

Community Development



State Government



Business



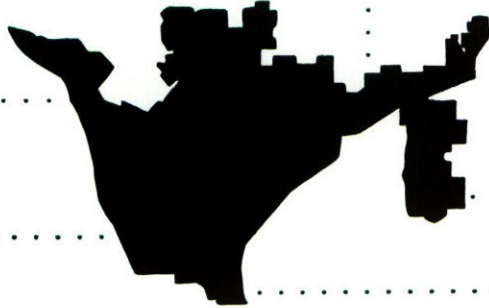
Homes



Schools



Citizen Groups



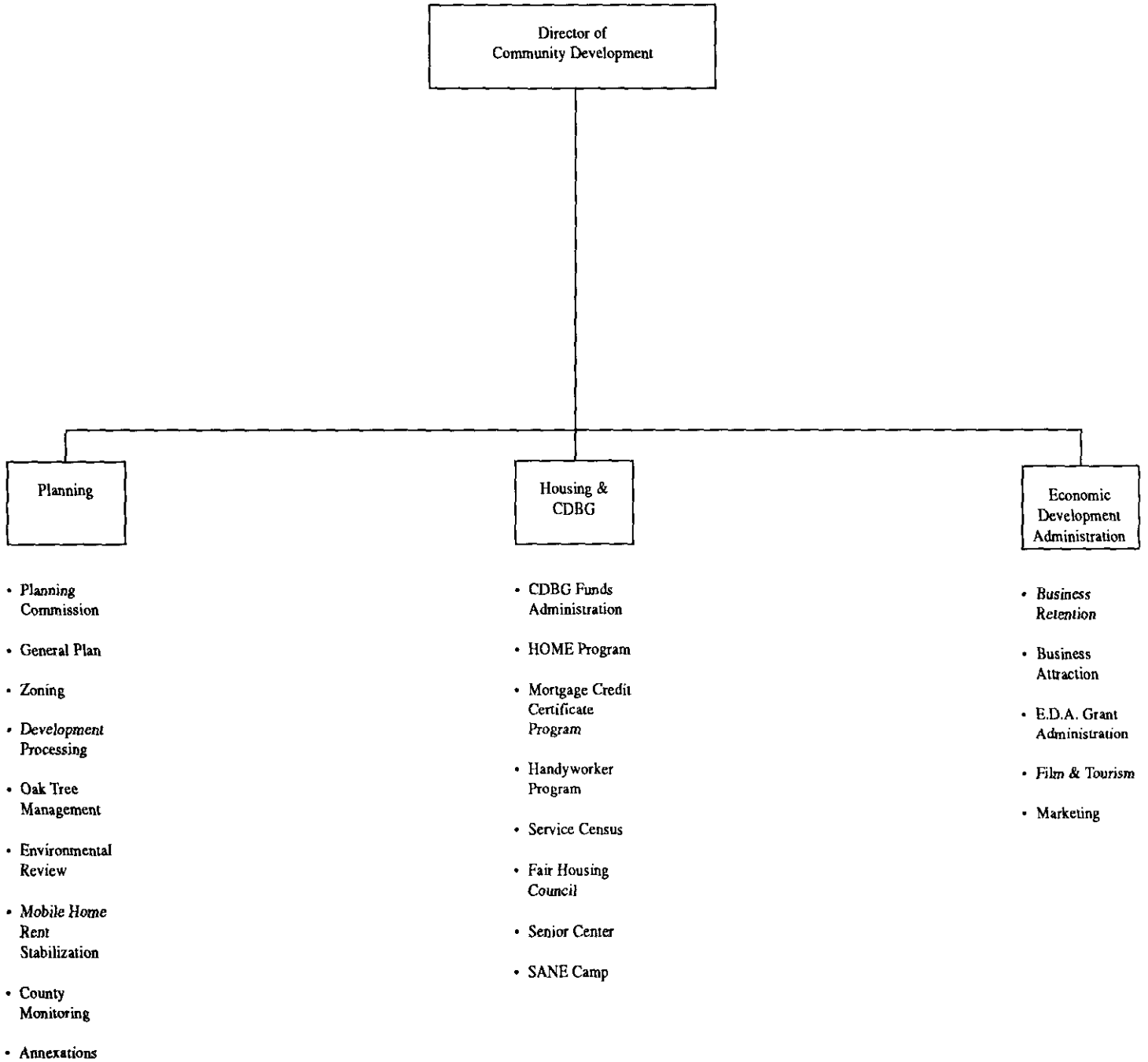
County Government



Government

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# COMMUNITY DEVELOPMENT



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**CITY OF SANTA CLARITA  
BUDGET SUMMARY**

**COMMUNITY DEVELOPMENT**

	<b>BUDGET</b>
PERSONNEL SERVICES	1,159,787
OPERATIONS AND MAINTENANCE	6,447,423
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>7,607,210</b>
CAPITAL OUTLAY	500
<b>TOTAL COMMUNITY DEVELOPMENT BUDGET</b>	<b>7,607,710</b>

	<b>TOTALS</b>
<b>PROGRAM:</b>	
PLANNING	1,065,290
ECONOMIC DEVELOPMENT	536,900
CDBG - HUD	941,670
CDBG - SUPPLEMENTAL	2,661,400
HOME PROGRAM	1,499,500
CDBG - MULTI-FAMILY REHAB	902,950
<b>TOTAL COMMUNITY DEVELOPMENT BUDGET</b>	<b>7,607,710</b>

# Community Development

## Community Development Block Grant (CDBG) Program



### Program Purpose

The City's Community Development Block Grant (CDBG) Program purpose is to meet the community development and housing needs of low and moderate income persons of the City of Santa Clarita. CDBG funds are spent in accordance with strict guidelines established by the U.S. Department of Housing and Urban Development (HUD). The City develops specific programs and projects which meet the National objectives of the CDBG Program and the local needs identified through extensive public participation.

### Primary Activities

The primary activities of the CDBG Program include development, coordination, and implementation of approved projects; development and maintenance of effective financial management systems of grantees and subgrantees; compliance with Federal, State, and local regulations of the CDBG Program; preparation of numerous required documents and reports such as the City's Consolidated Plan, Fair Housing Impediments Study, Fair Housing Plan, Grantee Performance Report (GPR), Federal Program Budget; implementation of Fair Housing policies; administration of the City's Handyworker, Fair Housing, Senior Services, SANE Camp, Mobile Dental Lab, Health Services and Community Service Center Programs; Administration and Implementation of Capital Improvement Projects; and the on-going development of CDBG programs and informational materials to assist the residents of the City.

### Performance Measures

- ▶ Complete of infrastructure improvements on 15th Street in West Newhall.
- ▶ Expand infrastructure construction in the area of West Newhall.
- ▶ Administer and expend all program funds within budget year.
- ▶ Continue expansion of Handyworker Rehabilitation program.
- ▶ Implement HUD's new computerized Financial Management System-IDIS.

	1993-1994 Actuals	1994-1995 Actuals	1995-1996 Budget
Personnel	137,700	132,401	130,670
Operations & Maintenance	644,436	412,444	380,973
Capital Outlay	0	4,735	0
Total	782,136	549,580	511,643

# CITY OF SANTA CLARITA

## ANNUAL BUDGET

**CATEGORY: COMMUNITY DEVELOP.      PROGRAM: CDBG - HUD**

	<b>ACTIVITY</b>	<b>BUDGET</b>
<b>PERSONNEL</b>		
12-5500-101	SALARY	64,380
12-5500-110	OVERTIME	800
12-5500-130	HEALTH AND WELFARE	4,750
12-5500-135	LIFE INSURANCE	195
12-5500-140	LONG TERM DISABILITY INSURANCE	480
12-5500-145	MEDICARE (FICA)	925
12-5500-150	WORKERS' COMPENSATION	1,175
12-5500-155	PERS	9,175
12-5500-160	DEFERRED COMPENSATION	1,500
12-5500-165	UNEMPLOYMENT TAXES	250
<b>TOTAL PERSONNEL</b>		<b>83,630</b>
<b>OPERATIONS &amp; MAINTENANCE</b>		
12-5500-201	PUBLICATIONS AND SUBSCRIPTIONS	700
12-5500-202	TRAVEL AND TRAINING	690
12-5500-208	EDUCATION REIMURSEMENT	700
12-5500-209	AUTOMOBILE ALLOWANCE/MILEAGE	200
12-5500-210	OFFICE SUPPLIES	300
12-5500-211	PRINTING	2,000
12-5500-212	POSTAGE	200
12-5500-213	ADVERTISING	500
12-5500-214	FILM PROCESSING	300
12-5500-215	SPECIAL SUPPLIES	4,500
12-5500-227	FAIR HOUSING	15,800
12-5500-252	TELEPHONE UTILITIES	200
12-5500-290	CDBG CONTINGENCY	831,950
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		<b>858,040</b>
<b>TOTAL</b>		<b>941,670</b>
<b>FUNDING SOURCE: COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS</b>		

# Community Development

## Community Development Block Grant (CDBG) Program

### Emergency Supplemental Appropriation



#### Program Purpose

The purpose of the City's Community Development Block Grant (CDBG) Emergency Supplemental Appropriation is to meet special identified community development needs of Santa Clarita arising from the January 1994 Northridge Earthquake. Similar to the annual appropriation of CDBG funds, use of the Emergency Supplemental Appropriation must observe strict guidelines established by the U.S. Department of Housing and Urban Development (HUD). The City undertook an extensive citizen participation process to allow the community to identify projects which assist with the earthquake recovery process and meet the national objectives of the CDBG program.

#### Primary Activities

The chief activities to be implemented using the Emergency Supplemental Appropriation funds include the planning and implementation of: residential, commercial, and industrial rehabilitation loan and/or grant programs; city-wide hazard mitigation and circulation system improvements; safety improvements to city-wide rights-of-way; hazard mitigation of public drainage systems; an evaluation of two landslides in the City; and an economic assessment of the disaster's full impacts on the City. The Emergency Supplemental Appropriation also provides for the general management and oversight of the program, including maintenance of accurate financial records, and preparation of required documents and reports.

#### Performance Measures

- ▶ Implement a residential earthquake rehabilitation loan/grant program.
- ▶ Implement a commercial/industrial earthquake rehabilitation loan/grant program.
- ▶ Provide needed safety improvements to City streets, drainage systems, and rights-of-way.
- ▶ Determine effects of the earthquake on two landslides and identify possible remedial actions.

	1993-1994 Actuals	1994-1995 Actuals	1995-1996 Budget
Personnel	0	6,000	57,706
Operations & Maintenance	0	110,917	499,250
Capital Outlay	0	0	0
Total	0	116,917	556,956

# CITY OF SANTA CLARITA

## ANNUAL BUDGET

**CATEGORY: COMMUNITY DEVELOP.      PROGRAM: CDBG SUPPL.**

ACTIVITY	BUDGET
<b>PERSONNEL</b>	
12-5700-101    SALARY	58,447
12-5700-130    HEALTH AND WELFARE	4,750
12-5700-135    LIFE INSURANCE	175
12-5700-140    LONG TERM DISABILITY INSURANCE	440
12-5700-145    MEDICARE (FICA)	850
12-5700-150    WORKERS' COMPENSATION	1,055
12-5700-155    PERS	8,325
12-5700-160    DEFERRED COMPENSATION	1,500
12-5700-165    UNEMPLOYMENT TAXES	250
<b>TOTAL PERSONNEL</b>	<b>75,792</b>
<b>OPERATIONS &amp; MAINTENANCE</b>	
12-5700-201    PUBLICATIONS AND SUBSCRIPTIONS	950
12-5700-202    TRAVEL AND TRAINING	1,000
12-5700-203    MEMBERSHIPS/DUES	500
12-5700-209    AUTOMOBILE ALLOWANCE/MILEAGE	500
12-5700-210    OFFICE SUPPLIES	1,500
12-5700-211    PRINTING	5,500
12-5700-212    POSTAGE	650
12-5700-213    ADVERTISING	1,000
12-5700-214    FILM PROCESSING	250
12-5700-215    SPECIAL SUPPLIES	1,500
12-5700-232    PROMOTION & PUBLICITY	1,000
12-5700-252    TELEPHONE UTILITIES	160
12-5700-290    CDBG CONTINGENCY	190,893
12-5701-227    HOUSING PROGRAM DEVELOPMENT	47,205
12-5702-227    REHAB GRANT/LOAN PROGRAM	2,050,000
12-5703-227    HOUSING PROGRAM IMPLEMENTATION	130,000
12-5708-227    PUBLIC DRAINAGE SYSTEM REP	95,000
12-5709-227    LANDSLIDE EVALUATION	58,000
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>2,585,608</b>
<b>TOTAL</b>	<b>2,661,400</b>
<b>FUNDING SOURCE: CDBG SUPPLEMENTAL FUNDS</b>	

# Community Development

## Community Development Block Grant (CDBG) Program

### Home Investment Partnerships (HOME)

### Program for Disaster Relief



#### Program Purpose

The purpose of the City's Home Investment Partnerships (HOME) Program for Disaster Relief is to expedite the City's earthquake recovery process by providing loans to low income residents allowing them to undertake earthquake repair and rehabilitation activities to their homes. Funds to implement the City's HOME Program for Disaster Relief were received from the U.S. Department of Housing and Urban Development (HUD) through the State Department of Housing and Community Development (HCD). These funds must be spent in accordance with strict guidelines established by HUD and HCD.

#### Primary Activities

The chief activity of the HOME Program for Disaster Relief is the provision of loans to City residents who have exhausted all other funding sources, yet still have unmet needs associated with repair of their primary residence. Although providing loans is the cornerstone of the program, other activities include the development, coordination, and implementation of the program, and tracking of finances associated with the program, and the preparation of reports and documents to comply with the regulations of HUD and HCD.

#### Performance Measures

- ▶ Continue the City's first residential rehabilitation loan program to assist 70 people.
- ▶ Provide assistance to approximately 70 low income home owners.
- ▶ Continue successful relationships with HUD and HCD staff.
- ▶ Create a policy to manage substandard housing.
- ▶ Improve earthquake damage housing stock through rehabilitation.
- ▶ Set precedent for future City HOME Program activities.

	1993-1994 Actuals	1994-1995 Actuals	1995-1996 Budget
Personnel	0	0	0
Operations & Maintenance	0	368	71,429
Capital Outlay	0	0	0
Total	0	368	71,429



**CITY OF SANTA CLARITA**  
**ANNUAL BUDGET**

**CATEGORY: COMMUNITY DEVELOP. PROGRAM: HOME PROGRAM**

<b>ACTIVITY</b>		<b>BUDGET</b>
<b>OPERATIONS &amp; MAINTENANCE</b>		
09-5800-227	CONTRACTUAL SERVICES	1,428,475
09-5800-230	PROFESSIONAL SERVICES	71,025
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		<b>1,499,500</b>
<b>TOTAL</b>		<b>1,499,500</b>
<b>FUNDING SOURCE: HOME FUNDS</b>		

# Community Development

## Community Development Block Grant (CDBG) Program

### Home Investment Partnerships (HOME)

### Program for Multi Family Rehabilitation



#### Program Purpose

The purpose of the City's Home Investment Partnerships (HOME) Program for Multi Family Rehabilitation is to expedite the City's earthquake recovery process by providing loans to owners of multi family property where the tenants are of low income. These loans will assist with needed earthquake repair and rehabilitation to multi family structures. Funds to implement the City's HOME Program for Multi Family Rehabilitation were received from the U.S. Department of Housing and Urban Development (HUD) through the State Department of Housing and Community Development (HCD).

#### Primary Activities

The chief activities of the HOME Program for Multi Family Rehabilitation is the provision of loans to owners of multi family rental property who have exhausted all other funding sources, yet still have unmet needs associated with repair of their rental units. Although providing loans is the cornerstone of the program, other activities include the development, coordination, and implementation of the program, and tracking of finances associated with the program, and the preparation of reports and documents to comply with the regulations of HUD and HCD.

#### Performance Measures

- ▶ Implement the City's first multi family residential rehabilitation loan program.
- ▶ Provide assistance to approximately 50 rental units.
- ▶ Provide for future HOME competition by completing all program requirements in a timely manner.
- ▶ Increase staff knowledge of issues relating to aging housing stock through implementation of rehabilitation activities.
- ▶ Provide for substantial rehabilitation of earthquake damaged rental housing.
- ▶ Assist with making vacant buildings physically and legally habitable.

	1993-1994 Actuals	1994-1995 Actuals	1995-1996 Budget
Personnel	0	0	0
Operations & Maintenance	0	0	0
Capital Outlay	0	0	0
Total	0	0	0

# CITY OF SANTA CLARITA

## ANNUAL BUDGET

**CATEGORY: COMM. DEVELOP.      PROGRAM: MULTI FAMILY REHAB**

<b>ACTIVITY</b>		<b>BUDGET</b>
<b>OPERATIONS &amp; MAINTENANCE</b>		
12-5810-210	OFFICE SUPPLIES	450
12-5810-227	REHAB LOAN FUNDS	864,000
12-5810-230	PROFESSIONAL SERVICES	38,000
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		<b>902,450</b>
<b>CAPITAL OUTLAY</b>		
12-5810-401	FURNITURE & FIXTURES	500
<b>TOTAL CAPITAL OUTLAY</b>		<b>500</b>
<b>TOTAL</b>		<b>902,950</b>
<b>FUNDING SOURCE: CDBG HOME PROGRAM - MULTI FAMILY</b>		

# Community Development

## Economic Development



### Program Purpose

The purpose of the Economic Development Program is to retain and attract employment to promote a viable and diverse City economy as measured by both revenues and employment to enhance the community's jobs housing balance and to enhance small business throughout the community

### Primary Activities

The Economic Development Division activities include development of a City-wide office and industrial target marketing and attraction/retention strategy, the implementation of five million dollars of federal economic development administration funds to strengthen Santa Clarita's economic base, the promotion of tourism and film industries within the Santa Clarita Valley, and the coordination of the Small Business assistance program.

### Performance Measures

- ▶ Program \$5 million of earthquake economic recovery funds for capital infrastructure improvements and a multi media marketing program.
- ▶ Contact and survey 80 businesses for business retention program.
- ▶ Respond to 75 informational inquiries per month from the tourism hotline.
- ▶ Generate 175 film permits to achieve 300 filming days in the Santa Clarita Valley.
- ▶ Provide training classes and one-on-one business counseling to 300 clients in order to assist small business development in the City.
- ▶ Establish a program to assist small business within the community.
- ▶ Establish a partnership program with the Chamber of Commerce to assist the business community.
- ▶ Market the services that the Economic Development program provides City-wide.

	1993-1994 Actuals	1994-1995 Actuals	1995-1996 Budget
Personnel	151,655	147,633	151,410
Operations & Maintenance	216,508	215,575	413,176
Capital Outlay	0	0	0
Total	368,163	363,208	564,586

# CITY OF SANTA CLARITA

## ANNUAL BUDGET

**CATEGORY: COMM. DEVELOP. PROGRAM: ECONOMIC DEVELOP**

	ACTIVITY	BUDGET
<b>PERSONNEL</b>		
01-5005-101	SALARY	149,610
01-5005-110	OVERTIME	900
01-5005-130	HEALTH AND WELFARE	9,500
01-5005-135	LIFE INSURANCE	450
01-5005-140	LONG TERM DISABILITY INSURANCE	1,120
01-5005-145	MEDICARE (FICA)	2,170
01-5005-150	WORKERS' COMPENSATION	2,770
01-5005-155	PERS	21,305
01-5005-160	DEFERRED COMPENSATION	1,500
01-5005-165	UNEMPLOYMENT TAXES	500
<b>TOTAL PERSONNEL</b>		<b>189,825</b>
 <b>OPERATIONS &amp; MAINTENANCE</b>		
01-5005-201	PUBLICATIONS AND SUBSCRIPTIONS	370
01-5005-202	TRAVEL AND TRAINING	6,560
01-5005-203	MEMBERSHIPS AND DUES	1,525
01-5005-209	AUTOMOBILE ALLOWANCE/MILEAGE	200
01-5005-210	OFFICE SUPPLIES	300
01-5005-211	PRINTING	800
01-5005-212	POSTAGE	100
01-5005-230	PROFESSIONAL SERVICES	245,500
01-5005-232	PROMOTION AND PUBLICITY	13,000
01-5005-233	ECONOMIC INCENTIVES PROGRAM	60,000
01-5005-252	TELEPHONE UTILITIES	320
01-5005-321	COMPUTER REPLACEMENT	800
01-5005-326	INSURANCE REIMBURSEMENT	17,600
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		<b>347,075</b>
<b>TOTAL</b>		<b>536,900</b>
<b>FUNDING SOURCE: GENERAL FUND</b>		

# Community Development Planning



## Program Purpose

The Planning Division is primarily responsible for the implementation of the City's General Plan, the Subdivision Map Act and the California Environmental Quality Act within the Planning Area. In order to ensure a well-planned, efficient and sustainable community offering an outstanding quality of life to City residents, the Planning Division coordinates with other City departments and divisions, affected outside agencies, and the public throughout the planning process. Planning Division personnel also serve as staff to the City Planning Commission and the City Mobilehome Rent Stabilization Panel.

## Primary Activities

Activities include review of land use proposals, including environmental assessment and mitigation; maintenance of property data; preparation of plans, policies, resolutions and ordinances implementing the General Plan; annexation of unincorporated areas within the City's Planning Area; administration of the City's Mobile Home Rent Stabilization Ordinance; and coordination with other jurisdictions and agencies on local and regional planning issues.

## Performance Measures

- ▶ Begin the Environmental Impact Report (EIR) and prepare a draft amendment for the Santa Clarita General Plan Circulation Element Amendment.
- ▶ Develop a comprehensive approach policy for addressing planning issues in the unincorporated area of the City's Planning Area.
- ▶ Update the Santa Clarita General Plan Safety Element with new seismic data for Planning Commission and Council consideration.
- ▶ Prepare and present a study on architectural review and standards to the City Council.
- ▶ Prepare a commercial center study to identify available parking and encourage uniform sign plans.

	1993-1994 Actuals	1994-1995 Actuals	1995-1996 Budget
Personnel	587,534	767,726	711,240
Operations & Maintenance	46,892	71,415	321,956
Capital Outlay	0	0	0
Total	634,426	839,141	1,033,196

# CITY OF SANTA CLARITA

## ANNUAL BUDGET

CATEGORY: COMMUNITY DEVELOP.	PROGRAM: PLANNING
ACTIVITY	BUDGET
<b>PERSONNEL</b>	
01-5101-101 SALARY	607,135
01-5101-103 TEMPORARY SALARIES	15,300
01-5101-110 OVERTIME	12,000
01-5101-130 HEALTH AND WELFARE	49,400
01-5101-135 LIFE INSURANCE	1,870
01-5101-140 LONG TERM DISABILITY INSURANCE	4,670
01-5101-145 MEDICARE (FICA)	9,025
01-5101-150 WORKERS' COMPENSATION	10,900
01-5101-155 PERS	88,640
01-5101-160 DEFERRED COMPENSATION	9,000
01-5101-165 UNEMPLOYMENT TAXES	2,600
 <b>TOTAL PERSONNEL</b>	 <b>810,540</b>
 <b>OPERATIONS &amp; MAINTENANCE</b>	
01-5101-201 PUBLICATIONS AND SUBSCRIPTIONS	1,800
01-5101-202 TRAVEL AND TRAINING	10,650
01-5101-203 MEMBERSHIP/DUES	1,900
01-5101-208 EDUCATIONAL REIMBURSEMENT	2,500
01-5101-209 AUTOMOBILE ALLOWANCE/MILEAGE	1,000
01-5101-210 OFFICE SUPPLIES	3,800
01-5101-211 PRINTING	15,000
01-5101-212 POSTAGE	900
01-5101-213 ADVERTISING	5,000
01-5101-214 FILM PROCESSING	1,350
01-5101-230 PROFESSIONAL SERVICES	23,500
01-5101-236 ANNEXATION SERVICES	36,850
01-5101-260 LEGAL SERVICES	100,000
01-5101-321 COMPUTER REPLACEMENT	5,600
01-5101-326 INSURANCE REIMBURSEMENT	46,700
 <b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	 <b>254,750</b>
 <b>TOTAL</b>	 <b>1,065,290</b>
<b>FUNDING SOURCE: GENERAL FUND</b>	