Code Enforcement Response Process

REPORT RECEIVED →

Case Opened and Assigned → **Primary Research** → **Initial Site Inspection** → **No Violation Observed Case Closed**

Investigative Research → **Violation Identified** → **Notice of Violation Issued** → **Follow-up Site Inspection**

Violation Not Corrected → **First Administrative Citation Issued** → **Follow-up Site Inspection**

Violation Not Corrected → **Second Administrative Citation Issued** → **Follow-up Site Inspection**

Violation Not Corrected → **Third Administrative Citation Issued** → **Follow-up Site Inspection**

Violation Not Corrected → **Recordation of Notice of Violaion** → **Office Conference Scheduled** → **Follow-up Site Inspection**

Violation Corrected Case Closed

Violation Not Corrected Referral to City Attorney for Further Legal Action

Extensions can be granted throughout this process depending on circumstances.