

City of Santa Clarita
Annual Action Plan - FY 2020-2021
(July 1, 2020 through June 30, 2021)



May 2020

City of Santa Clarita
Community Development Department
Community Preservation Division
23920 Valencia Boulevard, Suite 300
Santa Clarita, CA 91355

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development Block (CDBG) program is authorized by the Housing and Community Development Act of 1974, which provides eligible entitlement communities with annual grants. The annual grants must be used to provide decent housing, suitable living environments, and expanded economic opportunities, primarily for low- and moderate-income persons. The City of Santa Clarita (City) has been receiving entitlement funds since fiscal year (FY) 1991-1992 and expects to receive an estimated \$1,454,712 in CDBG funds in FY 2020-2021.

The City adopted its Fiscal Year (FY) 2019-2023 Consolidated Plan in 2019 as required to receive federal CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan addresses the City's low- and moderate-income housing and community development needs and sets forth a strategic plan of five-year goals, specific objectives, annual goals, and benchmarks for measuring progress.

This is the second Annual Action Plan for the Fiscal Year (FY) 2019-2023 Consolidated Plan for the City of Santa Clarita. It describes the resources, programs, activities, and actions the City of Santa Clarita will take during FY 2020-21 to implement the strategic plan found in the 2019-2023 Consolidated Plan. The Fiscal Year (FY) 2019-2023 Consolidated Plan for the City of Santa Clarita set forth the following priorities:

- Improve, Maintain, and Expand Affordable Housing
- Provide Supportive Human Services
- Improve and Expand Facilities and Infrastructure
- Planning and Administration

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City incorporated outcome measures for activities in accordance with the Federal Register Notice dated March 7, 2006, which requires the following Performance Measure Objectives/Outcomes to be associated with each activity:

Activities will meet one of the following:

- Decent Housing (DH)
- A Suitable Living Environment (SL)
- Economic Opportunity (EO)

Activities will meet one of the following:

- Availability/Accessibility (1)
- Affordability (2)
- Sustainability (3)

Based on the City's priority needs established in the Fiscal Year (FY) 2019-2023 Consolidated Plan, the projects to be funded along with the objectives and outcomes anticipated during FY 2020-21, help to meet the goals set forth in the five-year plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

A complete evaluation of the City's first year (FY 2019-2020) in implementing the Consolidated Plan will be provided in the Consolidated Annual Performance Evaluation Report (CAPER) due to HUD on September 28, 2020, 90 days after the close of the program year. For the first two quarters, the CDBG-funded programs assisted:

- 274 homeless persons through homeless services programs
- 12 disabled persons with therapy services and disabled persons with employment services
- 18 youth with case management and supportive services
- 301 adults over the age of 50 with case management and supportive services
- 32 households with rehabilitation assistance under the Handyworker Program
- 2 households with minor property rehabilitation
- 79 single mothers assisted with case management, group therapy, and other supportive services

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation is an important component of the Annual Action Plan processes. To solicit public input during the development of the Annual Action Plan, the City is providing the required 30-day public review and comment period of the draft Action Plan, and will hold a Public Hearing before the Santa Clarita City Council to approve the plan.

Public Review of Draft Documents: A 30-day public review and comment period was held from March 20, 2020 through April 20, 2020. The final FY 2020-21 Action Plan will be available for five years at Santa Clarita City Hall and available for viewing on the Community Development Block Grant (CDBG) page of the City's website.

Public Hearing: A Public Hearing before the City Council will be held on April 28, 2020 to review and approve the Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public input, including any comments received during the citizen participation process, will be summarized and presented in the Appendix.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted.

7. Summary

The City of Santa Clarita is receiving an allocation of \$1,454,712 in FY 2020-2021. The City also has available \$778,225 from prior years' uncommitted funds and park project funds not spent in FY 2018-19 as well as \$416,849 in prior year savings. These funds are discussed later as a part of a substantial amendment to the FY 2019-2020 Annual Action Plan. The total budget available to the City is \$2,649,786 and will be allocated for the period of July 1, 2020 through June 30, 2021.

- Personnel/Program Administration - \$197,684
- CDBG Consultant Services - \$57,783
- Operation and Maintenance - \$5,475
- Fair Housing Services - \$30,000
- Case Management (Fostering Youth Independence) - \$14,120
- Property Rehabilitation Program (Santa Clarita Valley Senior Center) - \$5,000
- Homeless Families Support (Family Promise of Santa Clarita) - \$30,000
- Comprehensive Mental Health Services for Single Moms and Children (Single Mothers Outreach) - \$17,050

- Community Access Services (Santa Clarita Valley Senior Center) - \$49,000
- Project SCV (Carousel Ranch) - \$10,710
- Homeless Outreach and Engagement (Bridge To Home) - \$33,433
- Homeless Intake and Assessment (Bridge To Home) - \$38,893
- Domestic Violence Case Management (Child and Family Center) - \$14,000
- Ready to Work! (Carousel Ranch) - \$6,000
- Handyworker Program (Santa Clarita Valley Senior Center) - \$400,000
- Inclusionary Park Project – West Side (City) - \$1,073,789
- Shelter Project (City) - \$666,849

The 20 percent of CDBG annual allocation dedicated to planning and administration activities is not subject to the requirement of benefiting low- and moderate-income persons. Of the remaining 80 percent of CDBG funds, 100 percent will benefit low- and moderate-income persons.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SANTA CLARITA	Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The City’s CDBG program is administered by the City of Santa Clarita Community Development Department.

Consolidated Plan Public Contact Information

For matters concerning the City of Santa Clarita’s CDBG program, please contact: Erin Lay, Housing Program Administrator, City of Santa Clarita Community Development Department, 23920 Valencia Blvd., Suite 300, Santa Clarita, CA 91355, (661) 286-4174.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

As part of the development of this Action Plan, the City conducted outreach to consult and coordinate with non-profit agencies, affordable housing providers, and government agencies regarding the needs of the low- and moderate-income community. Some outreach activities are listed below and have been summarized in the Executive Summary and Citizen Participation sections of this Action Plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City reached out to 77 agencies and organizations. The 77 agencies were mailed Notices of Funding Availability. The Los Angeles County Development Authority was also contacted to obtain information on public housing and Housing Choice Vouchers available to City residents. The complete outreach list and letter are included in the Appendices.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City conducted three Funding Opportunity Meetings on November 12, 13, and 14, 2019. Several agencies that provide housing and supportive services for the homeless and those at risk of becoming homeless attended the meetings. These included:

- Bridge To Home
- Single Mothers Outreach
- Family Promise
- Child and Family Center
- Santa Clarita Valley Senior Center

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City's entitlement allocation does not include ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Carousel Ranch
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 14, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
2	Agency/Group/Organization	Bridge To Home SCV
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 12, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.

3	Agency/Group/Organization	SANTA CLARITA VALLEY COMMITTEE ON AGING - SENIOR CENTER
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 13, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
4	Agency/Group/Organization	Child & Family Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 14, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
5	Agency/Group/Organization	Fostering Youth Independence
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 12, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
6	Agency/Group/Organization	Valley Industry Association (VIA) Education Foundation
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 12, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
7	Agency/Group/Organization	Family Promise of Santa Clarita Valley
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 13, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.

8	Agency/Group/Organization	Single Mothers Outreach
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 13, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
9	Agency/Group/Organization	Assistance League Santa Clarita
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 14, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.

10	Agency/Group/Organization	American Cancer Society
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 14, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
11	Agency/Group/Organization	Boys Scouts of America
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 14, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.
12	Agency/Group/Organization	Canterbury Village
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The agency was contacted via U.S. mail and attended the needs/funding opportunity meeting on November 14, 2019, received an overview of the current needs in the community, and had an opportunity to provide comments and input.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

The City contacted 77 agencies as part of the outreach process for this Action Plan. Applicable agencies and agency types were consulted. No agencies were eliminated from the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	Through the 2019-2023 Consolidated Plan outreach process, the City has identified homeless and homeless prevention services as a priority for the CDBG Program. The Community Needs Assessment process for 2020-2021 also determined this a priority. These services will complement the Continuum of Care Strategy for transitioning the homeless to permanent housing.
Housing Element	City of Santa Clarita	The City's current Housing Element, which includes the estimate of housing needs from the Regional Housing Needs Assessment, contains over 20 programs and policies designed to address housing needs for low- and moderated-income persons.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Refer to Appendices for a complete outreach list and proof of publications.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City provides for and encourages citizens to participate in the development of the five-year Consolidated Plan, as well as the Annual Action Plan and the proposed use of housing and community development funds. Residents, public agencies, and other interested parties, including those most affected, are given the opportunity to receive information and review and submit comments on proposed activities. The information provided includes the amount of assistance the City anticipates receiving and the range of activities which may be undertaken, as well as the estimated amount that will benefit low- and moderate-income persons.

Community Needs Assessment: In preparation for the development of the Annual Action Plan, the City undertook a Community Needs Assessment (CNA) process. The CNA was conducted using an on-line survey tool, which was available from October 9, 2019 to November 6, 2019, and two public meetings. Notice was sent to 77 local agencies notifying them of the meetings and requesting that they complete the survey and distribute it to their clients. A total of 476 individuals responded to the survey. The results of the CNA was presented to the Santa Clarita City Council in a Public Hearing on January 28, 2020.

Applications for funding: The City used an open and objective process for the award of 2020-2021 CDBG funding for sub-recipient grants. For the 2020-2021 funding process, the following actions were taken:

- Notified 77 local-serving non-profit organizations by mail of the availability of grant funds and funding opportunity meetings.
- Conducted three technical assistance meetings on November 12, 13, and 14, 2019, to answer questions and distribute funding application packages to interested and eligible applicants.
- Formed a five-member intra-departmental committee who evaluated, scored, and ranked the proposals submitted.
- Reviewed and scored Risk Assessment Questionnaires to determine the level of risk per CFR 200.331(b)(c).
- Checked debarment status through the System for Award Management (SAM) website.
- Completed a CDBG Activity Type and Eligibility Determination form for all funding requests, ensuring that the proposed program/activities were eligible, met a HUD National Objective, addressed a Consolidated Plan priority, and met a current community need.

Ten of the twelve applications for Public Service proposals were recommended for CDBG funding. The proposals recommended scored the highest based on meeting a Consolidated Plan priority, addressing a HUD National Objective as well as a current need in our community, having clear and adequate goals and objectives, and serving residents of the City. Those proposals demonstrated the proposers' ability to meet the participant eligibility criteria and CDBG Program and reporting compliance.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Not applicable.	No comments were received.	There were no comments received that were not accepted.	
2	Newspaper Ad	Non-targeted/broad community	Not applicable.	No comments were received.	There were no comments received that were not accepted.	
3	Press Release	Non-targeted/broad community	Not applicable.	No comments were received.	There were no comments received that were not accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

This Annual Action Plan for FY 2020 (July 1, 2020 through June 30, 2021) is the second year of implementation for the five-year Consolidated Plan. A number of housing and community development resources are currently available in the City of Santa Clarita. They include:

- Community Development Block Grant (CDBG)
- General funds
- HUD Section 8 Rental Assistance Program (through the Los Angeles County Development Authority)
- State transportation funds

The City of Santa Clarita (City) proposes to make the following amendments to its 2019-2020 Annual Action Plan (AAP) for the Community Development Block Grant Program:

- Use \$778,225 in prior year savings and program income to fund the construction of the *Inclusionary Park Project – West Side*, which would include creation of a new inclusionary play area in an existing park on the west side of Santa Clarita (exact location TBD) as well as associated disabled access improvements to existing bathrooms.
- Use \$416,849 in prior year savings to fund construction to increase the number of year-round homeless shelter beds.

On March 1, 2020 the City identified a total of \$1,195,073.70 in prior year funding, as shown below, which could be reallocated to the projects

shown above.

The full-proposed amendment document can be found as a part of Appendix C.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,454,713	0	1,195,073	2,649,786	3,345,000	The estimated amount of CDBG funds available over the planning period is based on a consistent funding level.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City and HUD share an interest in leveraging HUD resources to the maximum extent feasible in order to deliver high-quality, creative and efficient housing programs, neighborhood improvement programs, supportive services and economic development programs. The City will continue to pursue opportunities to obtain additional funding which can help leverage internal resources with other federal, state and local funding sources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The year-round homeless shelter operated by Bridge To Home (BTH) is the only homeless shelter in the Santa Clarita Valley. It is currently housed in modular buildings in an industrial area. The demand for the homeless shelter and its services is out-growing the current space and a larger location is needed. The City purchased a property using non-CDBG funds and transferred ownership of this property to BTH. BTH also secured additional funding from the County for the construction of a new year-round permanent shelter on this property. During FY 2020, the City has committed \$666,849 to assist in the development of shelter beds, which may include funding the construction of this shelter. The construction of homeless shelters is allowable as a LMC Presumed Eligible activity.

Discussion

See discussions above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent and Affordable Housing	2019	2023	Affordable Housing		Improve, Maintain, and Expand Affordable Housing	CDBG: \$400,000	Homeowner Housing Rehabilitated: 64 Household Housing Unit
2	Improve and Expand Facilities and Infrastructure	2019	2023	Non-Housing Community Development		Improve and Expand Facilities and Infrastructure Planning and Administration	CDBG: \$1,740,638	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20265 Persons Assisted
3	Provide Supportive Human Services	2019	2023	Homeless Non-Homeless Special Needs		Provide Supportive Human Services Planning and Administration	CDBG: \$218,206	Public service activities other than Low/Moderate Income Housing Benefit: 1244 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 3 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Decent and Affordable Housing
	Goal Description	The City will increase, improve and maintain its supply of affordable housing for low- and moderate-income residents. This includes activities such as housing rehabilitation, affordable housing construction, and code enforcement.
2	Goal Name	Improve and Expand Facilities and Infrastructure
	Goal Description	Through various capital improvement projects, the City will improve and expand infrastructure and community facilities that benefit low- and moderate-income neighborhoods and residents. These may include activities such as ADA improvements and modifications to government and other community facilities, such as child care centers, special education centers, and homeless shelters.
3	Goal Name	Provide Supportive Human Services
	Goal Description	Improve supportive human services for low- and moderate-income persons in the following areas of concentration service: Health and Mental/Health, Homeless, Legal, Senior, Disabled, Youth, Transportation, Childcare, Victims of Domestic Violence, Substance Abuse, Neglected/Abused Children, HIV/AIDS, and Anti-Crime.

Projects

AP-35 Projects – 91.220(d)

Introduction

This Action Plan outlines the steps that the City of Santa Clarita will use to address housing and community development needs in the City. The plan includes a listing of activities that the City will undertake during FY 2020 (July 1, 2020 through June 30, 2021) using CDBG funds. The City is receiving \$1,454,712 from HUD for FY 2020. The City also has available \$778,225 from prior years' uncommitted funds and park project funds not spent in FY 2018-19 and \$416,849 in prior year savings as a part of the substantial amendment to the FY 2019-2020 Annual Action Plan. The total budget available to the City is \$2,649,786.

Projects

#	Project Name
1	CDBG Program Planning and Administration and Fair Housing Services
2	Case Management (Fostering Youth Independence)
3	Property Rehabilitation Program (Santa Clarita Valley Senior Center)
4	Homeless Families Support (Family Promise of Santa Clarita)
5	Comprehensive Mental Health Services for Single Moms and Children (Single Mothers Outreach)
6	Community Access Services (Santa Clarita Valley Senior Center)
7	Project SCV (Carousel Ranch)
8	Homeless Outreach (Bridge to Home)
9	Handyworker Program (Santa Clarita Valley senior Center)
10	Homeless Intake and Assessment (Bridge to Home)
11	Domestic Violence Case Management (Child and Family Center)
12	Inclusionary Park Project-West Side
13	Shelter Project
14	Ready to Work! (Carousel Ranch)

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

For FY 2020, the City has an allocation of \$1,454,712. Twenty percent of the allocation is reserved for administration costs and fair housing services, and 15 percent is set aside for public services. One of the greatest challenges in meeting the underserved needs of low- and moderate-income persons is having limited financial resources. The City also has available \$778,725 from prior years' uncommitted funds

and park project funds not spent in FY 2018-19 and \$416,849 in prior year savings. The total budget available to the City is \$2,649,786. The City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, those at risk of homelessness, seniors, female-headed households, and disabled youth and adults. The City also proactively seeks additional resources to better meet the underserved needs.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Program Planning and Administration and Fair Housing Services
	Target Area	
	Goals Supported	Provide Decent and Affordable Housing Improve and Expand Facilities and Infrastructure Provide Supportive Human Services
	Needs Addressed	Improve, Maintain, and Expand Affordable Housing Provide Supportive Human Services Improve and Expand Facilities and Infrastructure Planning and Administration
	Funding	CDBG: \$290,942
	Description	CDBG Program Planning and Administration
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	The CDBG Program will be administered from Santa Clarita City Hall and will support the CDBG Program citywide.
	Planned Activities	Funds will be used for general management, monitoring and oversight of the CDBG program, and the provision of fair housing services. In addition to general management activities, staff respond to citizen inquiries and facilitates the services of local non-profit agencies.
2	Project Name	Case Management (Fostering Youth Independence)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services
	Funding	CDBG: \$14,120
	Description	This program provides case management, assistance, and advocacy for transition-age foster and former foster youth, aged 16-25 who are pursuing a post-secondary education. Funding pays for a case manager hours and for the Department of Justice fingerprint clearances for volunteer adult allies.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	An estimated 17 individuals may be assisted.
	Location Description	This program is administered by Fostering Youth Independence and is available to current and former foster youth aged 16-25 citywide.
	Planned Activities	Provide support and assistance to current and former foster youth by pairing them with adult volunteers who help them obtain resources and complete educational goals. Case management will include assistance with setting goals and monitoring progress with monthly check ins.
3	Project Name	Property Rehabilitation Program (Santa Clarita Valley Senior Center)
	Target Area	
	Goals Supported	Provide Decent and Affordable Housing Improve and Expand Facilities and Infrastructure Provide Supportive Human Services
	Needs Addressed	Improve, Maintain, and Expand Affordable Housing Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$5,000
	Description	Administered by the Santa Clarita Valley Senior Center this program will provide grants to lower income homeowners up to \$1,000 per household for minor property rehabilitation
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 3 lower income households may benefit from this program.
	Location Description	This program is administered by the Santa Clarita Valley Senior Center and is available to lower income households citywide.

	Planned Activities	This program provides assistance with property repairs, including labor and materials, to low/mod income homeowners to address unsafe conditions and municipal code violations. This program addresses items not covered in a home repair program, including but not limited to, fences and walls, garages, trees and landscaping, and driveways and walkways.
4	Project Name	Homeless Families Support (Family Promise of Santa Clarita)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$30,000
	Description	This program will provide homeless families with case management services, emergency temporary housing through motel vouchers, and transportation costs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 12 families may be assisted.
	Location Description	<div>This program is administered by Family Promise of Santa Clarita Valley and is available to homeless families citywide.</div>
	Planned Activities	Provide a clinical case management approach through clinical counseling to homeless families and their children who are receiving safe and secure temporary shelter in order to address mental health stability and needs. Intervention practices shown to be effective in the clinical counseling field such as motivational interviewing, conflict behavioral therapy, problem solving therapy and play therapy will be used. This will aid in the transition to supportive housing to assure long-term self-sustainability in permanent housing.
5	Project Name	Comprehensive Mental Health Services for Single Moms and Children (Single Mothers Outreach)
	Target Area	
	Goals Supported	Provide Supportive Human Services

	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$17,050
	Description	This program will provide mental health counseling for single mothers and their children.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 170 single mothers may be assisted.
	Location Description	This program is administered by Single Mothers Outreach and is available to lower income single mothers citywide.
	Planned Activities	This program is administered by Single Mothers Outreach and is available to low income single mothers citywide. The program will provide therapeutic counseling services and coordinated case management targeted to the unique mental health challenges single mothers experiencing a deep psychological crisis.
6	Project Name	Community Access Services (Santa Clarita Valley Senior Center)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$49,000
	Description	This program will provide a nutritionally balanced meal program, care management, housing referrals, financial benefits counseling, assistance with forms and documents, and supportive services assessments to adults over 50 years of age.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 450 individuals may be assisted.

	Location Description	This program is administered by the Santa Clarita Valley Senior Center and is available to persons over 50 years of age citywide.
	Planned Activities	Provide case management, comprehensive housing needs assessments, and supportive services. Eligible individuals and their families are advised on the least restrictive housing alternatives and the application process for subsidized housing is facilitated by staff when needed. Staff also provides advocacy services for eligible participants with governmental agencies, private and public assisted living facilities and landlords.
7	Project Name	Project SCV (Carousel Ranch)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$10,710
	Description	This program will provide scholarships to children/adults with special needs for equestrian therapy, a unique service in which disabled children and adults participate in specially designed horseback riding therapy lessons to improve attention span, behavior, social skills, balance, and coordination.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 12 individuals with disabilities may be assisted.
	Location Description	This program is administered by Carousel Ranch located in Agua Dulce and is available to disabled individuals citywide.
	Planned Activities	Provide equestrian therapy services to low- and moderate-income disabled children and adults to help improve vertical and horizontal balance, muscle tone and motor coordination. This program also yields social and psychological benefits such as decreased isolation, effective communication and improved self-esteem to those who would not be able to participate in other circumstances.
8	Project Name	Homeless Outreach (Bridge to Home)
	Target Area	

	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$33,433
	Description	This program will pay for a homeless outreach professional to go into the community to connect people experiencing homelessness and assist them in obtaining needed housing and services. Funds will also pay for emergency needs such as food, clothing, and medications.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 100 individuals experiencing homelessness may be assisted.
	Location Description	This program is administered by Bridge To Home and is available to homeless persons citywide.
	Planned Activities	This program pays for a homeless outreach professional to go into the community to connect people experiencing homelessness and assist them in obtaining needed housing and services.
9	Project Name	Handyworker Program (Santa Clarita Valley senior Center)
	Target Area	
	Goals Supported	Provide Decent and Affordable Housing
	Needs Addressed	Improve, Maintain, and Expand Affordable Housing Planning and Administration
	Funding	CDBG: \$400,000
	Description	This program will provide grants to lower-income homeowners, up to \$5,000 per household, for minor home repairs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 64 lower income households may benefit from this program.
	Location Description	This program is administered by the Santa Clarita Valley Senior Center and is available to lower income households citywide.

	Planned Activities	<div>Provide home repairs to eligible lower income homeowners. Types of repairs may include, but are not limited to: roofs, windows, floors, walls, doors, heating and air conditioning units and electrical systems. Exterior painting, safety issues, disabled accessibility and municipal code violations may also be addressed. All qualified applicants are notified of lead-based paint hazards and remediation is provided when necessary.</div>
10	Project Name	Homeless Intake and Assessment (Bridge to Home)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$38,893
	Description	This program pays for staff to conduct intake and assessment for those individuals experiencing homelessness. Those assessed will be connected with the Bridge To Home shelter services and services from other providers.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 400 homeless individuals may be assisted.
	Location Description	This program is administered by Bridge To Home and is available to homeless persons citywide.
	Planned Activities	This program pays for staff to conduct outreach and assessment for those individuals experiencing homelessness. Those assessed will be connected with the Bridge To Home shelter services and services from other providers.
11	Project Name	Domestic Violence Case Management (Child and Family Center)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services Planning and Administration
	Funding	CDBG: \$14,000

	Description	This program provides early childhood social, emotional, behavioral development services and mental health counseling for families and their children.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 75 families may be assisted.
	Location Description	This program is administered by the Child and Family Center and is available to households citywide.
	Planned Activities	This program will provide case management for victims of domestic violence and their children.
12	Project Name	Inclusionary Park Project-West Side
	Target Area	
	Goals Supported	Improve and Expand Facilities and Infrastructure
	Needs Addressed	Improve and Expand Facilities and Infrastructure Planning and Administration
	Funding	CDBG: \$1,073,789
	Description	This project will create a new inclusionary play area in an existing park on the west side of Santa Clarita (exact location TBD). Also included will be associated disabled access improvements to existing bathrooms.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 20,164 disabled persons City-wide will benefit from this improvement project.
	Location Description	This project will be undertaken on the west side of the City.
	Planned Activities	
13	Project Name	Shelter Project
	Target Area	
	Goals Supported	Improve and Expand Facilities and Infrastructure

	Needs Addressed	Improve and Expand Facilities and Infrastructure
	Funding	CDBG: \$666,849
	Description	This project is to assist in the construction of a year-round homeless shelter.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 100 persons City-wide will benefit from this improvement project.
	Location Description	This project will be undertaken City-wide
	Planned Activities	City staff will work with local homeless services providers to determine how best to invest these funds for the maximum benefit to the homeless population.
14	Project Name	Ready to Work! (Carousel Ranch)
	Target Area	
	Goals Supported	Provide Supportive Human Services
	Needs Addressed	Provide Supportive Human Services
	Funding	CDBG: \$6,000
	Description	This program will provide scholarships to Severely Disable Adults to participate in a job readiness program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 6 Severely Disabled Adults may be assisted.
	Location Description	This program is administered by Carousel Ranch located in Agua Dulce and is available to Severely Disabled Adults citywide.
	Planned Activities	Provide job readiness skills, job search assistance, and on-going support to ensure the participants are successful.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The city has not established targeted neighborhoods for investment of CDBG funds. The geographic distribution of Santa Clarita’s proposed projects for FY 2020-21 are as follows:

- The Handyworker Program funded with CDBG funds is available to low- and moderate-income persons on a citywide basis.
- Supportive services are available citywide to low- and moderate-income residents, homeless persons, and persons with special needs.
- The Shelter Project will help to create year-round shelter beds that will be available to homeless persons citywide.
- The Inclusionary Park Project will help to construct an inclusionary park on the West side of the City that will be available to persons with a disability citywide.
- Fair housing services are available citywide.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The priority needs identified in the City’s FY 2019 – FY 2023 Consolidated Plan form the basis for allocating investments geographically within the jurisdiction during FY 2020. The established priorities are:

High Priority

- Improve, Maintain, and Expand Affordable Housing
- Improve and Expand Facilities and Infrastructure
- Provide Supportive Human Services
- Planning and Administration

Discussion

See discussions above.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City plans to utilize CDBG funds to support housing activities through the Handyworker Program which is expected to provide minor rehabilitation assistance to 64 households. The Property Rehabilitation Program, run through the Santa Clarita Valley Senior Center is expected to assist three households with minor property repairs.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	67
Special-Needs	0
Total	67

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	67
Acquisition of Existing Units	0
Total	67

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

See discussions above.

AP-60 Public Housing – 91.220(h)

Introduction

The only public housing complex in Santa Clarita is Orchard Arms, which is owned and operated by the Los Angeles County Development Authority.

Actions planned during the next year to address the needs to public housing

Orchard Arms is an 183-unit apartment project serving low-income elderly and disabled residents. Elevators and covered pathways between buildings were added in the past to improve accessibility. The units are in good condition, and there are no substandard units or rehabilitation needs at the facility. Apartment units are already modified to serve disabled and elderly residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Los Angeles County Development Authority encourages the participation of public housing residents through Resident Councils. The role of a Resident Council (RC) is to improve the quality of life and residential satisfaction in self-help initiatives to enable residents to create a positive living environment for individuals and families living in public housing. Orchard Arms has an active Resident Council.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Los Angeles County Development Authority has officially achieved "High Performer" status under HUD's Section 8 Management Assessment Program (SEMAP); therefore, is not designated as a "troubled" agency. Units are inspected, repaired and maintained on a regular basis.

Discussion

See discussions above.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Los Angeles Homeless Service Authority (LAHSA), a Joint Powers Authority (JPA), is the lead agency in the Los Angeles Continuum of Care and coordinates funds for programs providing shelter, housing, and services to homeless persons in Los Angeles County. LAHSA partners with the County of Los Angeles to integrate services and housing opportunities to ensure a wide distribution of service and housing options throughout the Los Angeles Continuum of Care. The City of Santa Clarita is located in the Service Planning Area 2 (SPA2) and will continue to collaborate with LAHSA and other local agencies in providing services for homeless persons.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City uses CDBG funds to support various programs aimed at assisting different segments of the population at risk of homelessness. For FY 2020, the City has allocated \$72,326 to Bridge To Home, an organization that administers two programs which address homeless needs and/or homelessness prevention within the City:

- Homeless Intake & Assessment – This program addresses immediate crisis points by providing food, access to medical or mental health care, shelter, transportation, and eviction prevention funds.
- Homeless Outreach and Engagement – This program will provide intensive, consistent homeless street outreach and directly engage and invite people experiencing homelessness into services.

The City has also allocated \$30,000 to assist Family Promise of Santa Clarita Valley. Family Promise provides case management to homeless families by providing temporary housing through faith-based organizations or motel vouchers. They are then able to provide further assistance with transportation costs and referrals to other resources to assist the families in need.

Addressing the emergency shelter and transitional housing needs of homeless persons

The year-round homeless shelter operated by Bridge To Home (BTH) is the only homeless shelter in the Santa Clarita Valley. It is currently housed in modular buildings in an industrial area. The demand for the homeless shelter and its services is out-growing the current space and a larger location is needed. The City purchased a property using non-CDBG and transferred ownership of this property to BTH. BTH also secured additional funding from the County for the construction of a new permanent shelter on this

property. As funding permits, the City may provide CDBG funds to assist in the construction of this shelter.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City has collaborated with Bridge To Home in the past to provide services for homeless persons in the jurisdiction. The agency provides homeless case management and life skills training that targets the chronically homeless population. Participants are identified and/or referred for services through the homeless shelter, community partners, local churches, and schools. Participants complete an intake and assessment process that is used to create individualized case plans and drive weekly case management. Participants also receive life skills training offered on a variety of topics and assistance/tools needed to overcome barriers to employment. Housing and employment are generally the most critical, but health and mental health issues are also addressed. Bridge To Home partners with other local programs as appropriate and works with emergency housing, transitional housing, and low-income permanent housing sources to help provide the most appropriate housing for individual clients.

The City has used CDBG funds to assist Family Promise of Santa Clarita Valley in serving homeless households. Case management is provided and homeless families are provided temporary housing in the community rooms at faith-based organizations, or through motel vouchers. Transportation costs and referrals to other resources are provided as well.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The following projects and activities address homelessness prevention:

- Bridge To Home Program, a local non-profit agency will provide one-time financial assistance to residents who are at-risk of homelessness due to eviction proceedings. Counseling and referrals are also provided to help reduce the risk of future evictions and homelessness.
- Family Promise of Santa Clarita Valley will provide case management to families at-risk of homelessness by providing them temporary housing. Referrals to other resources and

associated transportation costs are provided to help keep the families away from the risk of becoming homeless.

- The Santa Clarita Valley Senior Center will continue to provide Community Access Services to assist individuals over 50 years of age with all aspects of housing. Each individual receives a comprehensive assessment to determine housing needs. They are then provided with a wide array of housing related services, which help them maintain independent living in the least restrictive manner possible.

Discussion

See discussions above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

One of the largest barriers to affordable housing in the City is the lack of affordable units. While all segments of the low- and moderate-income population need more affordable housing, the greatest need is affordable units for families. The availability of funding for affordable housing has also been severely affected by the dissolution of Redevelopment in the State of California. Other housing funds, including four percent and nine percent Low Income Housing Tax Credits, HOME, CalHOME, and the Multifamily Housing Program are not sufficient to finance an affordable housing project alone.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The following actions will work to remove barriers to affordable housing:

- Keeping housing affordable by providing owner-occupied minor rehabilitation services is also an effective way to reduce barriers to affordable housing. The Handyworker Program targets low- and moderate-income homeowners and provides repairs to condominiums, mobile homes, and single-family homes, thus preserving the affordable housing stock.
- Manufactured homes represent a large percentage of the City's affordable housing stock. The following Ordinances and Policies will continue to be in effect in FY 2019-2023 to foster and maintain this critical resource for affordable housing:
- Manufactured Home Park Rent Adjustment Procedures Ordinance - Adopted in 1991, this City Ordinance protects manufactured home park residents from unreasonable rent increases and provides an appeal process.
- Manufactured Home Parks - Change in Use Ordinance - Adopted in 1991, this City ordinance establishes specific requirements for compensation to mobile home park residents in the event of mobile home park closures.
- The City continues to implement the Housing Element of the General Plan.
- In addition, the City updated its Analysis of Impediments to Fair Housing Choice (AI) report concurrent with the preparation of the Consolidated Plan. This report identifies any potential impediments to fair housing in Santa Clarita and establish a Fair Housing Action Plan that outlines steps the City will take to overcome these impediments.

Discussion:

See discussions above.

AP-85 Other Actions – 91.220(k)

Introduction:

Priority needs established in the FY 2019 – FY 2023 Five-Year Consolidated Plan, which forms the basis for establishing objectives and outcomes in the FY 2020 One-Year Action Plan, are as follows:

High Priority

- Improve, Maintain, and Expand Affordable Housing
- Improve and Expand Facilities and Infrastructure
- Provide Supportive Human Services
- Planning and Administration

Actions planned to address obstacles to meeting underserved needs

One of the greatest challenges in meeting the underserved needs of low- and moderate-income persons is having limited financial resources. The City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, those at risk of homelessness, youth, seniors, female-headed households, and the disabled. The City also proactively seeks additional resources to better meet the underserved needs.

Actions planned to foster and maintain affordable housing

Increasing, improving, and maintaining affordable housing is identified as a High Priority. The City will contribute to the preservation of the existing affordable housing stock through rehabilitation programs. In FY 2020, a total of \$405,000 in CDBG funds will be used to fund the Handyworker and Property Rehabilitation Programs to assist low income homeowners, including seniors and disabled homeowners, to address accessibility issues and to correct code violations and unsafe conditions. These activities are expected to provide rehabilitation assistance to 67 households.

The City will also continue to encourage developers, non-profit organizations, and other interested parties to develop new affordable units and will support applications for development funds through the California Tax Credit Allocation Committee (CTCAC) and the State of California.

Actions planned to reduce lead-based paint hazards

The City has a need for lead-hazard free housing and continues to work to reduce lead-based paint (LBP) hazards to comply with 24 CFR Part 35. While the number of units considered to contain lead-based paint is relatively low, the City will address the problem of LBP hazard by continuing to implement a program for evaluating and reducing lead hazards during repair and renovation of older housing stock funded by CDBG. Having the information available to warn people about the need to

maintain buildings, which may contain LBP, as well as other programs to encourage home maintenance, helps to aid in mitigating LBP hazards in the City of Santa Clarita.

Additionally, the City provides housing rehabilitation through the CDBG-funded Handyworker Program. This program aids in correcting substandard conditions, which contribute to LBP hazards.

All applicants eligible for services through the Handyworker Program sign a Lead-Based Paint Release form certifying that they received the most updated version of the Environmental Protection Agency's (EPA) The Truth About Lead Paint Poisoning. When a property built before 1978 is approved for grant-funded repairs that may disturb lead-based paint above the de-minimus level, an inspection test is ordered. When containment and/or abatement are necessary, the Handyworker Program is required to use a contractor certified in lead-safe work practices by the state of California.

The City will also encourage landlords to correct substandard conditions to minimize LBP hazards, especially owners of units where children live. Due to the mean age of the City's housing, homes containing lead-based paint are not believed to be a significant problem. However, the City will continue to evaluate and reduce lead-based paint hazards through the following actions and activities:

- Coordinating with a certified consultant when lead-based paint testing and clearance services are needed for grant-funded repairs.
- Providing information to landlords, renters, and various property management agencies regarding the dangers of lead-based paint and appropriate mitigation strategies, as part of the City's fair housing contract.
- Providing written information through one-on-one contact with contractors, building inspectors, code enforcement officers, and the general public at the City's Permit Center. The written publications available are: Contractors, Painters, Landlords!: The "New" Renovation, Repair and Painting Rule Applies to You!, effective April 2010 EPA Important Information about the new Environmental Protection Agency Rules Fines and Penalties (for contractors and Renovators).

Actions planned to reduce the number of poverty-level families

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private, and non-profit agencies involved in providing services to low and moderate income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

During FY 2020-2021, the City will continue to implement its strategy to help impoverished families achieve economic independence and self-sufficiency. City residents may utilize existing County job training and social service programs to increase employment marketability, household income and

housing options. The City will allocate fifteen percent of CDBG funds to public service agencies that offer supportive services in the fight against poverty. Other special community benefit needs are also addressed through the Community Services Grant Program by providing funding to various local agencies using General Funds.

Improved employment opportunities are important in reducing the number of people living in poverty. To help improve resident's employability through training, therefore increasing the number of higher paying local jobs, referrals are made to America's Job Center of California (AJCC) (formerly known as the Santa Clarita Worksource Center) operated by Goodwill of Southern California. Santa Clarita's AJCC provides job search services such as workshops, computer classes, phones, fax, computers with internet access, job leads, newspapers, and a resource library for job seekers aged 18 and above. Employers use AJCC to recruit and advertise job openings as well as for job fairs, bringing together top local companies and job seekers.

In FY 2020, the City's Economic Development Division will continue its efforts to aid in the economic growth of the City by fostering and encouraging responsible economic development opportunities that result in: 1) a jobs/housing balance established through quality employment opportunities for residents; 2) an economic base through increased sales tax generation; and 3) economic wealth by attracting external monies to the local economy. Specifically, four targeted industries have been identified where there is a foundation of businesses in Santa Clarita currently and opportunities for growth. These industries include Biomedical and Medical Devices, Aerospace and Defense, Digital and Entertainment, and Information Technology. These business clusters offer a variety of high-paying, high-skilled jobs, which can be accessed either through traditional educational routes or through on-the-job training and apprenticeship programs.

Actions planned to develop institutional structure

The City of Santa Clarita works with a wide range of public and community social service agencies to meet and address the various needs of the community. In FY 2020, City staff will continue to collaborate internally, as well as with local non-profit advocacy groups and other County, State, and Federal organizations.

Specifically, the City will use CDBG funds to provide grants to agencies which serve low- and moderate-income residents with various different needs in the community. The following non-profit organizations will receive CDBG funding in FY 2020:

- Bridge To Home will provide homeless outreach, conduct homeless intakes and assessment and serve as the "gatekeeper" to homeless case management.
- Carousel Ranch will assist disabled children and adults with equestrian therapy and provide a job-skills program to severely disabled adults.
- Santa Clarita Valley Senior Center will serve lower income homeowners with necessary minor

home repairs through the Handyworker and Property Rehabilitation Programs. Residents over 50 years of age will also be assisted with comprehensive care management services.

- Family Promise will provide case management to homeless families with children. As needed, they will provide temporary shelter and assistance with transportation costs.
- Single Mothers Outreach will provide mental health counseling to single mothers.
- Fostering Youth Independence will provide case management services to current and former foster youth.
- The Child & Family Center will provide case management for victims of domestic violence and their children.

North Los Angeles County Volunteer Center

The City also utilizes the services of North Los Angeles County Volunteer Center, a local non-profit agency. The North Los Angeles County Volunteer Center programs and services include administration of the City's Court Referral Program.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Santa Clarita's Department of Community Development manages all housing-related projects, programs, and functions. Community Development includes an administration component and is comprised of the Planning, Community Preservation, and Economic Development Divisions. The CDBG Program is managed through the Community Development Department which allows for better communication and a more coordinated effort to address the issues affecting the low- and moderate-income residents of the City. It also supports the development of a clear and comprehensive affordable housing strategy that is consistently reflected in all affordable housing-related documents, and a coordinated economic development strategy.

Actions that the City will undertake during the next year to enhance coordination between public and private housing, health, and social service agencies include:

- Working with the Los Angeles Homeless Service Agency (LAHSA) to provide homeless shelter and services.
- Collaborating with Bridge To Home to locate and help secure funding to build a permanent shelter.
- Coordination with the Los Angeles County Development Authority to provide information about Section 8 Housing Choice Vouchers. Coordinating with the County of Los Angeles Health Department, Childhood Lead Poisoning Prevention Program (CLPPP) to provide information about lead-based paint hazards.
- Funding a contract for fair housing services to provide fair housing and landlord/tenant

complaint intake and mediation services to the residents of the City of Santa Clarita.

- Following the City's adopted General Plan developed in collaboration with Los Angeles County. The General Plan includes results of the One Valley One Vision process, a joint effort of residents and businesses to create a single vision and guidelines for the future growth of the Valley and the preservation of natural resources.

Discussion:

See discussions above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following describes other program-specific requirements.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

The City does not anticipate generating any program income during the FY 2020 planning period.

Of the City's FY 2020 CDBG allocation, twenty percent (20%) is being allocated for eligible planning and administration activities, which will also include a fair housing services contract. These activities are not subject to the low- and moderate-income benefit requirements. Of the remaining 80 percent (80%) of the CDBG allocation, one hundred percent (100%) will be used to benefit low- and moderate-income persons.

Attachments

Citizen Participation Comments

Appendix A: Public Participation

Public Comments:

No comments were received during the public participation process.

THE SIGNAL
26330 Diamond Pl #100
Santa Clarita, CA 91350

Proof of Publication
(90155 C.C.P.)

STATE OF CALIFORNIA
County of Los Angeles

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years and not a party to or interested in the action for which the attached notice was published. I am a principal clerk of THE SIGNAL, which was edged a newspaper of general circulation on March 26, 1988 (Case number NVIC 15880) for the City of Santa Clarita and State of California. Attached to this Affidavit is a true and complete copy as was printed and published on the following date(s):

3/6

All in the year 20 20

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Santa Clarita, California, this

11th day of March 20 20

Signature

NOTICE OF PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT DRAFT 2020-2021 ANNUAL ACTION PLAN AND DRAFT SUBSTANTIAL AMENDMENT TO THE 2019-2020 ANNUAL ACTION PLAN
City of Santa Clarita - City Council Meeting

Notice is hereby given that the City of Santa Clarita (City) will conduct a public hearing for the draft 2020-2021 Annual Action Plan (Plan) and a draft Substantial Amendment (Amendment) to the 2019-2020 Plan on Tuesday, April 28, 2020, at or after 8:00 p.m., in the Council Chambers of Santa Clarita City Hall, 23920 Valencia Boulevard, Santa Clarita, California, 91350. The draft 2020-2021 Plan and draft Amendment to the 2019-2020 Plan are financial and programmatic documents which provide information on the number, type, and funding of programs and activities to be undertaken with Federal Community Development Block Grant (CDBG) funds. Citizens are encouraged to participate and provide comments on this item by attending the public hearing.

The allocation of CDBG entitlement funds in the draft 2020-2021 Plan is \$1,434,712. Of this amount, up to \$215,205 may be used for Public Service Programs and up to \$200,042 may be used for Administration. The draft Amendment to the 2019-2020 Plan identifies a total of \$718,719 in unexpended funds from prior years.

The City also invites public comment regarding the draft documents during the thirty (30) day public comment period, which begins March 28, 2020. The draft documents will be available for review on the City's website at www.santaclarita.com/housing, and during normal business hours at the office of the City Clerk, Santa Clarita City Hall, 23920 Valencia Blvd, Suite 120, Santa Clarita, CA 91350. Comments may be emailed to city@santaclarita.com, or submitted in person or by U.S. Mail to Eric Lay, City of Santa Clarita, 23920 Valencia Boulevard, Santa Clarita, California 91350. Written comments must be received by April 20, 2020 at 8:00 a.m.

Copies of the City Council meeting agendas will be available 72 hours prior to the meeting date at the City Clerk's Office at City Hall, located at 23920 Valencia Blvd, Suite 120, Santa Clarita, CA 91350, or online at www.santaclarita.com/agendas.

Further information may also be obtained by contacting Eric Lay, Housing Program Administrator, at 661-299-4174, or by email at elay@santaclarita.com.

If you wish to challenge the action taken on this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the City Council, at or prior to, the public hearing.

Para ver esta notificación en español, si usted tiene preguntas o desea más información sobre estos programas, por favor póngase en contacto con Vanessa Diaz, Clerk, al 661.299.4303 o por correo electrónico a vdiaz@santaclarita.com.

Draft: February 28, 2020
Plan: Council Meeting City Clerk Published: Friday, March 6, 2020 - The Signal

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OMB Control No: 2506-0117 (exp. 06/30/2018)





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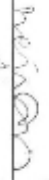

OMB Control No: 2506-0117 (exp. 06/30/2018)

Meeting Sign-In Sheets:

2020-2021 CDBG Funding Meeting
Tuesday, November 12, 2019 11:30 am.

Organization	Print Name	Phone No.	Email Address	Signature
1) Statewide Council	Robert Zurvy	1-800-333-8300	robert.zurvy@statewidecouncil.org	
2) VM Education Foundation	Renée Marshall	601-795- 4725	Renée.Marshall@vmf.org	
3) Grads to Home	Chris Nijmeh	504-397-6163	chris.nijmeh@gradstohome.org	
4) JCT	Carolina O'Leary	661-305-3771	carole@jctcompany.com	
5)				
6)				
7)				
8)				
9)				
10)				

2020-2021 CDBG Funding Meeting
 Wednesday, November 13, 2019 - 1:30 p.m.

Organization	Print Name	Phone No.	Email Address	Signature
1) Sew Section, Castile	Nikki Bernhardt	(417) 259-5044	nikki@hs@sew-sewerauthority.missouri.gov	
2) "	Paul Olivier	"	olivier@sew-sewerauthority.missouri.gov	
3) "	Suzanne Nelson	"	ENelson@sew-sewerauthority.missouri.gov	
4) Sewer Authority, Nevada		(702) 222-2222	na@sew-sewerauthority.missouri.gov	
5) Family Point of Care	Reid Wernick	601.251.2807	r.wernick@familypointcare.org	
6)				
7)				
8)				
9)				
10)				

2020-2021 CDBG Funding Meeting
 Thursday, November 14, 2019 - 4:00 p.m.

Organization	Print Name	Phone No.	Email Address	Signature
1) Tony Sibert	Dr. Tony Sibert	617-793-8926	tsibert@cityoflynn.com	
2) Providence League Subchapter	Chris Turner	401-468-4049	christurner@providence.org	
3) Carousel Ranch	Toujour Adachi	401-898-2010	tadachi.carouselranch@gmail.com	
4) American Cancer Society	Michelle Smith	401-347-8346	msmith@amcancer.org	
5) Anna Romero	American Cancer Society	606-370-6938	anna.romero@amcancer.org	
6) BSO	Laura Ciary	317-482-8889	laura.ciary@bsobry.org	
7) Warner - BSN	Shawn Grynham	978-433-1083	shawn.grynham@seaburg.org	
8) Canterbury Village	Kathleen Keating	(601) 255-9776	Kathleen.Keating@humansped.org	
9)				
10)				

Appendix C: Proposed Substantial Amendment



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PROPOSED SUBSTANTIAL AMENDMENT
to the
2019-2020 ANNUAL ACTION PLAN

The City of Santa Clarita (City) proposes to make the following amendments to its 2019-2020 Annual Action Plan (AAP) for the Community Development Block Grant Program:

- Use \$778,225 in prior year savings and program income to fund the construction of the *Inclusionary Park Project – West Side*, which would include creation of a new inclusionary play area in an existing park on the west side of Santa Clarita (exact location TBD) as well as associated disabled access improvements to existing bathrooms.
- Use \$416,849 in prior year savings to fund construction to increase the number of year-round homeless shelter beds.

FUNDING AND ELIGIBILITY

On March 1, 2020 the City identified a total of \$1,195,073.70 in prior year funding, as shown below, which could be reallocated to the projects shown above.

<u>FUNDING SOURCE</u>	<u>AMOUNT</u>
2015-2016 Program Income (loan repayment)	\$57,981.27
2016-2017 Uncommitted Funds	\$1,590.06
2017-2018 Uncommitted Funds	\$48,275.29
2018-2019 Uncommitted Funds	\$353,437.08
2018-2019 Park Project Savings	316,941.00
2019-2020 Infrastructure Project Savings	\$416,849.00
TOTAL	\$1,195,073.70

These projects meets the 2019-2023 Consolidated Plan Priority of Improve and Expand Facilities and Infrastructure, and the needs identified in the City’s Community Needs Assessment process

conducted as part of the development of the 2019-2020 Annual Action Plan. The activity is eligible based on the National Objective of Low-Mod Income.

PUBLIC PARTICIPATION

In accordance with the City's CDBG Citizen Participation Plan, the public was notified that the above proposed amendment is available for review and comment through the following methods:

- Legal advertisement in the local newspaper, The Signal, on Friday, March 6, 2020.

The proposed amendment was available for review and comment for thirty (30) days beginning March 20, 2020 at the following locations:

- City of Santa Clarita, City Clerk's Office, 23920 Valencia Boulevard, Suite 120, Santa Clarita, CA 91355
- Online at www.santa-clarita.com/housing

A Public Hearing will be held on Tuesday, April 28, 2020, at or after 6:00 p.m., in the Council Chambers at Santa Clarita City Hall, 23920 Valencia Boulevard, Santa Clarita, California, 91355

For questions, please contact Erin Lay, Housing Program Administrator, at (661) 286-4174, or by email at elay@santa-clarita.com. Para los que hablan español, si usted tiene preguntas o desea más información sobre este producto, por favor póngase en contacto con Vanessa Diaz, Clerk, al 661.255.4353 o por correo electrónico a vdiaz@santa-clarita.com.

Grantee SF-424's and Certification(s)

Appendix B: Certifications and SF424

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OMB Control No: 2506-0117 (exp. 06/30/2018)

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OMB Control No: 2506-0117 (exp. 06/30/2018)

Certifications

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24, it has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons with AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 5 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Kenneth W. Striplin



Date

City Manager
Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a adopted Citizen Participation Plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan – It is following a current Consolidated Plan that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.
2. **Overall Benefit.** The aggregate use of CDBG funds including Section 108 guaranteed loans during program year(s) FY 2020-2021 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.


Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- it will comply with applicable laws.



Kenneth W. Striplin

5/1/20

Date

City Manager _____
Title

Optional Certification - CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR §70.209(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

 N/A
Signature/Authorized Official

 N/A
Date

 N/A
Title

Appendix to Certifications

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424		
1.1. Type of Revision <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Correct Application	1.2. Type of Application <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Renewal	1.3. Section and appropriation label [Redacted] Title: [Redacted]
1.4. Base Number [Redacted]	1.5. Application Identifier [Redacted]	
6a. Federal Entity Identifier [Redacted]	6b. Federal Award Identifier [Redacted]	
State Use Only		
6. Date Received by State [Redacted]	7. State Application Identifier [Redacted]	
B. APPLICANT INFORMATION:		
1.0. Legal Name: [Redacted]		
1.1. Employee/acceptor identification number (EIN/IC) 98-4123456	1.2. Organization OUNS [Redacted]	
c. Address:		
1. Street: [Redacted]	2. Street: [Redacted]	
3. City: [Redacted]	4. County: [Redacted]	
5. State: [Redacted]	6. Zip: [Redacted]	
7. Province: [Redacted]	8. Country: [Redacted]	
9. Zip/Postal Code: [Redacted]		
c. Organizational Unit:		
Department Name: [Redacted]	Division Name: [Redacted]	
f. Name and contact information of person to be contacted on matters involving this application:		
1. Name: [Redacted]	2. First Name: [Redacted]	3. Last Name: [Redacted]
4. Middle Name: [Redacted]	5. Title: [Redacted]	
6. Office: [Redacted]	7. Fax: [Redacted]	
8. E-mail: [Redacted]		
9. Organizational Address: [Redacted]		
10. Telephone Number: [Redacted]		
11. Fax Number: [Redacted]		
12. E-mail: [Redacted]		

Application for Federal Assistance SF 424

*** 8. Type of Applicant (Select Applicant Type):**

Type of Applicant (Select Applicant Type):

 Type of Applicant (Select Applicant Type):

 Other (specify):

*** 9. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Upload supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional District Of:
 16a Applicant: 16b Program/Project:

Attach an additional set of Program/Project Components, if you are needed.

17. Proposed Project
 17a Start Date: 17b End Date:

18. Estimated Funding (\$):

18a Federal	1,480,910.00
18b Applicant	0.00
18c State	0.00
18d Local	0.00
18e Other	170,000.00
18f Program Income	0.00
18g TOTAL	2,650,910.00

19. Is Application Subject to Review By State Under Executive Order 12812 Process?
 a. The application was made available to the State under the Executive Order 12812 process for review of
 b. Program is subject to E.O. 12812 but has not been selected by the State for review
 c. Program is not covered by E.O. 12812


20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
 Yes No
 If "Yes," provide explanation and attach:

21. By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties, (U.S. Code, Title 28, Section 1001)
 I AGREE
 ** The list of certifications and assurances is on Form SF-424 when you receive this form. It is contained in the attachment list of SF-424 specific instructions.

Authorized Representative

Title: * First Name:
 Middle Name:
 Last Name:
 Office:

* Title:
 Telephone Number: Fax Number:
 Email:

* Signature of Authorized Representative:  * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4945-0001
Expiration Date: 06/30/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and reviewing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0945-0047), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance and will establish a proper accounting system in accordance with generally accepted accounting principles or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency disclosure and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision of the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the awarding agency or State.
6. Will finish and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prevent employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Interagency/Intergovernmental Personnel Act of 1974 (42 U.S.C. §§4726-4733) relating to personnel transfers of their systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Model System of Personnel Administration (5 C.F.R. 900, Subpart I).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§9801 et seq.) which prohibits the use of lead-based paint in construction or renovation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited by: (a) Title VII of the Civil Rights Act of 1964 (42 U.S.C. §§2000e-1 et seq.) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§5101-5107), which prohibits discrimination on the basis of age; (e) the Drug Abuse, Use, Control and Treatment Act of 1972 (P.L. 92-259), as amended relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1942 (42 U.S.C. §§290c-3 and 290c-5), as amended relating to confidentiality of alcohol and drug abuse records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.) as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply in the application.

Previous Edition Leads

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Standard Form 424D (Rev. 7-87)
Prescribed by GWS Circular 4-10*

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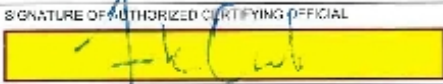
OMB Control No: 2506-0117 (exp. 06/30/2018)

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11. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a-7), the Copeland Act (40 U.S.C. §§ 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 277-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires owners in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and equipment is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) the terms of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) the failure of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11500; (d) evaluation of land use/uses in floodplains in accordance with EO 11468; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1601 et seq.); (f) conformity of Federal actions in State (Clean Air) Implementation Plans under Section 118(b) of the Clean Air Act of 1955 as amended (42 U.S.C. §§ 1901 et seq.); (g) protection of underground sources of drinking water under the State Drinking Water Act of 1974, as amended (P.L. 93-623), and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1956 (16 U.S.C. §§ 1271 et seq.) in order to protect components or potential components of the national wild and scenic river system.
17. Will assist the existing agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11683 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 466-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
20. Will comply with the requirements of Section 105(c) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) procuring a commercial sex act during the period of time that the award is in effect or (3) using funds from the award for the purpose of trafficking under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Santa Clarita	May 1, 2020

SF-4200 (Rev. 7-97) back