



# SANTA CLARITA

## COMMUNITY RECOVERY AGENCY

FY 1994-1995  
ANNUAL BUDGET

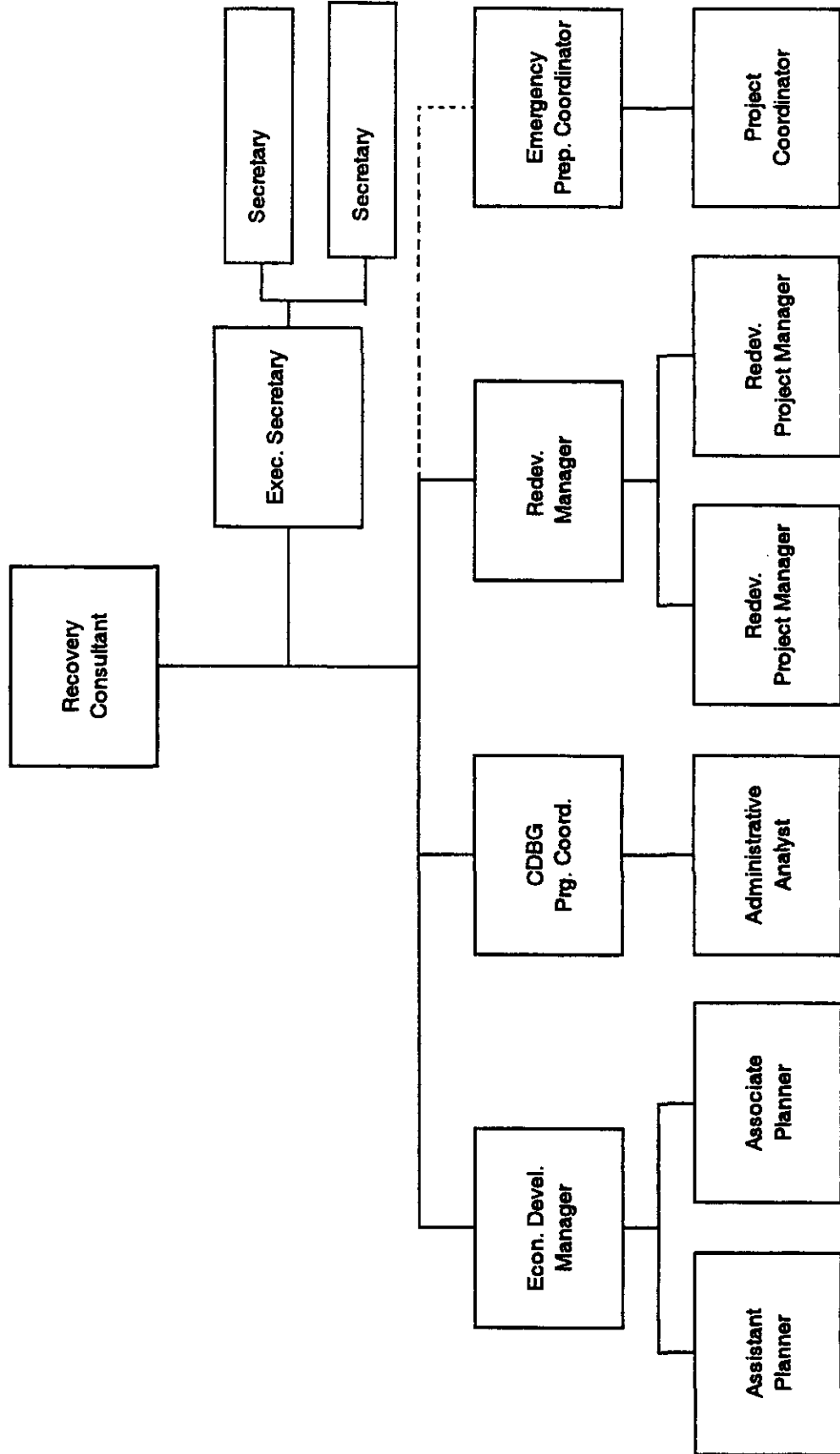
**CITY OF SANTA CLARITA  
COMMUNITY RECOVERY AGENCY  
1994/1995**

**FUNDED PERMANENT FULL-TIME AND PART-TIME POSITIONS  
IN THE CITY SERVICE BY PROGRAM**

<u>PCN SERIES</u>	<u>1993/94</u>	<u>1994/95</u>
 <b><u>REDEVELOPMENT</u></b>		
9700 Redevelopment Agency Mgr.	1	1
9900 Recovery Manager	0	1
10000 Project Manager	0	2
7300 Secretary	1	1
 <b><u>HOUSING &amp; COMMUNITY DEVELOPMENT</u></b>		
9200 CDBG Program Coordinator	0	1
400 Administrative Analyst	0	1
700 Administrative Clerk	0	1
 <b><u>ECONOMIC DEVELOPMENT</u></b>		
5500 Marketing & Econ. Dev. Mgr.	0	1
1500 Associate Planner	0	1
900 Assistant Planner II	0	1
7300 Secretary	<u>0</u>	<u>1</u>
<b>Total Full-Time</b>	<b>2</b>	<b>12</b>

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# Proposed Organization Community Recovery Agency



**SANTA CLARITA RECOVERY AGENCY**

**ANNUAL BUDGET**

**APPROPRIATIONS**

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<b>CAPITAL PROJECTS</b>	<b>\$5,335,560</b>
<b>PERSONNEL</b>	<b>630,500</b>
<b>OPERATIONS &amp; MAINTENANCE</b>	<b>1,367,700</b>
<b>CAPITAL OUTLAY</b>	<b>19,700</b>
<b>TOTAL APPROPRIATION</b>	<b>\$12,869,093</b>

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**SANTA CLARITA RECOVERY AGENCY  
BUDGET SUMMARY**

<b>PERSONNEL SERVICES</b>	<b>630,500</b>
<b>OPERATION AND MAINTENANCE</b>	<b>1,367,700</b>
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>1,998,200</b>
<b>CAPITAL OUTLAY</b>	<b>19,700</b>
<b>CAPITAL PROJECTS</b>	<b>5,335,000</b>
<b>TOTAL RECOVERY AGENCY AGENCY</b>	<b>7,352,900</b>
<b>PROGRAM:</b>	<b>TOTALS</b>
COMMUNITY REDEVELOPMENT	917,600
HOUSING & COMMUNITY DEVELOPMENT	782,100
ECONOMIC DEVELOPMENT	318,200
CAPITAL PROJECTS	5,335,000
<b>TOTAL COMMUNITY RECOVERY AGENCY</b>	<b>7,352,900</b>

**RECOVERY AGENCY**  
**COMMUNITY REDEVELOPMENT**

**Program Purpose**

The Community Recovery Agency manages City activities directed to remediating and mitigating the primary and secondary effects of the Northridge Earthquake, as well as the Economic Development activities and Community Development Block Grant Program activities.

**Primary Activities**

Community Recovery Agency activities are governed by the Health and Safety Code (Section 33000 et. seq.) and are organized in the following primary areas: 1) Earthquake Damage Relief; 2) Disaster Infrastructure Mitigation and Enhancements; 3) Economic Development (Restoration and Mitigation); and 4) Housing.

In addition, activities of the Economic Development and Community Development Block Grant Programs are managed through the Community Recovery Agency.

**Performance Goals**

- Facilitate effective public participation to guide Agency activities while creating a positive image.
- Implement a series of projects which represent immediate steps of a multi-year recovery effort.
- Meet mandate for indebtedness statements, housing planning, and implementation planning.
- Provide leadership for effective interdepartmental achievement of full community recovery.
- Meet or exceed all Economic Development and Community Development Block Grant Program goals and objectives.

	1991-1992 Actuals	1992-1993 Actuals	1993-1994 Budget
Personnel	0	0	0
Operations	0	0	0
Capital Outlay	0	0	0
Total	0	0	0

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**SANTA CLARITA RECOVERY AGENCY  
ANNUAL BUDGET**

**CATEGORY: RECOVERY AGENCY      PROGRAM: COMMUNITY REDEVELOPMENT**

	<b>ACTIVITY</b>	<b>BUDGET</b>
<b>PERSONNEL</b>		
85-8700-101	SALARY	224,500
85-8700-103	PART TIME EMPLOYEES	9,000
85-8700-110	OVERTIME	700
85-8700-130	HEALTH AND WELFARE	26,600
85-8700-135	LIFE INSURANCE	900
85-8700-140	LONG-TERM DISABILITY	1,400
85-8700-145	MEDICARE	3,300
85-8700-150	WORKERS' COMPENSATION	1,800
85-8700-155	PERS	28,000
85-8700-160	DEFERRED COMPENSATION	6,000
85-8700-165	UNEMPLOYMENT TAXES	1,200
	<b>TOTAL PERSONNEL</b>	<b>303,400</b>
<b>OPERATIONS AND MAINTENANCE</b>		
85-8700-201	PUBLICATIONS AND SUBSCRIPTIONS	600
85-8700-202	TRAVEL AND TRAINING	3,000
85-8700-203	MEMBERSHIP/DUES	4,800
85-8700-208	EDUCATION REIMBURSEMENT	200
85-8700-209	AUTOMOBILE ALLOWANCE & MILEAGE	500
85-8700-210	OFFICE SUPPLIES	500
85-8700-211	PRINTING	15,600
85-8700-212	POSTAGE	4,400
85-8700-213	ADVERTISING	3,500
85-8700-214	FILM PROCESSING	400
85-8700-215	SPECIAL SUPPLIES	1,500
85-8700-227	CONTRACTUAL SERVICES	0
85-8700-230	PROFESSIONAL SERVICES	457,000
85-8700-260	LEGAL SERVICES	100,000
85-8700-326	INSURANCE REIMBURSEMENT	3,300
85-8700-327	EQUIPMENT REPLACEMENT	200
	<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>595,500</b>
<b>CAPITAL OUTLAY</b>		
85-8700-401	FURNITURE & FIXTURES	4,500
85-8700-402	EQUIPMENT	14,200
	<b>TOTAL CAPITAL OUTLAY</b>	<b>18,700</b>
	<b>TOTAL</b>	<b>917,600</b>

RECOVERY AGENCY  
HOUSING AND COMMUNITY DEVELOPMENT

**Program Purpose**

The purpose of the City's Community Development Block Grant Program (CDBG) is to meet the community development and housing needs of low and moderate income persons of the City of Santa Clarita. CDBG funds are spent in accordance with very strict guidelines established by the U.S. Department of Housing and Urban Development (HUD). The City develops specific programs and projects which meet the national objectives of the CDBG program and which address needs that were identified by the community during an extensive public participation process.

**Primary Activities**

The primary activities of the CDBG program include development, coordination and implementation of approved projects; development and maintenance of effective financial management systems of grantee and subgrantees; contract compliance and monitoring of subrecipients; preparation of numerous documents and reports, such as the Comprehensive Housing Affordability Strategy (CHAS), Grantee Performance Report (GPR), and Final Statement; coordination of the Citizen Participation Plan; and the development of informational materials and programs for the CDBG program.

**Performance Goals**

- Implementation of approved social service programs.
- Expansion of infrastructure improvements in the area east of Newhall Avenue.
- Design and implement the rehabilitation loan program and a homebuyers opportunities program.
- Coordination of a proactive interdepartmental approach for implementation of affordable housing programs.
- Research and coordination of state and federal housing program resources.

	<b>1991-1992 Actuals</b>	<b>1992-1993 Actuals</b>	<b>1993-1994 Budget</b>
Personnel	30,377	48,047	77,650
Operations	580,950	284,163	473,940
Capital Outlay	0	1,943	450
<b>Total</b>	<b>611,327</b>	<b>593,100</b>	<b>552,040</b>

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**SANTA CLARITA RECOVERY AGENCY  
ANNUAL BUDGET**

**CATEGORY: COMMUNITY RECOVERY AGENCY PROGRAM: HOUSING & COMMUNITY DEVELOPMENT**

<b>ACTIVITY</b>		<b>BUDGET</b>
<b>PERSONNEL</b>		
12-5500-101	SALARIES	103,500
12-5500-130	HEALTH & WELFARE	11,400
12-5500-135	LIFE INSURANCE	400
12-5500-140	LONG TERM DISABILITY	800
12-5500-145	MEDICARE (FICA)	1,700
12-5500-150	WORKERS' COMPENSATION	900
12-5500-155	PERS	14,300
12-5500-160	DEFERRED COMPENSATION	1,500
12-5500-165	UNEMPLOYMENT TAXES	600
<b>TOTAL PERSONNEL</b>		<b>135,100</b>
<b>OPERATIONS AND MAINTENANCE</b>		
12-5500-201	PUBLICATIONS AND SUBSCRIPTIONS	700
12-5500-202	TRAVEL AND TRAINING	600
12-5500-209	AUTOMOBILE ALLOWANCE	200
12-5500-210	OFFICE SUPPLIES	300
12-5500-211	PRINTING	2,000
12-5500-212	POSTAGE	200
12-5500-213	ADVERTISING	500
12-5500-227	FAIR HOUSING	15,800
12-5500-230	PROFESSIONAL SERVICES	0
12-5500-290	CDBG CONTINGENCY	626,700
<b>TOTAL OPERATIONS AND MAINTENANCE</b>		<b>647,000</b>
<b>CAPITAL OUTLAY</b>		
12-5500-402	EQUIPMENT	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>
<b>TOTAL</b>		<b>782,100</b>

FUNDING SOURCE: COMMUNITY BLOCK GRANT FUNDS

**RECOVERY AGENCY**  
**ECONOMIC DEVELOPMENT**

**Program Purpose**

The purpose of the Economic Development Program is to implement year three of the Three-Year Economic Development Strategy designed to stimulate the local economy, increase and strengthen the City's revenue base, provide job opportunities for residents, enhance the job/housing balance objectives of the City, and create a self-sustaining economic base in Santa Clarita, within the context of the Environmental, General Plan, and Zoning policies of the City.

**Primary Activities**

Activities of the Economic Development Program focus on maintaining a liaison with business to encourage Santa Clarita as a relocation area, to enhance and retain existing local business, to assist with local redevelopment planning, enhance the tourism and film industry, explore the feasibility of an Economic Development Corporation, and facilitate the role of the Ombudsman.

**Accomplishments**

- Conducted the Economic Recovery Workshop and implemented the objectives of the program.
- Implemented Valencia Auto Center/"Shop Santa Clarita" advertising campaign.
- Completed ad placements in industrial/real estate media.
- The opening of The Home Depot.
- Acquired sponsorship commitments totalling \$25,000 for 1994 tourism activities.

**Performance Goals**

- Continuation of the Three-Year Marketing Program: City visibility, continue City image campaign, and advertising through the local media.
- Develop partnerships with the private sector to develop a methodology to increase tourism.
- Continuation of business retention efforts including outreach workshops, surveys, cooperation with the Small Business Development Center, and interface with the local business community including the Film Committee.
- Continue to implement the objectives of the Economic Recovery Workshop, including facilitating the ombudsman role to complement the City's permit streamlining efforts.

	1991-1992 Actuals	1992-1993 Actuals	1993-1994 Budget
Personnel	162,140	151,655	157,100
Operations	165,571	213,008	201,204
Capital Outlay	246	0	0
Total	327,957	364,663	358,304

**SANTA CLARITA RECOVERY AGENCY  
ANNUAL BUDGET**

**CATEGORY: RECOVERY AGENCY PROGRAM: ECONOMIC DEVELOPMENT**

	<b>ACTIVITY</b>	<b>BUDGET</b>
<b>PERSONNEL</b>		
01-5005-101	SALARY	152,500
01-5005-110	OVERTIME	700
01-5005-130	HEALTH AND WELFARE	11,400
01-5005-135	LIFE INSURANCE	500
01-5005-140	LONG-TERM DISABILITY	900
01-5005-145	MEDICARE	2,200
01-5005-150	WORKERS' COMPENSATION	1,200
01-5005-155	PERS	19,000
01-5005-160	DEFERRED COMPENSATION	3,000
01-5005-165	UNEMPLOYMENT TAXES	600
	<b>TOTAL PERSONNEL</b>	<b>192,000</b>
<b>OPERATIONS AND MAINTENANCE</b>		
01-5005-201	PUBLICATIONS AND SUBSCRIPTIONS	400
01-5005-202	TRAVEL AND TRAINING	2,000
01-5005-203	MEMBERSHIP/DUES	1,100
01-5005-210	OFFICE SUPPLIES	300
01-5005-211	PRINTING	800
01-5005-212	POSTAGE	100
01-5005-230	PROFESSIONAL SERVICES	100,500
01-5005-232	PROMOTIONS AND PUBLICITY	1,500
01-5050-230	SMALL BUSINESS DEVELOPMENT CENTER	15,000
01-5005-326	INSURANCE REIMBURSEMENT	3,300
01-5005-327	EQUIPMENT REPLACEMENT	200
	<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>125,200</b>
<b>CAPITAL OUTLAY</b>		
01-5005-401	FURNITURE & FIXTURES	1,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,000</b>
	<b>TOTAL</b>	<b>318,200</b>

FUNDING SOURCE: GENERAL FUND \$139,000/RECOVERY FUND \$179,200

# **SANTA CLARITA**

## **COMMUNITY RECOVERY AGENCY**

**FY 1994-1995**  
**CAPITAL PROJECTS**

**COMMUNITY RECOVERY AGENCY  
CAPITAL PROJECTS  
1994-95**

**1. SINGLE - FAMILY RESIDENCES**

This project involves the repair and restoration of red-tagged earthquake damaged single-family residences.

**Funding Source:**

CDBG	<u>\$ 750,000</u>
<b>Total Budget</b>	<b>\$750,000</b>

**2. CIRCULATION ON SAN FERNANDO ROAD**

This project seeks to create one-way traffic patterns going southbound on San Fernando Road and northbound on Railroad Avenue, improving circulation and parking in the area.

**Funding Source:**

CDBG	<u>\$500,000</u>
<b>Total Budget</b>	<b>\$500,000</b>

**3. COMMUNITY CENTER**

This project seeks to develop a Community Center to house a Sheriff's Substation, Teen Center, recreation programs, Head Start program and other community services in the Newhall area of the City.

**Funding Source:**

CDBG	\$100,000
General Fund	<u>100,000</u>
<b>Total Budget</b>	<b>\$200,000</b>

**4. CURBS, GUTTERS AND SIDEWALKS**

This program is designed to improve the East Newhall area through the installation of curbs, gutters and sidewalks which will improve drainage, enhance pedestrian safety and provide a clearer demarkation of property lines.

**Funding Source:**

CDBG	<u>\$500,000</u>
<b>Total Budget</b>	<b>\$500,000</b>

**5. GREENBELT AREA - RAILROAD TRACKS**

This program will transform the existing dirt area between Pine Street and the railroad tracks into a greenspace or parking area, improving the appearance of the area and creating a barrier to railroad access by pedestrians. The program includes the planting of trees between San Fernando Road and Market Street along the railroad tracks.

**Funding Source:**

CDBG	<u>\$50,000</u>
<b>Total Budget</b>	<b>\$50,000</b>

**6. HAZARD MITIGATION**

This project will implement programs and/or construct improvements to eliminate or reduce the long-term risk to human life and property from natural and technological hazards.

**Funding Source:**

CDBG	<u>500,000</u>
<b>Total Budget</b>	<b>\$500,000</b>

**7. EAST-WEST ROUTE**

This project across the Santa Clarita Valley. Recovery Agency funds may be utilized to construct this roadway in the near-term. Existing funding mechanisms and reimbursement agreements will be used to recover the costs to the Agency.

**Funding Source:**

CDBG	<u>425,000</u>
<b>Total Budget</b>	<b>\$425,000</b>

**8. ECONOMIC DEVELOPMENT PLAN**

This project will create a plan to promote economic growth to mitigate the economic losses from the earthquake. The plan will identify the most effective mechanisms to stimulate the local economy utilizing several million dollars anticipated in a grant from the Economic Development Agency. Economic Development is a priority in the City of Santa Clarita and is needed to regain the City's economic position prior to the earthquake.

**Funding Source:**

EDA	<u>\$100,000</u>
<b>Total Budget</b>	<b>\$100,000</b>

**9. FORMATION OF BUSINESS DISTRICT**

This program will assist downtown Newhall businesses in the formation of a business improvement district designed to implement physical improvements and cooperative marketing efforts.

**Funding Source:**

CDBG	<u>\$10,000</u>
<b>Total Budget</b>	<b>\$10,000</b>

**10. NEWHALL MASTER PLAN**

This project involves the implementation of design standards and development guidelines for the Newhall area of the City.

**Funding Source:**

CDBG	<u>\$75,000</u>
<b>Total Budget</b>	<b>\$75,000</b>

**11. SMALL BUSINESS ASSISTANCE**

This project will provide technical assistance, one-on-one counseling and specialized training programs for small businesses in the Santa Clarita Valley.

**Funding Source:**

Small Business Assistance	<u>\$75,000</u>
<b>Total Budget</b>	<b>\$75,000</b>

**12. MULTIPLE FAMILY (CDBG)**

This program promotes homeownership, rehabilitation of single-family and multiple-family housing and encourages the use of sweat equity programs for low and moderate income homebuyers.

**Funding Source:**

CDBG	<u>\$1,500,000</u>
<b>Total Budget</b>	<b>\$1,500,000</b>



**13. EAST NEWHALL ALLEY & PHASE II STREET IMPROVEMENTS**

This project provides for the initial work for the construction of improvements to selected alleyways in the East Newhall Area. It will include a project plan, design and survey. Improve drainage, parking and aesthetics of the Newhall community. Construction of sidewalk, curb and gutter improvements in the east Newhall area. This project also includes a drainage study to guide installation of these improvements. This project will reduce or eliminate drainage resulting from storm drain runoff.

**Funding Source:**

CDBG	<u>\$650,000</u>
<b>Total Budget</b>	<b>\$650,000</b>

<b>TOTAL 1994-95 RECOVERY AGENCY CAPITAL PROJECTS</b>	<b><u>\$5,335,560</u></b>
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