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| SCLOGO | City of  SANTA CLARITA  Engineering Services  Phone: (661) 286-4060  www.santa-clarita.com | ENCROACHMENT PERMIT APPLICATION  (Do not use this application for public improvements)  (Do not use this application for Utility encroachment permits) |

**EMAIL APPLICATION TO: ENGSVCSPERMIT@SANTA-CLARITA.COM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Project Information | FOR STAFF USE ONLY | | | |
| Date: | Record No.:  ENC | | | |
| Company Name: |
| Project Description: | Inspector: |  | | |
| Complete for Receipt (if required)  Payment Method:  Check  Cash  Credit | | | |
| Subject to Moratorium: | | Yes  No |  |

|  |  |
| --- | --- |
| Project Location | |
| Nearest APN(s): | Job Location: |

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| Owner Information | | | |
| Name: | Address: | | |
| Company: | City: | State: | Zip: |
| E-mail: | Phone: | Cell: | |

|  |  |  |  |  |
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| Licensed Professional information | | | | |
| License Type (Select one):  Civil Engineer  Land Surveyor  Geotechnical  Contractor | | | License No.: | |
| Name: | Address: | | | |
| Company: | City: | State: | | Zip: |
| E-mail: | Phone: | Cell: | | |

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| --- | --- | --- | --- |
| Applicant Information – Complete this section or select one: Same as owner  Same as Professional | | | |
| Name: | Address: | | |
| Company: | City: | State: | Zip: |
| E-mail: | Phone: | Cell: | |

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| Record Specific Information (encroachment permit) | | | |
| Type of Activity | | City Project: Yes  No  If Yes, Account #: | 24-hour Contact Name: |
| Curb & Gutter  Curb Core  Parkway Drain  Equipment in ROW  Haul Route  News Rack  Other  EMAIL APPLICATION TO: ENGSVCSPERMIT@SANTA-CLARITA.COM | Pedestrian Ramp  Power Poles  Roll-off Dumpster  Driveway Approach - Residential  Sewer Later Install/Repair - Residential  Sidewalk  Tree Trimming |
| Waste Hauler:  Required for Roll-off Dumpster  (select one):  America’s Bin Company  American Reclamation  Athens Services  A-V Equipment Rentals, Inc  Burrtec Waste Industries  Consolidated Disposal Service, LLC DBA Republic Services  Rent-A-Bin  Waste Management (WM) | 24-hour Contact Number: |
| Construction Start Date: |
| Pavement Repair Security:  Required for Haul Route  (enter $ amount) |

ALTHOUGH EVERY EFFORT WILL BE MADE TO ISSUE THE ENCROACHMENT PERMIT AS SOON AS POSSIBLE,

**PLEASE ALLOW 48 HOURS** AFTER SUBMITTING THIS APPLICATION FOR PERMIT PROCESSING.