

RESOLUTION NO. 24-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA,  
CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE  
PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN  
ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to material prepared by any candidate for a municipal election, including costs of the optional candidate statement.

NOW, THEREFORE, the City Council of the City of Santa Clarita (City), California, does hereby resolve as follows:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an election to be held in the City of Santa Clarita on November 5, 2024, may prepare a candidate's statement on an appropriate form provided by the Local Elections Official (City Clerk). For candidates submitting the optional candidate statement, the following applies:

- A. The statement may include the name, age, occupation of the candidate, and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself.
- B. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations.
- C. The statement shall be filed, in typewritten form, in the office of the City Clerk/Local Elections Official at the time the candidate nomination papers are filed.
- D. Except as provided for in Section 13309, the statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. LANGUAGE POLICY. Pursuant to Elections Code sections 13307 and 14201 and Federal Voting Rights Act provisions, the County of Los Angeles (County) will translate and make available candidate statements in all languages as required.

- A. The County will print English or English and Spanish language candidate statements in the English language version of the Official Sample Ballot Booklet at a candidate's request and candidate's own expense.
- B. The County will mail separate voter information guides and candidates' statements to only those voters who are on the County voter file as having requested a voter information guide in a particular language.

SECTION 3. CANDIDATE FEES AND PAYMENT. The City Clerk shall estimate the total cost of the candidates' statements filed pursuant to Section 13307 of the Elections Code, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the City his or her estimated pro rata share as a condition of having his or her statement included in the Official Sample Ballot. The estimated fee is an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on a number of factors, including, but not limited to, the actual number of candidates filing statements, registered voters, language choices, and formatting. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk shall invoice the candidate the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

A. Translations:

1. The candidate shall not be required to pay for the cost of translating the candidate's statement into any required language as specified in Section 2 above pursuant to federal and/or state law.
2. The candidate shall be required to pay for the cost of translating the candidate's statement into any language that is not required as specified in Section 2 above, pursuant to federal and/or state law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the Official Sample Ballot Booklet.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in Spanish in the Official Sample Ballot Booklet.

SECTION 4. MISCELLANEOUS. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding ballot designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional material in the Official Sample Ballot Booklet.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating petitions are issued.

SECTION 7. That this resolution shall apply only to the election to be held on November 5, 2024, and then shall be of no further force and effect.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 25<sup>th</sup> day of June 2024.

  
MAYOR

ATTEST:

  
CITY CLERK

DATE: 6/26/24

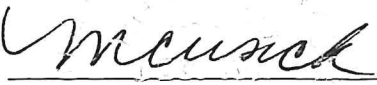
STATE OF CALIFORNIA                    )  
COUNTY OF LOS ANGELES            ) ss.  
CITY OF SANTA CLARITA                )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 24-30 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25<sup>th</sup> day of June 2024, by the following vote:

AYES:           COUNCILMEMBERS: Gibbs, Miranda, Weste, McLean, Smyth

NOES:           COUNCILMEMBERS: None

ABSENT:        COUNCILMEMBERS: None

  
CITY CLERK

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