voluntary expenditure ceiling for the election stated above.

☐ I **do not accept** the voluntary expenditure ceiling for the election stated above.

Amendment:

☐ I did not exceed the expenditure ceiling in the primary or special election held on ____/____/____ and I accept the voluntary expenditure ceiling for the general or special run-off election.

(Mark if applicable)

☐ On, ____/____/____ I contributed personal funds in excess of the expenditure ceiling for the election stated above.

3. Verification:

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ Signature _____
(month, day, year) (Candidate)

FPPC Form 501 (August/2018)
FPPC Advice: advice@fppc.ca.gov (866/275-3772)
www.fppc.ca.gov

CANDIDATE DOCUMENTS

Nomination Paper

Page <u>1</u> of <u>4</u>	
FOR OFFICE USE ONLY	
FOR CHECKERS	
TOTAL OK	_____
TOTAL X	_____
GRAND TOTAL	_____
DATE	CHECKED BY

Nomination Paper

Non Partisan Offices

(Elections Code Sections 10220.5, 10222, 10226 and 17100)

OFFICIAL FILING FORM
City Clerk or Deputy City Clerk
Date: _____

I, the undersigned signer for _____, candidate
for the _____ City of Santa Clarita _____ nomination/election to the office of
Councilmember

☒ Full Term, or ☐ Unexpired term ending _____, to be voted for at the

GENERAL ELECTION to be held on November 8, 2022 hereby assert as follows:

I am a resident of _____ in _____ County and
registered to vote at the address shown on this paper.

I am not at this time a signer of any other nomination paper of any other candidate for the above-named office, or in case there are several places to be filled in the above-named office, I have not signed more nomination papers than there are places to be filled in the above-named office.

My residence is correctly set forth after my signature hereto:

Signer must personally affix his/her own printed name, signature and residence address.

PRECINCT (To be entered by Elections Official)	NAME (AS REGISTERED)	RESIDENCE ADDRESS (AS REGISTERED - NO P.O. BOX) WITH CITY & ZIP	Verification (To be entered by Elections Official)
	Print Mary Smith	100 N. Main St.	
	Sign Mary Smith	L.A. 90012	

CANDIDATE DOCUMENTS

Affidavit of Nominee and Oath or Affirmation of Allegiance

OFFICIAL FILING FORM		AFFIDAVIT OF NOMINEE AND OATH OR AFFIRMATION OF ALLEGIANCE	
<div style="display: flex; justify-content: space-between;"><div>Attest: _____</div><div>City Clerk</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>Date: _____</div><div></div></div>		<p>(Elections Code §§ 20, 200, 10223, 10226 CA Constitution Article xx, Section 3)</p>	
<p>I, _____ hereby declare myself a candidate for nomination to the office of _____</p> <p>To be voted for at the 2020 GENERAL ELECTION to be held on November 03, 2020.</p> <hr/>			
<p>I request my name and ballot designation to appear on the ballot as follows:</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 70%; text-align: center;"><p>_____</p><p>Print Your Name for Use on the Ballot</p><p>_____</p><p>Print Ballot Designation Requested</p></div><div style="width: 25%; text-align: center; border: 1px solid black; padding: 5px;"><p>Candidate initials below if NO ballot designation is preferred:</p></div></div>			
<div style="display: flex; align-items: center; margin-bottom: 10px;"><div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 5px;"></div><div>→ I have a character-based name I would like to use instead of a phonetic transliteration. (Please complete Character-Based Name Form.)</div></div> <p>Print your principal profession, vocation or occupation in 3 words or less. If you hold an elective office, you may use the elective office title or use the word "Incumbent". See written instructions provided for restrictions and examples.</p> <p>IMPORTANT NOTE: A ballot designation is optional. If one is requested, a completed BALLOT DESIGNATION WORKSHEET must be submitted. If no ballot designation is requested, write "NONE" and initial in the box. (Elections Code §§ 13107, 13107.3)</p>			
<div style="display: flex; justify-content: space-between;"><div>Mailing Address: _____</div><div>Apt or Unit #: _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>City: _____</div><div>State: _____</div><div>Zip Code: _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>Residence Address (Required): _____</div><div>Apt or Unit #: _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>City: _____</div><div>State: _____</div><div>Zip Code: _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>Business Address: _____</div><div>Apt or Unit #: _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>City: _____</div><div>State: _____</div><div>Zip Code: _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>Telephone Numbers: Day () _____</div><div>Evening () _____</div><div>Fax () _____</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div>Email: _____</div><div>Website: _____</div></div>			

CANDIDATE DOCUMENTS

Statement of Economic Interests - FPPC Form 700



STATEMENT OF ECONOMIC INTERESTS COVER PAGE A PUBLIC DOCUMENT

Date Initial Filing Received
Filing Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name *(Do not use acronyms)*

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. *(Do not use acronyms)*

Agency: Position:

2. Jurisdiction of Office *(Check at least one box)*

☐ State

☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner
(Statewide Jurisdiction)

☐ Multi-County

☐ County of

☐ City of

☐ Other

3. Type of Statement *(Check at least one box)*

☐ **Annual:** The period covered is January 1, **2021**, through December 31, **2021**.

☐ **Leaving Office:** Date Left ____/____/____
(Check one circle.)

-or-

The period covered is ____/____/____ through December 31, **2021**.

☐ The period covered is January 1, **2021**, through the date of leaving office.

-or-



☐ **Assuming Office:** Date assumed ____/____/____

☐ The period covered is ____/____/____ through the date of leaving office.

☐ **Candidate:** Date of Election ____ and office sought, if different than Part 1: ____

CANDIDATE DOCUMENTS

Transliteration Form



LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

TRANSLITERATION FORM

I, _____, candidate for nomination to the _____ City of Santa Clarita _____ office of
Councilmember _____

agree as indicated below:

CHECK ONE:

☐ I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk in Armenian, Bengali, Burmese, Cambodian / Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu, and Thai.

OR

☐ I am submitting an attachment of the transliteration(s) for the language(s) below.
I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk for any language not submitted.

<u>Languages</u>	<u>Name Transliteration</u>	<u>Languages</u>	<u>Name Transliteration</u>
<input type="checkbox"/> Armenian:		<input type="checkbox"/> Japanese:	
<input type="checkbox"/> Bengali:		<input type="checkbox"/> Korean:	
<input type="checkbox"/> Burmese:		<input type="checkbox"/> Mongolian:	
<input type="checkbox"/> Cambodian/Khmer:		<input type="checkbox"/> Russian:	
<input type="checkbox"/> Chinese:		<input type="checkbox"/> Telugu:	
<input type="checkbox"/> Farsi:		<input type="checkbox"/> Thai:	
<input type="checkbox"/> Gujarati:			
<input type="checkbox"/> Hindi:			

GENDER:

☐ Male ☐ Female

CANDIDATE DOCUMENTS

Character-Based Name Form



California Secretary of State
CHARACTER-BASED NAME FORM
(Elections Code § 13211.7)

Candidate Name,
Character-based name,
and Office

1

Candidate Name: _____

Character-based Name: _____

Office: _____

Character-based name
Attach supporting documents

2

Check at least one box below and attach supporting documents

- ☐ I would like to use a character-based name given by birth (please provide a birth certificate or valid identification for verification). Attach supporting documentation and provide a description:

- ☐ I do not have a character-based name by birth, but I identify by a particular character-based name (please provide proof you have been known and identified within the public by that character-based name for the past two years). Attach supporting documentation and provide a description:

Dated this _____ day of _____, 20____

X

Signature of Candidate

For your reference, attached is Elections Code section 13211.7.

CANDIDATE DOCUMENTS

Ballot Designation Worksheet



California Secretary of State BALLOT DESIGNATION WORKSHEET

November 6, 2022, General Election (Elections Code §§ 8168, 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form must be completed, or it will not be accepted and you will not be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC DOCUMENT.**

Candidate Information	1	Candidate Name:				Gender (optional, for translation use only):	
		Office:				Email:	
		Home Address:					
		Mailing Address:					
		Business Address:					
		Phone Number(s): Business:		Home/Mobile:		Fax:	
Attorney Information	2	Attorney Name (or other person authorized to act on your behalf):					
		Address:					
		Phone Number(s):					
		Business: Mobile: Fax:					

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/)].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office. **NOTE: A candidate for the office of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word "incumbent" as a designation to appear on the ballot.**
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

Proposed Ballot Designation(s)	3	Proposed Ballot Designation(s):	
		Alternate Ballot Designation(s) 1:	
		Alternate Ballot Designation(s) 2:	

CANDIDATE DOCUMENTS

Candidate Statement Form

Candidate Statements—optional

Candidate Statement fees are determined by the Los Angeles County RR/CC Elections Division

Additional regulations adopted by City Council Resolution No. 22-48

CANDIDATE STATEMENT INFORMATION AND GUIDELINES

(Elections Code Sections 13307, 13308, 13311 and 13313)

GENERAL INFORMATION: Filing of a statement is optional and applies to local nonpartisan offices.

FILING PERIOD: Statement must be filed no later than the close of business hours on the last day of the candidate nomination period.

WITHDRAWAL: A candidate statement cannot be changed or revised once it is filed. A candidate statement may be withdrawn by 5 p.m. of the next business day after the last day to file the statement.

CONTENTS: Statement may include candidate's age and occupation and a 200 words description of the candidate's education and qualifications. Some jurisdictions increase the word limit to 400 words.

FORMAT/WORD COUNT: Please refer to the Candidate Handbook (Section 1 Chapter 3) for detailed information regarding format and word counting guidelines.

RESTRICTIONS: The candidate statement shall not include the party affiliation of the candidate nor reference any membership or activity in political organizations. Please refer to the Candidate Handbook (Section 1 Chapter 3) for more information.

IMPORTANT NOTICE - PLEASE READ

PUBLIC EXAMINATION PERIOD: Candidate statements shall be confidential until the close of the nomination period. Once the nomination period closes, the statements are open to public examination for a ten (10) calendar day period. During the examination period, candidate listings, candidate statements, candidate names and ballot designations (or occupation) on ballot shall be open to public examination. Any person may file a writ of mandate or an injunction to challenge and possibly amend any or all of the material/data (E.C. 13313). If the filing period is extended for a particular office, the examination period for that office shall be adjusted. A fee may be charged to any candidate/person obtaining a copy of the material.

CANDIDATES FILING IN SHARED DISTRICTS: Your candidate statement must be filed with the county elections official in each county where you wish to have your statement printed (e.g., if you wish to have your statement printed in both Los Angeles and Ventura Counties, then you must submit one (1) copy of your statement and the appropriate fee to each county where you intend to have your statement appear in the Official Sample Ballot Booklet). The elections official will not forward your candidate statement or estimated shared cost to neighboring counties.

ESTIMATED COST

The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on number of voter registration, the length and/or format of the statement submitted, and printing cost. Accordingly, the elections official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense to or refund any excess paid depending on the final actual cost. In the event of underpayment, the elections official may require the candidate pay to the balance of the cost incurred. In the event of overpayment, the elections official shall prorate the excess amount among the candidates and refund the excess amount paid.

CANDIDATE DOCUMENTS

Code of Fair Campaign Practices—optional

CODE OF FAIR CAMPAIGN PRACTICES

(Division 20, Chapter 5, Elections Code.)
Chapter 5. Fair Campaign Practices

Article 1. General Intent

The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices. (*Elections Code* § 20400)

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions. (*Election Code enacted by Stats. 1994, Ch. 920, Sec. 2.*)

Article 2. Definitions

20420. As used in this Chapter, "Code" means the Code of Fair Campaign Practices. (*Elections Code* § 20420)

Article 3. Code of Fair Campaign Practices

At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary. (*Elections Code* § 20440)

CANDIDATE DOCUMENTS

Literature and Mass Mailing Requirements

LITERATURE REQUIREMENTS

§ 16, Elections Code A copy of Section 84305 of the Government Code shall be provided by the elections official to each candidate or his or her agent at the time of filing the declaration of candidacy and to the proponents of a local initiative or referendum at the time of filing the petitions.

MASS MAILING REQUIREMENTS

§ 84305, Government Code (a) (1) Except as provided in subdivision (b) a candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee shall not send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type that is in a color or print that contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the candidate's, candidate controlled committee established for an elective office for the controlling candidate's, or political party committee's address is a matter of public record with the Secretary of State.

(2) Except as provided in subdivision (b), a committee, other than a candidate controlled committee established for an elective office for the controlling candidate or a political party committee, shall not send a mass mailing that is not required to include a disclosure pursuant to Section 84502 unless the name, street address, and city of the committee is shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type that is in a color or print that contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the committee's address is a matter of public record with the Secretary of State.

CANDIDATE DOCUMENTS

IRS Request for Taxpayer Identification Number and Certification (W-9 Form)

OPTIONAL: if depositing funds to the City for a Candidate Statement

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service		Request for Taxpayer Identification Number and Certification		Give Form to the requester. Do not send to the IRS.	
Go to www.irs.gov/FormW9 for instructions and the latest information.					
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.					
2 Business name/disregarded entity name, if different from above					
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	<input type="checkbox"/> Individual/sole proprietor or single-member LLC				4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	<input type="checkbox"/> C Corporation				
	<input type="checkbox"/> S Corporation				
	<input type="checkbox"/> Partnership				
<input type="checkbox"/> Trust/estate					
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____					
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.					
<input type="checkbox"/> Other (see Instructions) ▶ _____					
5 Address (number, street, and apt. or suite no.) See instructions.				Requester's name and address (optional)	
6 City, state, and ZIP code					
7 List account number(s) here (optional)					
Part I Taxpayer Identification Number (TIN)					
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.					
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.					
				Social security number	
				[] [] [] - [] [] - [] [] [] []	
				or	
				Employer identification number	
				[] [] - [] [] [] [] [] [] [] []	
Part II Certification					

CAMPAIGN CONTRIBUTIONS

Campaign Limits – Santa Clarita Municipal Code Chapter 7.02.030

- No anonymous donations
- Itemize donations of \$100 or more
- Include name and address of contributor and contributor's employer
- Contribution Limit of \$1,000 per contributor per election

Campaign Disclosure – Santa Clarita Municipal Code Chapter 7.02.040

- Electronic Filing
- Opt-in
- Opt-out

SIGN REGULATIONS

Santa Clarita Municipal Code governs signage within the City of Santa Clarita

Temporary Sign – Santa Clarita Municipal Code Chapter 17.11.020

- Any sign constructed of cloth, canvas, light fabric, cardboard, wallboard, wood or other light materials, with or without frames, intended to be displayed for a limited period of time.

Noncommercial Sign – Santa Clarita Municipal Code Chapter 17.11.020

- A sign that does not name, advertise or call attention to a commercial or industrial business, commodity, product, good, service or other commercial or industrial activity for a commercial or industrial purpose.

SIGN REGULATIONS (CONT'D)

Regulations for temporary noncommercial signs vary depending upon whether the signage is located on private property or on public property

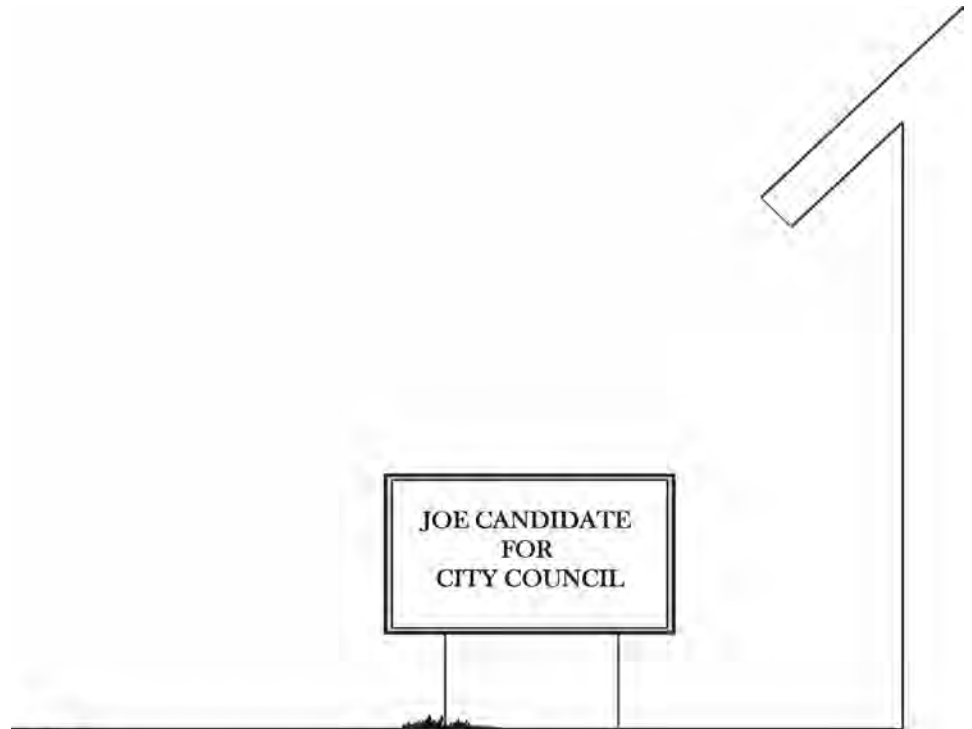
Public Property – Santa Clarita Municipal Code Chapter 11.12

- Temporary noncommercial signage **may not be placed on public property or in public rights-of-way**. Such signs are subject to removal by the City. Once removed, the signs can either be retrieved (subject to a fine) or the signs can be stored until after the election (and retrieved at that time without a fine).

Private Property – Santa Clarita Municipal Code Chapter 17.51.080

- Temporary freestanding noncommercial signs may be placed on private property, provided that such temporary noncommercial signage is in compliance with the code with regard to placement, size, quantity and design. Those standards vary depending upon whether the private property is commercial or residential. Noncommercial signs on private property that do not conform to the requirements of the SCMC will not be removed by the City, but will subject the property owners to code enforcement action.
Candidates are encouraged to obtain property owner permission prior to installing any signage.

SIGN REGULATIONS (CONT'D)



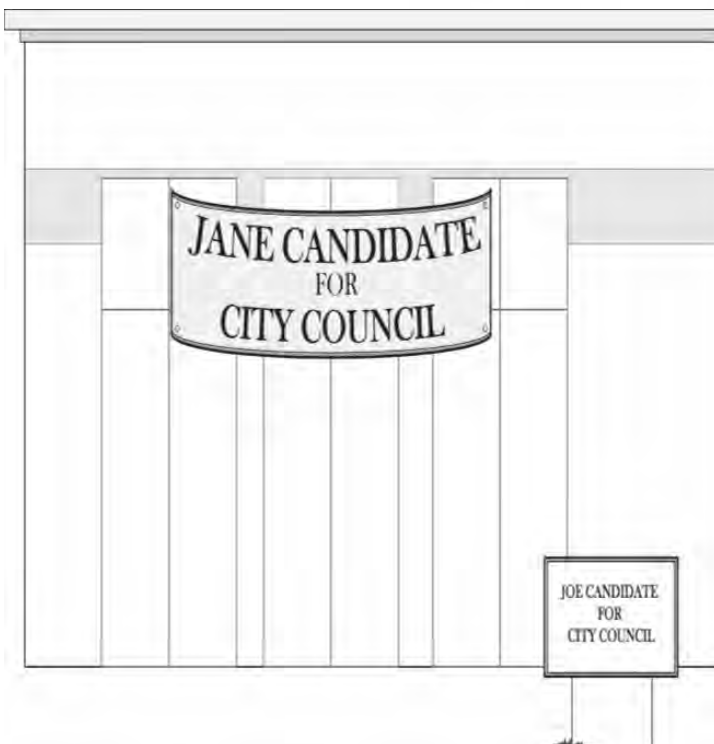
R Zone

- 32 square feet per sign;
- 100 square feet total for all signage

Location

- Front or side yard of private property
- Prohibited on any public right-of-way

17.51.80 (R)



C, MX, PI, I and OS Zones

- 32 square feet per sign;
- 200 square feet total for all signage

Location

- Front or side yard of private property
 - Prohibited on any public right-of-way
- 17.51.080(S)*

ADVERTISING REGULATIONS

Political Reform Act – Fair Political Practices Commission

- California Code of Regulations –
www.fppc.ca.gov/learn/campaign-advertising-requirement-restrictions.html

[Political Reform Chapter 7 – City of Santa Clarita](#)

- Santa Clarita Municipal Code

[Interference with City Property or Notices Chapter 11.12 – City of Santa Clarita](#)

- Santa Clarita Municipal Code

[Property Development Standards Chapter 17.51.080\(S\) – City of Santa Clarita](#)

- Santa Clarita Municipal Code

Literature and Mass Mailing Requirements – California Codes



WHAT CAN YOU DO NOW?

Attend or watch City Council and/or Commission Meetings

Visit the City's Website

Study the Santa Clarita Map to ensure you are soliciting signatures from residents *within the City of Santa Clarita*

Understand Fair Political Practices Regulations and Reporting Responsibilities

Make an appointment to file Candidate Documents



RESOURCES

As a Candidate, you are encouraged to contact county, state, and federal offices regarding elections, tax, and Political Reform Act regulations through the information provided herein or your own resources.

RESOURCES

City of Santa Clarita – www.santa-clarita.com

- Local Elections Official: City Clerk (661) 259-City (2489)
- www.santa-clarita.com/city-hall/departments/administrative-services/elections
- Santa Clarita Municipal Code
- Campaign Disclosure Filing
- Sign Ordinance Questions: Justin Hillemann (661) 255-4351

Los Angeles County – www.lavote.gov/

- Register to Vote
- Voter Information for Campaigns

Fair Political Practices Commission – (866) 275-3772 or www.fppc.ca.gov/

- Conflict of Interest Disclosure and Disqualifications
- Campaign Disclosure
 - Financial Reporting
 - Use of Campaign Funds
- [Candidate Toolkit](#)
- [Candidate and Treasurer Training Webinars](#)

RESOURCES (CONT'D)

State Franchise Tax Board – (800) 852-5711

- Committee Tax Status
- Tax Deductible Contributions

Secretary of State - www.sos.ca.gov

- Political Reform Division - (916) 653-6814
 - Campaign Committee ID Number
- Elections Division – (916) 653-6814
 - State Elections Code Questions

Internal Revenue Service – (800) 829-1040

- Federal Taxpayer ID

Attorney General – (800) 952-5225

- Brown Act

Institute for Local Government – www.ca-ilg.org

- [*How Can I Determine the Impact of Public Service Ethics Laws on Me?*](#)
- [*What to Know about Ethics Laws Before You are Elected or Appointed*](#)

ADDITIONAL QUESTIONS? CALL 259-CITY

A horizontal banner featuring a stylized, wavy American flag. The stars and stripes are visible, with the stars on the left and stripes extending to the right.

Vote SANTA CLARITA

General Municipal Election

November 8, 2022

July - December Candidate Calendar

Due Date	Event	Jurisdiction
JULY 18 (M) E-113 AUG. 12 (F) E-88 5 PM	NOMINATION PERIOD — First and last day for candidates to file nomination documents with the City Clerk.	City
JULY 18 (M) E-113	NOTICE OF ELECTION — PUBLICATION On or before this date the City Clerk shall publish a notice of election.	City
AUG 12 (F) E-88 5 PM	NOMINATION DOCUMENTS — DEADLINE DATE — Last day for candidates to file nomination documents with the City Clerk.	City
AUG 13** (Sa) E-87** AUG 17 (W) E-83 5 PM	NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE) — If nomination documents for an incumbent are not filed by 5:00 p.m. on August 12, 2022, the nomination period shall be extended until August 17, 2022, at 5:00 p.m., for persons other than the incumbent.	City
AUG 13** (Sa) E-87** AUG 22 (M) E-78	PUBLIC EXAMINATION PERIOD — Recommended period for the City Clerk to make available candidate statements, candidate names and ballot designations for public examination. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted.	City
AUG 18 (Th) E-82 AUG 29 (M) E-71	PUBLIC EXAMINATION EXTENSION PERIOD — If nomination documents for an incumbent are not filed by 5:00 p.m. on August 12, 2022, the public examination period shall not begin until the day after the extension ends. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted.	CITY
AUG 18 (Th) E-82 11:00 AM	RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE — The Secretary of State shall hold a public drawing to determine the order of candidate names to appear on the ballot by randomly drawing each letter of the alphabet.	SOS
AUG 25 (Th) E-75	CANCELLED ELECTION DUE TO INSUFFICIENT NUMBER OF CANDIDATES — Last day for City Clerk to make appointments in lieu of election when an insufficient number of candidates file for the office(s). If appointment(s) is not made, the election shall be held.	City
SEPT 12 (M) E-57 OCT 25 (Tu) E-14	STATEMENT OF WRITE-IN CANDIDACY — A name written on a ballot will not be counted unless the person has filed during this period a Statement of Write-In Candidacy and sponsor signatures stating that he or she is a write-in candidate for the election.	City

E=Election date

**Weekend or holidays, City Hall and RR/CC may be closed.

General Municipal Election

November 8, 2022

July - December Candidate Calendar

Due Date	Event	Jurisdiction
OCT 10 (M) E-29	MAILING OF VOTE BY MAIL BALLOTS — No later than 29 days before the day of the election, the county elections official shall begin mailing the ballot materials.	County
OCT 18 (Tu) E-21	MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS — An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction no later than 21 days before the election.	County
OCT 25 (Tu) E-14	STATEMENT OF WRITE-IN CANDIDACY DEADLINE — Last day for a candidate to file with the City Clerk sponsor signatures and a declaration stating that he or she is a write-in candidate in the election.	City
OCT 29** (Sa) E-10**	TALLY CENTER LOCATION – PUBLICATION — On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction.	County
	VOTE CENTERS – FIRST DAY — Vote Centers open beginning 10 days prior to election day.	County
NOV 1 (Tu) E-7	NOTICE OF LIST OF NOMINEES — PUBLICATION — On or before this date, the City Clerk shall publish a list of nominees once in a newspaper of general circulation within the City.	City
NOV 8 (Tu) E-0	ELECTION DAY — Vote Centers open 7:00 a.m.- 8:00 p.m. Anyone in line at 8 p.m. will be able to vote.	County
NOV 10 (Th) E+2	OFFICIAL CANVASS — The canvass of election returns shall commence no later than the first Thursday following the election.	County
DEC 8 (Th) E+30	COMPLETION OF OFFICIAL CANVASS — The county elections official shall prepare a certified statement of the results of the election and submit it to each jurisdiction within 30 days of the election. NOTE: On December 5, 2022, the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On December 6, 2022, the Board of Supervisors is tentatively scheduled to declare the election officially concluded.	County
DEC 13 (T)	COUNCIL REORGANIZATION — City Elections Official/City Clerk submits resolution of certified statement of results of the election for City Council adoption; elected Councilmembers are sworn in; and the City Council reorganizes selecting mayor and mayor pro tem.	City

E=Election date

**Weekend or holidays, City Hall and RR/CC may be closed.