



City of  
**SANTA CLARITA**

# **OPERATING BUDGET & CAPITAL IMPROVEMENT PROGRAM FY 2020-21**







*City of*  
**SANTA CLARITA**

**Annual Operating Budget**  
*and*  
**Capital Improvement Program**  
**FY 2020 - 2021**



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*Presented by:*  
**KENNETH W. STRIPLIN**  
CITY MANAGER



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## Message *from the* City Manager

June 23, 2020

### **DEAR HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:**

It is my pleasure to present the City of Santa Clarita's Fiscal Year 2020-2021 Operating Budget and Capital Improvement Program. Our City will again have a balanced budget for this next fiscal year. The annual budget is the spending plan that provides the necessary funding to deliver exceptional services to the residents and businesses of Santa Clarita.

### **STATE OF THE ECONOMY**

When this budget process began in January of this year, we were preparing for minimal growth and anticipating a small correction with the national economy experiencing its longest expansion in history. However, no one could have predicted the crisis that immediately impacted the economy in March with the COVID-19 pandemic.

In the first two months of 2020, business in Santa Clarita was continuing to surpass projections and set new records. In just a few days following the announcement of the countywide Safer at Home order on March 19, most of the economy in Santa Clarita was completely shut down. This community, and entire nation, has never experienced such an immediate shock to the economy. What we all experienced, and will continue to experience, is truly unparalleled and we have not yet discovered the full affects of this event.

The following data is what we know today, but there is still more to uncover to realize the true impact of this crisis and how we can attempt to begin the recovery process.

At the national level, analysts have described the current crisis as “the most significant short-term shock” to the national economy in modern history, citing a nearly 30% drop in daily economic output since pre-pandemic conditions. According to Kiplinger, employment fell by a record 20.5 million in April with the unemployment rate rising as high as 19.5%, according to the Bureau of Labor Statistics.

California may be one of the hardest hit economies in the nation. According to a new budget proposal published on May 14 by CA.gov, California has experienced four million unemployment claims since mid-March and the unemployment rate is expected to be 18% for the year. The State is also looking at a \$54 billion budget deficit over the next fiscal year—a deficit that was projected in January 2020 to be a \$5.6 billion surplus.

Los Angeles County is expected to experience similar losses. On April 27, the Board of Supervisors discussed actions to absorb a \$1 billion loss in revenue in the current fiscal year and expect the same, or slightly more, in the next year. For now, this has resulted in hiring freezes for all non-essential positions and spending down reserves. The County is also preparing departments for cuts in programs and services during this next fiscal year.

Locally, the economic impact of the current crisis has been and will continue to be devastating. Santa Clarita was recently named the 17th hardest hit City in the nation (3rd in California) for COVID-19 unemployment growth by WalletHub. The economy here relies heavily on entertainment, travel, film, aerospace production, retail and food services—sectors that have been completely shut down under the current order. The primary funding source of General Fund Revenue for the City is Sales Tax. The impact of these orders is estimated to result in a \$10 million loss in total General Fund Revenue in just the current fiscal year.

With that said, some hope does remain for this economy if we can leverage funding opportunities from the federal and state governments to provide relief for local businesses as we begin the recovery process. Our biggest hurdle is time—the time it will take to responsibly ramp back to normal operations and the time it will take for consumer confidence to return. This is the time when we need the community to support local business as much as possible to stimulate the economy here in Santa Clarita.

In addition to the uncertainty surrounding the long-term impacts of the COVID-19 crisis, our organization is still faced with many challenges that existed pre-pandemic. This includes future funding challenges associated with building new infrastructure, the future operating costs of new infrastructure, maintaining existing infrastructure, increases in public safety services, homelessness, affordable housing and CalPERS Pension funding.

### BUDGET PROCESS

With this information and data available, it was decided to amend the budget process this year and submit only required, contractual obligations and only critical capital projects for consideration. As mentioned, while we have some preliminary data on the initial impact to the economy, the reality is that the full effect of this crisis is yet to be seen and could very well be much worse. The goal entering this next fiscal year is to minimize the organization's exposure to prevent any significant reductions in services to this community.

Therefore, the Fiscal Year 2020-2021 Budget being recommended is a bare-minimum proposal still in alignment with the City Council's budget philosophy, a successful method for maintaining a responsible budget for Santa Clarita. The following philosophy has kept the organization strong during difficult economic times like these:

- Decisions made in good times are more important than the decisions made during bad times
- Live below our means
- Run a lean organization
- Use conservative five-year projections
- Employ full-cost recovery when setting fees
- Diversify revenue
- Use one-time money only for one-time expenses
- When in doubt, contract out

We also continue to maintain the City's AAA credit rating with Standard and Poor's. This elite financial rating is defined as our organization having an "extremely strong capacity to meet financial commitments," and it continues to be achieved as a result of the City Council's long standing and conservative budget practices. This conservative approach is the reason I am hopeful our organization can weather this storm.



## BUDGET OVERVIEW

### Total Appropriations

The Fiscal Year 2020-2021 Budget totals \$219.7 million. This includes funding for the Capital Improvement Program (CIP), personnel, the Successor Agency, operations and maintenance, and debt services. When compared to the last year's adopted budget, this represents an overall decrease of 2.8%.

### Total Revenues

A significant part of the budget process is estimating revenues for the upcoming fiscal year. This process is critical, as appropriations are based on these projections. Several factors are considered to ensure accuracy in our projections, including the state of the economy, historical trends, population projections/growth, and inflationary factors. With this information, the City can best determine the revenues available for allocation. Additionally, the City utilizes long-range financial planning to ensure long-term solvency. This process has been exceptionally challenging this year with the sudden shock to the economy in the middle of this planning process.

Even during this challenging time, for Fiscal Year 2020-2021, total revenue meets total expenditure appropriations. For certain one-time capital projects, fund balance is appropriated.

### General Fund

The General Fund is vital to the operation of the City because it is comprised of the most flexible revenue the City Council can allocate toward any project or need within the community. The Fiscal Year 2020-2021 Budget is consistent with our practice of ensuring on-going revenues are greater than on-going expenditures.

General Fund Revenues in Fiscal Year 2020-2021 will exceed General Fund appropriations by \$300,856.

### General Fund Revenues

The City's largest fund is the General Fund, representing \$110.2 million of total revenues. The following revenue projections are compared to the adopted Fiscal Year 2019-2020 Budget:

- Sales Tax, typically one of the largest sources of General Fund revenue is projected to *decrease* 13.2% to \$32.1 million.
- Property Tax is estimated to *increase* 4% to \$39.5 million.
- Development Revenues are projected to be *flat* at \$9 million.
- Transient Occupancy Tax (TOT) is projected to *decrease* 15% to \$2.8 million.

### General Fund Expenditure Budget

Fiscal Year 2020-2021 General Fund appropriations total \$109.9 million. The total General Fund expenditures for Fiscal Year 2020-2021 include funding for operating departments, debt services, contingency, and transfers to other funds.

### General Fund Operating Reserves

Reserves are a critical component of the budget because this is a funding source that can be counted on in case of an emergency or unforeseen opportunity. The City has been very fortunate to be able to maintain a healthy reserve during slow economic times. It has been a long-standing goal of the City Council to reach a 20% General Fund Operating Reserve. I am very pleased that this goal was reached in Fiscal Year 2016-2017 and that we are able to again fund this reserve considering the current environment. For Fiscal Year 2020-2021, the City's emergency operating reserve will total \$17.7 million.

**NECESSARY ADDITIONS TO THE OPERATING BUDGET**

The Fiscal Year 2020-2021 Operating Budget provides the necessary resources to provide exceptional services for the benefit of our residents, businesses, and the newly annexed areas. As I mentioned previously, given the amount of uncertainty surrounding the current economic conditions, I have limited additions to only those deemed critical or contractually obligated. Below are the proposed additions to the budget:

**General Fund Additions:**

- 5.6% Sheriff’s Contract Adjustment: \$1,351,060 (*ongoing cost*)
- Contract Services for Building & Safety Operations: \$500,000 (*one-time cost*)
- County-Administered Election Costs: \$316,000 (*one-time cost*)

**Misc. Fund Additions:**

- Housing Element, Climate Action Plan and OTN Specific Plan Update: \$625,000 (*Grant Funds*)
- Base Budget for DBAA (Five Knolls): \$46,910 (*DBAA Funds*)

**Asset Replacement:**

Another critical part of Sustaining Public Infrastructure is the vehicle and equipment replacement element of the budget. The recommended budget includes funding to replace older vehicles and equipment. These additions are necessary to provide enhanced services and ongoing maintenance of the City. The vehicle and equipment replacement requests this year fall within two distinct areas: transit related needs, and the annual vehicle and equipment replacement:

- Replacement of 10 Transit Buses: \$4.9 million (*Transit Funds*)
- Vehicle and Equipment Replacement: \$147,000 (*General Fund*)

**CalPERS Pension:**

As mentioned previously, a budget liability for not only this organization, but cities across California, is the pension obligation. To better position the organization to handle the unpredictable investment returns of CalPERS, additional payments are being recommended to fund this liability at 90% within the next few years.

This liability is largely due to CalPERS’ overall fund performance in the last decade, which required cities to contribute additional funds to cover the difference between actual performance and the previous 7.5% target return. Each time the fund does not meet its target, CalPERS issues loans, which accumulate interest, to cities called the Unfunded Accrued Liability (UAL).

By making additional payments to pay down our pension obligation, our organization won’t be at the mercy of the fund’s performance and these costs will be much more stable and predictable. Also, by making these one-time payments, we will realize significant savings from the interest on our UAL balance. Therefore, for this fiscal year I am recommending an additional \$1.9 million payment. This additional one-time payment will bring our funded status to an estimated 88% this next fiscal year.

Thanks to the City Council’s support, we utilized a similar proactive approach to solve the potential rising retiree health care liability. I am happy to report, that using this forward-thinking plan, the City is now fully funded for these future costs.

Proactive and aggressive plans like these are what make our City so unique. We consistently make a commitment with the support of our City Council to fix issues early on before they become a huge problem in the future.

## CAPITAL IMPROVEMENT PROGRAM HIGHLIGHTS

The Capital Improvement Program (CIP) is a key component of this document and is of vital importance to the community as a whole. The CIP represents a balanced approach for meeting the community's current and future capital improvement needs.

Comprised of a variety of multi-year and multi-funded capital projects, the CIP for Fiscal Year 2020-2021 totals \$32.6 million, which represents an 11% decrease, or \$4.1 million, compared to the current year adopted capital budget. As mentioned previously, proposed additions to the CIP were significantly reduced for this next fiscal year. With the immediate onset of the COVID-19 crisis and accompanying economic uncertainty, I decided to eliminate more than half of the originally proposed projects.

Of the budgeted amount this year, approximately \$9 million is re-budgets—or funding that is being carried over from a prior year for projects still underway. Extracting this \$9 million from the CIP, yields only a budget of \$23 million, of which \$13 million is for the City's annual Overlay and Slurry Seal program. That leaves only \$10 million (only \$72,500 is utilizing General Fund) for other new capital projects throughout the City's entire system of infrastructure, including parks, buildings, paseos, trails and sidewalks.

While it is being proposed to only fund the critical projects in this next fiscal year, the major projects underway in the community, including the new Sheriff's Station and Canyon Country Community Center are already funded and will be completed during Fiscal Year 2020-2021.

The limited Capital Improvement Program this next fiscal year includes projects supporting many of the quality of life themes contained in Santa Clarita 2020 (SC2020), which is in its final year of implementation.

SC2020 was created to guide the City's major work efforts over five years so we can best prioritize resources, achieve milestones, and maintain our unwavering commitment to offering the best services and facilities for Santa Clarita residents today and into the future. Below is a summary of the most notable CIP projects for Fiscal Year 2020-2021:

### Building and Creating Community

- Via Princessa East Roadway Extension Design: \$2,711,765
- Copper Hill Drive Bridge Widening over San Francisquito Creek Design & Construction Oversight: \$650,000
- Newhall Area Bicycle Facilities: \$648,000
- Canyon Country Community Center Furniture, Fixtures and Equipment: \$500,000

### Community Beautification

- Irrigation and Master Valve Flow Sensor Installation Phase IV: \$350,000

### Sustaining Public Infrastructure

- Overlay and Slurry Seal: \$13,000,000
- Transit Maintenance Facility Equipment Upgrades: \$977,600
- Concrete Rehabilitation Program: \$400,000
- Bicycle Locker Replacement: \$327,900
- Pioneer Oil Refinery Site Stabilization: \$157,000
- Intersection Improvement Program: \$150,000
- Signal Battery Back Up Phase III: \$135,000
- Canyon Country Library HVAC Replacement: \$132,000

**CONCLUSION**

The message this year is very different. The long-term impacts from this crisis have yet to be realized, but we do know there will be many challenges and tough decisions ahead. How these impacts are handled at the various levels of government will have a real effect on local business and even City programs and services. While I have confidence in our ability to plan ahead to be well positioned to respond, this community is currently in limbo and it is uncertain how and when we will be able to begin the recovery process.

This next year will be bittersweet for this organization. While we navigate the challenges ahead, we will also be commemorating the culmination of a milestone achievement—the completion of Santa Clarita 2020. The work efforts contained in this document include many high-profile, high-impact projects that will have long-lasting and positive impacts on Santa Clarita for decades. Specifically, I look forward to two milestone projects opening this fiscal year: the Santa Clarita Sheriff’s Station and Canyon Country Community Center.

I would like to congratulate and thank the City Council for their continued commitment to providing fiscally responsible leadership and direction. This commitment has resulted in significant achievements and financial stability for the City. A decade of smart, conservative financial planning by the City Council is the reason this organization should be able to respond to this crisis with minimal impact to services. I would also like to thank all of the Commissioners and the City staff who, every day, commit themselves to maintaining the quality of life enjoyed by all Santa Clarita residents.

The budget development process each year is no easy task and this year was certainly no exception. I would like to thank and recognize each member of the Budget Team, including Frank Oviedo, Darren Hernández, Carmen Magaña, Jerriid McKenna, Brittany Houston, Kristi Hobrecker and Mary Ann Ruprecht for their work in preparing the Budget.

I would also like to recognize each of the department Budget Officers and the support staff who worked diligently to prepare the document now before you, including, Jennifer Del Toro, Kirsten Lindgreen, Tyler Pledger, Tracy Sullivan, Michael Villegas, Sarona Vivanco and Rebecca Widdison.

In addition, I would like to thank the Leadership Team as well as Damon Letz and Johanna Medrano for their work in preparing the Capital Improvement Program.

Finally, I would like to thank you for allowing me to play a role in realizing the goals of the City Council and the community. Under the leadership of this City Council, this year will be a true display of our organization’s resiliency, dedication and commitment to excellence.

Sincerely,



Kenneth W. Striplin  
City Manager



## Community Profile *and* Since Incorporation

On December 15, 1987, the City of Santa Clarita incorporated from Los Angeles County. Incorporation brought the communities of Saugus, Newhall, Valencia, and Canyon Country together to form what is the City of Santa Clarita.

By forming a City, Santa Clarita residents gained the ability to keep locally-generated tax dollars right here in our community; helping to build new parks, trails, roads, bridges, sidewalks, street improvements, transportation amenities, neighborhood safety, high-quality recreation, and much more. Santa Clarita has a 100 percent track record for a balanced, on-time budget, winning numerous awards for fiscal responsibility, budgeting, and investing. The City also maintains a AAA Credit Rating from Standard & Poor's. This elite financial category defines our organization as having an "extremely strong capacity to meet financial commitments."

The City of Santa Clarita has established an enviable balance between quality of life and quality infrastructure and amenities. The City has a healthy economy, high academics, quality of life, healthy lifestyle, leisure and activities, and sunny weather. The balance of quality living and smart growth is carefully maintained through long-term planning, fiscal responsibility, community involvement, respect for the environment, and strong support for business development.

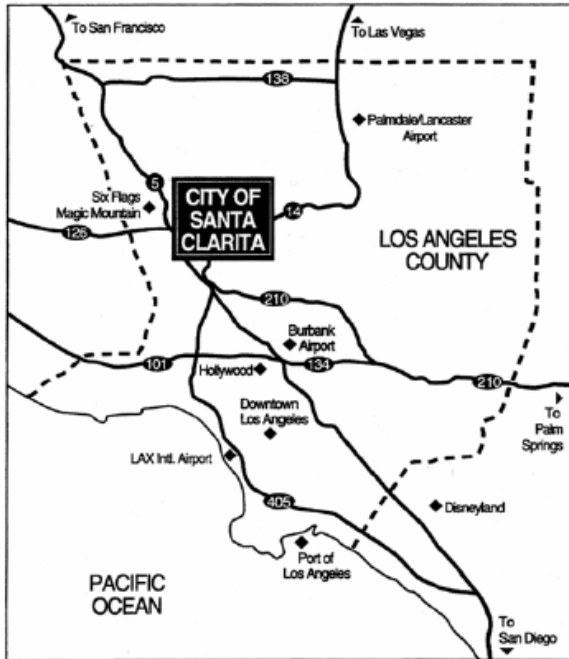
Consistently named the "Most Business Friendly City in Los Angeles County" by various agencies,

Santa Clarita continues to strive to create a business friendly environment that encourages businesses to locate or expand within the 70.87 square miles that make up the City.

A premier location to move your family or business, Santa Clarita boasts award-winning educational facilities, 90 miles of pristine trails, some of Los Angeles County's largest master planned business parks in addition to some of the State's most coveted golf courses, charming wine lounges, family and fine dining, impressive retail shopping, live music events, and a rich western heritage. Santa Clarita blends its small-town charm with the sophistication of a larger urban center.

At an average of 1,300 feet above sea level, Santa Clarita enjoys a mild Southern California Mediterranean climate, making it ideal for business and residential, and outdoor activities. Summers are warm and dry in the 70° to 100° range. Winters in Santa Clarita are temperate and semi-moist, in the 40° to 60° range. Precipitation averages are measured at 15-18 inches between November and March.

Scenic Santa Clarita is just 20 minutes north of the Burbank Bob Hope Airport and a short drive from the hustle and bustle of Los Angeles. Located 35 miles northwest of Los Angeles and 40 miles east of the Pacific Ocean, Santa Clarita forms an inverted triangle with the San Gabriel and Santa Susanna mountain ranges. These mountain ranges separate Santa Clarita from the San Fernando Valley and the



Map To Scale

Los Angeles Basin to the south, and from the San Joaquin Valley, Mojave Desert and Angeles National Forest to the north.

Santa Clarita residents enjoy a distinctive way of life. Residents value the City’s landscaped medians and trail system, well maintained roads, high quality schools, and innovative recycling programs. In addition, the City’s ideal location makes regional recreation and economic opportunities possible. The community not only enjoys numerous parks and recreation services and facilities, but also outstanding Los Angeles County Fire and Sheriff’s services, three libraries, highly responsive paramedic and ambulance services, and high levels of local government services.

**STATISTICS:**

Population <sup>1</sup>	225,000
Size	70.87 sq. miles
Approximate Number of Housing Units	75,842
Unemployment Rate <sup>2</sup>	4.3%
Median Household Income <sup>3</sup>	\$94,282

<sup>1</sup>provided by the Department of Finance Special Assessment 11/15/16

<sup>2</sup>provided by the Employment Development Dept. 2/2020

<sup>3</sup>provided by the US Census Bureau, American Fact Finder 2018

“One Valley, One Vision” is the plan which governs growth in Santa Clarita. Adopted in 2011, this plan will continue to do so for the next few decades.

**SAFETY**

The City is making significant strides in crime prevention, intervention, and enforcement based on the partnerships forged with the local Sheriff’s Station and the business community. As part of the Santa Clarita 2020 Plan, our goal to achieve the lowest crime rate in history was met in 2018 and we continue to retain the City’s “safest city” designation.

The City’s Traffic Operation Center in City Hall allows real-time observation of traffic conditions throughout the City to respond quickly to traffic incidents and congestion.

The City’s Safe Routes to School program is part of the City’s Non-Motorized Plan. This program has resulted in bicycle and pedestrian improvements at 21 local elementary schools.

The City offers multiple youth programs aimed at fostering civic responsibility and limiting exposure to drugs and violence. America’s Promise ranked Santa Clarita as one of the “100 Best Communities for Young People.”

The award-winning Youth Grove Memorial was constructed and dedicated in 2006. Located in Central Park, the Youth Grove is the site of the annual remembrance event that is integrated in the Sheriff’s Department “Every 15 Minutes” Program.

The Sheriff’s Department administers the Juvenile Intervention Team (J-Team) to keep drugs off the streets of Santa Clarita, away from the schools, and out of the hands of our youth. A couple of years after its inception, the City in collaboration with the Sheriff’s Department and the J-Team, William S. Hart School District, and the Los Angeles County Fifth District, implemented the Drug Free Youth in Santa Clarita Valley (DFYinSCV). DFYinSCV is a voluntary drug prevention education program that educates, empowers, recognizes, and celebrates drug-free students. Students receive curriculum through school club meetings, agree to be randomly drug tested throughout the year, and participate in educational workshops, community service projects, and conferences.

The City established a Community Court diversion program that continues to ensure petty offenders pay restitution and perform community service here in Santa Clarita.

## RESIDENTIAL HOUSING - QUALITY OF LIFE

One of Southern California's premier places to live, Santa Clarita offers a distinctive blend of professional, cultural, educational, social and recreational opportunities well-suited for any lifestyle.

Since the first census in 1990 was held after the City incorporation, the population has increased from 110,000 to over 225,000 in 2017 making Santa Clarita the third most populous City in Los Angeles County. The total area of the city has also increased to 70.87 sq. miles. Included within each area are family-oriented neighborhoods, apartments, condominiums, executive estates, senior citizen complexes, and a wide array of new and resale homes. Each community makes a special contribution to the valley's vitality and unique rural/urban flavor. Santa Clarita's successes are evident in its residential neighborhoods, recreational attractions, business opportunities, cultural activities, and numerous commercial, educational, and health care centers.

As a result of businesses and industries moving into the area, residents can live, be entertained, and shop close to where they work, rather than commuting long distances. Living in Santa Clarita can be as down-home and casual as an expansive Sand Canyon Ranch, or as uptown and stylish as a new home in master-planned Valencia.

To enhance the beauty of the community, the City has a goal of planting a minimum of 500 trees per year.

Beautifying all arterial roadways in the City is an ongoing project. Medians, curbs, turn pockets, and smart irrigation controls have been and continue to be installed in medians throughout Santa Clarita as the City continues to maintain current roadways and improve existing areas.

To conserve natural water resources, the City maintains approximately 700 smart irrigation controllers. These devices provide greater water efficiency throughout the more than 2,000 acres overseen by the Landscape Maintenance District operation, and have helped Santa Clarita to save billions of gallons of water over the last eight years. In response to the prolonged State-wide drought and the Governor's executive order, the City discontinued watering turf within medians in May of 2015. To further reduce the City's overall use of water for irrigation purposes, in 2016 Santa Clarita began a multi-year program to remove all remaining turf located on our landscaped medians and, in its place, install drought-tolerant landscape. Additionally, in Fiscal Year 19-20, the City purchased and now maintains the streetlight system, replacing all current lights with money saving LED technology.

In 2014, a single-lane roundabout built in Old Town Newhall was constructed to provide a safer route compared to traditional intersections by smoothly

accommodating commuter and emergency vehicles, pedestrians, and cyclists traveling in and out of the Old Town area. A five-block streetscape project has transformed Main Street with sidewalks, landscaping, and improved aesthetics in the community during the same time frame.

The Old Town Newhall Parking Structure opened in May 2018, adding 372 new parking spaces and a rooftop special event space for the thriving Arts and Entertainment District of our community.

City staff continues to maintain the beauty of on and off ramps at Interstate 5 interchanges and medians along city roads, welcoming residents and tourists to the beauty of Santa Clarita.

The McBean Park-and-Ride facility offers almost 300 parking spaces, five bus bays which are served by regional commuter routes, over 170 trees, and extensive drought-tolerant landscaping, public art, low-impact LED lighting, and various sustainable design elements.

In 2011, the Cross Valley Connector Golden Valley Bridge was official dedicated as the **Fallen Warriors Memorial Bridge**. This bridge commemorates Santa Clarita Valley residents from the armed forces who lost their lives while serving in the United States War on Terror. The **Hometown Heroes Military Banner Program** was established in 2016. This program continues to grow to honor and recognize currently serving, active military personnel from the Santa Clarita Valley.

In October 2016, the Golden Valley Bridge widening project at SR14 was completed. A dedication was held to commemorate the Connie Worden-Roberts Memorial Bridge; honoring one of the persons most instrumental in the incorporation of the City of Santa Clarita.

McBean Parkway Bridge was widened to eight lanes in October 2014, which was a vast improvement to traffic flow in the City. This project also included the addition of a dedicated bike path on the bridge to connect the Santa Clara River Trail and the South River Trail. A trail connection beneath the bridge to connect the east and west portions of the Santa Clara River Trail was also completed.

Originally proposed to be a massive landfill, 842 acres in Elsmere Canyon was purchased by the City in 2010 and designated as protected open space. It is located on the east side of Highway 14, stretching north from Newhall Pass to Whitney Canyon Park, and east to the Angeles National Forest.

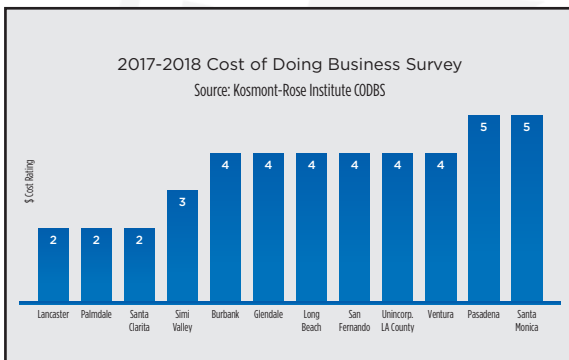
Two Sister City relationships have been established and ongoing with Sariaya, Philippines, and with Tena, Ecuador. These relationships help the community by encouraging cultural understanding about others outside our community

**EMPLOYMENT, WORKFORCE, AND EDUCATION DEVELOPMENT**

The City of Santa Clarita is home to over 7,000 businesses and nearly 100,000 jobs from diverse industries. The majority of its establishments are within leisure and hospitality, construction, retail, and professional and business services. The City’s largest employers include Princess Cruises, Henry Mayo Newhall Memorial Hospital, Boston Scientific, Woodward HRT, Quest Diagnostics, Wesco Aircraft and local school districts and colleges.

Santa Clarita maintains a highly supportive environment for businesses and has targeted its economic development efforts towards the expansion of the following industries: Aerospace and Defense, Advanced Manufacturing, Bioscience and Medical Devices, Digital Media and Entertainment, Information Technology and corporate headquarters.

Consistent with the City’s business friendly approach, the City of Santa Clarita assesses fewer fees and taxes than neighboring cities and unincorporated Los Angeles County. Additionally, the City offers one-stop and expedited permitting, electronic plan submission for developers, and the deferral of certain permit-related fees to encourage business development. Santa Clarita was named “Most Business Friendly City” in Los Angeles County by the Los Angeles Economic Development Corporation in 2016 and most recently by the Los Angeles County Business Federation in 2018.



Local business organizations like the Santa Clarita Valley Economic Development Corporation, the Santa Clarita Valley Chamber of Commerce, the Valley Industry Association, and the City, work together to provide a variety of services and resources, making it easier to conduct business in Santa Clarita.

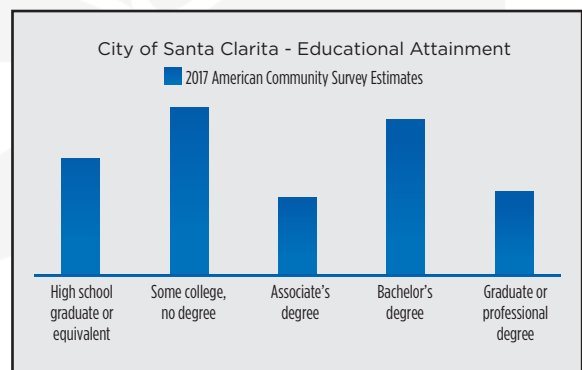
Making it simple to do business in the City, the Permit Center on the first floor of City Hall continues to provide a centralized area for customers to obtain most permits needed for development. The on-line e-Permit system has been operating for over eight years, giving residents and contractors the ability to apply for, process, pay for, and print specific permits online, 24 hours a day, seven days a week.

Santa Clarita is home to over 10 movie ranches, and more than 30 sound stages. The Film Office has consistently recorded more than 1,000 location film days and 500 film permits over the last few years. These totals represent over \$30 million in annual economic impact to the local community from location filming alone. In addition, more than 6,000 residents are employed by the entertainment industry.

The City’s unemployment rate has steadily been declining since the recession, with the most recently released unemployment rate at around 4 percent in February 2020.

The third largest labor force in Los Angeles County, with more than 100,000 workers within the City limits, also boasts a highly educated workforce. Thirty-six percent of the workforce possesses a bachelor’s degree or higher and 70 percent have at least some college. Santa Clarita’s quality employers, business-friendly environment, and highly skilled workforce make Santa Clarita an ideal destination for business.

The California Department of Education, named 14 local elementary schools as 2016 Gold Ribbon Schools. In 2017, Gold Ribbon School status was awarded to two Jr. High Schools and three High Schools. In 2019, two additional schools from within the William S. Hart Union High district were provided this distinguished award. The Gold Ribbon School status is given for the educational quality of academic content and performance standards adopted by the State Board of Education. Santa Clarita’s commitment to education is evident in strong academic performance, passionate teachers, and community dedication to education.



The award-winning **Business Incubator** opened in 2014 in partnership with the City, College of the Canyons and the Small Business Development Center to facilitate and help launch and grow start-up companies. The Business Incubator provides entrepreneurs in the creative and technology fields with the essential tools needed for them to become successful and an opportunity to lease low cost office space in the City’s growing arts and entertainment district for up to three years.





## TRANSPORTATION

The Santa Clarita Valley is part of a comprehensive transportation network that includes local, commuter, and dial-a-ride bus service, with routes to Century City, Warner Center, North Hollywood, and Downtown Los Angeles.

The City is accessible via Highway 126, the Antelope Valley (SR-14) and the Golden State (I-5) freeways. The Southern Pacific Railroad has daily freight runs; Amtrak, with stations in the adjacent San Fernando Valley, provides regular daily passenger service to key cities. The ports of Los Angeles and Long Beach are 50 and 60 miles south of the valley, respectively. Ventura and its nearby ports are 40 freeway miles northwest of the valley.

Santa Clarita has built three Metrolink stations which carry approximately 2,100 passengers a day to various stops in the greater Los Angeles area. To avoid the stress of everyday driving and ease your way throughout the Santa Clarita Valley and other neighboring cities, residents are riding the award-winning Santa Clarita Transit system which provides local, commuter, and curb-to-curb Dial-A-Ride services for residents and visitors. There are 11 local bus routes with a 111-vehicle fleet that operates on compressed natural gas and provides local, commuter, fast, and reliable service to more than 2.7 million passengers each year, traveling more than 61,000 miles each week. Routes provide service to the City's three Metrolink stations, major employment sites, commercial centers, schools, and places of interest. Seniors and persons with disabilities may choose to ride the local service or use the City's Dial-A-Ride service operating seven days a week.

Residents commuting outside the Santa Clarita Valley can board one of Transit's Wi-Fi equipped buses operating to Downtown Los Angeles, Century City, Warner Center and North Hollywood. TAP, Transit Access Pass, is a secure form of fare media that offers balance protection in case of loss. Ridership continues to increase each year.

There are over 40 state-of-the-art real-time tracking units that have been installed at Santa Clarita Transit bus stops to provide real-time bus arrival information to those locations. The City has also implemented a smart phone application that provides the same real-time bus arrival information at a glance.

The Transit Maintenance Facility (TMF) is the first state-of-the-art "green" building the City of Santa Clarita has built, and one of the first LEED certified straw bale buildings in the world. The TMF was designed and constructed using a variety of high quality, environmentally sensitive strategies and an unconventional use of materials. It provides a cost-efficient facility which demonstrates the City's commitment to greener development and responsible public policy. In 2008, the TMF was awarded the innovative Design of the Year award by the American Public Works Association. In 2010, the City constructed new solar canopies and carports at the TMF, saving the City \$135,000 a year in electricity costs by generating 97 percent of all electricity needed to power the facility.

The City of Santa Clarita Transit continues the conversion of its diesel-powered commuter bus fleet to compressed natural gas (CNG). To date, nearly all of the City's 30 commuter buses are powered by clean burning and renewal CNG with the balance of the fleet scheduled to be replaced as they reach the end of their useful life in the coming years.

## RECREATIONAL OPPORTUNITIES

There is an abundance of California sunshine and a plethora of activities for all ages in Santa Clarita. Home to Six Flags Magic Mountain and Six Flags Hurricane Harbor, Santa Clarita boasts some of the Golden State's most coveted golf courses, charming wine lounges, family and fine dining, impressive retail shopping, live music events, and a rich western heritage.

Santa Clarita offers endless opportunities for outdoor adventures with 90 miles of multi-use trails available for hiking, mountain biking, and equestrian treks at one of over a dozen open space areas in the City. Rock climbing and hiking are available at nearby Vasquez Rocks, Towsley Canyon, and Placerita Canyon, in addition to boating, fishing, water skiing, and swimming at Castaic Lake and Pyramid Lake. [HikeSantaClarita.com](http://HikeSantaClarita.com) and [BikeSantaClarita.com](http://BikeSantaClarita.com) offer information on outdoor opportunities in Santa Clarita that are available for residents to explore.



Santa Clarita is friendly to cyclists of all skill levels. Here, we're dedicated to providing the infrastructure for a safe and fun bicycling experience. Enjoy a fast-paced ride or a leisurely jaunt with your friends and family. There are miles of bicycle lanes, cycling trails, and paseos to explore in Santa Clarita.

The City also produces an award-winning Seasons magazine that is mailed quarterly to City residents so they may register for recreation programs, camps, and classes.

Check out the wildlife at Placerita Nature Center, a 350-acre wildlife sanctuary that offers family nature walks and native live animal presentations year-round. In the summer months, bring your blanket and a picnic dinner to enjoy *Concerts in the Park*.

Just outside City limits, Castaic Lake offers a 9,300-acre park for fishing, boating, jet skiing, kayaking, swimming, mountain biking and camping. The regional river trail serves as the backbone of the trail system. Boating, fishing, skiing, and swimming are available at Castaic Lake, Lake Elizabeth, Lake Piru, and Lake Hughes.

Since the formation of the City's Open Space Preservation District (OSPD), the City has provided financial resources resulting in the acquisition of over 11,000 acres of preserved open space, bringing those lands into permanent public ownership. The OSPD preserves natural land from development, creates a greenbelt around the City, retains wildlife corridors, and protects rare and biological and geological regions. These lands provide valuable recreational opportunities, such as hiking, biking, and equestrian uses, right here in our community. Whether you are planning a family hike with the kids or a more difficult climb, you will find your new favorite spot right here on our trails.

The City is home to 35 parks which includes the 60-acre Santa Clarita Sports Complex, home to the Santa Clarita

Skate Park and Aquatics Center. Our park system also includes the Veterans Historical Plaza.

Todd Longshore Park offers breathtaking views, modern amenities, and open space preservation to honor the legacy of Todd Longshore, one of Santa Clarita's most ardent supporters and a dedicated Parks Commissioner for 16 years.

The City opened Discovery Park in Canyon Country in 2010. It is the first-ever passive, natural river and recreation park in the City.

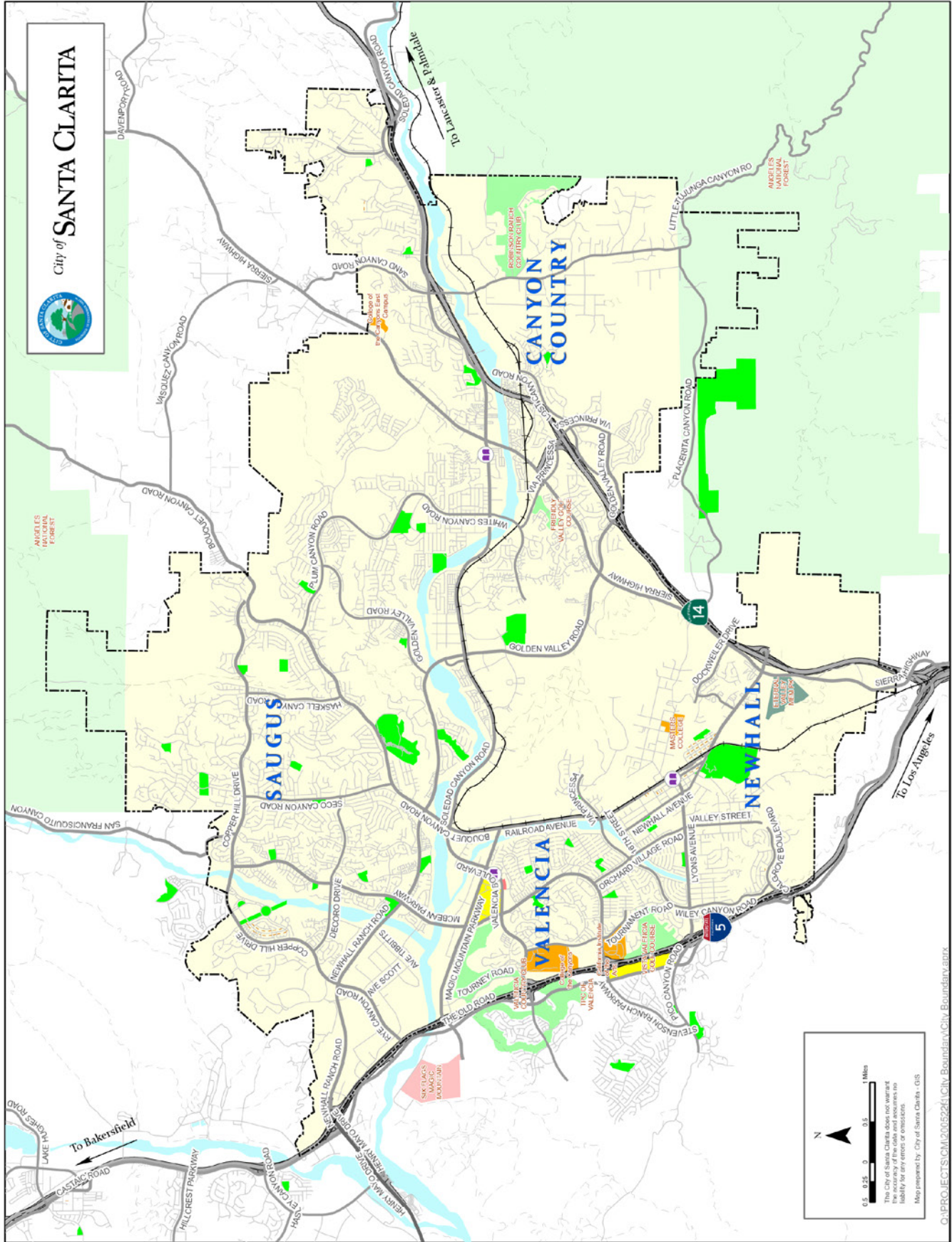
In 2018, the City embarked on its first project to provide an inclusive playground in the community at Canyon Country Park. This project was opened in 2019, tripling the size of the previous play area, where now children of all abilities can play in the same environment.

Central Park continues to be the hub of sports events due to the expansion of its multi-use sports fields, which includes softball fields, basketball courts, shaded viewing areas, a shaded workout area, and beautifully landscaped parking areas. It's also home to a dog park, a cross country course, a disc-golf course, and a community garden.

In addition to the City's parks, trails, and open space, the Canyon Country Community Center continues to provide extensive and diverse recreational programming, including a hybrid of recreational and intergenerational opportunities for toddlers, youth, teens, adults, and seniors.

Canyon Country holds a Summer Bash in June. This event is a family-oriented street party that includes fun activities, live music, and food and drink all with a summer theme.

The Newhall Community Center opened in 2006 and remains a very active facility in the downtown Newhall area. The Center has been instrumental in providing recreational activities including a Ballet Folklorico



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*Newhall Train Depot – circa 1890*

program, outdoor basketball courts, and Pickleball. Additionally, the City opened a new half-acre passive recreation area behind the Newhall Community Center which includes benches, picnic tables, new landscaping, walkways and irrigated planting areas.

The City of Santa Clarita assumed library services from Los Angeles County and established the Santa Clarita Public Library in 2011. In 2012, the City opened the Old Town Newhall Library, providing a new 30,000 square foot, two-story library with a children’s library, teen section, public use computers, and reading rooms. The new library is LEED certified. In November 2013, the Southern California Chapter of the American Public Works Association awarded a Project of the Year Award for the Old Town Newhall Library.

For the last few years, the City, in collaboration with Los Angeles County Fifth Supervisorial District and Los Angeles County Parks and Recreation, has worked to complete significant exterior improvements to William S. Hart Regional Park in Old Town Newhall. This includes the addition of decorative stucco walls, wrought iron fencing, a pedestrian entrance to the park, and electronic signage promoting various programs and events at the park and the community at large.



*Spruce Street – 1916 (Main Street)*

Santa Clarita’s strong western heritage is preserved through the established Santa Clarita Cowboy Festival in Old Town Newhall. Held in April of each year, this award-winning celebration features the best in poetry, music, and fine western art, bringing thousands of visitors into the area.

The Santa Clarita Sports Complex (SCSC) opened in December 1998, with two basketball courts and four racquetball courts. The Aquatics Center at the SCSC features an Olympic sized swimming pool, dive pool, and an activity pool with water play equipment and a 168 foot water slide. SCSC is also home to the City’s 40,000 square foot skate park which opened in 2009. In 2002, the Activities Center, now known as “The Centre”, opened with meeting rooms, classrooms, and a multi- use arena.

Recreation has expanded its scope of programs offered to the community, and now includes the award winning Great American Campout, H20ga (Water Yoga), Pickleball, excursions including multi-day trips outside of California and many more.

The City of Santa Clarita created the monthly SENSES event in Old Town Newhall as part of the Thursdays @ Newhall program. Programs include 10 by 10 Variety Nights, Note by Note Music showcase and JAM session events. SENSES, a street party with a different theme each month, continues to grow and be successful. Entertainment, food, drink, and activities at SENSES offer people of all ages the opportunity to come and enjoy Newhall.

Golf enthusiasts find the combination of scenic courses, warm weather, and open atmosphere in Santa Clarita creates a great place to play golf. You will find a variety of challenging golf courses such as Sand Canyon Country Club (formerly Robinson Ranch Golf Club), Valencia Country Club, the Oaks Club (formally Tournament Players Club), and Vista Valencia.



## PUBLIC INVOLVEMENT

The Old Town Newhall Specific Plan (previously known as the Downtown Newhall Specific Plan) was adopted by the City Council with a goal to revitalize Old Town Newhall by incorporating feedback from residents, businesses, and community leaders. As a direct result of the community's input, this area of our community is now a premier Arts and Entertainment District, with some of the most unique restaurants, retail shops, nightlife, special events and entertainment opportunities.

Santa Clarita continues to recruit volunteers on [SantaClaritaVolunteers.com](http://SantaClaritaVolunteers.com). Volunteers can sign up to help with City events including the River Rally, Marathon, the Cowboy Festival, Community Centers, and other locations where City programs are conducted. You can also go to this site to find resources and information to ensure a safe and rewarding experience for all.

The City's Facebook and Twitter pages are updated several times each day and are linked to its popular website, [www.santa-clarita.com](http://www.santa-clarita.com). These social media accounts reached milestones in connecting with the community, surpassing 21,000 followers on Instagram, 28,000 on Facebook, and more than 41,000 followers on Twitter.

Mobile applications available for download on iOS and Android devices continue to be very popular with our residents and visitors alike. These applications include our Resident Service Center (RSC), the City of Santa Clarita mobile application, which provides general City information; Hike Santa Clarita, which offers hiking, biking and equestrian trail information; and the Newhall Walking Tour, which provides information on historic film, business and art locations in the Newhall area.

## SANTA CLARITA'S HISTORY

Many generations have passed through this valley, each leaving its own trace of history. The valley has been home to Native Americans, explorers, soldiers, pioneers, farmers, ranchers, and shopkeepers.

Dating back to the year 450, the Tataviam tribe settled in a mountainous region, later named Santa Clara by Spanish migrants. In conflict leading to revolution in Mexico, Spanish soldiers fled to the Santa Clara region and named the region in honor of St. Clare. Later calling the local river "little" Santa Clara, the valley was then named accordingly, and took the name of Santa Clarita.

The first recorded discovery of gold in California occurred in Santa Clarita six years prior to its discovery at Sutter's Mill in Sacramento. As the story goes, in 1842, Juan Francisco de Gracia Lopez was napping under a massive oak tree in Placerita Canyon, and dreamt that he was surrounded by gold and became very rich. Upon awakening, he picked a bunch of wild onions growing nearby, and attached to the onion roots were several small pieces of gold. This discovery greatly impacted further development, namely the Newhall Pass, which was constructed for the transportation of mining supplies.

Henry Mayo Newhall established what was then known as the town of Newhall, and, in 1878, planted corn, flax, and alfalfa. This was the beginning of the Newhall Land and Farming Company. The 1870's also brought about the Southern Pacific Railroad. The Ironhorse, or so it was named, laid its tracks across the valley, bringing with it new towns and increased population. Saugus was named after a small town in Massachusetts where Henry Mayo Newhall was born.

Black Gold, a substance which oozed from the ground, rarely served a purpose for the Indians. However, in 1875, the rivers of oil were diverted into the first commercially producing oil well in Pico Canyon. CSO 4, as it was called, was operated by the forerunners of the Standard Oil Company, and had the distinction of being the oldest operating oil well in the world until capped in 1990.

The 1900's brought prosperity and new businesses to the valley, some of which remain today. For example, Sterling Borax began production during that time period, and the once-named "Saugus Station Eatery," now called the Saugus Café, is still open for business daily. Many businesses opened shop during this era, including general stores, post offices, and churches.

This growing community, with its rich and diverse surroundings of mountains, trees, and deserts, attracted Gene Autry and his western style television show. By the early 1900's, Hollywood studios were using the area's rugged canyons as locations for filming their Westerns. The new home for Melody Ranch was "Western" town, renamed and used as the set for Gene Autry's television



show. William S. Hart, a prominent Hollywood film star of the 1920's, left his mark on the community by building his home here and, upon his death, leaving it to the County. The Hart Mansion provides tourists and residents a chance to recapture the feelings of the old west and the beginnings of the western film business. Today, the movie business has become one of the leading industries in the area and is an important factor in its economic growth.

The Saugus Speedway, now used for a local swap meet and as an arena for large public events, was once the Baker-Hoot Gibson Rodeo Arena, which held massive regional rodeos, drawing people from all over southern California.

With the development of this growing community came a need for the distribution of information, and thus the Newhall Signal newspaper was founded by Edward H. Brown. By the year 1940, Santa Clarita's population had reached 4,000. Six years later, the first high school in the William S. Hart District was dedicated. With the development of schools came the construction of tract homes, the first being Rancho Santa Clarita.

In 1963, Canyon Country was founded and the first celebration of Frontier Days took place. In demand of all the new developments and residents, the Santa Clarita National Bank opened its doors in 1965. The community of Valencia was dedicated in 1967, and at that time houses were selling for a mere \$25,000.

Higher education opened its doors to the valley in the late sixties and early seventies. College of the Canyons and

California Institute of the Arts, which was incorporated by Walt Disney, were established and serviced the needs of this growing community.

The picture below shows the construction of Magic Mountain with the Santa Clarita Valley in the background. Magic Mountain opened in 1971, bringing in thousands of tourists and giving the valley a significant landmark. Today, it is one of the largest amusement parks in the country.

In 1975, Henry Mayo Newhall Memorial Hospital was founded, as well as the Santa Clarita Valley Historical Foundation, which maintains and protects the rich history of the valley.

In the 1980's, "Santa Clarita" became a common term. The eighties also brought a staggering increase in population, bringing the total number of residents to 81,816. In 1985, the Chamber of Commerce instituted a study on the economic feasibility of becoming an incorporated city; two years later what is now the City of Santa Clarita was approved by the voters. In December 1987, the City of Santa Clarita was formed as the second largest incorporation within Los Angeles County, and today we are the third largest city in the County.

It is evident that cityhood has helped transform Santa Clarita. Our City is an active participant and an advocate for an unparalleled lifestyle that includes top notch schools, a wide variety of shopping and dining, wide open spaces and healthy living.



## Distinguished Awards

### DISTINGUISHED AWARDS

The City of Santa Clarita's commitment to excellence is reflected in the many awards that the City has won for its services and programs. Santa Clarita has been very successful in winning a variety of international, national, state and regional awards in a variety of categories, showcasing the City's achievements and expertise in a positive way. In addition, the City of Santa Clarita is often recognized by organizations and websites for the City's high quality of life.

### HELEN PUTNAM AWARDS

*The Helen Putnam Awards are given by the League of California Cities for excellence and outstanding achievements for California's 482 cities. These winning cities have made unique contributions to community residents and businesses contributions which have resulted in lower costs or more effective delivery of services. The City of Santa Clarita has won more awards than any other city in California.*

### AWARDS OF EXCELLENCE

- 2019: California Park and Recreation Society's Award of Excellence for the Annual River Rally
- 2018: Diversion Program, "Community Court"
- 2018: Santa Clarita Business Incubator
- 2017: Economic Development through the Arts, "Old Town Newhall Arts and Entertainment District Program"
- 2017: Public Safety, "Heroin Kills"
- 2017: Internal Administration, "Employment Development Program"
- 2017: Public Safety, "Special Needs Registry"
- 2015: Economic Development through the Arts, "Old Town Newhall Arts and Entertainment District"
- 2014: Cities, Counties and Schools Partnership Intergovernmental Collaboration, "Drug Free Youth in Town (DFYIT)"
- 2013: Enhancing Public Trust, Ethics and Community Involvement, "City's Granada Villa Neighborhood Committee"
- 2012: Enhancing Public Trust, Ethics and Community Involvement, "Neighborhood Services Team and Outreach Program"
- 2010: Housing Programs and Innovations, "Extreme Neighborhood Makeovers"
- 2008: Community Services and Economic Development, "Santa Clarita's Film and Tourism Programs for Secure City Revenue"
- 2007: Grand Prize for Internal Administration, "City's Graffiti Tracking and Prevention Application"
- 2007: Effective Advocacy for Intergovernmental Relations and Regional Corporation, "Newhall Community Center"

### CONGRESSIONAL RECOGNITION:

- 2019: Excellence Award for Three Oaks Project- 29 units of affordable housing development

### HEALTHIEST CITY

- 2019: “Better Sports for Kids Quality Program Provider” designation from the National Alliance for Youth Sports
- 2018: Named one of 15 healthiest places to travel by Expedia’s travel blog
- 2018: Named one of the healthiest cities by Viewfinder
- 2018: Santa Clarita was ranked one of the Healthiest Cities in California in the City and Community Health Profiles
- 2017: Named, “10th Healthiest City” out of 150 American Cities by Wallethub.com
- 2008: Clean air Award for Model Community Achievements by the Air Quality Management District (AQMD)

### HAPPIEST PLACES TO LIVE

- 2019: The Signal- “Best Live Entertainment” award
- 2019: Top 50 happiest cities in the United States by Wallethub.com
- 2019: Top 20 place to raise a family on the West Coast by SmartAsset
- 2019: Santa Clarita was ranked 24 out of 174 of the largest U.S. cities as the “Happiest Place to Live” by Wallethub.com
- 2018: Ranked third in the nation by Pennygeeks as Best Place to Live in the United States
- 2018: Named 22nd in Retail Sales out of 480 cities in California by the California Retail Survey. This is within the top five percent of cities in the state. Additionally, the City is one of only 42 cities with a retail market above \$2 billion, higher than Beverly Hills, Burbank and Pasadena
- 2017: Santa Clarita was ranked 12 out of 150 of the largest U.S. cities as the “Happiest Place to Live” by Wallethub.com
- 2016: 24/7 Wall St. named the City “America’s 20th Best City to Live”
- 2016: Most Business Friendly in Los Angeles County by Los Angeles Economic Development Corporation (LAEDC)
- 2016: Runner Friendly Community by the Road Runners Club of America
- 2015: Bronze Level Bicycle Friendly Community Award for our extensive bike paths, trails and paseos
- 2015: Best City to Retire in Southern California by the website, “Only in your State”
- 2013: Named one of the top 100 Best Places to Live by Liveability.com
- 2012: Rideshare Diamond Award from the Los Angeles County Metropolitan Transportation Authority for its Outstanding Marketing Program for “Bike to Work Day and Employee Rideshare Program”

### SAFEST CITY TO LIVE

- 2019: Ranked 49 out of 101 for Safest City in America by SafeHome.org
- 2019: Safewise.com named Santa Clarita as one of the 50 Safest Cities in California
- 2019: Received a certificate of recognition by the California Emergency Services Association for the City’s Emergency Trails Locator System
- 2018: Santa Clarita was rated as Top 10 City in the nation for the lowest amount of property crime based on FBI crime reports by Reviews.org
- 2017: National Council for Home Safety and Security named Santa Clarita one of the top 100 Safest Cities in America
- 2017: National Council for Home Safety and Security named Santa Clarita 3rd Safest City with a population over 200,000
- 2017: Parenting.com ranked Santa Clarita as the 3rd Safest City in the America
- 2017: Safewise.com named Santa Clarita as one of the 50 Safest Cities in California
- 2017: Safewise.com named Santa Clarita as one of the 50 Safest Cities in California



### **CITY OF THE FUTURE**

- 2017-2018: fDi American Cities of the future ranked Santa Clarita 4th out of more than 200 cities in the Small American City of the Future category
- 2015: Leadership in Energy and Environmental Design Gold Certificate for the Old Town Newhall Library for its effective and sustainable design features
- 2010: Top ranked municipalities in the nation by Center for Digital Government Technology
- 2009: Top ranked municipalities in the nation by Center for Digital Government Technology

### **THE BEACON AWARD**

*The Beacon award recognizes local governments that have implemented voluntary sustainability efforts and have demonstrated lower use of energy, water and resources as a result.*

- 2018: Won Beacon Spotlight Award from the Institute for Local Government for Natural Gas Savings
- 2016: Won for promoting sustainability practices and facilitating outreach efforts through our website and social media
- 2016: Won Platinum Level for “Green Santa Clarita” website for promoting sustainability development and local leaderships towards solving climate change
- 2011: Achieved “Silver Status” as a California Green Community for its commitment to sustainability

### **DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE**

*The Special District Foundation (SDLF), an independent and non-profit organization formed to promote good governance and best practices among California’s epical districts.*

- 2018: District Transparency Certificates of Excellence by the Special Districts Leadership Foundation (SDLF)
- 2016: District Transparency Certificate of Excellence for our outstanding efforts to promote transparency and good governance Sorts/Athletics Program
- 2016: southern California Municipal Athletic Federation (SCMAF) presented the City of Santa Clarita with the Appreciation Award for the second time in a row
- 2014: Innovative Sports Activity Award for “Youth Sports and Healthy Families Festival Event” by the Southern California Municipal Athletic Federation (SCMAF)
- 2005: Best Public/Non-Profit Family Aquatic Center Award from the Aquatics International Magazine

### **AAA CREDIT RATING**

*AAA is the highest issuer credit rating assigned by Standard & Poor’s. A Global Ratings issue credit rating is a forward-looking opinion, a specific class of financial obligations, or a specific financial program.*

- 2019: Standard & Poor’s (S&P) affirmed the City’s Issuer Credit Rating of AAA. Santa Clarita is one of 34 cities (top seven percent) in California with a AAA credit rating

### **TREE CITY USA**

- 2019: Santa Clarita has won this award for 30 consecutive years
- 2017: Reached Platinum level status for energy management which allows the City for bonus rebate funding with Southern California Edison
- 2016: Pinnacle Award for the “City’s Tourism Website” by the National Association of Government Web Professionals Community Energy Partnership Program

### **JERRY WALKER COMMITMENT TO QUALITY SERVICE AWARD**

- 2019: Quality Service Award- Transit

### **ANNUAL ACHIEVEMENT OF EXCELLENCE IN PROCUREMENT (AEP) AWARD**

*AEP highlights the Cities purchasing policies and practices.*

- 2019: Santa Clarita won the National Procurement Institute, Inc. for the 9th time. Santa Clarita is one of 686 cities in the United States and Canada to receive this esteemed award

### **INVESTMENT POLICY CERTIFICATE OF EXCELLENCE AWARD**

*This award is given out from the Association of Public Treasures of the United States and Canada to honor excellence in written investment policy.*

- 2019: Santa Clarita won for the 25th consecutive year

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

*GFOA's awards for Governmental Finance that recognizes innovative contributions to the practice of governmental finance that exemplify outstanding financial management. This is the highest form of recognition in the area of governmental accounting and financial reporting.*

- 2019: Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada for its Comprehensive Annual Financial Report (CAFR)- 30th consecutive year

**NATIONAL INSTITUTE FOR PUBLIC PROCUREMENT (NPI)**

*NPI establishes a program designed to recognize organizational excellence in public procurement. These prestigious awards those organizations that demonstrates excellence by obtaining a high score based on standardized criteria.*

- 2019: Achievement of Excellence in Procurement Award- 9th time the City has received this award

**NATIONAL RECREATION & PARKS ASSOCIATION (NRPA)**

- 2019: Innovation in Social Equity Award- Jakes Way Neighborhood Program

**CONSTRUCTION MANAGEMENT ASSOCIATION of AMERICA (CMAA)**

- 2019: Project Achievement Award for the 2017-2018 Annual Overlay and Slurry Seal Project

**EMPLOYER OF THE YEAR AWARD:**

- 2019: California Internship Work Experience Association- Public Works

**AMERICAN PUBLIC WORKS ASSOCIATION (APWA) SOUTHERN CALIFORNIA CHAPTER**

- 2018: Outstanding Public Works Project of the Year, "Old Town Newhall Parking Structure"
- 2018: Transportation Award, "Newhall Ranch Road Bridge Widening"
- 2018: Best Environmental Project of the Year, "Heritage Trail from Gateway Ranch to Wildwood Canyon"
- 2018: Creative and Innovative Award, "Enhancing Pedestrian Safety and Traffic Flow Through the Use of Electric Blank-Out Signs"
- 2017: Project of the Year, "Golden Valley Bridge Widening over State Route 14"
- 2017: Best Environmental Project of the Year, "Open Space Trail Volunteer Program"
- 2017: Top Ten Public Works Leaders of the Year Award- Director Robert Newman
- 2014: Best Improvement for Public Safety for "Old Town Newhall Roundabout"
- 2014: Project of the Year for "Old Town Newhall Roundabout"
- 2013: Project of the Year, "Old Town Newhall Library"
- 2012: Project of the Year, "Old Town Newhall Library"
- 2010: Outstanding Project of the Year, "City's Golden Valley Road Bridge"
- 2009: Project of the Year for the completion of the "Magic Mountain Parkway/Interstate 5 On and Off Ramps and Intersection Expansion Project"
- 2009: Grand Prize for Best Economic Development program in the State of California for, "City's Small business Program"
- 2008: Grand Prize for Best Economic Development program in the state of California for, "City's Film Program"
- 2008: Grand Prize for Best Economic Development program in the state of California for, "Tourism"
- 2008: Innovative Design of the Year for, "City's Transit Maintenance Facility"

## **CALIFORNIA ASSOCIATION OF PUBLIC INFORMATION OFFICIALS (CAPIO)**

CAPIO "Excellence in Communications" awards recognize the most creative and effective in the areas of communications and marketing campaigns, newsletter production, photography, special events, writing, website development and video production.

### **EPIC AWARD**

- 2019: Preparedness/Public Safety Education, "Heads Up Traffic Safety Campaign"
- 2018: Social Media/New Media, Large Population, "Sammy Clarita"
- 2018: Crisis Communications/Public Safety Educational Campaign, "Heads Up"
- 2017: Crisis Communications/Public Safety Educational Campaign, "Sand Canyon Fire Crisis Communications Efforts"
- 2016: Multi Year Strategic Planning and Execution for the City's, "Road Resurfacing Project"
- 2016: Special Event/Reoccurring for, "Light Up Main Street"
- 2016: Most Creative/Dollar Stretcher for the City's, "DIVERT Task Force"
- 2015: Video Production Series, "State of the City Video"
- 2015: Internal Newsletter, "City Call"
- 2014: Video Production Series, "State of the City Video"
- 2013: Newsletter/special Publication, "SEASONS Magazine"
- 2013: Electronic Online Newsletter, "Hike Santa Clarita"
- 2013: Marketing/Communications, "DUI Campaign"
- 2013: Crisis Communication, "Heroin Kills"
- 2013: Special Event, "Cowboy Festival"
- 2012: Electronic Video Production, "SENSES Public Service Announcement"
- 2008: City's Public Safety Program, "Pull to the Right"
- 2008: City's Website, "SCVSheriff.com"

### **AWARD OF DISTINCTION**

- 2019: In House Communications or Marketing Plan, "Innovative SCV Campaign"
- 2018: One-Time Special Event, Large Population, "Las Vegas Vigil"
- 2016: eGovernment Services, "Road Resurfacing"
- 2015: "On the Job Series"

### **AWARD OF MERIT**

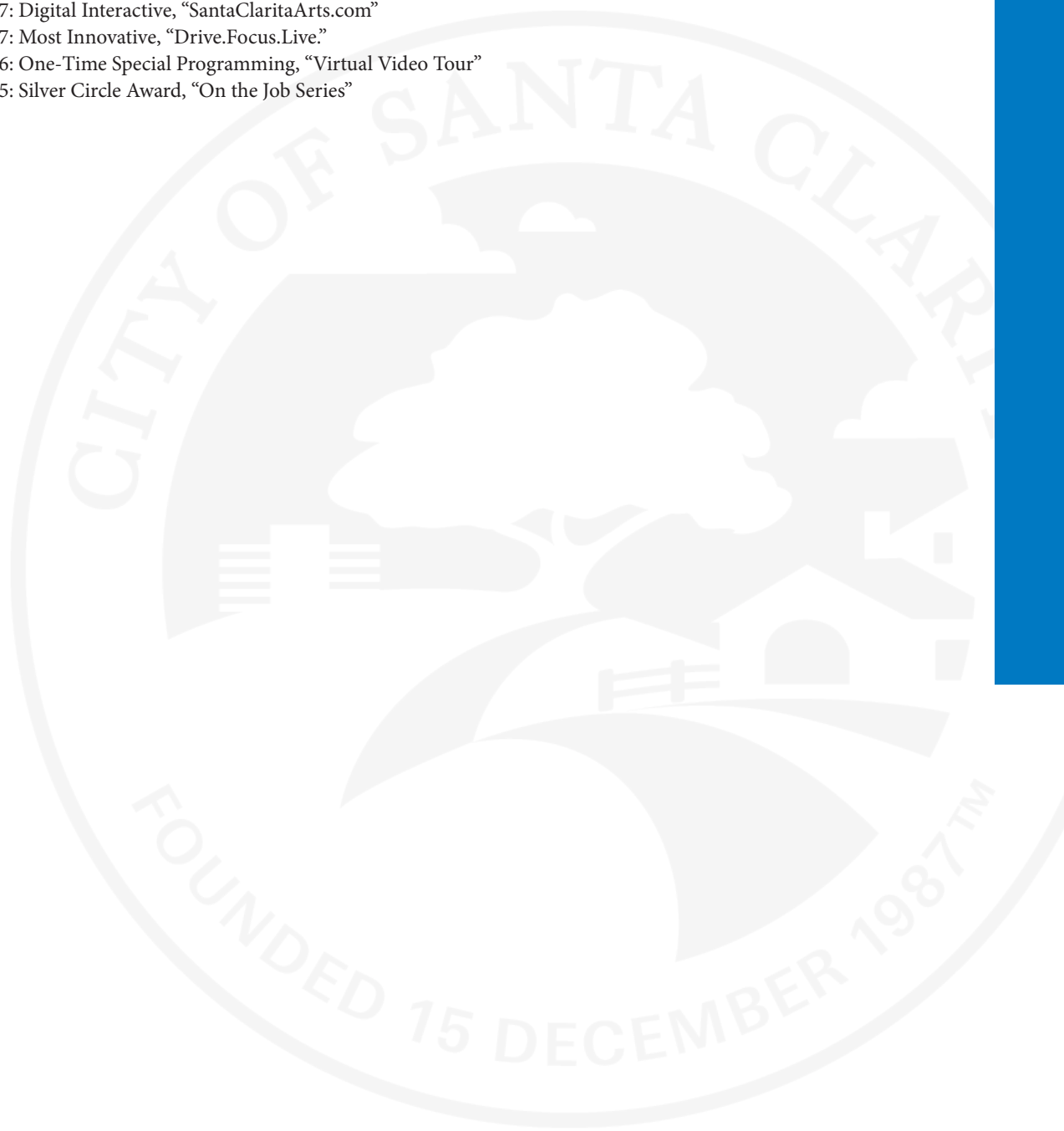
- 2016: External Publications for the City's Quarterly Publication of SEASONS magazine
- 2015: for "State of the City" videos

**CITY-COUNTY COMMUNICATIONS AND MARKETING ASSOCIATION (3CMA)**

*3CMA is the nation's premier network of local government communications. The "SAVVY" awards are presented for creative and successful programs for different divisions of Communication and Marketing.*

**SAVVY AWARDS**

- 2019 Award of Excellence for "Firefighters & Puppies- Best Campaign"
- 2019: Savvy award for "Heads Up! PSA Teen Contest- Resident Participation" & "Stolen Collection- Most Innovative"
- 2019: Silver Circle award for "State of the City Newsletter-Graphic Design" & "Heads Up! PSA"
- 2018: Award of Excellence, Graphic Design and Publication, "State of the City Newsletter"
- 2018: Marketing Tools-Best Use of a Promotional Item, "I Found Sammy!"
- 2018: Communications or Marketing Plan, "Heads Up"
- 2018: Silver Circle Award-Special Event/one Time Event, "Las Vegas Vigil"
- 2017: Digital Interactive, "SantaClaritaArts.com"
- 2017: Most Innovative, "Drive.Focus.Live."
- 2016: One-Time Special Programming, "Virtual Video Tour"
- 2015: Silver Circle Award, "On the Job Series"



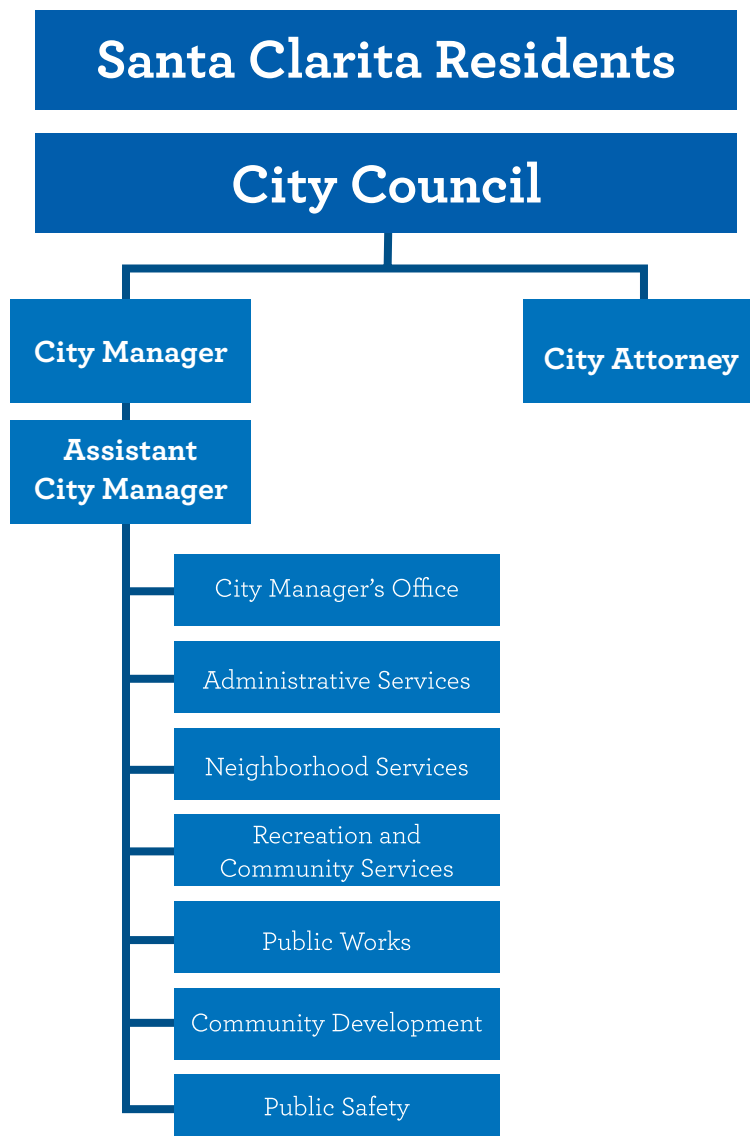
# Form of Government

The City of Santa Clarita is a General Law City operating under a Council-Manager form of government, with the City Council acting as the part-time legislative body of the City. Five members are elected to the City Council at large on a nonpartisan basis, with members serving four-year terms. Elections are staggered every two years, with the Council-appointed Mayor serving a one-year term and acting as presiding officer.

The City Council appoints a City Manager to be the Chief Administrative Officer responsible for the day-to-day operations of the City. The City Manager's duties include appointing Department Directors, who are then responsible for the day-to-day operations of their own departments. Department Directors then have the task of selecting Division Managers and support staff members.

Also appointed by the City Council is the City Attorney, who is the legal advisor to the Council, Commissioners, and other City officials.

Assisting the City Council in serving the Santa Clarita communities are a variety of boards and commissions which address specific needs within their particular realm of responsibility. Each board and commission has the opportunity to get involved in a wide range of activities from reviewing City ordinances to recommending major revisions to City programs. Public meetings are held on a regular basis.



# Commissions, Volunteer Boards *and* Committees

## COMMISSIONS

Chair, Phil Hart  
 Vice-Chair, Dan Masnada  
 Commissioner, Renee Berlin  
 Commissioner, Lisa Eichman  
 Commissioner, Dennis Ostrom

### Planning Commission

The Planning Commission is a five-member commission appointed by the City Council to consider and decide upon various applications for land use and land development in the City, including the implementation of the General Plan, Zoning Ordinance and other land use regulations, and recommendations on development applications.

Chair, Dianna Boone  
 Vice-Chair, Ruthann Levison  
 Commissioner, Kieran Wong  
 Commissioner, Victor Lindenheim  
 Commissioner, Don Cruikshank

### Parks, Recreation & Community Services Commission

The Parks, Recreation & Community Services Commission is a five-member commission appointed by the City Council to make recommendations to the Council on all matters pertaining to parks and public recreation.

Chair, Vanessa Wilk  
 Vice Chair, Dr. Michael Millar  
 Commissioner, Susan Shapiro  
 Commissioner, Patti Rasmussen  
 Commissioner, John Dow

### Arts Commission

The Arts Commission is a five-member commission appointed by the City Council to consider and advise the Council on arts-related issues such as public art, arts education, facilities, and other areas

## VOLUNTEER BOARDS AND COMMITTEES

### **Accessibility Advisory Committee**

The Accessibility Advisory Committee (AAC) was established for the purpose of providing guidance on the quality of Santa Clarita Transit's programs and services for seniors and persons with disabilities. The AAC's voting membership is comprised of 11 members.

### **Neighborhood Empowerment and Safety Team**

The Anti-Gang Task Force, which was recently renamed as the Neighborhood Empowerment Safety Team (NEST), was founded in 1991 and is comprised of community members, City staff, law enforcement, school personnel, and non-profit agency representatives. The purpose of this team is to collaborate and facilitate education and prevention programs that create alternatives to gang involvement.

### **Youth Advisory Committee**

The Youth Advisory Committee (YAC) is comprised of Santa Clarita Valley high school students who advise the City and community on activities, issues, and decisions relating to teens in the Santa Clarita Valley.

### **Community Services and Arts Grants Committee**

The City of Santa Clarita administers an annual grants program designed to assist community-based, non-profit organizations with providing community services and art activities, programs, and events for Santa Clarita residents. The grants program includes two grant categories: Community Services and Community Arts. Each year, a Community Services and Arts Grants Committee comprised of Councilmembers, Commissioners, and City staff is assembled to determine funding categories, review and rate applications, and make funding recommendations to the City Council.

**Blue Ribbon Task Force**

The Task Force is comprised of community-based organizations, parents, youth, educators, law enforcement, businesses, and City staff. The Task Force was formed in January 2001, and works to educate the community about teen substance abuse peer pressure, teen stress, and making healthy life choices, in addition to providing resources and programs.

**Citizens Public Library Advisory Committee**

The role of the committee is to advise the Santa Clarita Public Library on matters of local interest and concern for the benefit of the community and Santa Clarita Public Libraries. These matters may include, but are not limited to, policy matters, book and material collections, services, and facilities.

**Financial Accountability and Audit Panel**

The five-member committee was appointed in 2008 by City Council for the Open Space Preservation District (OSPD). The committee is responsible for ensuring OSPD's land acquisition priorities are adhered to, reviewing accounting of funds to ensure funds are spent properly and that good fiscal management is occurring, and ensuring expenditures are consistent with the criteria and requirements set forth in the Engineer's Report.

**Graffiti Task Force**

The Graffiti Task Force (GTF) is a collaborative action group that works together to eradicate and prevent graffiti in Santa Clarita. The GTF is made up of staff from the City, Los Angeles County, College of the Canyons, Los Angeles County Sheriff's Department, California Highway Patrol, and the William S. Hart Union High School District. The Task Force has a three-prong approach to graffiti abatement: quick removal, arrest of vandals, and outreach to local youth to prevent graffiti.

**Tourism Bureau**

The Tourism Bureau is a networking group of tourism partners across Santa Clarita Valley. The Bureau's objectives include: building brand awareness for Santa Clarita in targeted local, regional, national and international markets; identifying unique events, festivals, and attractions that will encourage repeat visits to the City; working hand-in-hand with members to create partnerships to strengthen existing businesses and attract new businesses; and providing a forum for networking and collaboration.

**Tourism Marketing District Advisory Board**

The Advisory Board for the Tourism Marketing District (TMD) annually reviews and makes appropriate recommendations to the City Council by an Annual Report regarding the use of funds collected through the TMD assessments. The TMD consists of one (1) representative from each of the participating hotels within the Hotel Tourism Marketing Benefit Zone, as well as two (2) City representatives selected by the City Manager.

# Funded Regular Full-Time Equivalent Positions *in the City by* Departments

DEPARTMENT AND DIVISION	19/20	20/21
<b>Administrative Services</b>		
<i>Administration</i>		
Director of Administrative Services	1	1
Management Analyst	1	1
Executive Secretary	1	1
<i>Finance</i>		
Finance Manager	1	1
Finance Administrator	1	1
Payroll Administrator	0	1
Senior Financial Analyst	2	1
Financial Analyst	3	3
Payroll Technician	1	1
Project Technician	2	2
General Accounting Specialist	2	2
Account Clerk	5	5
<i>Clerk and Contract Services</i>		
Clerk and Contract Services Manager	1	1
City Clerk	0	1
City Clerk Administrator	1	0
Purchasing and Risk Administrator	1	1
Administrative Analyst	1	1
Deputy City Clerk	1	1
Project Technician	3	3
Buyer	2	2
Secretary	1	1
Materials Clerk	1	0
Mail Services Specialist	1	1
Mail Clerk	2	3
Clerk	2	2
<i>Technology Services</i>		
Technology Services Manager	1	1
Senior Information Technology Analyst	3	3
Information Technology Analyst	5	5
GIS Technician	1	1
Information Technology Specialist	5	5
Program Specialist	1	1
<b>Full-time Equivalent</b>	<b>53.00</b>	<b>53.00</b>



**City Manager's Office**

<b>City Council</b>	5	5
<b>Administration</b>		
City Manager	1	1
Assistant City Manager	1	1
Assistant to the City Manager	1	1
Intergovernmental Relations Manager	1	1
Management Analyst	1	1
Recreation and Community Services Supervisor	0	1
Administrative Analyst	1	1
Executive Assistant	1	1
Executive Secretary	1	1
Secretary	2	1
Clerk	0	1
<b>Communications</b>		
Communications Manager	1	1
Communications Specialist	3	3
Graphic Artist	1	1
Secretary	1	1
Program Specialist	1	1
<b>Human Resources</b>		
Human Resources Manager	1	1
Employee and Labor Relations Administrator	0	1
Senior Human Resources Analyst	2	1
Human Resources Analyst	2	1
Administrative Analyst	2	3
Human Resources Technician	1	1
Secretary	0	1
Clerk	1	0

**Full-time Equivalent****31.00****32.00**

**Community Development**

**Administration**

Director of Community Development	1	1
Senior Management Analyst	1	1
Executive Secretary	1	1

**Community Preservation**

Community Preservation Manager	1	1
Housing Program Administrator	1	1
Senior Code Enforcement Officer	2	2
Code Enforcement Officer I/II	6	6
Graffiti Coordinator	1	1
Project Technician	1	1
Graffiti Specialist	1	1
Graffiti Worker	3	3
Secretary	1	1
Clerk	1	1

**Planning and Economic Development**

Planning and Economic Development Manager	1	1
Planning Manager	1	1
Senior Planner	1	1
Associate Planner	6	6
Economic Development Associate	2	2
Assistant Planner II	3	3
Administrative Analyst	3	3
Assistant Planner I	1	1
Project Technician	3	3
Secretary	2	2
Program Specialist	1	1

<b>Full-time Equivalent</b>	<b>45.00</b>	<b>45.00</b>
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## Neighborhood Services

### *Administration*

Deputy City Manager	1	1
Management Analyst	1	1
Executive Secretary	1	1

### *Environmental Services*

Environmental Services Manager	1	1
Stormwater Compliance Administrator	0	1
Environmental Services Program Coordinator	1	0
Administrator	1	1
Project Development Coordinator	1	1
Administrative Analyst	1	1
Project Technician	2	2
Secretary	1	1

### *Library*

City Librarian	1	1
Library Administrator	3	3
Senior Librarian	3	3
Librarian	15	15
Library Assistant	10	10

### *Parks*

Parks Manager	1	1
Parks Administrator	2	2
Project Development Coordinator	1	1
Supervisor	7	7
General Maintenance Specialist	3	3
Groundskeeper II	9	9
Secretary	1	1
General Maintenance Worker	3	3
Groundskeeper I	15	16

### *Special Districts & Urban Forestry*

Special Districts Manager	1	1
Landscape Maintenance Administrator	1	1
Urban Forestry Administrator	1	1
Project Development Coordinator	3	3
Tree Specialist	2	2
Landscape Maintenance Specialist	4	4
Secretary	1.6	1.6
Tree Trimmer	3	3
Program Specialist	1	1

### *Transit*

Transit Manager	1	1
Transit Coordinator	1	1
Administrative Analyst	4	4
Clerk	4	4

**Full-time Equivalent**

**112.60**

**113.60**

**Public Works****Administration**

Director of Public Works	1	1
City Engineer	1	1
Management Analyst	1	1
Administrative Analyst	1	1
Executive Secretary	1	1
Clerk	1	1

**Building and Safety**

City Building Official	1	1
Assistant Building Official	2	2
Engineer	2	3
Assistant Engineer	2	1
Project Manager	1	1
Supervising Building Inspector	1	1
Project Development Coordinator	2	2
Senior Building Inspector	2	2
Building Inspector I/II	7	7
Permit Specialist	3.5	3.5
Secretary	1	1
Administrative Clerk	1	1
Clerk	3	3

**Capital Improvement Projects**

Assistant City Engineer	1	1
Parks Planning and Open Space Manager	1	1
Senior Engineer	4	4
Environmental Administrator	1	1
Engineer	3	3
Assistant Engineer	1	2
Project Manager	3	3
Administrator	1	1
Project Development Coordinator	4	3
Supervising Public Works Inspector	1	1
Administrative Analyst	2	2
Public Works Inspector	3	3
Secretary	1	1
Clerk	1	1

**Engineering Services**

Assistant City Engineer	1	1
Senior Engineer	2	2
Engineer	2	2
Assistant Engineer	2	1
Project Manager	1	1
Project Development Coordinator	1	2
Supervising Public Works Inspector	1	1
Public Works Inspector	3	3
Permit Specialist	2	2
Secretary	1	1

**General Services**

General Services Manager	1	1
Administrator	3	3
Supervising Vehicle Maintenance Mechanic	1	1
Supervisor	6	6
Environmental Field Specialist	2	2
Vehicle Maintenance Mechanic	3	3
Engineering Technician	1	1
General Maintenance Specialist	3	3
Street Maintenance Worker	23	23
Secretary	1	1
Vehicle Maintenance Technician	1	1
General Maintenance Worker	4	4
Clerk	1	1

**Traffic**

Assistant City Engineer	1	1
Senior Traffic Engineer	2	2
Traffic Signal System Administrator	1	1
Engineer	3	2
Senior Planner	1	1
Trails and Bikeway Planning Administrator	1	1
Assistant Engineer	0	1
Transportation Planning Analyst	1	1
Traffic Signal Specialist	1	1
Project Development Coordinator	1	1
Traffic Signal Technician	1	1
Secretary	1	1

<b>Department and Division</b>	<b>19/20</b>	<b>20/21</b>
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<b>Full-time Equivalent</b>	<b>141.50</b>	<b>141.50</b>
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**Recreation and Community Services**

**Administration**

Director of Recreation and Community Services	1	1
Acquisition Specialist	1	1
Management Analyst	1	1
Recreation and Community Services Supervisor	1	0
Administrative Analyst	1	1
Executive Secretary	1	1
Administrative Clerk	0.4	0.4
Clerk	0.5	0.5

**Arts and Special Events Manager**

Arts and Special Events Administrator	2	2
Arts and Special Events Supervisor	5	5
Arts and Special Events Coordinator	5	5
Secretary	1	1
Program Specialist	3	3
Clerk	1	1

**Recreation and Community Services**

Recreation and Community Services Manager	1	1
Recreation and Community Services Administrator	3	3
Recreation and Community Services Supervisor	9	9
Recreation and Community Services Coordinator	17	17
Project Technician	1	1
Aquatics Specialist	2	2
Secretary	1	1
Program Specialist	4	5
Preschool Teacher	2.6	2.6
Clerk	2.75	1.75

<b>Full-time Equivalent</b>	<b>68.25</b>	<b>67.25</b>
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**Total City Staff**

<b>Full-time Equivalent</b>	<b>451.35</b>	<b>452.35</b>
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# City Philosophy

As City employees, we are proud to say that **WE ARE THE CITY OF SANTA CLARITA.**

*We take pride in our organization, our community and ourselves. Our mission is to deliver the best and most cost-efficient municipal service to the citizens and City Council of Santa Clarita.*

## We value excellence

- We provide high quality and timely services.
- We encourage education and continual professional development.
- We have a strong commitment to the community, the organization, and individual professions.
- We conduct ourselves professionally.
- We believe that prudent management of our resources demonstrates our respect for the citizens whose monies support this organization.
- We believe that diversity among staff and in the community creates strength.

## We value a humanistic approach

- Our actions recognize humans, human feelings and the importance of the individual.
- We believe in participative management.
- We encourage employees to enjoy their time at the work site.
- We encourage ideas that improve the mental and physical health of the employees.
- We are united in our efforts to support, respect and encourage individual talents and contributions.

## We value creativity

- We have a bias for action.
- We believe in taking reasonable risks.
- We accept innovative people.

## We value a futuristic approach

- We want decisions that will endure the test of time.
- We want a City that future generations will love.

## We value our enthused workforce

- We encourage actions which keep employees motivated and competent.
- We respect loyalty to the City.

## We value ethics

- We believe the soundest basis for judging the rightness of an action is a test of its morality, legality, and its effect on human rights.
- We treat our fellow employees and community members fairly and equally, without prejudice or bias.

## We value an open and non-bureaucratic government

- We keep the public informed of what we do.
- We share ideas, information, and feelings with employees.
- We are helpful, courteous, and cooperative with the public and one another.
- We encourage decision making on the front lines.
- We are an integrated organization, we are a team.

## We value our City Council and public service

- We recognize the importance of the process which elected the Council.
- We recognize the importance and difficulty of the Council's job.
- We are fully prepared for Council meetings.
- We understand the importance of public service.
- We are committed to advancing the well being of the community.

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# User's Guide

## BUDGET AND CIP GUIDE

### Purpose of an Annual Budget

The basic purpose of the City of Santa Clarita's budget is to serve as a "blueprint" for providing City services and a working financial plan, as well as providing a communication tool for City residents, businesses, and employees. The document is specifically designed to give clear and accurate information to the community with respect to how its local government is organized and operates. The Capital Improvement Program (CIP) provides a comprehensive capital planning document and a context for future capital budget allocations.

The City of Santa Clarita's Municipal Code requires the City Manager to present a balanced budget, in which ongoing revenues match or exceed ongoing expenditures, to the City Council each year. This document authorizes appropriations or eligible expenditures for the City's fiscal year, which runs from July 1 to June 30 of the following year.

### Budget & CIP Preparation

The budget is prepared each year by the City Manager's Office and the Administrative Services Department, in cooperation with other City departments and other agencies which receive public funds. The CIP is prepared each year by the Public Works Department, the City Manager's Office, and the Administrative Services Department. The CIP preparation process has been integrated into the budget process.

In January of every year, each department is presented with a Budget Preparation Guide. The Finance Division provides estimated revenues for the coming year, as well as year-end projected revenues for the current fiscal year. Department expenditure and CIP requests are prepared reflecting these projected revenue trends and estimates. In March, the departments then submit their proposed budgets and requests for the upcoming fiscal year to the City Manager. The review of the budget is the responsibility of the City's Budget Team. In March and April, the Budget Team analyzes each individual budget and either approves, denies, or revises the requested funding amounts.

The final product becomes part of the draft, proposed Annual Budget and CIP document presented to the City Council.

The City Council has appointed a Council Budget Committee that meets during the budget process. Budget study sessions are conducted with the City Council and the Commissions in the months of February and May. Citizens have an opportunity to comment on the draft document during the public hearing in June. During the budget study session and the public participation period, the draft Annual Budget and CIP document may be revised or amended to reflect spending priorities that may differ from those presented in the draft document. The final Annual Budget, with the corresponding CIP Budget, is adopted by resolution of the City Council and takes effect on July 1. Once adopted, the City of Santa Clarita has a new operating budget and fiscal plan for the coming year, and a program for capital spending.

The calendar below reflects the time-line and process for the planning and preparation of the Annual Budget and Capital Improvement Program Document:

BUDGET CALENDAR 2020-2021	
December 9	• Budget Kick-Off Meeting with Staff
February 3	• City Council Budget Committee Meeting
February 4	• Joint City Council/Planning, PRCS, and Arts Commissions Budget Study Session
February 20	• Final Proposed Budget Package Due to the City Manager
March 16 & March 17	• Department Budget Discussions
March 30	• Capital Improvement Budget Funding Meeting
June 2	• Presentation of Capital Improvement Program to Planning Commission
June 9	• Public Hearing for Budget and CIP
June 23	• Adoption of Budget and CIP

#### Level of Control and Changes to Adopted Budget

From the effective date of the budget, the amounts stated as proposed expenditures become appropriations for the various City departments and capital improvement projects. These formal budgets are employed as a management control device during the year for the General Revenue Fund and all Special Revenue Funds. The City has prepared a line-item detail, which lists each account group within each of the three expenditure categories. This annual budget format is designed to provide a more comprehensive management and fiscal planning system to aid in the achievement of goals and objectives at the operational levels consistent with the City Council's policies.

Additional expenditures for capital outlay items must be approved by the City Manager and City Council. Funds appropriated for salaries and benefits may not be expended for any other purpose without the approval of the City Manager or his designee. The City Manager or his designee may transfer funds within and between programs and departments.

Budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the category level, with the exception of the Capital Improvement Program. The budgetary control for the Capital Improvement Program is at the program level. Generally, there are two types of budget transfers:

**Budget Adjustment:** This is a transfer that does not change the total appropriated amount within a fund and does not require Council action. Depending upon the budget category affected by the transfer, approval may be granted by the City Manager or his designee.

Department heads have discretion to reappropriate funds between certain line-items within a program, but may not exceed the total appropriated amounts for each category.

**Budget Amendment:** This is an adjustment to the total appropriated amount within a fund which was not included in the original budget. These supplemental appropriations require formal action by the City Council.

Types of modifications can be categorized as follows:

- Unanticipated revenue, which was not projected in the budget, may be appropriated by Council for expenditure in the fiscal year received
- Prior year reserves or fund balances may be appropriated to fund items not previously included in the adopted budget. Reserves/fund balances exceeding minimum amounts required by administrative policies may be appropriated if it is determined to be in the best interest of the City. The City Council must also appropriate reserves in case of emergencies or unusual circumstances
- Transfers between funds require formal action by the City Council

Unexpended appropriations automatically lapse at the end of the fiscal year, and are included in the ending fund balance calculations within each fund.

## **DOCUMENT ORGANIZATION**

### **Introductory Sections**

The first three sections of the annual budget document provide an introduction and overview of the Annual Budget and Capital Improvement Program (CIP) preparation process and contents.

The Message from the City Manager to the City Council outlines the key contents of the Fiscal Year Budget and the CIP.

The Community Profile section provides a variety of information about Santa Clarita, including demographics, City history, information about City Commissions, Volunteer Boards, and Committees, and other information designed to educate the reader about various facets of the organization.

This User's Guide provides an introduction to the City of Santa Clarita's budget process and an explanation of how to use this document.

### **Fiscal Policies and Summaries**

The budget document includes the City's fiscal policies, which establish the City's framework for overall fiscal planning and management. The Summaries provide an easy-to-read overview of the City's revenues and expenditures.

It is important to note that the City's revenue estimates make assumptions based on actual experience and current knowledge of impending circumstances. Expenditure requests, in turn, reflect these assumed revenue trends.

### **Department Budget Sections**

The next nine sections represent the main body of the annual budget. These sections contain an overview of each department, along with budget summaries. Each division within the department has a narrative page outlining the division or program purpose and primary activities.

Examples of a department program budget and a CIP project information sheet are on the following page.

Funding Source: General Fund Account Number: 11100, 15308		
<b>Personnel</b>		
5001.001	Regular Employees	1,335,116
5002.001	Part-time Employees	44,907
5002.002	Part-time Sick Leave Pay	153
5003.001	Overtime	521
5004.002	Vacation Payout	61,118
5006.001	Sick Leave Payout	9,886
5011.001	Health & Welfare	138,589
5011.002	Life Insurance	2,403
5011.003	Long-Term Disability Ins	6,925
5011.004	Medicare	23,756
5011.005	Worker's Compensation	30,863
5011.006	PERS	126,323
5011.007	Deferred Compensation	29,000
5011.010	Supplemental Health	19,094
<b>Total Personnel</b>		<b>1,828,654</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	2,170
5101.002	Membership & Dues	43,662
5101.003	Office Supplies	800
5101.004	Printing	2,000
5101.005	Postage	225
5111.001	Special Supplies	22,575
5121.001	Rents/Leases	115
5131.003	Telephone Utility	11,825
5161.001	Contractual Services	108,050
5171.006	Cosponsorship	15,500
5191.001	Travel & Training	28,775
5191.004	Auto Allowance & Mileage	18,035
5211.001	Computer Replacement	19,863
5211.003	Vehicle/Equipment Replacement	5,534
5211.004	Insurance Allocation	69,867
<b>Total Operations &amp; Maintenance</b>		<b>348,996</b>
<b>Total 2020-21 Budget</b>		<b>2,177,650</b>

### Capital Improvement Program Sections

These sections contain detailed information about the capital improvement projects that the City plans to initiate over the next year. Each project information sheet includes the project name, number and location (written and visual), a brief description of the project, a statement of justification, a breakdown of project costs by typical expenditure category, and a breakdown of project funding by source.

An example of a CIP project information sheet is on the following page.

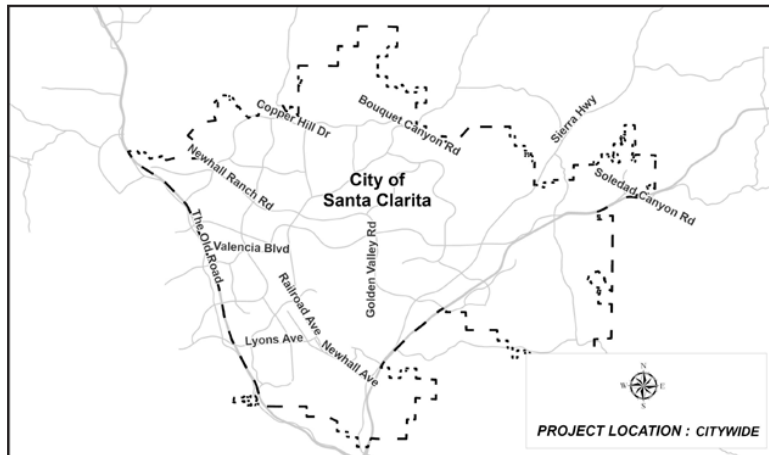
- 1 Keyorg:** The first five numbers indicate the department and division or subdivision.
- 2 Account Code:** The second set of seven numbers indicates a specific line-item.
- 3 Appropriation:** The amount appropriated for the fiscal year
- 4 Category:** The budget is divided into three categories: Personnel, Operations & Maintenance, and Capital Outlay. Each department is required to stay within the category level.
- 5 Bottom Line:** Total appropriation for the budget program.

# Capital Project Information Guide: **SAMPLE**

**Project Name:** 2020-21 OVERLAY AND SLURRY SEAL PROGRAM

**Project Number:** M0137

**Project Location:**  
Citywide



**Description:** The annual Overlay and Slurry Seal Program reflects the City's commitment to sound pavement management of the roadway infrastructure and will provide for overlaying and slurry sealing streets in need of attention. The City's Five-Year Major Streets Overlay and Slurry Plan identifies \$22,900,000 is needed annually to maintain a 69 Pavement Condition Index (PCI) rating of the City's roadway infrastructure.

**Justification:** Each year, the City dedicates a substantial portion of its capital budget to the Annual Overlay and Slurry Seal Program. This annual project strives to maintain the quality and viability of the City's streets infrastructure.

**Project Status:** Approved      **Department:** Public Works      **Project Manager:** Damon Letz

**2 Project Cost Estimate (\$):** Prior

<u>Expend. Category:</u>	<u>Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	\$ 0	30,000	60,000	60,000	60,000	60,000	270,000
Design/Plan Review	0	370,000	500,000	500,000	500,000	500,000	2,370,000
Right-Of-Way	0	0	0	0	0	0	0
Construction	0	12,600,000	22,340,000	22,340,000	22,340,000	22,340,000	101,960,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$ 0</b>	<b>13,000,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>104,600,000</b>

**3 Project Funding:** Prior

<u>Funding Source:</u>	<u>Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
TDA Article 8	0	2,656,370	0	0	0	0	2,656,370
Measure R Local	0	1,932,767	0	0	0	0	1,932,767
Measure M Local	0	4,856,791	0	0	0	0	4,856,791
Senate Bill 1RMRA	0	3,554,072	0	0	0	0	3,554,072
Priority Unfunded	0	0	22,900,000	22,900,000	22,900,000	22,900,000	91,600,000
<b>Total Costs:</b>	<b>\$ 0</b>	<b>13,000,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>104,600,000</b>

**1 Project Number:** M0137      M = Categorical identification of capital project  
 0 = The area of the City in which the project is located  
 137 = The assigned project number

**Category Abbreviations:**

A=Arts  
 B=Beautification & Landscaping  
 C=Circulation  
 D=Disability  
 E= Emergency  
 F= Facilities & Buildings

M=Maintenance  
 P=Parks & Recreation  
 R=Resource Mgmt. & Conservation  
 S=Street & Bridges  
 T=Trails & Transit

**Area:**

0=Citywide  
 1=Valencia  
 2=Newhall  
 3=Canyon Country  
 4=Saugus

**2 Project Cost Estimate (\$):** This area shows a detail of the costs of the project by year and expenditure category.

**3 Project Funding:** This area shows the detail of the estimated costs of the project by year and by funding source.

### Annual Appropriations Limit

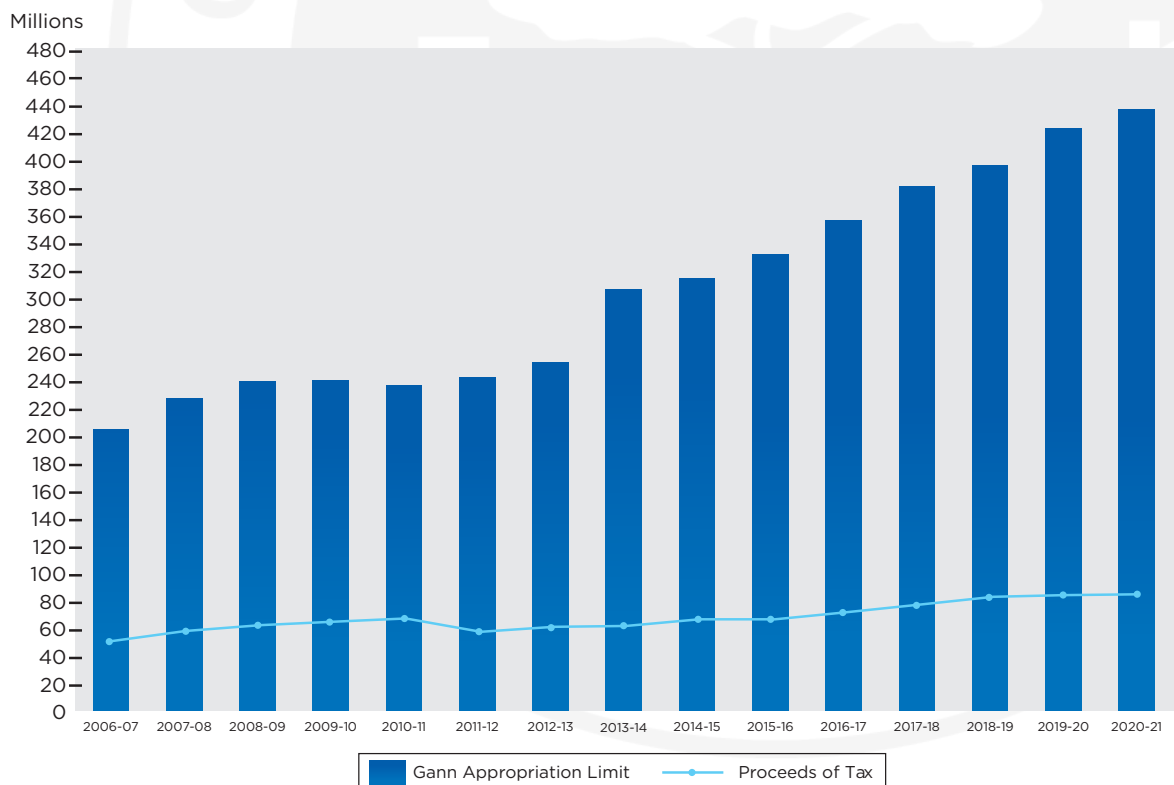
The Appropriations Limit, established by the State of California per Article XIII B of the California State Constitution, sets a limit for the annual appropriations of tax proceeds for all municipalities.

Article XIII B was recently amended by Proposition 111 to change the method of calculating the annual appropriations limit. Prior to Proposition 111, the annual appropriations limit was adjusted annually by the change in the cost of living or by the change in California per capita personal income, whichever was less, and by the percentage change in the population of the City.

Under the new guidelines set forth by Proposition 111, the annual appropriations limit will not exceed a base year adjusted by the change in population of the City or the County combined with either the change in California per capita personal income or the change in the local assessment roll, due to local nonresidential construction. Proposition 111 also changed the base year for all municipalities to 1986-87.

Starting with a base year limit of \$47,350,022 for 1986-87 and increasing it to the 2020-21 limits by using the guidelines set forth in Proposition 111, the calculation would be as follows:

Fiscal Year	Prior Year's Limit	Add Change in Personal Income		New Base	Add Change in Population		Appropriations Limit
		%	Amount		%	Amount	
2006-07	200,814,154	3.96%	7,952,240	208,766,394	.27%	563,669	209,330,064
2007-08	209,330,064	4.42%	9,252,389	218,582,452	5.68%	12,415,483	230,997,936
2008-09	230,997,936	4.29%	9,909,811	240,907,747	.50%	1,204,539	242,112,286
2009-10	242,112,286	.62%	1,501,096	243,613,382	.64%	1,559,126	45,172,508
2010-11	245,172,508	(2.54%)	(6,227,382)	238,945,126	.65%	1,553,143	240,498,270
2011-12	240,498,270	2.51%	6,036,507	246,534,776	.35%	862,872	247,397,648
2012-13	247,397,648	3.77%	9,326,891	256,724,539	.38%	975,553	257,700,093
2013-14	257,700,093	5.12%	13,194,245	270,894,338	15.44%	41,826,086	312,720,424
2014-15	312,720,424	(.23%)	(719,257)	312,001,167	1.98%	6,177,623	318,178,790
2015-16	318,178,790	3.82%	12,154,430	330,333,220	1.91%	6,309,364	336,642,584
2016-17	336,642,584	5.37%	18,077,707	354,720,291	1.72%	6,101,189	360,821,480
2017-18	360,821,480	3.69%	13,314,313	374,135,792	2.97%	11,111,833	385,247,625
2018-19	385,247,625	3.67%	14,138,588	399,386,213	.58%	2,316,440	401,702,653
2019-20	401,702,653	3.85%	15,465,552	417,168,205	2.70%	11,263,542	428,431,747
2020-21	428,431,747	3.73%	15,980,504	444,412,251	.10%	444,412	444,856,663



# Fiscal Policies *for* the City of Santa Clarita

Fiscal policies establish the framework for overall fiscal planning and management. The policies set forth guidelines for both current activities and long-range planning. The City's Fiscal Policies shall be reviewed annually to assure the highest standards of fiscal management.

## OVERALL GOALS

The overall financial goals underlying these financial policies are:

**Fiscal Conservatism:** To ensure that the City is at all times in a solid financial condition. This can be defined as:

- **Cash solvency** - ability to pay bills
- **Budgetary solvency** - ability to balance the budget
- **Long-run solvency** - ability to pay future costs
- **Service-level solvency** - ability to provide needed and desired services

**Flexibility:** To ensure that the City is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.

**Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers Association standards for financial reporting and budgeting, by the Governmental Accounting Standards Board and other professional standards.

## I. CASH MANAGEMENT

### A. Purpose

An investment policy has been approved by minute order and as a best practice, is reviewed annually by the City's Investment Committee consisting of the City Manager, Assistant City Manager, Deputy City Manager, and the City Treasurer. The investment policy provides guidelines on authorized investments and investment risk, for the prudent investment of temporary idle cash, and outlines the policies for maximizing the efficiency of the cash management system. The ultimate goal is to enhance the economic status of the City, while protecting its pooled cash.

### B. Objective

The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest possible yield, as long as investments meet the criteria established for safety and liquidity.

### C. Policy

In order to maximize interest earnings, the City commingles the cash of all funds, except those funds held in trust for the City by various financial institutions in accordance with applicable trust agreements related to debt issues. Interest revenue derived from commingled cash is allocated monthly to the participating funds based on the relative cash balance of each fund.

### D. Procedures

Criteria for selecting investments and the order of priority are:

#### 1. Safety

The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. The City only operates in those investments that are considered very safe and are allowable under Government Code Section 53601.

#### 2. Liquidity

This refers to the ability to "cash in" at any moment in time, with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality, especially when the need for unexpected funds occasionally occurs.

#### 3. Yield

This is the dollar earnings an investment instrument can provide, and sometimes is described as the rate of return.

### Planning and Budgeting

The City's success in financial planning and budgeting is due to the City Council's timeless and proven budget practices. Some of these practices include:

- The decisions made in the good times are more important than the decisions made during the bad times
- Live below our means
- Run a lean organization
- Use conservative five-year projections
- Employ full-cost recovery when setting fees
- Diversify revenue
- Use one-time money only for one-time expenses
- When in doubt, contract out

### Purpose of an Annual Budget

The City of Santa Clarita's budget serves as a "blueprint" for providing City services, as a working financial plan and communication tool for City residents, businesses, and employees. The document is designed to give clear and accurate information to the community with respect to how its local government is organized and operates. The Capital Improvement Program (CIP) provides a comprehensive capital planning document and a context for future capital budget allocations.

The City Manager presents a balanced budget in which ongoing revenues match or exceed ongoing expenditures, to the City Council each year. This document authorizes appropriations or eligible expenditures for the City's fiscal year, which runs from July 1 to June 30 of the following year.

### Budget & CIP Preparation

The budget is prepared each year by the City Manager's Office and the Administrative Services department, in cooperation with other City departments and other agencies which receive public funds. The CIP is prepared each year by the Public Works Department, the City Manager's Office, and the Administrative Services Department. The CIP preparation process has been integrated into the budget process.

Annually, in January, each department is presented with a Budget Preparation Guide. The Finance Division provides estimated revenues for the coming year and year-end projected revenues for the current fiscal year. Department expenditure and CIP requests are prepared reflecting these projected revenue trends and estimates. In March, the departments submit their proposed budgets and requests for the upcoming fiscal year to the City Manager. The budget requests are reviewed by the City's Budget Team. In March and April, the City Manager analyzes the requested departmental budgets and either approves, denies, or revises the requested funding amounts.

The final product becomes the draft, proposed Annual Budget and CIP document presented to the City Council.

The City Council has appointed a Council Budget Subcommittee that meets during the budget process. Budget study sessions are conducted with the City Council and the Commissions in the months of February and May. Citizens have an opportunity to comment on the draft document during study sessions and at the public hearing in June. During the budget study session and the public participation period, the draft Annual Budget and CIP document may be revised or amended to reflect spending priorities that may differ from those presented in the draft document. The final Annual Budget, with the corresponding CIP, is adopted by resolution of the City Council and takes effect on July 1. Once adopted, the City of Santa Clarita has a new operating budget and fiscal plan for the coming year, and a program for capital spending.



### **Level of Control and Changes to Adopted Budget**

From the effective date of the budget, the amounts stated as proposed expenditures become appropriations for the various City departments and capital improvement projects. These formal budgets are employed as a management control device during the year for all funds. The City has prepared a line-item detail, which lists each account group within each of the three expenditure categories (personnel, operations & maintenance, and capital outlay). This annual budget format is designed to provide a more comprehensive management and fiscal planning system to aid in the achievement of goals and objectives at the operational levels consistent with the City Council's policies.

Funds appropriated for salaries and benefits may not be expended for any other purpose without the approval of the City Manager or his designee. Within each Fund, the City Manager or his designee may transfer funds within and between programs and departments.

Budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the category level, with the exception of the Capital Improvement Program. The budgetary control for the Capital Improvement Program is at the program level. Generally, there are two types of budget transfers:

#### **Budget Adjustment**

This is a transfer that does not change the total appropriated amount within a fund. Approval may be granted by the City Manager or his designee.

Department heads have discretion to reapportion funds between certain line-items within a program, but may not exceed the total appropriated amounts for each category.

#### **Budget Amendment**

This is an adjustment to the total appropriated amount within a fund which was not included in the original budget. These supplemental appropriations require formal approval by the City Council.

Types of modifications can be categorized as follows:

- Unanticipated revenue, which was not projected in the budget, may be appropriated by Council for expenditure in the fiscal year received.
- Prior year reserves or fund balances may be appropriated to fund items not previously included in the adopted budget. The appropriation of reserves in the case of emergencies or unusual circumstances requires approval by the City Council.
- Transfers between funds require formal approval by the City Council.

Unexpended appropriations automatically lapse at the end of the fiscal year, and are included in the ending fund balance calculations within each fund.

## **II. BUDGET POLICIES AND PROCEDURES**

### **A. Policy**

The City Manager shall submit a proposed budget to the City Council each year. It is the stated policy of the Council and City Manager that ongoing revenues match or exceed ongoing appropriations.

### **B. Budget Basis**

The budgets of general government type funds (for example, the general fund itself, and gas tax funds) are prepared on a modified accrual basis. This means that obligations of the City are budgeted as expenses, but revenues are recognized only when measurable and available.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares the budget. One exception is the treatment of compensated absences. Compensated absences, compensatory time and vacation leave, are treated slightly different in the budget than in the CAFR.

### **C. Budget Responsibility**

The department heads are responsible for preparing their budget requests and department revenues in accordance with the guidelines provided by the City Manager and Budget Officer. The Department of Administrative Services provides cost experience data as required by City departments. The Department of Administrative Services prepares all other revenue, debt service, and reserve estimates.

**D. Budget Preparation**

The process of developing the operating budget begins officially in January of each year. The budget preparation process provides the City Management an opportunity to examine programs, to propose changes in current services, to recommend revisions in organizations and methods, and to outline requirements for capital outlay items.

**E. Operating Budget**

Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the City from fluctuating service levels and avoids crises when one-time revenues are reduced or removed. Listed below are some corollaries to this policy.

- **Funding of Ongoing Operating and Maintenance Costs**

Funding of ongoing operating and maintenance costs, such as street resurfacing and trail maintenance, should be financed through recurring operating revenues.

- **Contingency Appropriation**

Fund balances or contingency accounts should be used only for one-time expenditures, such as capital equipment and capital improvements. Each year's budget may include a General Fund Contingency appropriation to cover one-time unforeseen expenditures or new projects initiated after a fiscal year has begun.

- **Operating Reserve**

General fund operating reserves are vital in building financial resiliency and are a critical component of the budget, as this funding source can be accessed in case of an emergency or unforeseen opportunity. The current Council approved general fund operating reserve policy is a minimum of 20 percent of general fund operating expenditures as reflected in unassigned general fund balance in the City's financial statements. As a best practice, the minimum 20 percent level will be periodically reviewed and adjustments will be made as needed to support the City's General Obligation (GO) bond rating from Standard & Poor's.

- **Funding of Other Post-Employment Benefits**

Funding of other post-employment benefits will be based on an actuarially-accepted method to maintain a funded position. The extent of the City's other post-employment benefits and its contribution to them will be adjusted annually as necessary to fund its actuarially-required contribution to accumulate assets to pay benefits when due. Furthermore, an irrevocable trust has been established in which said contributions are deposited and from which related expenses are paid.

- **Funding of Annual Overlay and Slurry Program**

At least \$1 million of transportation related funding shall annually fund the annual overlay and slurry program.

- **Fluctuating Federal Grants**

Fluctuating Federal grants should not be used to fund ongoing programs.

**F. Revenue and Expenditure Forecasting**

- Formal historic trend analysis will be performed and updated in preparation for the annual budget development and during the midyear budget review process.
- Ongoing analysis will be maintained to determine whether revenues or expenditures will deviate from their long-term trends over the next five years.
- Whenever necessary, independent revenue forecasting will be performed on major revenue sources, such as for sales tax and property tax revenue.

## **G. Long-Term Financial Planning**

- At a minimum, a long-term, multi-year financial plan including a five year projection of general fund revenues and expenditures (i.e. the Five-Year General Fund Forecast), will be maintained in order to identify potential future issues and possible solutions.
- Revenue and expenditure decisions are to be made primarily from a long-term perspective and tied to impacts on operations.
- The goal is to maintain structural balance for all funds.

## **H. Revenue Policies**

A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source. User fees for all operations will be examined and adjusted annually to ensure that fees cover the direct and indirect costs of service where appropriate.

Development fees for one-time capital expenditures attributed to new development will be reviewed annually to ensure that fees match development related expenditures.

All applicable fees will be reviewed and adjusted annually according to the Consumer Price Index (CPI) to maintain cost recovery levels.

## **I. Cost Allocation**

The purpose of the City's cost allocation from its Internal Service funds is to charge the departments for City resources that are being used by the individual departments and funds.

### **1. Self-Insurance Fund Allocation**

The self-insurance fund is used to account for the cost of the City's insurance premiums (such as general liability, property, and automobile insurance), as well as claims adjuster services and legal costs. Cost is allocated to each division using the exposure and budget methodology.

### **2. Equipment Replacement Allocation**

The equipment replacement fund is used to account for the acquisition, depreciation, and replacement of City vehicles and large equipment. Consistent with the City's Vehicle and Equipment Replacement Policy, charges to departments are calculated based on the annual depreciation for vehicles used by each department.

### **3. Computer Replacement Allocation**

The computer replacement fund is used to account for the acquisition, depreciation, and replacement of computers and related equipment. Charges to departments are calculated based on the number of computer work stations supported by the Technology Services staff in each department.

## **J. Long-Term Capital Planning/Budget**

The five year Capital Improvement Program shall be prepared and updated each year. Although this plan may include "unfunded" projects that carry out the City's strategic and general plans, it must also include a capital spending plan that identifies projects that can be completed with known funding sources, including cash reserves, future net operating revenues, grants, or debt, over the next five years. Each department must, when planning capital projects, estimate the project's impact on the City's operating budget.

Amendments to capital appropriations fall under the same guidelines as changes to the operating budget, with one exception: any project change exceeding the Council approved contingency must receive specific City Council approval. This approval can be made by motion rather than resolution, and may accompany a recommendation for award of bid, change order, or other Council action. While this approval is not a strict legal requirement, it serves to keep the Council informed on capital activity and funding, and ensures that revisions of project priorities are in line with Council expectations.

**K. Budget Review**

During the budget review phase, the City Manager’s Office, in conjunction with Department of Administrative Services, analyzes new positions, and operating and capital budget requests. This information is then compiled and presented to the City Manager. The Budget Team, comprised of the City Manager, Assistant City Manager, Assistant to the City Manager, Deputy City Manager, City Treasurer, Finance Manager, Human Resources Manager, Senior Financial Analyst, and Management Analyst conduct meetings with each department to review their estimated expenditures for the current fiscal year and the proposed base-line requests and enhancements for the proposed budget year. At the completion of these meetings, the Department of Administrative Services again compiles all the financial data and presents the proposed budget to the City Manager for final review and budget preparation.

**L. Budget Adoption**

The City Manager presents, via publicly noticed study sessions, the budget to the City Council. A public hearing is held and, after modifications and revisions, the budget is adopted by resolution of the City Council.

**M. Budget Implementation**

A budgetary control system will be maintained to ensure compliance with the budget. The Department of Administrative Services is responsible for setting up the budget for tracking purposes, and is charged with ensuring fund availability during the year to cover expenditures and appropriations. Reports comparing the budget with expenditures are available on an ongoing basis, for review by the departments.

**N. Budget Revision**

The City Council approves total budgeted appropriations throughout the year. Actual expenditures may not exceed budgeted appropriations at the category level (e.g., Personnel, Operations & Maintenance and Capital Outlay). The City Manager or his designee is authorized to transfer budgeted amounts at the fund level. The City has the following programs accounted for through its governmental funds: general government; public safety; recreation and community services; community development; public works; neighborhood services; and capital expenditures. Use of unappropriated reserves must be specifically approved by the City Council.

The City Manager may approve any unused appropriations at the end of each fiscal year for capital projects, special projects, and grant programs, which shall be carried forward and become part of the budget for the ensuing fiscal year. All purchase order commitments outstanding at the end of the fiscal year may be continued and become part of next fiscal year’s budget.

**III. DEBT MANAGEMENT POLICY**

This Debt Management Policy sets forth certain debt management objectives for the City, and establishes overall parameters for issuing and administering the City’s debt, recognizing that cost-effective access to the capital markets depends on prudent management of the City’s debt program. The intent of the debt management policy, among other things, is to be in compliance with Senate Bill 1029 (SB 1029). The City is committed to financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. It is a policy goal of the City to protect taxpayers, ratepayers and constituents by utilizing conservative financing methods, debt levels and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

**Debt Management Objectives**

The purpose of this Debt Management Policy is to assist the City in pursuit of the following equally-important objectives:

- Minimize debt service and issuance costs;
- Maintain access to cost-effective borrowing;
- Ensure that the City’s debt is consistent with the City’s long term planning goals and objectives and capital improvement program or budget, as applicable;
- Achieve the highest practical credit rating;
- Full and timely repayment of debt;
- Maintain full and complete financial disclosure and reporting;
- Ensure compliance with applicable State and Federal laws;
- Ensure that proceeds from a debt sale will be directed to the intended use;
- Ensure appropriate reporting as required by State and Federal Laws.

## **General Provisions**

### **A. Scope of Application**

These policies establish the parameters within which debt may be issued by the City of Santa Clarita and the City of Santa Clarita Public Financing Authority. Additionally, these policies apply to debt issued by the City on behalf of assessment, community facilities, or other special districts, and conduit-type financing by the City for industrial development projects or other public purposes.

Policy guidelines regulating the use of public financing mechanisms to finance public facilities supported by special taxes and assessments has been adopted by Resolution 05-119 “A Resolution of the City of Santa Clarita, California, Approving Adoption of the Restated and Amended Local Public Agency Goals and Policies for Community Facilities Districts.” Specifically, these guidelines address the City’s use of Communities Facilities Districts established pursuant to the Mello Roos Community Facilities Act of 1982, and special assessment districts established pursuant to the Improvement Act of 1911, the Municipal Improvement Act of 1913, and the Improvement Bond Act of 1915.

The City Council, as a member of Joint Powers Authorities shall take these policies into account when considering the issuance of Joint Powers Authority debt.

Supplemental policies, tailored to the specifics of certain types of financings, may be adopted by the City Council in the future. These supplemental policies may address, but are not limited to, the City’s general obligation, lease revenue, enterprise, and land-secured financings.

The City intends to issue debt for the purposes stated in this Debt Management Policy and to implement policy decisions incorporated in the City’s capital budget and the capital improvement plan. The City shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt and the level of debt issuance to ensure that projects are available when needed in furtherance of the City’s public purposes and to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund.

### **B. Responsibility for Debt Management Activity**

As delegated by the City Manager, the Administrative Services Department shall be responsible for managing and coordinating all activities related to the issuance and administration of debt.

Departments implementing debt-financed capital programs will work in partnership with the Administrative Services Department to provide information and otherwise facilitate the issuance and administration of debt.

#### **1. Debt Management Policy Review and Approval**

This policy shall be adopted by City Council resolution, and reviewed annually by the City Manager to insure its consistency with respect to the City’s debt management objectives. Any modifications to this policy shall be forwarded to the City Council for approval by resolution.

#### **2. Debt Administration Activities**

Under the direction of the City Manager, the Administrative Services Department is responsible for the City’s debt administration activities, particularly the use and investment of bond proceeds, compliance with bond covenants, continuing disclosure, reporting, and arbitrage compliance, which shall be centralized within the Department.

### **C. Purposes for Which Debt May Be Issued**

#### **1. Long-term Borrowing**

Long-term borrowing may be used to finance the acquisition or improvement of land, facilities, or equipment for which it is appropriate to spread these costs over more than one budget year. Long-term borrowing may also be used to fund capitalized interest, costs of issuance, required reserves, and any other financing-related costs which may be legally capitalized. The final maturity of long term debt issued to finance capital project shall not exceed the economic or useful life of the project and, unless the City Council determines that extraordinary circumstances exist. Tax-exempt long-term borrowing shall not be used to fund City operating costs. Taxable borrowing may be considered if the City receives a benefit from doing so.

## 2. Short-term Borrowing

Short-term borrowing, such as commercial paper and lines of credit, will be considered as an interim source of funding in anticipation of long-term borrowing. Short-term debt may be issued for any purpose for which long-term debt may be issued, including capitalized interest and other financing-related costs. Prior to issuance of the short-term debt, a reliable revenue source shall be identified to secure repayment of the debt. The final maturity of short term debt issued to finance the project shall be consistent with the economic or useful life of the project and, unless the City Council determines that extraordinary circumstances exist. Additionally, short-term borrowing may be considered if available cash is insufficient to meet short-term operating needs.

## 3. Refunding

Periodic reviews of outstanding debt will be undertaken to identify refunding opportunities. Refunding will be considered (within Federal tax law constraints) if and when there is a net economic benefit of the refunding.

In general, and consistent with industry standards, refundings which produce a net present value savings of at least three percent (3%) of the refunded debt will be considered economically viable provided the refunded debt is callable within 90 days. Refundings with negative savings will not be considered unless there is a compelling public policy objective that is accomplished by retiring the debt. Refundings which are non-economic may be undertaken to achieve City objectives relating to changes in covenants, call provisions, operational flexibility, tax status, issuer, or the debt service profile. The refunding of debt which is callable in more than 90 days (a taxable advance refunding) shall require net present value savings of greater than 3% and should be in the 4 to 5% range or higher, depending on the time to the call date. Refundings which produce a net present value savings of less than those identified above can be considered on a case-by-case basis.

### D. Debt Issuance

#### 1. Debt Capacity

The City will keep outstanding debt within the limits of any applicable law, and at levels consistent with its credit worthiness objectives. The City will strive to maintain a bond rating of AA or higher on its general fund debt.

The City shall assess the impact of new debt issuance on the long-term affordability of all outstanding and planned debt issuance. Such analysis recognizes that the City has limited capacity for debt service in its budget, and that each newly issued financing will obligate the City to a series of payments until the bonds are repaid. The impact of proposed new debt will be reviewed together with the City's five year revenue and expense projections.

#### 2. Types of Debt

In order to maximize the financial options available to benefit the public, it is the policy of the City to allow for the consideration of issuing all generally accepted types of debt, including, but not exclusive to the following:

**General Obligation (GO) Bonds:** General Obligation Bonds are suitable for use in the construction or acquisition of improvements to real property that benefit the public at large and are secured by an ad valorem tax on property. Examples of projects include public building, land acquisition, and public infrastructure improvements. All GO bonds shall be authorized by the requisite number of voters in order to pass.

**Special Revenue Bonds:** Revenue Bonds are limited-liability obligations tied to a specific enterprise, sales taxes or special fund revenue stream where the projects financed clearly benefit or relate to the enterprise or are otherwise permissible uses of the special revenue. An example of projects in the City that would be financed by a Revenue Bond would be transit or parking improvements. Generally, no voter approval is required to issue this type of obligation, but in some cases the City must comply with Proposition 218 regarding rate adjustments.

**Lease-Backed Debt/Certificates of Participation (Lease Revenue Bonds/COPs):** Issuance of Lease-backed debt is a commonly used form of debt that allows a City to finance projects where the debt service is secured via a lease agreement and where the payments are budgeted in the annual budget appropriation by the City from the general fund. Lease-backed debt does not constitute indebtedness under the state or the City's constitutional debt limit and does not require voter approval. Lease Revenue Bonds may be issued by the Public Financing Authority on behalf of the City. Examples of projects that could be financed include

public buildings, equipment, open space or other land purchase, judgment against the City, and other projects allowed by law. The City may also enter into capital and operating leases.

**Special Assessment/Special District Debt:** The City has approved a separate comprehensive land secured debt policy. Under this policy the City will consider requests from developers for the use of debt financing secured by property based assessments or special taxes in order to provide for necessary infrastructure for new development only under strict guidelines adopted by City Council, which may include minimum value-to-lien ratios and maximum tax burdens. Examples of this type of debt are Assessment Districts (ADs) and Community Facilities Districts (CFDs) or more commonly known as Mello-Roos Districts. In order to protect bondholders, as well as the City's credit rating, the City will also comply with all State guidelines regarding the issuance of special district or special assessment debt, as well as Resolution No. 05-119. The City shall also be able to issue debt secured by the City's landscape and lighting assessment districts and any other City wide or regional special assessment or special tax districts.

**Tax Allocation Bonds:** Tax Allocation Bonds are special obligations that are secured by the allocation of tax increment revenues that are generated by increased property taxes in the designated redevelopment area. Tax Allocation Bonds are not debt of the City. Due to changes in the law affecting California redevelopment agencies with the passage of ABX1 26 (as amended, the Dissolution Act) as codified in the California Health and Safety Code, the Redevelopment Agency of the City of Santa Clarita (RDA) was dissolved as of February 1, 2012, and its operations substantially eliminated but for the continuation of certain enforceable RDA obligations to be administered by the Successor Agency to the Redevelopment Agency of the City of Santa Clarita (Successor Agency). The Successor Agency may issue Tax Allocation Bonds to refinance outstanding obligations of the RDA, subject to limitations included in the Dissolution Act.

**Private Activity Bonds:** The City, if authorized under Federal Tax Law, may issue private activity bonds for housing, non-profit or not for profit health care or education or pollution control, manufacturing, and other projects provided the debt has a clear public purpose and is conduit debt with no city repayment obligation. The interest on the bonds can be exempt from Federal and State taxation. As a result, bonds provide below market financing for qualified projects.

**Pension Bonds:** The City may issue taxable pension bonds, if needed, to meet its pension obligation or OPEB requirements. This type of debt is to be secured by the City General Fund and only issued after independent study and evaluation by a qualified actuarial consultant.

**Capital Appreciation Bonds:** Capital Appreciation Bonds (CABs) are deep discount bonds that pay investors the face value of the bond upon maturing. CABs are primarily used to better match a project's cash flow to the bond's debt service. The City's use of Capital Appreciation Bonds may be a market driven decision as determined by the City Treasurer and Municipal Advisor.

The City may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Management Policy.

### **3. Credit Quality**

The City seeks to obtain and maintain the highest possible credit ratings for all categories of short-and long-term debt and strive to maintain bond ratings of AA or better by Standard & Poor's Financial Services LLC (Standard & Poor's). The City will not issue bonds directly or on behalf of others, such as private activity bonds that do not carry investment grade ratings unless such bonds are privately placed with appropriate resale restrictions. The City will consider the public issuance of non-rated special assessment and community facilities bonds, but only upon recommendation of a municipal financial advisor and provided such bond sale meets the requirements of the City's land secured debt policy.

#### 4. Structural Features

##### a. Debt Repayment

Debt will be structured for a period consistent with a fair allocation of costs to current and future beneficiaries of the financed capital project. The City shall structure its debt issues so that the maturity of the debt issue is consistent with the economic or useful life of the capital project to be financed. Consistent with Standard & Poor's analytical characterization of ratios, annual debt service to be paid by the City General Fund shall not exceed 8% of general fund expenses unless required under special circumstances.

##### b. Variable-rate Debt

The City may choose to issue securities that pay a rate of interest that varies according to a pre-determined formula or results from a periodic remarketing of the securities. Such issuance must be consistent with applicable law and covenants of pre-existing bonds, and in an aggregate amount consistent with the City's credit worthiness objectives. When making the determination to issue bonds in a variable rate mode, consideration will be given in regards to the useful life of the project or facility being financed or the term of the project requiring the funding, market conditions, and the overall debt portfolio structure when issuing variable rate debt for any purpose. In accordance with Government Finance Officers Association's (GFOA's) recommended evaluation of variable rate debt, Variable debt shall not represent more than 20% of the City's debt obligations.

##### c. Derivative

Derivative products, such as interest rate swaps, may have application to certain City borrowing programs. In certain circumstances, these products can reduce borrowing cost and assist in managing interest rate risk. However, these products carry with them certain risks not faced in standard debt instruments. The City Manager or designee shall evaluate the use of derivative products on a case-by-case basis to determine whether the potential benefits are sufficient to offset any potential costs.

##### d. Professional Assistance

The City shall utilize the services of independent municipal financial advisors and bond counsel on all debt financings. The City Manager or designee shall have the authority to periodically select service providers as necessary to meet legal requirements and minimize net City debt costs. Such services, depending on the type of financing, may include bond and disclosure counsel, municipal financial advisory, underwriting, trustee, verification agent, escrow agent, arbitrage consulting, and special tax consulting. The goal in selecting service providers, whether through a competitive process or sole-source selection, is to achieve an appropriate balance between service and cost.

##### e. Method of Sale

Except to the extent a competitive process is required by law, the City Manager or designee shall be responsible for determining the appropriate manner in which to offer any securities to investors. The City's preferred method of sale is competitive bid. However, other methods such as negotiated sale and private placement may be considered on a case-by-case basis. Private Placement – From time to time, the City may elect to issue debt on a private placement basis. Such method shall only be considered if it is demonstrated to result in cost savings or provide other advantages relative to other methods of debt issuance, or if it is determined that access to the public market is unavailable and timing considerations require that a financing be completed.

##### f. Special Bond Reserve Funds and Bond Insurance

The City may consider eliminating bond reserve funds so long as the elimination does not materially reduce the credit rating of the bonds. The City may also consider bond insurance, bank letters of credit, or other forms of guarantee or bond reserve fund surety policies, so long as premium or costs is more than offset by a reduction in interest cost.



## **Debt Administration**

### **A. Use and Investment of Bond Proceeds**

Investments of bond proceeds shall be consistent with Federal tax requirements, the City's Post-Issuance Compliance Policy and Investment Policy as modified from time to time, and with requirements contained in the governing bond documents.

### **B. Disclosure Practices and Arbitrage Compliance**

#### **1. Financial Disclosure**

The City is committed to full and complete primary and secondary market financial disclosure in accordance with disclosure requirements established by the Securities and Exchange Commission (SEC) and Municipal Securities Rule-making Board (MSRB), as may be amended from time to time, as more fully set forth in the Disclosure Procedures Policy. The City is also committed to cooperating fully with rating agencies, institutional and individual investors, other levels of government, and the general public to share clear, timely, and accurate financial information.

#### **2. Arbitrage Compliance**

The Department of Administrative Services shall maintain a system of record keeping and reporting to meet the arbitrage compliance requirements of Federal tax law as more fully described in the Post-Issuance Compliance Policy.

## **IV. POST-ISSUANCE COMPLIANCE POLICY**

### **A. Purpose**

This Post-Issuance Compliance Policy sets forth procedures and guidelines in order to comply with certain federal tax requirements applicable to tax-exempt bonds and other debt obligations subsequent to the issuance of such debt, including the monitoring of the use of bond proceeds, arbitrage yield restrictions and rebate and record retention.

### **B. Objective**

It is the policy of the City to adhere to all applicable federal tax requirements with respect to tax-exempt obligations of the City and related entities as set forth in the applicable bond documents including, but not limited to, requirements relating to the use of proceeds and facilities financed and refinanced with tax-exempt obligations, arbitrage yield restrictions and rebate, timely return filings, and other general tax requirements set forth in the applicable bond documents. In furtherance of this general policy, this Post-Issuance Compliance Policy addresses compliance monitoring and record retention with respect to such tax-exempt obligations.

### **C. Compliance Monitoring**

Consistent with the covenants of the issuer contained in applicable bond documents, the City or related entity, as issuer, will monitor compliance with the federal tax requirements applicable to its tax-exempt obligations. The City Treasurer is primarily responsible for monitoring compliance with those requirements. The City Treasurer may assign and delegate responsibilities as he or she deems necessary or appropriate. These officers will receive training with regard to their compliance monitoring responsibilities including consultations with professional advisors and review of written alerts and materials. The City will conduct compliance checks at least annually. If the City discovers a potential violation of a federal tax requirement, it will promptly take appropriate action, as needed, to maintain the tax exemption of tax-exempt obligations, including consultation with professional advisors and taking remedial actions.

### **D. Record Retention**

In accordance with Internal Revenue Service (IRS) requirements, the City will retain Bond transcripts; in addition to documentation showing the following with respect to tax-exempt obligations:

- Expenditure of proceeds for the financed facilities;
- Use of the financed facilities by the City, the general public or any third parties (including, for example, any use under a management contract, research agreement, lease, joint venture, or partnership arrangement);
- Sources of payment and security for the tax-exempt obligations;
- Investment of proceeds, including the purchase and sale of securities, State and Local Government Series (SLGS) subscriptions, guaranteed investment contracts, investment income received, yield calculations, and arbitrage rebate calculations;

- All returns filed with the IRS for the tax-exempt obligations (including, as applicable, IRS Forms 8038-G, 8038-T and 8038-R); and
- Any other documentation that is material to the exclusion of interest on the tax-exempt obligations from gross income for federal income tax purposes.

Except as otherwise set forth in the bond documents, the City will retain the records described above in hard and/or electronic copy format for so long as the applicable tax-exempt obligations remain outstanding and for a period of three years after final redemption of the tax-exempt obligations. With respect to tax-exempt obligations that are refunding bonds, the City will retain the above-described records for the refunding and refunded bonds (and any earlier issue in the case of a series of refundings).

The City Treasurer is responsible for retaining the records described above relating to the tax-exempt obligations. The City Treasurer may assign and delegate responsibilities for record retention as he or she deems necessary or appropriate.

**E. Coordination with Bond Documents**

In the event of any conflict between this Post-Issuance Compliance Policy and the bond documents, the bond documents shall govern.

**V. DISCLOSURE PROCEDURES POLICY**

**A. Purpose**

This Disclosure Procedures Policy is intended to ensure compliance with securities law requirements applicable to the City’s or related entity’s tax-exempt obligations. In offering tax-exempt obligations to the public, and at other times when the City makes certain reports, the City must comply with the “anti-fraud rules” of federal securities laws. When such obligations are offered, the two central disclosure documents are prepared, a preliminary official statement (POS) and a final official statement (OS, and collectively with the POS, Official Statement). The Securities and Exchange Commission Rule 15c2-12, as amended (the Rule) requires certain information regarding an entity responsible for the repayment of a municipal security be disclosed to the municipal marketplace. Pursuant to the Rule, the City is required on an ongoing basis to provide certain financial and operating data to those persons and firms who own or are interested in such obligations. The City has entered or will enter into a number of undertakings under the Rule (each, a “Continuing Disclosure Undertaking”).

**B. Initial Disclosure**

When the City determines to issue tax-exempt obligations directly, the City Treasurer shall request the involved departments to prepare, review or update portions of the Official Statement within their particular areas of knowledge for which they are responsible. The information contained in the Official Statement is developed by personnel under the direction of the City Treasurer, with the assistance of the financing team, including the bond counsel, disclosure counsel, City Attorney and a municipal financial advisor, if one is engaged with respect to such obligations.

Members of the financing team shall assist staff in determining the materiality of any particular item, and in the development of specific language for the Official Statement. Once the draft POS has been substantially updated, the entire draft POS is reviewed in its entirety to obtain final comments and to allow the underwriters, if any, to ask questions of the City’s senior officials.

A substantially final form of the POS is provided to the City Council in advance of approval, generally by including the document with the agenda material relating to the approval of the obligations, to afford such City Council an opportunity to review the POS, ask questions and make comments.

**C. Continuing Disclosure Filings**

**1. Overview of Continuing Disclosure Filings**

Under the Continuing Disclosure Undertakings it has entered into in connection with the Obligations, the City is required to file annual reports with the Municipal Securities Rulemaking Board’s (MSRB) Electronic Municipal Market Access (EMMA) system in accordance with such agreements in each year. Such annual reports are required to include certain updated financial and operating information (or may refer to a publicly-available document), which varies among the different obligations issued by the City, and the City audited financial statements. The City is also required under the continuing disclosure undertakings to file notices of certain events with EMMA.

## **2. Key Participants**

A Disclosure Practices Working Group (Disclosure Working Group) has been created by the City Treasurer to have general oversight over the entire continuing disclosure process. The Disclosure Working Group shall consist of the City Treasurer, a disclosure coordinator, and any other individuals appointed by the City Treasurer. The Disclosure Working Group shall consult with finance team members or other interested parties, including the City's municipal financial advisor and disclosure counsel, as the City Treasurer determines is advisable related to continuing disclosure issues and practices. The Disclosure Working Group is an internal working group of City staff and not a decision-making or advisory body. The Disclosure Working Group is responsible for reviewing and approving all Continuing Disclosure Undertakings as contained in Official Statements before such documents are released and reviewing annually the City's status and compliance with Continuing Disclosure Undertakings and this Disclosure Policy.

"Continuing Disclosure Documents" means (a) annual continuing disclosure reports filed with the MSRB and (b) notices of enumerated events and any other filings with the MSRB.

The City Treasurer may direct questions regarding this Policy or disclosure to a disclosure consultant, disclosure counsel, bond counsel or the City Attorney or such other counsel or consultant he/she deems appropriate. Additionally, the City Treasurer shall be responsible for:

- a) monitoring compliance by the City with this Disclosure Policy, including timely dissemination of the annual report and event filings;
- b) together with the Disclosure Consultant, coordinating the timely provision of information to the Disclosure Consultant as needed to fulfill its responsibilities to the City;
- c) in anticipation of preparing Continuing Disclosure Documents, soliciting "material" information (as defined in Securities and Exchange Rule 10b-5) from City departments; and
- d) maintaining records documenting the City's compliance with this Disclosure Policy.

### **Disclosure Coordinator**

The City Treasurer, in consultation with the other members of the Disclosure Working Group, shall select and appoint the Disclosure Coordinator, who shall be an Administrative Services Department staff member and who shall be responsible for:

- a) preparing the Continuing Disclosure Documents and providing same to the dissemination agent for filing with EMMA, to the extent not undertaken by the Disclosure Consultant;
- b) serving as a "point person" for personnel to communicate issues or information that should be or may need to be included in any Continuing Disclosure Document;
- c) following up with others, including management of outside consultants assisting the City, in the preparation and dissemination of Continuing Disclosure Documents to make sure that assigned tasks have been completed on a timely basis and making sure that the filings are made on a timely basis and are accurate; and
- d) together with the City Treasurer, coordinating the timely provision of information to the Disclosure Consultant as needed to fulfill its responsibilities to the City.

### **Disclosure Consultant**

The City Treasurer may hire a Disclosure Consultant. The Disclosure Consultant shall have significant expertise and experience related to on-going disclosure requirements for municipal securities. The Disclosure Consultant is responsible for:

- a) preparing or assisting in the preparation of the final form of Continuing Disclosure Documents, and providing same to the dissemination agent for filing with EMMA, to the extent not otherwise undertaken by the Disclosure Coordinator;
- b) reviewing Continuing Disclosure Documents and other relevant information, consulting with appropriate City staff or interested parties needed to confirm that the City is meeting its Continuing Disclosure Undertakings;
- c) assisting the Disclosure Coordinator; and
- d) such other items as assigned to the Disclosure Consultant by the City Treasurer in writing.

**3. Annual Reports**

The Disclosure Coordinator shall ensure that the preparation of the City's annual reports shall commence as required under each specific continuing disclosure obligation. Before any annual report is submitted to EMMA, the Disclosure Coordinator shall confer with other key participants as needed regarding the content and accuracy of any annual report

**4. Enumerated Event Filings**

If any key participant responsible for disclosure becomes aware of any of the enumerated events listed in any of the City's Continuing Disclosure Undertakings, the City Treasurer will meet with other key participants to discuss the event and determine the extent it is material and whether a filing is required or is otherwise desirable as determined by the City Treasurer.

As a result of an amendment to SEC Rule 15c2-12, Continuing Disclosure Undertakings entered into on or after February 27, 2019, are required to include certain additional listed events relating to (a) the incurrence of certain financial obligations if material (other than bonds or notes for which an official statement has been posted to EMMA), (b) the modification of the terms of a financial obligation which affects security holders, if material, and (c) a default, event of default, acceleration, waiver or other modification or similar events with respect to a financial obligation that reflects financial difficulties.

The City Treasurer shall be notified by a key participant of the incurrence of any financial obligation to be entered into by or on behalf of the City and take measures to advise all applicable City staff of this City policy. As soon as the City Treasurer receives notice from City staff, consultants or external parties of such event or receives direct written notice of such event so that the City can determine, with the assistance of the municipal advisor and bond counsel and/or disclosure counsel, whether notice of such event is required to be filed on EMMA pursuant to the Rule. The Disclosure Coordinator will maintain a list identifying the execution by the City of any agreement or other obligation which might constitute a "financial obligation" for purposes of the Rule and which is entered into after February 27, 2019.

**5. Disclosure Required by SB1029**

The City shall comply with all provision of SB 1029 including the applicable pre issuance and post issuance reporting requirements.

**6. Education**

The City Treasurer shall ensure that the Disclosure Coordinator is properly trained to understand and perform its responsibilities. Such training may include training sessions conducted by consultants with expertise in municipal securities disclosure or by the Disclosure Consultant, attendance at conferences, or other appropriate methods identified by the City Treasurer.

**VI. ANNUAL AUDIT POLICY**

Sound accounting practices suggest that an annual audit is a prudent business decision. The City requires an annual audit by a qualified independent accountant of the books of account, financial records, inventories and reports of all City officers and employees involved in the handling of financial matters. In compliance with the requirement of an annual audit, a firm of Certified Public Accountants will complete the audit for the fiscal year ending June 30.

## VII. FINANCIAL STRUCTURE

### A. Accounting System and Budgetary Control

In developing and evaluating the City's accounting systems, consideration is given to the adequacy of internal accounting controls.

Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding:

- The safeguarding of assets against loss from unauthorized use or disposition; and
- The reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of a specific control feature should not exceed the benefits likely to be derived; and
- The evaluation of costs and benefits require estimates and judgments by management.

All evaluations of the City's system of internal control will continue to occur within the above framework. The City's internal accounting controls must adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

### B. Fund Descriptions

The City's accounting records are organized and operate on a "fund" basis, which is the basic fiscal accounting entity in governmental accounting. Each fund is designed by fund type and classification:

- Governmental Funds - General, Special Revenue, Debt Service and Capital Projects
- Proprietary Fund - Enterprise and Internal Service
- Fiduciary Funds - Trust and Agency
- Account Groups - General Fixed Assets and General Long-Term Debt

### C. Governmental Funds

Governmental Funds are used to account for the City's expendable financial resources and related current liabilities, except for those accounted for in proprietary funds. The basic financial statements necessary to fairly present financial position and operating results for governmental funds are the balance sheet and the statement of revenues, expenditures, and changes in fund balance. Governmental funds are maintained using the modified accrual basis of accounting.

- General Fund - Accounts for all the general revenue of the City not specifically levied or collected for other City funds, and for expenditures related to the rendering of general services by the City.
- Special Revenue Fund - Accounts for the proceeds of specific revenue sources that are restricted by law or administrative action for specified purposes.
- Debt Service Fund - Accounts for accumulation of resources for, and payment of, interest and principal on long-term debt.
- Capital Project Fund - Accounts for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

### D. Proprietary Funds

Generally accepted accounting principles applicable to a private commercial business are applicable to proprietary funds of a governmental entity. The accrual basis of accounting is utilized. The measurement focus is based upon a determination of net income, financial position and cash flows. Accordingly, basic financial statements are required, such as balance sheet, statement of revenues, expenses and changes in retained earnings (deficit), and the statement of cash flows.

- Enterprise Fund - Accounts for operations that are financed and operated in a manner similar to private enterprises, where the intent of City Council is that the cost and expense, including depreciation and amortization, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.
- Internal Service Fund - Accounts for activities involved in rendering services to departments within the City. Costs of materials and services used are accumulated in these funds and are charged to the user departments as such goods are delivered or services rendered.

**E. Fiduciary Funds**

Fiduciary Funds are maintained to account for assets held by the City in a trustee capacity for individuals, private organizations, other governments and other funds.

- Expendable Trust Fund - Accounts for assets and activities restricted to specific purpose in accordance with a trust agreement.
- Agency Funds - Accounts for assets held by the City as an agent for the City employees deferred compensation plan.

**F. Account Groups**

Account Groups are used to establish accounting control and accountability for the City's general fixed assets and general long-term debt.

- General Fixed Assets Account Group - Accounts for long-term assets of the City, except for those accounted for in proprietary fund types.
- General Long-Term Account Group - Accounts for long-term debt of the City, except for debt accounted for in proprietary fund types.

**G. Fund Classifications**

In February 2009, the Governmental Accounting Standards Board issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The fund balance classifications are: Non-Spendable, Restricted, Committed, Assigned, and Unassigned.

- Non-Spendable – That portion of fund balance that includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- Restricted – That portion of fund balance that includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- Committed – That portion of fund balance that includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- Assigned – That portion of fund balance that comprises amounts intended to be used for specific purposes, but that are neither restricted nor committed. Such intent can be expressed either by the governing body or by an official designated for that purpose. Resolution of the City Council of the City of Santa Clarita No. 11-54 delegates the authority to assign amounts to be used for specific purposes to the Deputy City Manager for the purpose of reporting these amounts in the annual financial statements.
- Unassigned – That portion of fund balance that includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

The City's fund balance is classified under the five fund balance classifications.

**VIII. RISK MANAGEMENT**

The City of Santa Clarita is covered for Property, Liability and Worker's Compensation by Special District Risk Management Authority (SDRMA), a not-for-profit public agency. Limits for third-party claims consist of \$10 million by SDRMA and \$15 million in excess by Evanston Insurance Company. Risk Management administers the funding of the self-insured portions of the program, manages the administration of general liability claims, works in conjunction with the City Attorney's Office and outside counsel to monitor, control, and to resolve litigated matters, and provides training to minimize the risk of future losses.

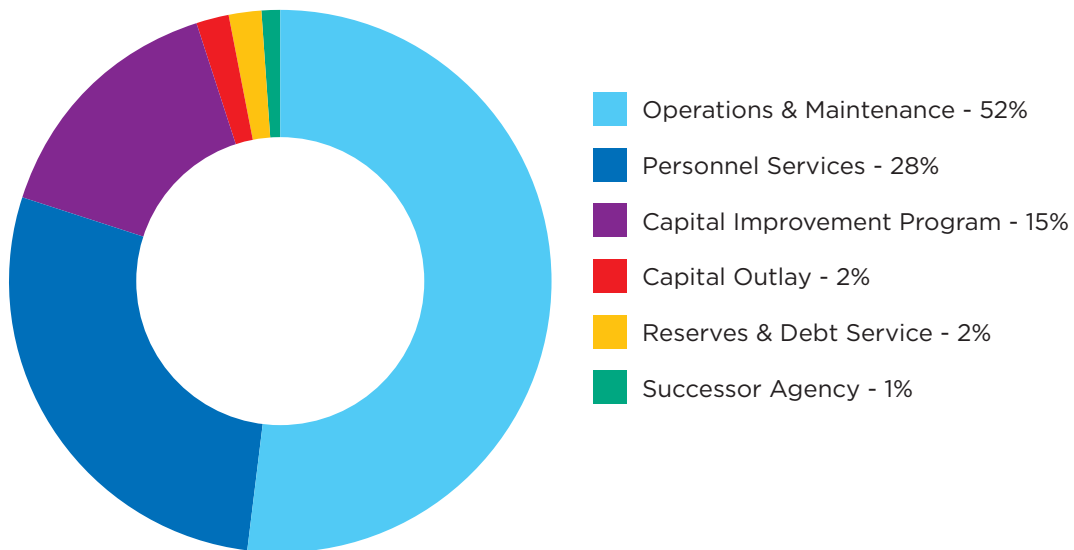
The Risk Management program provides centralized services to all City departments for risk management, loss control, and safety. Primary activities includes a yearly review of the City's comprehensive insurance program, including coverage for property/casualty, professional administration of the City's self-insured retention, loss prevention and control, and safety programs. Risk Management also administers the City's Contract Management system and regularly provides training on contract routing and City contractual policies.

# Summaries *and* Revenues

## 2020-2021 Budget Appropriations

Category	Budget
Capital Improvement Program	\$ 32,606,004
Successor Agency	1,295,851
Personnel Services	61,249,975
Operations & Maintenance	115,712,486
Capital Outlay	5,046,968
Reserves & Debt Service	3,817,433

**Total Appropriations Net of Interfund Transfers\* \$ 219,728,717**



\*Interfund Transfers \$41,704,803

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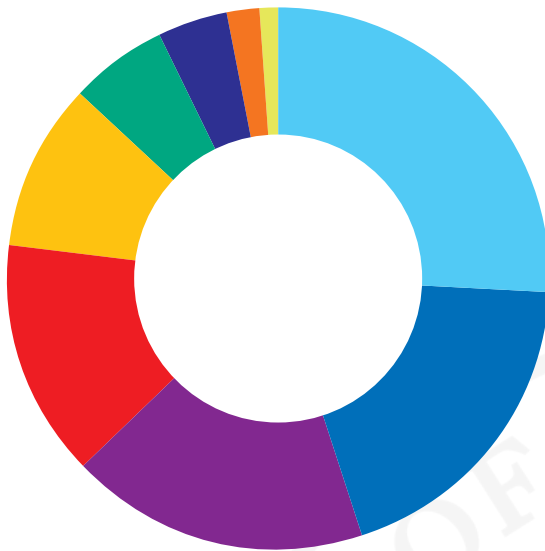




## All Funds - Budget Appropriations

City Manager's Office	2018-19 Actual	2019-20 Estimate	2020-21 Budget
City Council	234,008	228,112	254,487
City Manager Administration	2,085,675	2,482,969	2,177,650
Communications	1,416,288	1,961,491	1,401,367
Human Resources	1,150,436	1,264,608	1,384,110
<b>Total</b>	<b>\$ 4,886,406</b>	<b>\$ 5,937,180</b>	<b>\$ 5,217,614</b>
Administrative Services			
Administration	424,393	552,959	573,178
Clerk and Contract Services	4,056,215	4,516,800	5,128,162
Finance	2,256,838	2,696,423	2,352,097
Technology Services	3,694,589	6,158,375	3,575,888
<b>Total</b>	<b>\$ 10,432,035</b>	<b>\$ 13,924,558</b>	<b>\$ 11,629,324</b>
Community Development			
Administration	646,776	663,412	672,102
Community Preservation	3,768,566	3,784,392	4,086,568
CDBG	591,234	838,735	904,186
Marketing and Economic Development	2,699,409	2,766,992	2,699,217
Planning	1,577,422	1,952,713	2,566,349
<b>Total</b>	<b>\$ 9,283,407</b>	<b>\$ 10,006,245</b>	<b>\$ 10,928,423</b>
Public Works			
Administration	1,045,560	1,118,317	1,216,132
Building & Safety	4,302,690	4,695,501	4,401,224
Capital Improvement Projects Admin	2,581,912	2,960,424	3,087,312
Engineering Services	2,162,059	2,460,440	2,473,221
General Services	10,036,787	10,925,578	10,813,488
Traffic	4,102,064	4,610,068	4,443,925
<b>Total</b>	<b>\$ 24,231,072</b>	<b>\$ 26,770,327</b>	<b>\$ 26,435,303</b>
Public Safety			
Police Services	26,153,578	27,888,482	28,663,209
Fire Protection	1,435,118	37,444	37,830
<b>Total</b>	<b>\$ 27,588,696</b>	<b>\$ 27,925,926</b>	<b>\$ 28,701,039</b>
Recreation & Community Services			
Administration	1,518,921	1,654,859	1,737,432
Arts and Events	3,584,264	3,408,638	3,810,368
Open Space	2,013,330	986,796	787,927
Recreation and Community Services	9,420,780	8,772,166	10,237,926
<b>Total</b>	<b>\$ 16,537,296</b>	<b>\$ 14,822,458</b>	<b>\$ 16,573,653</b>
Neighborhood Services			
Administration	679,840	768,891	779,308
Environmental Services	2,415,915	3,319,205	2,258,884
Parks	9,376,425	10,470,159	10,668,142
Public Library	6,238,711	6,943,887	6,763,246
Special Districts	32,301,555	25,234,612	20,881,495
Transit	31,201,566	38,158,687	33,463,854
<b>Total</b>	<b>\$ 82,214,011</b>	<b>\$ 84,895,440</b>	<b>\$ 74,814,928</b>
Special Services			
City Attorney	835,318	2,225,028	2,225,028
<b>Total</b>	<b>\$ 835,318</b>	<b>\$ 2,225,028</b>	<b>\$ 2,225,028</b>
Non-Departmental			
Administration	13,151,713	14,642,862	5,484,116
Reserves		635,057	750,000
Debt Service	5,429,439	3,787,826	3,067,433
<b>Total</b>	<b>\$ 18,581,151</b>	<b>\$ 19,065,745</b>	<b>\$ 9,301,549</b>
Redevelopment			
Successor Agency	1,861,633	1,468,387	1,295,851
<b>Total</b>	<b>\$ 1,861,633</b>	<b>\$ 1,468,387</b>	<b>\$ 1,295,851</b>
<b>Subtotal All Funds</b>	<b>\$ 196,451,025</b>	<b>\$ 207,041,295</b>	<b>\$ 187,122,713</b>
Capital Improvement Program	34,859,124	146,704,526	32,606,004
<b>Total All Funds</b>	<b>\$ 231,310,149</b>	<b>\$ 353,745,822</b>	<b>\$ 219,728,717</b>

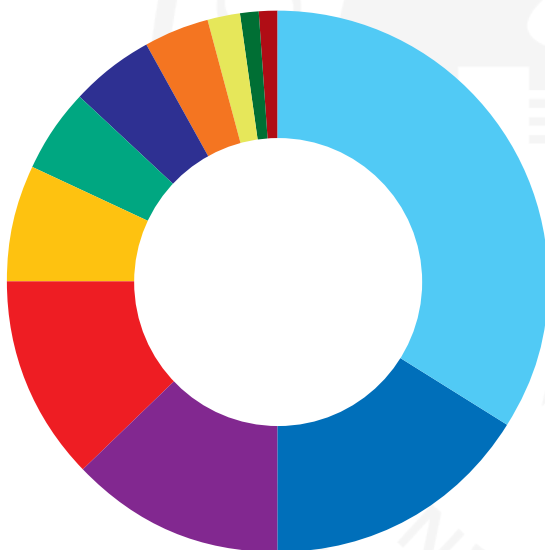
**FY 2020-21 Budget Summary - All Funds**



**Where the Money Comes From**

- Revenue from Other Agencies - 26%
- Special Districts - 20%
- Property Tax - 18%
- Sales Tax - 14%
- All Others - 10% (includes developer fees and transit farebox revenues)
- Other Taxes - 5%
- Charges for Current Services - 4%
- Licenses & Permits - 2%
- Successor Agency - 1%

**FY 2020-21 Budget Summary - All Funds**



**Where the Money Goes**

- Neighborhood Services - 34%
- Capital Projects - 15%
- Public Safety - 13%
- Public Works - 12%
- Recreation & Community Services - 8%
- Community Development - 5%
- Administrative Services - 5%
- Non-Departmental - 4%
- City Manager Administration - 2%
- Special Services - 1%
- Successor Agency - 1%

## General Fund - Operating Appropriations

### City Manager's Office

City Council	234,008	228,112	254,487
City Manager Administration	2,085,675	2,482,969	2,177,650
Communications	1,017,412	1,240,914	1,268,367
Human Resources	1,150,436	1,264,608	1,384,110
<b>Total</b>	<b>\$ 4,487,530</b>	<b>\$ 5,216,603</b>	<b>\$ 5,084,614</b>

### Administrative Services

Administration	424,393	552,959	573,178
Clerk and Contract Services	1,845,854	1,741,614	2,343,407
Finance	2,009,671	2,117,566	2,205,097
Technology Services	3,006,430	3,289,040	3,335,888
<b>Total</b>	<b>\$ 7,286,347</b>	<b>\$ 7,701,179</b>	<b>\$ 8,457,569</b>

### Community Development

Administration	646,776	663,412	672,102
Community Preservation	3,768,566	3,784,392	4,086,568
Marketing and Economic Development	1,938,479	1,973,885	2,100,648
Planning	1,577,422	1,952,713	1,941,349
<b>Total</b>	<b>\$ 7,931,243</b>	<b>\$ 8,374,402</b>	<b>\$ 8,800,667</b>

### Public Works

Administration	1,045,560	1,118,317	1,216,132
Building & Safety	4,302,690	4,695,501	4,401,224
Capital Improvement Projects	2,558,210	2,944,348	3,059,355
Engineering Services	2,162,059	2,460,440	2,473,221
General Services	2,998,703	3,170,671	3,246,920
Traffic	1,979,376	2,112,283	2,105,260
<b>Total</b>	<b>\$ 15,046,599</b>	<b>\$ 16,501,559</b>	<b>\$ 16,502,112</b>

### Public Safety/Sheriffs

Police Services	25,376,261	27,060,956	27,850,027
Fire Protection	33,005	37,444	37,830
<b>Total</b>	<b>\$ 25,409,266</b>	<b>\$ 27,098,400</b>	<b>\$ 27,887,857</b>

### Recreation & Community Services

Administration	1,518,921	1,654,859	1,737,432
Arts and Events	3,584,264	3,408,638	3,810,368
Open Space	19,064	31,599	41,480
Recreation and Community Services	9,420,780	8,772,166	10,237,926
<b>Total</b>	<b>\$ 14,543,029</b>	<b>\$ 13,867,262</b>	<b>\$ 15,827,206</b>

### Neighborhood Services

Administration	679,840	768,891	779,308
Environmental Services	761,797	665,917	588,758
Parks	6,089,905	6,629,383	7,192,209
Special Districts	2,546,713	2,868,758	3,192,746
<b>Total</b>	<b>\$ 10,078,254</b>	<b>\$ 10,932,949</b>	<b>\$ 11,753,021</b>

### Special Services

City Attorney	763,684	1,944,028	1,944,028
<b>Total</b>	<b>\$ 763,684</b>	<b>\$ 1,944,028</b>	<b>\$ 1,944,028</b>

### Non-Departmental

Non-Departmental Admin	1,826,724	604,270	475,323
Reserves	-	635,057	750,000
<b>Total</b>	<b>\$ 1,826,724</b>	<b>\$ 1,239,327</b>	<b>\$ 1,225,323</b>

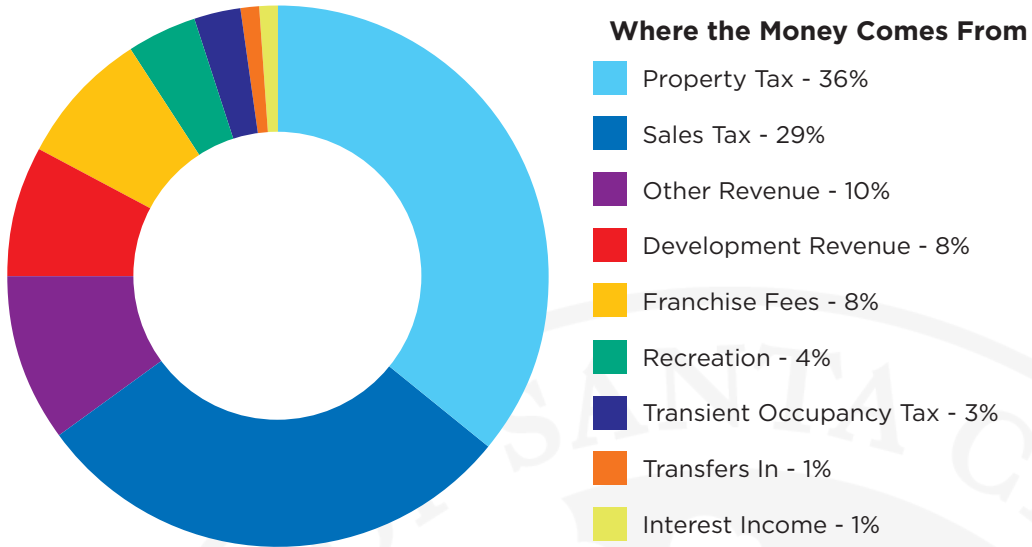
### Subtotal General Fund

	<b>\$ 87,372,676</b>	<b>\$ 92,875,710</b>	<b>\$ 97,482,396</b>
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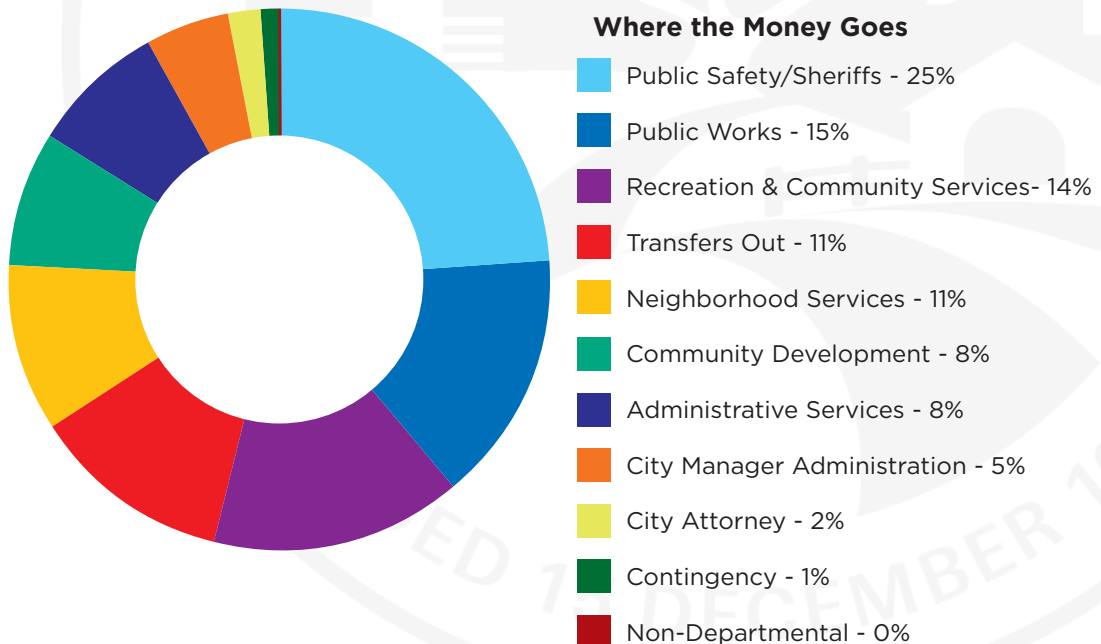
Interfund Transfers	29,682,325	12,371,533	12,414,448
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<b>Total General Fund</b>	<b>\$ 117,055,001</b>	<b>\$ 105,247,243</b>	<b>\$ 109,896,844</b>
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**FY 2020-21 Budget Summary - General Fund**



**FY 2020-21 Budget Summary - General Fund**



## General Fund - Statement of Fund Balance

	Actual FY 2018-19	Estimated FY 2019-20	Budget FY 2020-21
<b>Beginning Fund Balance</b>	<b>\$ 80,163,447</b>	<b>\$ 81,637,441</b>	<b>\$ 80,765,919</b>
Revenues	117,549,286	103,428,045	109,290,700
Operating Transfers In	979,708	947,676	907,000
Total Resources Available	198,692,442	186,013,162	190,963,619
Operating Expenditures	78,736,058	83,377,569	87,097,441
Operating Transfers Out	38,318,943	21,869,674	22,799,403
<b>Ending Fund Balance</b>	<b>\$ 81,637,441</b>	<b>\$ 80,765,919</b>	<b>\$ 81,066,775</b>
Reserves			
Advances to Other Funds	9,775,425	8,365,005	6,927,082
Operating Reserve			17,710,000
<b>Unreserved Fund Balance</b>	<b>\$ 71,862,016</b>	<b>\$ 72,400,915</b>	<b>\$ 56,429,693</b>

**STATEMENT OF FUND BALANCE - AUDITED 2018-2019**

Fund No.	Fund Title	July 1, 2018 Fund Balance	Revenue	Operating Transfers In	Total Resources Available	Operating Expenditures	Capital Projects	Operating Transfers Out	June 30, 2019 Fund Balance
104	GASB 45 Compliance Fund	38,964,300	3,541,883	-	42,506,183	1,167,645	-	-	41,338,537
106	Pension Liability Fund	-	-	12,682,043	12,682,043	9,682,043	-	-	3,000,000
201	HOME Program	57,764	181,359	-	239,124	-	-	-	239,124
202	Surface Transportation Program	26,860	1,001,854	-	1,028,715	-	1,066,253	-	(37,538)
203	CDBG	(0)	652,937	-	652,937	591,234	2,226	-	59,477
206	BJA Law Enforcement Grant	0	32,785	-	32,785	32,785	-	-	0
229	Federal Grant	(2,525,893)	7,487,900	-	4,962,007	-	5,446,303	-	(484,296)
230	Gas Tax Fund	419,147	4,418,930	559,346	5,397,424	4,736,886	71,677	588,862	(0)
231	Traffic Safety Fund	(0)	632,271	-	632,271	-	-	632,271	(0)
232	AB2766 Air Quality Imp	805,607	312,105	-	1,117,712	13,465	444,351	-	659,896
233	TDA Art 8	5,285,671	2,449,331	-	7,735,002	3,702	5,496,273	1,197,818	1,037,209
234	Suppl. Law Enf. Grant	117,172	500,356	-	617,527	422,408	-	-	195,119
238	Bikeway Funds	47,128	1,665	-	48,793	-	17,114	-	31,679
259	Misc. Grant Fund	132,097	232,345	-	364,442	95,812	150,526	-	118,104
260	Proposition C Local	3,770,667	3,751,108	-	7,521,775	-	196,693	3,850,825	3,474,257
261	Proposition A Fund	263,678	4,427,049	-	4,690,726	-	71,916	-	4,618,811
262	Prop A Safe Park Bond	1,162	92,217	90,000	183,379	183,379	-	-	(0)
264	Measure R LR	6,379,461	3,023,511	-	9,402,972	-	1,685,384	-	7,717,588
265	Proposition C Grant Fund	(1,291,629)	1,469,262	-	177,633	-	1,550,409	-	(1,372,776)
266	Measure M LR	2,287,659	3,202,701	-	5,490,359	-	18,060	-	5,472,300
267	SBI Road Repair & Accountability	936,466	4,049,077	-	4,985,543	-	852,963	-	4,132,580
300	Bouquet B & T District	(1,309,310)	51,964	-	(1,257,346)	99,136	-	-	(1,356,482)
301	Eastside B & T District	(9,610,091)	241,806	-	(9,368,285)	435,750	37,371	-	(9,841,407)
302	Via Princesa B & T District	5,740,266	284,141	-	6,024,408	73,909	75,255	-	5,875,244
303	Valencia B & T District	8,064,514	798,893	-	8,863,407	105,116	540,481	-	8,217,810
304	Bouquet Cyn 2nd Access	2,211,710	51,104	-	2,262,814	-	-	-	2,262,814
305	Park Dedication Fund	11,231,707	2,103,998	-	13,335,705	-	2,759,052	90,000	10,486,653
306	Developer Fee Fund	5,041,720	4,182,315	-	9,224,036	1,477,113	1,481,242	90,436	6,175,245
308	Library Facilities Fee Fund	1,624,229	867,237	-	2,491,466	-	-	-	2,491,466
309	Public Library Fund	(4,260,643)	7,813,023	-	3,552,381	6,280,900	307	-	(2,728,826)
330	Public Education & Government	563,539	452,447	-	1,015,987	398,876	-	-	617,110
350	GVR Open Space Maint	198,281	56,803	-	255,084	41,850	-	-	213,233
351	Drainage Benefit Assessment Areas	1,306,405	804,753	20,420	2,131,577	116,099	1,110	9,682	2,004,687
354	Santa Clarita Lighting District-Ad Valorem	6,430,534	3,180,508	-	9,611,042	1,245,490	-	717,382	7,648,169
356	Stormwater Utility Fund	5,659,358	4,017,536	3,690	9,680,584	3,423,449	711,213	1,417,311	4,128,612
357	Landscape Maint. District	35,097,112	14,446,035	10,000	49,553,147	12,340,614	1,051,682	12,446,811	23,714,040
358	Open Space Preser. District	3,676,204	2,974,959	-	6,651,163	1,997,348	60,554	723,606	3,869,654
359	Santa Clarita Lighting District-Assessmnt	15,431,991	3,421,346	717,382	19,570,719	15,216,482	-	336,764	4,017,473
360	Tourism Marketing District	1,167,314	659,706	-	1,827,020	751,761	-	-	1,075,259
361	Tourism Bureau	48,433	31,185	-	79,617	9,169	-	-	70,448
367	Areawide Fund	-	6,747,603	19,076,404	25,824,007	13,984,676	2,823,481	1,009,837	8,006,013
368	VC Wastewater Standby	-	656,703	-	656,703	-	-	-	656,703
393	City Housing Successor	650,568	32,103	-	682,671	-	-	-	682,671
601	General Fund Capital Projects	1,079,655	-	332,289	1,411,945	-	807,266	-	604,679
602	Civic Art Projects	-	-	412,391	412,391	-	16,216	-	396,175
700	Transit Fund	78,311,157	33,499,757	4,589,297	116,400,211	32,070,962	-	153,690	84,175,559
720	Computer Replacement Fund	2,795,357	9,919,619	-	3,714,975	688,160	-	-	3,026,816
721	Self Insurance Fund	1,375,298	2,614,014	24,167	4,013,479	2,273,327	-	-	1,740,152
722	Equipment Replacement Fund	5,219,075	599,026	-	5,818,101	247,167	-	-	5,570,935
723	Facilities Fund	68,018,433	2,844,743	44,309,386	115,172,562	11,624	7,423,747	412,391	107,324,800
	<b>TOTAL FUNDS</b>	<b>301,440,135</b>	<b>135,813,973</b>	<b>82,826,816</b>	<b>520,080,923</b>	<b>110,218,335</b>	<b>34,859,124</b>	<b>23,677,688</b>	<b>351,325,777</b>

**STATEMENT OF FUND BALANCE - AUDITED 2019-2020**

Fund No.	Fund Title	July 1, 2019 Fund Balance	Revenue	Operating Transfers In	Total Resources Available	Operating Expenditures	Capital Projects	Operating Transfers Out	June 30, 2020 Fund Balance
104	GASB 45 Compliance Fund	41,338,537	-	-	41,338,537	-	-	-	41,338,537
106	Pension Liability Fund	3,000,000	-	9,766,648	12,766,648	12,766,648	-	-	-
201	HOME Program	239,124	97,075	-	336,199	-	-	-	336,199
202	Surface Transportation Program	(37,538)	1,665,075	-	1,627,537	-	1,627,537	-	0
203	CDBG	59,477	2,018,544	-	2,078,021	838,735	1,237,789	-	1,496
206	BJA Law Enforcement Grant	0	117,795	-	117,795	39,762	78,033	-	0
207	HOME Entitlement	(484,296)	530,314	-	530,314	-	530,314	-	(82,906)
229	Federal Grant	(0)	2,323,617	-	1,839,321	-	1,922,227	-	593,422
230	Gas Tax Fund	(0)	3,933,452	1,670,531	5,603,983	4,893,860	116,701	-	550,000
231	Traffic Safety Fund	(0)	550,000	-	550,000	-	-	-	550,000
232	AB2766 Air Quality Imp	659,896	411,167	-	1,071,063	18,480	717,353	-	335,230
233	TDA Art 8	1,037,209	3,458,387	-	4,495,596	3,606	2,921,459	1,570,531	0
234	Suppl. Law Enf. Grant	195,119	332,922	-	528,041	454,243	-	-	73,798
238	Bikeway Funds	31,679	349,981	-	381,660	-	381,661	-	(1)
259	Misc. Grant Fund	118,104	1,628,422	-	1,746,526	86,163	1,472,021	-	188,342
260	Proposition C Local	3,474,257	3,022,608	-	6,496,865	-	1,128,231	4,920,309	448,325
261	Proposition A Fund	4,618,811	3,660,759	-	8,279,570	-	1,586,013	3,500,955	3,192,602
262	Prop A Safe Park Bond	(0)	125,754	-	125,754	14,754	111,000	-	(0)
264	Measure R LR	7,717,588	2,264,818	-	9,982,406	-	10,010,352	-	(27,946)
265	Proposition C Grant Fund	(1,372,776)	8,913,761	-	7,540,986	-	7,540,986	-	(1)
266	Measure M LR	5,472,500	2,599,621	-	8,071,921	-	5,971,462	-	2,100,459
267	SBI Road Repair & Accountability Fund	4,132,580	3,252,147	-	7,384,727	-	7,288,004	-	96,723
268	Measure M ATP	-	75,000	-	75,000	-	75,000	-	-
269	Measure A Safe Parks	-	351,869	-	351,869	-	-	351,869	-
270	Measure R Hwy Ops Improvement	-	565,000	-	565,000	-	565,000	-	-
271	Measure W Safe Clean Water	-	3,005,399	-	3,005,399	61,039	1,665,000	-	1,279,360
300	Bouquet B & T District	(1,356,482)	40,370	-	(1,316,112)	104,983	-	-	(1,421,095)
301	Eastside B & T District	(9,841,407)	187,119	-	(9,654,288)	501,946	2,514,939	-	(12,671,173)
302	Via Princessa B & T District	5,875,244	169,902	-	6,045,146	79,759	2,526,903	-	3,438,484
303	Valencia B & T District	8,217,810	735,746	-	8,953,556	108,051	833,636	-	8,011,869
304	Bouquet Cyn 2nd Access	2,262,814	54,037	-	2,316,851	-	-	-	2,316,851
305	Park Dedication Fund	10,486,653	545,150	-	11,031,803	-	10,321,653	-	710,150
306	Developer Fee Fund	6,175,245	1,427,924	-	7,603,169	-	3,168,352	140,676	4,294,141
308	Library Facilities Fee Fund	2,491,466	318,017	-	2,809,483	-	-	-	2,809,483
309	Public Library Fund	(2,728,826)	8,206,363	-	5,477,537	6,966,444	-	-	(1,488,907)
330	Public Education & Government	617,110	353,274	-	970,385	720,577	-	-	249,808
350	GVR Open Space Maint	213,233	80,709	-	293,942	93,784	-	-	200,158
351	Drainage Benefit Assessment Areas	2,004,687	596,048	349,798	2,950,533	291,613	-	9,767	2,649,153
354	Santa Clarita Lighting District-Ad Valorem	7,648,169	3,100,340	-	10,748,509	1,493,822	-	1,076,445	8,178,242
356	Stormwater Utility Fund	4,128,612	4,006,022	3,690	8,138,324	4,651,200	709,270	-	2,777,854
357	Landscape Maint. District	23,714,040	13,872,576	10,000	37,596,616	13,822,035	2,673,476	57,000	21,044,105
358	Open Space Preser. District	3,869,654	3,054,396	-	6,924,050	956,737	165,862	745,706	5,055,746
359	Santa Clarita Lighting District-Assessmnt	4,017,473	5,709,459	1,076,445	10,803,377	5,630,611	-	1,446,659	3,726,107
360	Tourism Marketing District	1,075,259	538,320	-	1,613,579	784,199	-	-	829,380
361	Tourism Bureau	70,448	7,500	-	77,948	8,908	-	-	69,040
367	Areawide Fund	8,006,013	6,982,677	9,850,010	24,838,700	16,186,933	5,422,723	1,018,661	2,210,382
368	VC Wasterwater Standby	656,703	1,068,945	-	1,725,648	1,500	-	-	1,724,148
393	City Housing Successor	682,671	15,936	-	698,607	-	-	-	698,607
601	General Fund Capital Projects	604,679	-	903,570	1,508,249	-	1,508,249	-	0
602	Civic Art Projects	396,175	2,943	-	399,118	-	396,174	-	2,944
700	Transit Fund	84,175,559	34,938,601	8,421,264	127,535,424	39,177,008	6,042,509	153,690	82,162,218
720	Computer Replacement Fund	3,026,816	843,803	-	3,870,619	2,869,335	-	-	1,001,284
721	Self Insurance Fund	1,740,152	2,306,316	24,511	4,070,979	3,037,158	-	-	1,033,821
722	Equipment Replacement Fund	5,570,935	510,741	-	6,081,676	578,857	-	-	5,502,819
723	Facilities Fund	107,324,800	5,290,778	608,937	113,224,515	1,289,886	63,474,638	-	48,459,991
<b>TOTAL FUNDS</b>		<b>351,325,777</b>	<b>140,217,499</b>	<b>32,685,404</b>	<b>524,228,680</b>	<b>118,532,635</b>	<b>146,704,527</b>	<b>16,135,090</b>	<b>242,855,828</b>

**STATEMENT OF FUND BALANCE - PROJECTED 2020-2021**

Fund No.	Fund Title	July 1, 2020		Operating Transfers		Total Resources Available		Operating Expenditures		Capital Projects		Operating Transfers		June 30, 2021	
		Fund Balance	Revenue	In	Out	Operating Expenditures	Capital Projects	Operating Transfers Out	Fund Balance						
104	GASB 45 Compliance Fund	41,338,537	-	-	-	41,338,537	-	4,897,762	-	-	-	-	-	41,338,537	
106	Pension Liability Fund	-	-	4,897,763	-	4,897,763	-	4,897,762	-	-	-	-	-	1	
201	HOME Program	336,199	6,041	-	-	342,240	-	342,240	-	-	-	-	-	342,240	
203	CDRG	1,496	2,647,881	-	-	2,649,377	-	904,186	-	1,740,637	-	-	-	4,554	
229	Federal Grant	(82,906)	934,875	-	-	851,969	-	934,875	-	-	-	-	-	(82,906)	
230	Gas Tax Fund	0	4,593,233	630,434	-	5,223,667	-	4,912,125	-	-	-	311,543	-	(0)	
231	Traffic Safety Fund	(0)	550,000	-	-	550,000	-	-	-	-	-	550,000	-	(0)	
232	AB2766 Air Quality Imp	335,230	289,074	-	-	624,304	-	21,531	-	28,000	-	-	-	574,773	
233	TDA Art 8	0	9,898,475	-	-	9,898,475	-	7,957	-	5,145,020	-	4,745,498	-	0	
234	Suppl. Law Enf. Grant	73,798	332,922	-	-	406,720	-	479,544	-	-	-	-	-	(72,824)	
238	Bikeway Fund	(1)	67,129	-	-	67,128	-	-	-	67,128	-	-	-	0	
259	Misc. Grant Fund	188,342	764,976	-	-	953,318	-	691,500	-	72,000	-	-	-	189,818	
260	Proposition C Local	448,325	3,244,007	-	-	3,692,332	-	-	-	5,642,76	-	2,925,626	-	202,430	
261	Proposition A Fund	3,192,602	3,955,320	-	-	7,147,922	-	-	-	-	-	3,955,320	-	3,192,602	
264	Measure R LR	(27,946)	2,423,756	-	-	2,395,810	-	-	-	2,369,379	-	-	-	26,431	
265	Proposition C Grant Fund	(1)	950,724	-	-	950,724	-	-	-	950,724	-	-	-	(1)	
266	Measure M LR	2,100,459	2,756,332	-	-	4,856,791	-	-	-	4,856,791	-	-	-	(0)	
267	SB1 Road Repair & Accountability Fund	96,723	3,707,349	-	-	3,804,072	-	-	-	3,804,072	-	-	-	(0)	
268	Measure M ATP	-	1,197,000	-	-	1,197,000	-	-	-	1,197,000	-	-	-	-	
269	Measure A Safe Parks	-	179,836	-	-	179,836	-	-	-	-	-	179,836	-	-	
271	Measure W Safe Clean Water	1,279,360	3,047,740	-	-	4,327,100	-	129,890	-	113,600	-	-	-	4,083,610	
300	Bouquet B & T District	(1,421,095)	31,028	-	-	(1,390,067)	-	89,000	-	83,026	-	-	-	(1,562,093)	
301	Eastside B & T District	(12,671,173)	28,050	-	-	(12,643,123)	-	395,481	-	3,473,531	-	-	-	(16,512,135)	
302	Via Princessa B & T District	3,438,484	108,191	-	-	3,546,675	-	69,932	-	110,508	-	-	-	3,366,235	
303	Valencia B & T District	8,011,869	619,188	-	-	8,631,057	-	84,573	-	500,000	-	-	-	8,046,484	
304	Bouquet Cyn 2nd Access	2,316,851	41,529	-	-	2,358,380	-	-	-	-	-	-	-	2,358,380	
305	Park Dedication Fund	710,150	361,135	-	-	1,071,285	-	-	-	165,000	-	-	-	906,285	
306	Developer Fee Fund	4,294,141	722,917	-	-	5,017,058	-	-	-	857,000	-	100,000	-	4,060,058	
308	Library Facilities Fee Fund	2,809,483	281,747	-	-	3,091,230	-	-	-	-	-	-	-	3,091,230	
309	Public Library Fund	(1,488,907)	8,608,897	-	-	7,119,990	-	6,784,941	-	152,000	-	-	-	183,050	
330	Public Education & Government	249,808	437,259	-	-	687,067	-	133,000	-	-	-	-	-	554,067	
350	GVR Open Space Maint	200,158	79,103	-	-	279,261	-	102,619	-	-	-	-	-	176,643	
351	Drainage Benefit Assessment Areas	2,649,153	594,354	17,000	-	3,260,507	-	301,907	-	-	-	4,630	-	2,953,970	
354	Santa Clarita Lighting District-Ad Valore	8,178,242	3,182,722	-	-	11,360,964	-	1,488,364	-	-	-	427,720	-	9,444,880	
356	Stormwater Utility Fund	2,777,854	3,666,263	3,690	-	6,447,807	-	3,362,497	-	35,376	-	182,899	-	2,867,036	
357	Landscape Maint. District	21,044,105	14,280,461	10,000	-	35,334,566	-	12,133,914	-	664,000	-	832,265	-	21,704,387	
358	Open Space Preser. District	5,055,746	3,076,509	-	-	8,132,255	-	748,455	-	30,000	-	791,563	-	6,562,236	
359	Santa Clarita Lighting District-Assessmn	3,726,107	3,578,065	427,720	-	7,731,892	-	3,111,962	-	-	-	893,823	-	3,726,107	
360	Tourism Marketing District	829,380	640,512	-	-	1,469,892	-	588,893	-	-	-	-	-	880,999	
361	Tourism Bureau	69,040	7,500	-	-	76,540	-	9,676	-	-	-	-	-	66,864	
367	Areawide Fund	2,210,382	7,114,672	11,121,121	-	20,446,175	-	16,215,545	-	1,101,858	-	481,089	-	2,647,683	
368	VC Wasterwater Standby	1,724,148	1,133,100	-	-	2,857,248	-	26,500	-	-	-	-	-	2,830,748	
393	City Housing Successor	698,607	-	-	-	698,607	-	-	-	-	-	-	-	698,607	
601	General Fund Capital Projects	0	-	124,175	-	124,175	-	-	-	124,175	-	-	-	0	
602	Civic Art Projects	2,944	-	-	-	2,944	-	-	-	-	-	-	-	2,944	
700	Transit Fund	82,162,218	25,049,266	11,096,010	-	118,307,494	-	34,525,604	-	1,894,951	-	347,468	-	81,539,471	
720	Computer Replacement Fund	1,001,284	828,236	-	-	1,829,520	-	240,000	-	-	-	-	-	1,589,520	
721	Self Insurance Fund	1,033,821	3,518,947	64,413	-	4,617,181	-	3,046,572	-	-	-	38,076	-	1,532,533	
722	Equipment Replacement Fund	5,502,819	522,381	-	-	6,025,200	-	147,000	-	-	-	-	-	5,878,200	
723	Facilities Fund	48,459,991	934,074	7,200,000	-	56,594,065	-	-	-	1,571,077	-	-	-	55,022,988	
<b>TOTAL FUNDS</b>		<b>242,855,828</b>	<b>120,992,776</b>	<b>35,592,326</b>	<b>-</b>	<b>399,440,930</b>	<b>-</b>	<b>95,650,930</b>	<b>-</b>	<b>32,606,004</b>	<b>-</b>	<b>16,767,356</b>	<b>-</b>	<b>254,416,639</b>	



**SUCCESSOR AGENCY  
STATEMENT OF FUND BALANCE - AUDITED 2018-2019**

Fund No.	Fund	July 1, 2018 Fund Balance	Revenue	Operating Transfers In	Total Resources Available	Operating Expenditures	Operating Transfers Out	June 30, 2019 Fund Balance
392	Redevelopment Obligation Retirement Fund	\$ 7,819,635	2,156,771	-	\$ 9,976,405	2,232,759	-	\$ 7,743,647
550	Successor Agency Debt Service	(46,519,388)	(2,259)	2,231,509	(44,290,139)	1,773,759	-	(46,063,899)
	<b>TOTAL FUNDS</b>	<b>\$ (38,699,754)</b>	<b>\$ 2,154,511</b>	<b>\$ 2,231,509</b>	<b>\$ (34,313,734)</b>	<b>\$ 4,006,518</b>	<b>\$ -</b>	<b>\$ (38,320,252)</b>

**STATEMENT OF FUND BALANCE  
ESTIMATED 2019-2020**

Fund No.	Fund	July 1, 2019 Fund Balance	Revenue	Operating Transfers In	Total Resources Available	Operating Expenditures	Operating Transfers Out	June 30, 2020 Fund Balance
392	Redevelopment Obligation Retirement Fund	\$ 7,743,647	2,547,491	-	\$ 10,291,138	\$ 3,500	\$ 2,145,694	\$ 8,141,944
550	Successor Agency Debt Service	(46,063,899)	-	2,145,694	(43,918,205)	1,330,001	-	(45,248,206)
	<b>TOTAL FUNDS</b>	<b>\$ (38,320,252)</b>	<b>\$ 2,547,491</b>	<b>\$ 2,145,694</b>	<b>\$ (33,627,067)</b>	<b>\$ 1,333,501</b>	<b>\$ 2,145,694</b>	<b>\$ (37,106,262)</b>

**STATEMENT OF FUND BALANCE  
PROJECTED 2020-2021**

Fund No.	Fund	July 1, 2020 Estimated Balance	Revenue	Operating Transfers In	Total Resources Available	Operating Expenditures	Operating Transfers Out	June 30, 2021 Fund Balance
392	Redevelopment Obligation Retirement Fund	\$ 8,141,944	2,161,794	-	\$ 10,303,738	\$ 3,500	\$ 2,138,044	\$ 8,162,194
550	Successor Agency Debt Service	(45,248,206)	-	2,138,044	(43,110,162)	1,292,351	-	(44,402,513)
	<b>TOTAL FUNDS</b>	<b>\$ (37,106,262)</b>	<b>\$ 2,161,794</b>	<b>\$ 2,138,044</b>	<b>\$ (32,806,424)</b>	<b>\$ 1,295,851</b>	<b>\$ 2,138,044</b>	<b>\$ (36,240,319)</b>

**BUDGET REVENUES - 3 YEAR HISTORY**

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
100	<b>GENERAL FUND</b>			
	<u>TAXES</u>			
4001.001	PROPERTY TAX	\$ 18,407,572	\$ 19,600,000	\$ 20,200,000
4001.006	PROPERTY TAX IN LIEU OF VLF	17,815,535	18,516,360	19,286,641
	TOTAL PROPERTY TAX	\$ 36,223,107	\$ 38,116,360	\$ 39,486,641
4011.001	SALES & USE TAX	\$ 38,546,183	\$ 31,200,000	\$ 32,100,000
4012.001	FRANCHISE FEES	5,021,665	4,926,264	5,079,953
4012.002	FRANCHISE FEES-WASTE HAUL	2,416,211	2,580,000	2,900,000
4012.003	TEMP BIN/ROLL OFF FRANCHI	200,540	185,000	230,000
4012.004	FRANCHISE AGREEMENT-OTHER	99,938	118,000	118,000
4012.005	FRANCHISE AGREEMENT-REIM	198,308	193,192	193,192
4014.001	TRANSIENT OCCUPANCY TAX	3,352,776	2,800,000	2,800,000
4015.001	REAL PROPERTY TRANSFER TAX	1,227,947	1,140,000	1,140,000
	TOTAL OTHER TAXES	\$ 51,063,570	\$ 43,142,456	\$ 44,561,145
	<u>LICENSES &amp; PERMITS</u>			
4013.001	BUSINESS LICENSE FEES	\$ 340,982	\$ 284,828	\$ 300,000
4101.001	CONDITIONAL USE PERMIT	47,329	36,414	65,025
4101.002	TEMPORARY USE PERMIT	12,360	10,681	15,525
4101.003	OAK TREE PERMIT	15,079	10,595	9,780
4101.004	MINOR USE PERMITS	-	57,474	79,825
4101.005	HOME OCCUPATION PERMIT	2,456	1,325	2,655
4101.006	TEMPORARY BANNER PERMIT	1,302	1,840	1,840
4111.005	BUILDING PERMITS	3,291,900	1,934,189	2,350,000
4111.006	PERMIT ISSUANCE	239,940	139,372	255,000
4111.010	MEP PERMITS	2,570,899	917,370	1,000,000
4121.001	STREET VACATION	5,676	13,336	10,000
4121.003	CERTIFICATES OF COMPLIANCE	11,006	5,000	6,000
4121.005	FINAL SUBDIV MAPS/IMPROVE	114,651	100,000	80,000
4131.001	ANIMAL LICENSES	368,844	340,000	340,000
4131.009	SIDEWALK VENDOR	-	170	170
4521.001	MISC. BLDG & SAFETY SRVCS	34,971	25,694	-
4531.003	HWY ENCROACHMENT PERMITS	127,688	500,000	500,000
4531.008	GRADING INSPECTION PERMIT	153,091	175,000	100,000
4531.018	SLURRY SEAL FEE	-	108,000	-
4531.024	TRANSPORTATION PERMIT	19,264	25,000	15,000
4531.026	NEW STREET NAME REVIEW	2,681	2,684	4,000
4531.027	STREET NAME CHANGE REVIEW	-	1,723	2,000
4531.029	PERMIT PROCESSING	2,620	2,400	2,000
4531.039	SUSMP INSPECTION PERMIT FEES	4,156	500	4,000
4551.001	TENTATIVE MAPS	80,227	19,373	37,070
4551.002	SITE/SIGN PLAN REVIEW	36,349	14,976	20,700
4551.003	TIME EXTENSIONS	-	5,602	7,640
4551.004	HILLSIDE REVIEW	74,918	19,096	-
4551.006	ADJUSTMENTS	-	9,882	7,625
	TOTAL LICENSES & PERMITS	\$ 7,558,389	\$ 4,762,524	\$ 5,215,855
	<u>FINES, FORFEITURES &amp; PENALTIES</u>			
4201.001	PARKING CITATIONS	\$ 1,046,503	\$ 560,000	\$ 840,000
4201.002	DRUG FORFEITURES & SEIZUR	275	-	-
4521.006	B&S FINES AND PENALTIES	31,281	26,210	30,000
4551.021	CP CITATION	173,372	85,000	210,000
4531.038	ENG SVCS FINES & PENALTIES	-	-	500
	TOTAL FINES, FORFEITURES & PENALTIES	\$ 1,251,432	\$ 671,210	\$ 1,080,500

## BUDGET REVENUES - 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
<u>USE OF MONEY &amp; PROPERTY</u>				
4303.001	INTEREST INCOME	\$ 1,486,369	\$ 1,362,107	\$ 1,453,404
4303.007	INTEREST-BANK OF STA CLARITA	4,782	-	-
4305.001	UNREALIZED GAIN/LOSS INVE	2,124,454	-	-
4306.008	INTEREST INC-PUB LIBRARY ADVANCE	194,925	90,000	62,000
4311.001	RENTAL INCOME-CITY HALL	22,641	15,400	22,000
4311.007	RENTAL INCOME - MISC	65,138	67,766	65,000
4312.004	CONCESSIONS REVENUE	9,970	7,969	11,500
4312.007	RENTAL INCOME-BUSINESS INCUBATOR	5,700	5,400	9,000
4312.008	DARK FIBER LEASE	72,257	72,256	72,256
4531.028	NEXTG RIGHT OF WAY USE	9,525	9,500	9,000
TOTAL USE OF MONEY & PROPERTY		\$ 3,995,759	\$ 1,630,398	\$ 1,704,160
<u>REVENUES FROM OTHER AGENCIES</u>				
4401.001	ST. MOTOR VEHICLE IN-LIEU	\$ 103,964	\$ 172,618	\$ 110,000
4461.005	EVERY 15 MINUTES REIMBURSE	7,623	10,000	10,000
4471.003	SB-90 REIMBURSEMENT	73,533	184,644	-
4471.004	STATE RECYCLING GRANTS	-	59,250	58,539
4471.005	BEAUTIFICATION GRANT PRGM	104,074	94,500	105,000
TOTAL REVENUE FROM OTHER AGENCIES		\$ 289,194	\$ 521,012	\$ 283,539
<u>CHARGES FOR CURRENT SERVICE</u>				
4111.007	B&S PLAN REVIEW	\$ 2,303,072	\$ 1,884,953	\$ 2,660,000
4111.008	INDUSTRIAL WASTE INP FEE	297,675	209,354	210,000
4121.004	EASEMENT DOCUMENT REVIEW	35,135	30,000	30,000
4121.006	LOT LINE ADJUSTMENT	26,466	24,000	20,000
4131.002	FILM PERMIT	252,058	212,500	250,000
4131.003	FILM PERMIT-ROAD USE	280,406	178,500	190,000
4131.004	PARADE PERMITS	16,185	6,000	12,000
4131.005	FILM PERMIT - PROPERTY USE	59,147	34,000	45,000
4211.001	SOLID WASTE LIQUID DAMAGE	130,608	100,000	100,000
4211.002	COMMUNITY COURT	7,775	7,825	7,000
4211.003	COMMUNITY COURT - TRAFFIC	31,900	20,400	30,000
4211.007	TEEN COURT FEES	2,475	3,575	4,000
4311.002	ACTIVITY CENTER REVENUES	98,909	40,000	77,000
4311.003	RECREATION AQUATICS RENTALS	238,379	157,000	222,400
4311.004	FACILITY RENTALS	85,729	45,883	80,000
4311.005	FIELD RENTALS	415,462	243,929	415,000
4311.006	SPORTS COMPLEX REVENUES	55,132	34,000	53,000
4312.005	SC GREAT AMERICAN CAMP	4,040	-	6,500
4312.006	SKATE PARK B/DAY PARTY	200	510	500
4511.001	DUI CHARGES	187,902	222,784	150,000
4511.002	FALSE ALARM CHARGES	71,269	72,620	55,000
4511.003	NSF CHECKS	1,525	1,000	1,000
4521.003	CONSTRUCTION ACTIVITY RPT	829	697	1,000
4521.004	ENFORCEMENT COST RECOVERY	1,283	1,405	-
4521.005	RECORD MAINTENANCE	425,255	219,283	210,000
4521.007	FEE TO EXPEDITE-B & S	148,422	35,205	40,000
4521.008	STRONG MOTION FEES	3,676	2,883	2,000
4521.009	BUILDING STANDARDS COMM	-	11,527	2,000
4531.001	STORM DRAIN TRANS PROCESS	7,680	-	2,000
4531.002	FLOODWAYS STUDIES	10,311	10,000	9,000
4531.005	SEWER INSPECTION	303,116	200,000	225,000
4531.006	STREET INSPECTION	131,948	160,000	100,000
4531.007	STORM DRAIN INSPECTIONS	15,914	35,000	35,000
4531.009	PLAN CHECK	568	200	-
4531.010	SEWER PLAN CHECK	114,583	45,000	50,000
4531.011	STREET PLAN CHECK	52,049	50,000	40,000
4531.012	STORM DRAIN PLAN CHECK	7,621	25,000	10,000
4531.014	GRADING PLAN CHECK	156,400	175,000	120,000

**BUDGET REVENUES - 3 YEAR HISTORY**

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
4531.017	GRADING SOILS/GEO DEPOSIT	24,197	46,000	25,000
4531.019	DOCUMENT IMAGING	19,208	21,000	20,000
4531.020	STREET LIGHT PLAN CHECKS	6,219	9,200	2,000
4531.021	FEE TO EXPEDITE-ENG SVCS	45,365	-	25,000
4531.025	SEWER MODELING REVIEW	5,226	3,018	1,000
4531.030	SPECIAL AGREEMENT ADMIN FEE	1,787	1,743	-
4531.035	PLACERITA SEWER FEES	-	5,000	4,000
4531.037	SITE INVESTIGATION (ENG SVCS)	-	-	500
4531.040	SWPPP INSPECTION	13,847	9,000	6,000
4541.001	SIGNAL NETWORK TIMING	-	-	80,000
4541.002	TRAFFIC SIGNAL INSPECTION	-	13,740	52,975
4541.004	TRAFFIC SIGNAL PLAN CHECK	-	4,325	14,235
4541.005	STRIPING PLAN CHECK	14,780	12,904	24,120
4541.006	DETOUR PLAN CHECK	7,364	23,235	11,040
4541.008	TRAFFIC SIGNAL TIMING FEE	-	2,085	13,680
4551.005	VARIANCE APPLICATION FEES	8,328	-	-
4551.008	PRE-APPLICATION REVIEW	41,626	28,188	43,500
4551.009	INITIAL STUDIES	9,966	2,493	8,310
4551.011	ZONE CHANGE FEES	31,341	-	-
4551.015	APPEAL FEES	-	2,800	-
4551.016	SELF-HAUL FEES	1,991	1,600	1,900
4551.017	ENVIRONMENTAL IMPACT REPORT	-	40,419	44,910
4551.018	LANDSCAPING/IRR PLAN CHECK	16,626	14,969	18,900
4551.020	MOBILE HOME REGISTRATION	7,483	5,194	5,066
4551.022	RIDGELINE ALTERATION	10,463	-	-
4551.024	ZONING LETTER	4,335	5,850	5,850
4551.026	DEVELOPMENT REVENUE	105,782	110,180	126,707
4551.027	SIGN VARIANCE	2,111	2,320	-
4551.028	GEN PLAN AMEND & ZONE CHG	-	33,700	33,700
4551.029	ARCHITECT DESIGN REVIEW	19,470	24,800	24,800
4551.030	ADMIN DEVELOPMENT PERMIT	16,640	24,215	25,050
4561.002	COMMUNITY EMERG. RESPONSE	1,888	1,650	2,700
4561.007	REPERTORY EAST PLAYHOUSE PROGRAMS	43,173	39,420	62,208
4561.008	PRODUCTION	183	-	-
4562.002	TICKET SALES	11,105	-	10,000
4562.004	GEAR VENDORS	11,619	-	10,000
4562.005	FOOD VENDORS	17,857	-	10,000
4562.006	CITY MERCHANDISE	3,794	-	3,000
4563.003	MARATHON REVENUES	149,549	139,845	135,000
4565.001	AQUATICS REGISTRATIONS	333,543	215,000	390,000
4565.002	AQUATICS POINT OF SALE	135,223	105,408	150,000
4566.001	FACILITY ATTENDANTS	2,500	-	-
4566.002	ADULT SPORTS	250,739	106,000	245,000
4566.003	YOUTH SPORTS	407,294	192,500	398,000
4566.004	CONTRACT CLASSES	818,817	378,822	750,000
4566.006	CHILD DEVELOPMENT	451,833	349,179	460,000
4566.007	PARKMOBILE	6,150	6,190	6,000
4566.008	COMMUNITY CENTER	105,612	53,084	105,000
4566.009	DAY CAMP	596,921	460,064	585,000
4566.010	LA 84 GRANT	32,660	33,445	-
4566.011	SPONSORSHIP REVENUE	287,273	154,000	-
4566.013	EXCURSIONS	14,754	16,734	14,000
4566.015	CCCC PROGRAMS	52,042	27,432	50,000
4566.016	CONCERTS PARKING	4,280	3,720	4,000
4569.001	RECREATION ADMIN FEE	3,872	8,359	-
4571.006	BOND PROCESSING & REVIEW	8,708	9,000	6,000
4571.008	SALE OF MAPS & PUBLICATIONS	362	-	-
4571.009	VEHICLE IMPOUND RELEASE	200,100	167,959	155,000
4571.010	NOTARY SERVICE	705	400	400
4571.011	COPIES-CITY CLERK	1,360	1,200	1,200
4571.016	SUSMP PLAN CHECK	16,872	6,000	10,000

## BUDGET REVENUES - 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
4571.017	STRMWTR POLLU PREV(SWPPP)	3,166	4,500	4,000
4571.020	LOBBYIST REGISTRATION	391	200	200
4571.023	C&D MAT MGT PLAN FEE	(25,000)	-	-
4571.025	FILM MONITORING FEE	27,195	34,000	30,000
4571.031	MARRIAGE SERVICES	-	1,091	-
	TOTAL CHARGES FOR CURRENT SERVICE	\$ 10,371,801	\$ 7,463,213	\$ 9,679,351
	<b>OTHER REVENUE</b>			
4016.001	SATELLITE WAGERING FEE	\$ 43,788	\$ 28,163	\$ 40,000
4571.001	OVERHEAD REIMBURSEMENTS	6,595,561	6,839,120	7,141,731
4571.021	NON-FRAN HAUL IMPOUND FEES	-	1,800	1,500
4571.027	C&D UNCLAIMED DEPOSITS	86,999	90,000	-
4571.030	EV CHARGING STATION	1,009	6,000	7,200
4621.001	MISCELLANEOUS REVENUE	(28,795)	30,000	30,000
4621.002	GRAFFITI RESTITUTIONS/DON	1,402	15,720	-
4621.003	CASH OVER/SHORT	20	-	-
4621.005	PRIOR YEAR REVENUE ADJUSTEMENT	3,709	-	-
4621.006	SALES OF PROPERTY & EQUIPMENT	57,033	44,434	20,000
4621.007	BEVERAGE PARTNERSHIP REVENUE	23,705	20,000	20,000
4621.009	STATE OF THE CITY TICKETS	11,240	11,723	10,000
4621.014	BIG BELLY RECYCLING	362	550	550
4621.018	CROSSING GUARDS REVENUE	-	16,721	8,528
4621.022	PROPERTY DAMAGE PAYMENTS	-	7,918	-
4621.023	BACK-UP FACILITIES FEE	-	8,723	-
	TOTAL OTHER REVENUE	\$ 6,796,035	\$ 7,120,872	\$ 7,279,509
	TRANSFERS IN	979,708	947,676	907,000
	<b>TOTAL GENERAL FUND</b>	<b>\$ 118,528,994</b>	<b>\$ 104,375,721</b>	<b>\$ 110,197,700</b>
	<b>FUND 104 - GASB 45 COMPLIANCE</b>			
104-4303.001	INTEREST-OTHER INVESTMENT	\$ 2,229,399	\$ -	\$ -
104-4305.001	UNREALIZED GAIN/LOSS	\$ 389,234	\$ -	\$ -
104-4571.028	OPEB CONTRIBUTIONS	923,250	-	-
	TOTAL FUND 104 - GASB 45 COMPLIANCE	\$ 3,541,883	\$ -	\$ -
	<b>FUND 106 - PENSION LIABILITY</b>			
	TRANSFERS IN	\$ 12,682,043	\$ 9,766,648	\$ 4,897,763
	TOTAL FUND 106 - PENSION LIABILITY	\$ 12,682,043	\$ 9,766,648	\$ 4,897,763
	<b>FUND 201 - HOME PROGRAM</b>			
201-4303.001	INTEREST INCOME	\$ 4,610	\$ 5,610	\$ 6,041
201-4305.001	UNREALIZED GAIN/LOSS	2,506	-	-
201-4552.001	HOME PROGRAM COLLECTIONS	174,244	91,465	-
	TOTAL FUND 201 - HOME PROGRAM	\$ 181,359	\$ 97,075	\$ 6,041
	<b>FUND 202 - SURFACE TRANSP PROGRAM</b>			
202-4531.022	STPL REVENUE	\$ 1,001,854	\$ 1,665,075	\$ -
	TOTAL FUND 202 - SURFACE TRANSP PROGRAM	\$ 1,001,854	\$ 1,665,075	\$ -
	<b>FUND 203 - COMMUNITY DEVELOPMENT BLOCK GRANT</b>			
203-4303.001	INTEREST INCOME	\$ 1,496	\$ -	\$ -
203-4552.001	PROGRAM REVENUE	303,361	-	-
203-4552.002	CDBG - HUD	348,080	2,018,544	2,647,881
	TOTAL FUND 203 - COMMUNITY DEVELOPMENT BLOCK GRANT	\$ 652,937	\$ 2,018,544	\$ 2,647,881

**BUDGET REVENUES - 3 YEAR HISTORY**

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
<b>FUND 206 - BJA LAW ENFORCEMENT GRANT</b>				
206-4461.018	JUSTICE ASST. GRNT 17	\$ 8,329	\$ 15,543	\$ -
206-4461.019	JUSTICE ASST. GRNT 18	24,456	-	-
206-4461.020	JUSTICE ASST. GRNT 19	-	24,219	-
206-4424.015	CARES ACT (COVID 19)	-	78,033	-
	TOTAL FUND 206 - BJA LAW ENFORCEMENT GRANT	\$ 32,785	\$ 117,795	\$ -
<b>FUND 207 - HOME ENTITLEMENT</b>				
207-4552.001	PROGRAM REVENUE	\$ -	\$ 530,314	\$ -
	TOTAL FUND 207 - HOME ENTITLEMENT	\$ -	\$ 530,314	\$ -
<b>FUND 229 - FEDERAL GRANT</b>				
229-4424.009	MISC FEDERAL GRT	\$ 7,487,900	2,323,617	934,875
	TOTAL FUND 229 - FEDERAL GRANT	\$ 7,487,900	\$ 2,323,617	\$ 934,875
<b>FUND 230 - GAS TAX</b>				
230-4411.001	2107.5 GAS TAX	\$ 10,000	\$ 10,000	\$ 10,000
230-4411.002	2106 GAS TAX	713,466	495,797	602,039
230-4411.003	2107 GAS TAX	1,494,471	1,047,629	1,272,121
230-4411.004	2105 GAS TAX	1,188,342	836,611	1,065,552
230-4411.007	7360 GAS TAX	723,568	1,267,589	1,643,521
230-4303.001	INTEREST INCOME	4,033	-	-
230-4305.001	UNREALIZED GAIN/LOSS INVE	9,026	-	-
230-4621.001	MISCELLANEOUS REVENUE	261,624	250,005	-
230-4621.006	SALE OF PROPERTY	14,401	4,784	-
230-4621.022	PROPERTY DAMAGE PAYMENTS	-	21,037	-
	TRANSFERS IN	559,346	1,670,531	630,434
	TOTAL FUND 230 - GAS TAX	\$ 4,978,277	\$ 5,603,983	\$ 5,223,667
<b>FUND 231 - TRAFFIC SAFETY</b>				
231-4201.003	TRAFFIC MOVING VIOLATIONS	\$ 631,654	\$ 550,000	\$ 550,000
231-4303.001	INTEREST INCOME	618	-	-
	TOTAL FUND 231 - TRAFFIC SAFETY	\$ 632,271	\$ 550,000	\$ 550,000
<b>FUND 232 - AB2766 AIR QUALITY IMPROVEMENT</b>				
232-4303.001	INTEREST INCOME	\$ 13,868	\$ 8,238	\$ 8,131
232-4305.001	UNREALIZED GAIN/LOSS INVESTMENT	17,308	-	-
232-4421.004	AB2766 AIR QUALITY IMPROV	280,929	280,929	280,943
232-4421.005	AB2766 AIR QUALITY IMPROV GRANT	-	122,000	-
	TOTAL FUND 232 - AB2766 AIR QUALITY IMPROVEMENT	\$ 312,105	\$ 411,167	\$ 289,074
<b>FUND 233 - TDA ARTICLE 8</b>				
233-4303.001	INTEREST INCOME	\$ 33,154	\$ -	\$ -
233-4305.001	UNREALIZED GAIN/LOSS INVE	122,308	-	-
233-4421.002	TDA ARTICLE 8 (STREETS)	2,293,869	3,458,387	9,898,475
	TOTAL FUND 233 - TDA ARTICLE 8	\$ 2,449,331	\$ 3,458,387	\$ 9,898,475
<b>FUND 234 - SUPPLEMENTAL LAW ENFORCEMENT GRANT</b>				
234-4303.001	INTEREST INCOME	\$ 3,889	\$ -	\$ -
234-4305.001	UNREALIZED GAIN/LOSS INVE	4,275	-	-
234-4461.003	SUPPL. LAW ENFORCEMENT GR	492,192	332,922	332,922
	TOTAL FUND 234 - SUPPLEMENTAL LAW ENFORCEMENT GRANT	\$ 500,356	\$ 332,922	\$ 332,922
<b>FUND 238 - BIKEWAY FUNDS</b>				
238-4421.001	TDA ARTICLE 3 (BIKEWAYS)	\$ (4,011)	\$ 349,981	\$ 67,129
238-4303.001	INTEREST INCOME	1,232	-	-
238-4305.001	UNREALIZED GAIN/LOSS INVE	4,443	-	-
	TOTAL FUND 238 - BIKEWAY FUNDS	\$ 1,665	\$ 349,981	\$ 67,129
<b>FUND 259 - MISC GRANTS</b>				

## BUDGET REVENUES - 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
259-4471.004	STATE RECYCLING GRANTS	\$ 106,976	\$ 53,593	\$ 53,476
259-4471.008	RMDZ CAL RECYCLE GRANT	354	750	14,500
259-4621.001	MISCELLANEOUS REVENUE	125,015	1,574,079	697,000
	TOTAL FUND 259 - MISC GRANTS	<u>\$ 232,345</u>	<u>\$ 1,628,422</u>	<u>\$ 764,976</u>
<b>FUND 260 - PROPOSITION C LOCAL RETURN</b>				
260-4422.001	PROPOSITION C LOCAL RETURN	\$ 3,602,781	\$ 2,965,751	\$ 3,231,675
260-4303.001	INTEREST INCOME	69,172	56,857	12,332
260-4305.001	UNREALIZED GAIN/LOSS INVE	79,155	-	-
	TOTAL FUND 260 - PROPOSITION C LOCAL RETURN	<u>\$ 3,751,108</u>	<u>\$ 3,022,608</u>	<u>\$ 3,244,007</u>
<b>FUND 261 - PROPOSITION A LOCAL RETURN</b>				
261-4303.001	INTEREST INCOME	\$ 49,531	\$ 85,298	\$ 59,265
261-4305.001	UNREALIZED GAIN/LOSS INVE	34,054	-	-
261-4423.001	PROP A - LOCAL RETURN	4,343,464	3,575,461	3,896,055
	TOTAL FUND 261 - PROPOSITION A LOCAL RETURN	<u>\$ 4,427,049</u>	<u>\$ 3,660,759</u>	<u>\$ 3,955,320</u>
<b>FUND 262 - PROPOSITION A PARK BOND</b>				
262-4303.001	INTEREST INCOME	\$ 38	\$ -	\$ -
262-4431.002	PROP A SAFE PARK BONDS	182,179	125,754	-
262-4431.003	PROP A SAFE PARK-PROJECT SP	(90,000)	-	-
	TRANSFERS IN	90,000	-	-
	TOTAL FUND 262 - PROPOSITION A PARK BOND	<u>\$ 182,217</u>	<u>\$ 125,754</u>	<u>\$ -</u>
<b>FUND 264 - MEASURE R LOCAL RETURN</b>				
264-4303.001	INTEREST INCOME	\$ 142,944	\$ 40,265	\$ -
264-4305.001	UNREALIZED GAIN/LOSS INVE	177,704	-	-
264-4426.002	MEASURE R LOCAL RETURN	2,702,863	2,224,553	2,423,756
	TOTAL FUND 264 - MEASURE R LOCAL RETURN	<u>\$ 3,023,511</u>	<u>\$ 2,264,818</u>	<u>\$ 2,423,756</u>
<b>FUND 265 - PROPOSITION C 25% GRANT</b>				
265-4422.008	PROPOSITION C GRANTS	\$ 1,469,262	\$ 8,913,761	\$ 950,724
	TOTAL FUND 265 - PROPOSITION C 25% GRANT	<u>\$ 1,469,262</u>	<u>\$ 8,913,761</u>	<u>\$ 950,724</u>
<b>FUND 266 - MEASURE M LOCAL RETURN</b>				
266-4426.011	MEASURE M LOCAL RETURN	\$ 3,048,284	\$ 2,520,889	\$ 2,746,924
266-4303.001	INTEREST INCOME	80,616	78,732	9,408
266-4305.001	UNREALIZED GAIN/LOSS INVE	73,800	-	-
	TOTAL FUND 266 - MEASURE M LOCAL RETURN	<u>\$ 3,202,701</u>	<u>\$ 2,599,621</u>	<u>\$ 2,756,332</u>
<b>FUND 267 - SB1 ROAD REPAIR &amp; ACCOUNTABILITY</b>				
267-4303.001	INTEREST INCOME	\$ 41,756	\$ 37,641	\$ -
267-4411.008	SB1 ROAD MAINTENANCE REHAB	3,971,852	3,214,506	3,707,349
267-4305.001	UNREALIZED GAIN/LOSS INVE	35,469	-	-
	TOTAL FUND 267 - SB1 ROAD REPAIR & ACCOUNTABILITY	<u>\$ 4,049,077</u>	<u>\$ 3,252,147</u>	<u>\$ 3,707,349</u>
<b>FUND 268 - MEASURE M ATP</b>				
268-4303.001	INTEREST INCOME	\$ -	\$ -	\$ -
268-4426.014	MEASURE M ATP	-	75,000	1,197,000
	TOTAL FUND 268 - MEASURE M ATP	<u>\$ -</u>	<u>\$ 75,000</u>	<u>\$ 1,197,000</u>
<b>FUND 269 - MEASURE A SAFE PARKS</b>				
269-4431.005	MEASURE A SAFE PARKS	\$ -	\$ 351,869	\$ 179,836
	TOTAL FUND 269 - MEASURE A SAFE PARKS	<u>\$ -</u>	<u>\$ 351,869</u>	<u>\$ 179,836</u>

**BUDGET REVENUES - 3 YEAR HISTORY**

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
<b>FUND 270 - MEASURE R HIGHWAY IMPROVEMENTS</b>				
270-4426.005	MEASURE R HIGHWAY OPS IMP	\$ -	\$ 565,000	\$ -
	TOTAL FUND 270 - MEASURE R HIGHWAY IMPROVEMENTS	\$ -	\$ 565,000	\$ -
<b>FUND 271 - MEASURE W SAFE CLEAN WATER</b>				
271-4001.008	MEASURE W SAFE CLEAN WATER	\$ -	\$ 3,000,000	\$ 3,000,000
271-4303.001	INTEREST INCOME	-	5,399	47,740
	TOTAL FUND 271 - MEASURE W SAFE CLEAN WATER	\$ -	\$ 3,005,399	\$ 3,047,740
<b>FUND 300 - BOUQUET CANYON B&amp;T DISTRICT</b>				
300-4303.001	INTEREST INCOME	\$ 214	\$ -	\$ -
300-4305.001	UNREALIZED GAIN/LOSS INVE	254	-	-
300-4306.001	INTEREST INC- B&T ADVANCE	38,182	40,370	31,028
300-4542.001	B&T FEES - BOUQUET	13,314	-	-
	TOTAL FUND 300 - BOUQUET CANYON B&T DISTRICT	\$ 51,964	\$ 40,370	\$ 31,028
<b>FUND 301 - EASTSIDE B&amp;T DISTRICT</b>				
301-4303.001	INTEREST INCOME	\$ 57,446	\$ 61,731	\$ 28,050
301-4305.001	UNREALIZED GAIN/LOSS INVE	72,416	-	-
301-4542.002	B&T FEES - EASTSIDE	111,944	125,388	-
	TOTAL FUND 301 - EASTSIDE B&T DISTRICT	\$ 241,806	\$ 187,119	\$ 28,050
<b>FUND 302 - VIA PRINCESSA B&amp;T DISTRICT</b>				
302-4303.001	INTEREST INCOME	\$ 89,024	\$ 79,518	\$ 61,418
302-4305.001	UNREALIZED GAIN/LOSS INVE	119,070	-	-
302-4306.002	INTEREST INC- B&T ADVANCE	57,559	60,858	46,773
302-4542.003	B&T FEES - VIA PRINCESSA	18,488	29,526	-
	TOTAL FUND 302 - VIA PRINCESSA B&T DISTRICT	\$ 284,141	\$ 169,902	\$ 108,191
<b>FUND 303 - VALENCIA B&amp;T DISTRICT</b>				
303-4303.001	INTEREST INCOME	\$ 49,598	\$ 41,116	\$ -
303-4305.001	UNREALIZED GAIN/LOSS INVE	72,357	-	-
303-4306.005	INTEREST INCOME-B&T ADVANCE	308,214	325,906	250,464
303-4621.001	MISCELLANEOUS REVENUE	368,724	368,724	368,724
	TOTAL FUND 303 - VALENCIA B&T DISTRICT	\$ 798,893	\$ 735,746	\$ 619,188
<b>FUND 304 - BOUQUET CANYON 2ND ACCESS B&amp;T DISTRICT</b>				
304-4306.007	INTEREST INC-B&T ADV BQT 2ND	\$ 51,104	\$ 54,037	\$ 41,529
	TOTAL FUND 304 - BOUQUET CANYON 2ND ACCESS B&T DISTRICT	\$ 51,104	\$ 54,037	\$ 41,529
<b>FUND 305 - PARK DEDICATION FUND</b>				
305-4303.001	INTEREST INCOME	\$ 205,335	\$ 89,381	\$ 15,767
305-4305.001	UNREALIZED GAIN/LOSS INVE	263,258	-	-
305-4572.002	PARK IN-LIEU FEES-QUIMBY	1,635,405	455,769	345,368
	TOTAL FUND 305 - PARK DEDICATION FUND	\$ 2,103,998	\$ 545,150	\$ 361,135
<b>FUND 306 - DEVELOPER FEE FUND</b>				
306-4303.001	INTEREST INCOME	\$ 143,928	\$ 102,119	\$ 72,917
306-4305.001	UNREALIZED GAIN/LOSS INVE	142,832	-	-
306-4572.001	DEVELOPER FEES	553,091	206,623	650,000
306-4572.005	DEV FEES-LAW ENFORCE IMP	528,952	182,176	-
306-4572.006	DEVELOPER - FIRE DISTRICT FEES	2,813,513	937,006	-
	TOTAL FUND 306 - DEVELOPER FEE FUND	\$ 4,182,315	\$ 1,427,924	\$ 722,917
<b>FUND 308 - LIBRARY FACILITY FEE FUND</b>				
308-4303.001	INTEREST INCOME	\$ 40,268	\$ 49,641	\$ 51,747
308-4305.001	UNREALIZED GAIN/LOSS INVE	43,493	-	-
308-4572.001	DEVELOPER FEES	783,476	268,376	230,000
	TOTAL FUND 308 - LIBRARY FACILITY FEE FUND	\$ 867,237	\$ 318,017	\$ 281,747



## BUDGET REVENUES - 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
<b>FUND 309 - PUBLIC LIBRARY FUND</b>				
309-4001.001	PROPERTY TAX	\$ 7,299,096	\$ 7,780,091	\$ 8,000,000
309-4303.001	INTEREST INCOME	61,255	-	-
309-4305.001	UNREALIZED GAIN/LOSS INVE	90,426	-	-
309-4311.004	RENTAL INCOME-FACILITIES	-	1,760	3,500
309-4311.007	RENTAL INCOME-MISC	88,060	90,878	93,568
309-4571.029	PASSPORT FEES	112,439	181,148	280,000
309-4601.007	DONATIONS-FOL PROGRAMMING	24,000	30,650	60,000
309-4621.001	MISCELLANEOUS REVENUE	132,395	77,611	165,829
309-4621.003	CASH OVER SHORT	(398)	-	-
309-4621.021	LIBRARY GRANTS	5,750	44,225	6,000
TOTAL FUND 309 - PUBLIC LIBRARY FUND		<u>\$ 7,813,023</u>	<u>\$ 8,206,363</u>	<u>\$ 8,608,897</u>
<b>FUND 330 - PUBLIC EDUCATION &amp; GOVERNMENT</b>				
330-4012.004	FRANCHISE AGREEMENT-OTHER	\$ 432,819	\$ 347,744	\$ 430,000
330-4303.001	INTEREST INCOME	8,612	5,530	7,259
330-4305.001	UNREALIZED GAIN/LOSS INVE	11,016	-	-
TOTAL FUND 330 - PUBLIC EDUCATION & GOVERNMENT		<u>\$ 452,447</u>	<u>\$ 353,274</u>	<u>\$ 437,259</u>
<b>FUND 350 - GVR OPEN SPACE MAINTENANCE DISTRICT</b>				
350-4023.003	SPECIAL ASSESSMENTS	\$ 48,182	\$ 76,976	\$ 79,103
350-4303.001	INTEREST INCOME	3,757	3,733	-
350-4305.001	UNREALIZED GAIN/LOSS INVE	4,865	-	-
TOTAL FUND 350 - GVR OPEN SPACE MAINTENANCE DISTRICT		<u>\$ 56,803</u>	<u>\$ 80,709</u>	<u>\$ 79,103</u>
<b>FUND 351 - DRAINAGE BENEFIT ASSESSMENT AREAS</b>				
351-4021.001	DRAINAGE BENEFIT ASSES#3	\$ 28,363	\$ 27,987	\$ 27,845
351-4021.002	DRAINAGE BENEFIT ASSES#6	26,460	26,155	26,023
351-4021.003	DRAINAGE BENEFIT ASSES#18	43,691	43,696	43,474
351-4021.004	DRAINAGE BENEFIT ASSES#19	3,235	3,256	-
351-4021.005	DRAINAGE BENEFIT ASSES#20	36,394	37,388	37,198
351-4021.006	DRAINAGE BENEFIT ASSES 22	12,753	13,030	12,964
351-4021.007	DBAA 2008-1 RIVER VILLAGE	45,753	48,505	48,259
351-4021.008	DBAA 2008-2 SOUTH PLAZA	15,393	16,211	16,129
351-4021.009	DBAA 2013-1 VILLA METRO	15,984	16,551	16,467
351-4021.010	DBAA 2014-1 RIVER VILLAGE AREA C	58,254	59,066	58,767
351-4021.011	DBAA 2015-1 FIVE KNOLLS	71,402	97,189	96,696
351-4021.012	DBAA 2017-1 VISTA CANYON	39,158	39,843	39,640
351-4021.013	DBAA 2017-2 GV RANCH	24,466	28,304	28,160
351-4021.014	DBAA #24 - PLUM CYN	319,000	69,203	68,852
351-4021.015	DBAA #33 -SKYLINE	-	25,888	24,109
351-4303.001	INTEREST INCOME	29,981	43,776	49,771
351-4305.001	UNREALIZED GAIN/LOSS INVE	34,467	-	-
		TRANSFERS IN	20,420	349,798
TOTAL FUND 351 - DRAINAGE BENEFIT ASSESSMENT AREAS		<u>\$ 825,173</u>	<u>\$ 945,846</u>	<u>\$ 611,354</u>
<b>FUND 354 - STREETLIGHTS MAINT. DISTRICT-AD VALOREM</b>				
354-4023.004	AD VALOREM	\$ 2,893,127	\$ 2,922,650	\$ 2,996,051
354-4303.001	INTEREST INCOME	131,784	148,051	166,671
354-4305.001	UNREALIZED GAIN/LOSS INVE	173,598	-	-
354-4541.002	TRAFFIC SIGNAL INSPECTION	1,000	2,500	20,000
354-4621.001	MISCELLANEOUS REVENUE	(19,001)	-	-
354-4621.022	PROPERTY DAMAGE PAYMENTS	-	27,139	-
TOTAL FUND 354 - STREETLIGHTS MAINT. DISTRICT-AD VALOREM		<u>\$ 3,180,508</u>	<u>\$ 3,100,340</u>	<u>\$ 3,182,722</u>
<b>FUND 356 - STORMWATER UTILITY</b>				
356-4024.001	STRMDRN ASSESS-BRIDGEPORT	\$ 28,259	\$ 28,027	\$ 28,027
356-4024.002	STRMDRN ASSESS-CREEKSIDE	25,891	25,826	25,826
356-4024.003	STRMDRN ASSESS-HIDDEN CRK	22,259	22,066	22,066
356-4024.004	STRMDRN ASSESS-HART PONY	6,454	6,440	6,440
356-4303.001	INTEREST INCOME	84,567	45,458	48,600

**BUDGET REVENUES - 3 YEAR HISTORY**

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
356-4305.001	UNREALIZED GAIN/LOSS INVE	122,400	-	-
356-4531.016	STORMWATER UTILITY USER FEES	3,332,661	3,541,217	3,515,900
356-4571.024	SUSMP INSPECTION PERMIT FEES	15,729	19,110	19,404
356-4621.001	MISCELLANEOUS REVENUE	379,305	317,878	-
	TRANSFERS IN	3,690	3,690	3,690
	<b>TOTAL FUND 356 - STORMWATER UTILITY</b>	<b>\$ 4,021,216</b>	<b>\$ 4,009,712</b>	<b>\$ 3,669,953</b>
<b>FUND 357 - LANDSCAPE MAINTENANCE DISTRICT</b>				
357-4022.001	LMD DISTRICT #1 ZONE #T1 WEST	\$ -	\$ 24,625	\$ 24,500
357-4022.002	LMD DIST 1 ZONE T2 OLD ORCHARD	223,205	230,441	229,267
357-4022.003	LMD DIST 1 ZONE T3 VAL HILLS	111,386	127,169	126,523
357-4022.004	LMD DIST 1 ZONE T4 VAL MEADOWS	135,350	164,857	164,020
357-4022.005	LMD DIST 1 ZONE T5 VAL GLEN	152,932	164,224	163,391
357-4022.006	LMD DIST 1 ZONE T6 SO VALLEY	137,594	146,814	146,069
357-4022.007	LMD DIST 1 ZONE T7 CENTRAL	427,886	446,762	444,494
357-4022.008	LMD DIST 1 ZONE T8 SUMMIT	1,172,961	1,212,243	1,241,779
357-4022.011	LMD DIST 1 ZONE T17 RAINBOW GLEN	40,160	41,555	41,344
357-4022.012	LMD DIST 1 ZONE T23 MT VIEW SLOPES	922,953	955,002	950,141
357-4022.013	LMD DIST 1 ZONE T23A MT VIEW CONDOS	326,472	337,809	336,091
357-4022.014	LMD DIST 1 ZONE T23B SECO VILLAS	112,236	116,134	115,544
357-4022.015	LMD DIST 1 ZONE T29 AMERICAN BEAUTY	49,196	65,306	64,974
357-4022.016	LMD DIST ZONE T31 SHANGRI-LA	380,262	393,460	391,461
357-4022.020	LMD DIST 1 ZONE T46 NBRIDGE	1,672,450	1,675,612	1,667,106
357-4022.021	LMD DIST 1 ZONE T47 NPARK	820,954	849,484	845,169
357-4022.022	LMD DIST 1 ZONE T52 STONECREST	400,882	452,884	463,923
357-4022.023	LMD DIST 1 ZONE 1 GV PARKWAY	12,840	12,869	12,803
357-4022.025	LMD DIST 1 ZONE 3 SIERRA HEIGHTS	19,902	58,583	58,286
357-4022.026	LMD DIST 1 ZONE 4 ALBERTSONS	115,354	119,360	118,752
357-4022.027	LMD DIST 1 ZONE 5 SUNSET HILLS	90,260	90,462	90,003
357-4022.028	LMD DIST 1 ZONE 6 CYN CREST	61,916	68,950	68,600
357-4022.029	LMD DIST 1 ZONE 7 CRKSIDE	161,649	182,264	181,339
357-4022.030	LMD DIST 1 ZONE 8 FRIENDLY/SIERRA	7,678	7,945	7,904
357-4022.033	LMD DIST 1 ZONE 15 RIVER VILLAGE	472,576	419,066	416,939
357-4022.034	LMD DIST 1 ZONE 16 VIC	181,878	271,388	270,013
357-4022.035	LMD DIST 1 ZONE 17 BQT/RAILROAD AVE	110,582	110,467	109,402
357-4022.037	ZONE 18 TOWN CENTER TOURNEY RD	618,316	636,471	633,240
357-4022.038	ZONE 19 BRIDGEPORT BOUQUET	98,970	101,403	103,864
357-4022.039	ZONE 20 GOLDEN VLLY RANCH-COMMERCIAL	198,908	99,678	99,172
357-4022.041	LMD DIST #1 ZONE 21 GLDN VLY RANCH-RES.	128,809	154,943	306,041
357-4022.042	LMD DIST #1 ZONE 22 HMNM HOSPITAL	14,921	17,594	17,505
357-4022.044	LMD DIST #1 ZONE 24 CYN GATE	66,349	66,499	66,161
357-4022.045	LMD DIST #1 ZONE 25 VL DI ORO	7,933	7,951	9,888
357-4022.046	ZONE 26 CTR PT-COMMERCIAL	186,495	186,915	186,223
357-4022.047	ZONE 27 CIRCLE J	332,009	415,945	413,833
357-4022.048	ZONE 28 NEWHALL	410,126	427,212	445,912
357-4022.049	ZONE T33 CANYON PARK	98,475	98,697	98,196
357-4022.050	ZONE T51 VALENCIA HIGH SCHOOL	482,992	499,763	497,222
357-4022.052	ZONE T65A FAIR OAKS PH 1 & 2	2,330	-	-
357-4022.054	ZONE T20 EL DORADO VILLAGE	185,747	186,165	185,220
357-4022.055	ZONE T44 BOURUET CYN	89,041	89,241	88,788
357-4022.056	ZONE T48 SHADOW HILLS	46,952	47,058	46,820
357-4022.057	ZONE T62 CANYON HEIGHTS	126,780	127,065	126,420
357-4022.058	ZONE T67 MIRAMONTES	247,663	268,905	267,540
357-4022.059	ZONE T71 HASKELL CYN RANCH	138,571	138,883	138,178
357-4022.061	ZONE 29 VILLA METRO	78,591	78,768	63,203
357-4022.066	ZONE 30 PENLON	32,074	33,187	30,615
357-4022.067	ZONE 31 FIVE KNOLLS	338,079	252,141	358,521
357-4022.068	ZONE T77 WEST CREEK PARK (MWD)	220,245	158,944	310,160
357-4022.069	ZONE T69 WEST CREEK ESTATES	287,363	52,749	52,484
357-4022.070	ZONE T68 WEST CREEK VILLAGE	162,886	130,775	130,116
357-4022.071	ZONE 32 VISTA CANYON	59,950	62,032	61,711

## BUDGET REVENUES - 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
357-4022.072	ZONE T2A SKYLINE RANCH	-	95,683	94,142
357-4022.073	ZONE T1B PLUM/WHITES CYN	-	74,400	45,051
357-4023.007	AD VALOREM T2 OLD ORCHARD	88,729	90,438	93,267
357-4023.008	AD VALOREM T3 VAL HILLS	63,876	64,488	65,722
357-4023.009	AD VALOREM T4 VAL MEADOWS	30,236	30,566	31,420
357-4023.010	AD VALOREM T5 VAL GLEN	56,881	56,761	58,568
357-4303.001	INTEREST INCOME	484,636	375,521	405,421
357-4305.001	UNREALIZED GAIN/LOSS INVE	768,295	-	-
357-4621.001	MISCELLANEOUS REVENUE	(28,704)	-	-
	TRANSFERS IN	10,000	10,000	10,000
	TOTAL FUND 357 - LANDSCAPE MAINTENANCE DISTRICT	<u>\$ 14,456,035</u>	<u>\$ 13,882,576</u>	<u>\$ 14,290,461</u>
<b>FUND 358 - OPEN SPACE PRESERVATION DISTRICT</b>				
358-4023.001	SPECIAL ASSESSMENTS	\$ 2,698,670	\$ 2,850,195	\$ 2,848,291
358-4131.005	FILM PERMIT-PROPERTY USE	-	3,000	3,000
358-4303.001	INTEREST INCOME	57,460	78,536	103,776
358-4305.001	UNREALIZED GAIN/LOSS INVE	87,387	-	-
358-4311.007	RENTAL INCOME-MISCELLANEOUS	128,942	121,442	121,442
358-4621.001	MISCELLANEOUS REVENUE	2,500	1,223	-
	TOTAL FUND 358 - OPEN SPACE PRESERVATION DISTRICT	<u>\$ 2,974,959</u>	<u>\$ 3,054,396</u>	<u>\$ 3,076,509</u>
<b>FUND 359 - STREETLIGHTS MAINT. DISTRICT-SPCL LEVY</b>				
359-4023.005	LEVY A ASSESSMENTS	\$ 460,658	\$ 453,295	\$ 450,766
359-4023.006	LEVY B ASSESSMENTS	2,604,294	2,860,609	2,503,300
359-4303.001	INTEREST INCOME	321,246	46,825	63,999
359-4305.001	UNREALIZED GAIN/LOSS INVE	31,349	-	-
359-4621.001	MISCELLANEOUS REVENUE	3,800	3,800	-
359-4621.010	ENERGY REBATES	-	1,934,930	150,000
359-4621.022	PROPERTY DAMAGE PAYMENTS	-	410,000	410,000
	TRANSFERS IN	717,382	1,076,445	427,720
	TOTAL FUND 359 - STREETLIGHTS MAINT. DISTRICT-SPCL LEVY	<u>\$ 4,138,728</u>	<u>\$ 6,785,904</u>	<u>\$ 4,005,785</u>
<b>FUND 360 - TOURISM MARKETING DISTRICT FUND</b>				
360-4030.001	TOURISM MARKETING ASSESSMENT	\$ 614,303	\$ 510,000	\$ 625,000
360-4303.001	INTEREST INCOME	19,473	18,320	15,512
360-4305.001	UNREALIZED GAIN/LOSS	25,929	-	-
360-4621.001	MISCELLANEOUS REVENUE	-	10,000	-
	TOTAL FUND 360 - TOURISM MARKETING DISTRICT FUND	<u>\$ 659,706</u>	<u>\$ 538,320</u>	<u>\$ 640,512</u>
<b>FUND 361 - TOURISM BUREAU FUND</b>				
361-4303.001	INTEREST INCOME	\$ 1,066	\$ -	\$ -
361-4305.001	UNREALIZED GAIN/LOSS INVE	1,273	-	-
361-4566.011	SPONSORSHIP REVENUE	21,500	-	-
361-4621.016	MEMBERSHIP DUES-TOURISM	7,325	7,500	7,500
361-4621.017	ONLINE BOOKING COMMISSION	21	-	-
	TOTAL FUND 361 - TOURISM BUREAU FUND	<u>\$ 31,185</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>

**BUDGET REVENUES - 3 YEAR HISTORY**

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
<b>FUND 367 - AREAWIDE FUND</b>				
367-4303.001	INTEREST INCOME	\$ 79,359	\$ 10,076	\$ -
367-4305.001	UNREALIZED GAIN/LOSS INVE	58,060	-	-
367-4022.040	ZONE 2008-1 MAJOR T-FARES	5,765,674	6,156,427	6,294,964
367-4022.068	ZONE T77 WEST CREEK PARK	47,051	-	-
367-4023.004	T1 AD VALOREM	793,174	795,265	819,708
367-4621.001	MISCELLANEOUS REVENUE	4,285	1,810	-
367-4621.022	PROPERTY DAMAGE PAYMENTS	-	19,099	-
	TRANSFERS IN	19,076,404	9,850,010	11,121,121
	<b>TOTAL FUND 367 - AREAWIDE FUND</b>	<b>\$ 25,824,007</b>	<b>\$ 16,832,687</b>	<b>\$ 18,235,793</b>
<b>FUND 368 - VISTA CANYON WATER FACTORY FUND</b>				
368-4025.001	VC WASTE WATER STANDBY ASSESSMENT	\$ 656,703	\$ 1,058,742	\$ 1,092,654
368-4303.001	INTEREST INCOME	-	10,203	40,446
	<b>TOTAL FUND 368 - VISTA CANYON WATER FACTORY FUND</b>	<b>\$ 656,703</b>	<b>\$ 1,068,945</b>	<b>\$ 1,133,100</b>
<b>FUND 393 - CITY HOUSING SUCCESSOR FUND</b>				
393-4303.001	INTEREST INCOME	\$ 6,882	\$ 15,936	\$ -
393-4305.001	UNREALIZED GAIN/LOSS INVE	8,137	-	-
393-4621.001	MISCELLANEOUS REVENUE	17,084	-	-
	<b>TOTAL FUND 393 - CITY HOUSING SUCCESSOR FUND</b>	<b>\$ 32,103</b>	<b>\$ 15,936</b>	<b>\$ -</b>
<b>FUND 500 - GENERAL DEBT SERVICE FUND</b>				
500-4302.001	INTEREST INCOME-LEASE PMT	\$ (3,769)	\$ -	\$ -
500-4721.002	OTHER FINANCING SOURCES	25,850,000	-	-
500-4721.003	OTHER FINANCING SOURCES-BOND PREMIUM	1,463,083	-	-
	TRANSFERS IN	3,190,107	4,372,284	3,067,433
	<b>TOTAL FUND 500 - GENERAL DEBT SERVICE FUND</b>	<b>\$ 30,499,421</b>	<b>\$ 4,372,284</b>	<b>\$ 3,067,433</b>
<b>FUND 601 - GENERAL FUND CAPITAL</b>				
601-4621.001	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
	TRANSFERS IN	332,289	903,570	124,175
	<b>TOTAL FUND 601 - GENERAL FUND CAPITAL</b>	<b>\$ 332,289</b>	<b>\$ 903,570</b>	<b>\$ 124,175</b>
<b>FUND 602 - CIVIC ART PROJECT</b>				
602-4303.001	INTEREST INCOME	\$ -	\$ 2,943	\$ -
	TRANSFERS IN	412,391	-	-
	<b>TOTAL FUND 602 - CIVIC ART PROJECT</b>	<b>\$ 412,391</b>	<b>\$ 2,943</b>	<b>\$ -</b>
<b>FUND 700 - TRANSIT FUND</b>				
700-4303.001	INTEREST INCOME	\$ 13,747	\$ -	\$ -
700-4305.001	UNREALIZED GAIN/LOSS INVE	18,866	-	-
700-4421.006	ASI REIMBURSEMENT	1,947,340	2,238,090	2,333,432
700-4421.007	LOW CARBON TRANS OPER PRG	482,551	264,044	264,044
700-4422.002	PROPOSITION C EXPANSION	202,611	207,230	190,797
700-4422.004	BSIP REVENUES	52,591	53,790	49,525
700-4422.005	SECURITY ALLOCATION	204,480	221,849	199,730
700-4422.006	TRANSIT MITIGATION REV	27,595	42,606	27,937
700-4422.007	MOSIP	2,575,564	3,806,654	971,994
700-4423.002	PROP A - DISCRETIONARY	4,771,135	5,093,227	4,482,281
700-4423.003	SPECIALIZED TRANSPORTATION	657,930	692,936	863,668
700-4424.003	METROLINK TRANSFERS	187,522	150,000	150,000
700-4424.004	EZ PASS REIMBURSEMENTS	52,395	55,000	55,000
700-4424.009	MISC FEDERAL GRANTS	10,218,408	9,774,386	5,037,425
700-4424.010	TRANSIT MITIGATION FEE	739,160	-	-
700-4424.013	SB1 STATE TRANSP ASSISTANCE	980,918	800,205	741,402
700-4424.014	SB1 STATE OF GOOD REPAIR	-	505,902	-
700-4424.015	CARES ACT (COVID 19)	-	55,000	-
700-4425.001	COUNTY CONTRIBUTIONS - SRV	2,359,526	1,800,000	1,800,000
700-4426.001	MEASURE R BUS OPERATIONS	2,395,651	2,575,268	2,284,158
700-4426.003	MEASURE R CLEAN FUEL	-	187,805	-

## BUDGET REVENUES - 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
700-4426.012	MEASURE M BUS OPERATIONS	2,418,679	2,663,671	2,259,944
700-4501.001	FAREBOX REVENUES	1,379,179	1,189,241	1,500,000
700-4501.003	D-A-R FAREBOX REVENUES	125,370	81,106	110,000
700-4501.004	COMMUTER SERVICE REVENUE	858,734	847,588	1,024,313
700-4501.008	TAP LOCAL	315,851	220,184	305,493
700-4501.009	TAP COMMUTER	350,533	276,399	375,123
700-4501.010	TRANSIT TAP EZ PASS	14,930	19,158	23,000
700-4621.001	MISCELLANEOUS REVENUE	70,806	1,087,487	-
700-4621.006	SALES OF PROPERTY & EQUIPMENT	77,686	29,775	-
	TRANSFERS IN	4,589,297	8,421,264	11,096,010
	<b>TOTAL FUND 700 - TRANSIT FUND</b>	<b>\$ 38,089,054</b>	<b>\$ 43,359,865</b>	<b>\$ 36,145,276</b>
<b>FUND 720 - COMPUTER REPLACEMENT</b>				
720-4303.001	INTEREST INCOME	\$ 50,890	\$ 39,492	\$ 23,925
720-4305.001	UNREALIZED GAIN/LOSS INVE	64,418	-	-
720-4571.005	COMPUTER REPLACEMENT CHAR	804,311	804,311	804,311
	<b>TOTAL FUND 720 - COMPUTER REPLACEMENT</b>	<b>\$ 919,619</b>	<b>\$ 843,803</b>	<b>\$ 828,236</b>
<b>FUND 721 - SELF INSURANCE</b>				
721-4303.001	INTEREST INCOME	\$ 76,777	\$ 40,169	\$ 23,033
721-4305.001	UNREALIZED GAIN/LOSS INVE	124,465	-	-
721-4571.003	CHARGES FOR SELF INSURANCE	2,412,772	2,261,147	3,495,914
721-4621.001	MISCELLANEOUS REVENUE	-	5,000	-
	TRANSFERS IN	24,167	24,511	64,413
	<b>TOTAL FUND 721 - SELF INSURANCE</b>	<b>\$ 2,638,181</b>	<b>\$ 2,330,827</b>	<b>\$ 3,583,360</b>
<b>FUND 722 - VEHICLE/EQUIPMENT REPLACEMENT</b>				
722-4303.001	INTEREST INCOME	\$ 72,897	\$ 90,174	\$ 102,331
722-4305.001	UNREALIZED GAIN/LOSS INVE	94,054	-	-
722-4571.004	EQUIP. REPLACEMENT CHARGE	432,075	420,567	420,050
	<b>TOTAL FUND 722 - VEHICLE/EQUIPMENT REPLACEMENT</b>	<b>\$ 599,026</b>	<b>\$ 510,741</b>	<b>\$ 522,381</b>
<b>FUND 723 - FACILITIES FUND</b>				
723-4303.001	INTEREST INCOME	\$ 1,331,952	\$ 1,163,467	\$ 934,074
723-4305.001	UNREALIZED GAIN/LOSS INVE	1,437,792	-	-
723-4571.027	C&D UNCLAIMED DEPOSITS	75,000	-	-
723-4621.001	MISCELLANEOUS REVENUE	-	4,127,311	-
	TRANSFERS IN	44,309,386	608,937	7,200,000
	<b>TOTAL FUND 723 - FACILITIES FUND</b>	<b>\$ 47,154,129</b>	<b>\$ 5,899,715</b>	<b>\$ 8,134,074</b>
<b>SUBTOTAL CITY REVENUES</b>		<b>\$ 367,669,193</b>	<b>\$ 281,650,908</b>	<b>\$ 269,850,235</b>
INTERFUND TRANSFERS		(86,996,631)	(38,005,364)	(39,566,759)
<b>SUBTOTAL CITY REVENUE RESOURCES</b>		<b>\$ 280,672,562</b>	<b>\$ 243,645,544</b>	<b>\$ 230,283,476</b>
SUCCESSOR AGENCY		2,154,511	2,547,491	2,161,794
<b>TOTAL CITY REVENUE RESOURCES</b>		<b>\$ 282,827,073</b>	<b>\$ 246,193,035</b>	<b>\$ 232,445,270</b>

## BUDGET REVENUES - SUCCESSOR AGENCY 3 YEAR HISTORY

Account	Title	Actual 2018-19	Estimated 2019-20	Budget 2020-21
<b>FUND 392 - REDEVELOPMENT OBLIGATION RET. FUND (RORF)</b>				
392-4001.007	PROPERTY TAX INCREMENT-RORF	\$ 2,148,533	\$ 2,547,491	\$ 2,161,794
392-4303.001	INTEREST INCOME	112	-	-
392-4303.009	INTEREST INCOME-RDA BONDS	4,571	-	-
392-4305.001	UNREALIZED GAIN/LOSS INVE	1,255	-	-
392-4621.001	MISCELLANEOUS REVENUE	2,300	-	-
TOTAL FUND 392 - REDEVELOPMENT OBLIGATION RET. FUND (RORF)		<u>\$ 2,156,771</u>	<u>\$ 2,547,491</u>	<u>\$ 2,161,794</u>
<b>OTHER REVENUE</b>				
550-4303.002	INTEREST-RESERVE FUND	\$ (2,259)	\$ -	\$ -
	TRANSFERS IN	2,231,509	2,145,694	2,138,044
TOTAL OTHER REVENUE		<u>\$ 2,229,249</u>	<u>\$ 2,145,694</u>	<u>\$ 2,138,044</u>
<b>TOTAL SUCCESSOR AGENCY REVENUES</b>		<b>\$ 4,386,020</b>	<b>\$ 4,693,185</b>	<b>\$ 4,299,838</b>
<b>INTERFUND TRANSFERS</b>		<b>(2,231,509)</b>	<b>(2,145,694)</b>	<b>(2,138,044)</b>
<b>TOTAL REVENUE RESOURCES</b>		<b>\$ 2,154,511</b>	<b>\$ 2,547,491</b>	<b>\$ 2,161,794</b>

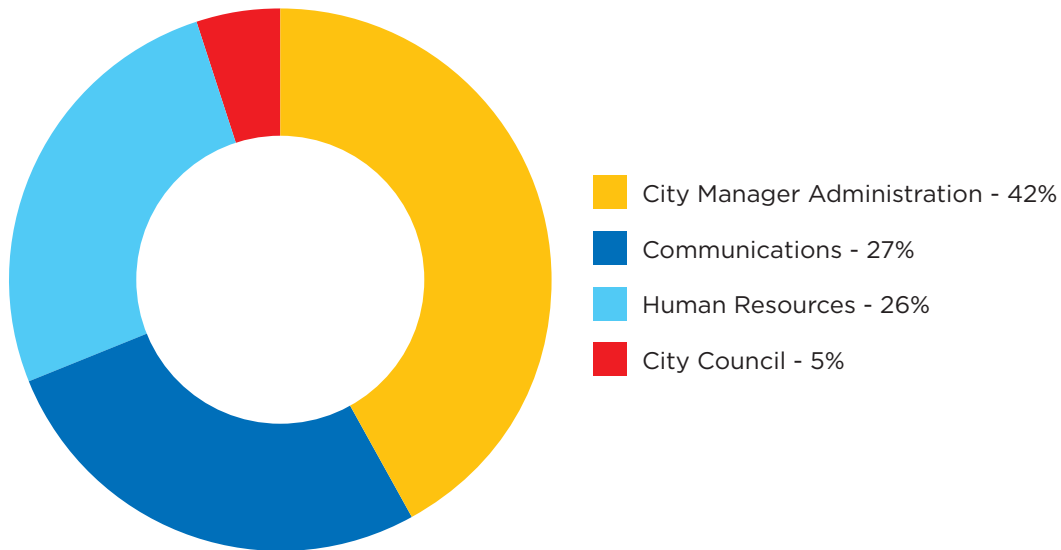


# City Manager's Office

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 4,059,129
Operations & Maintenance	1,158,485
<b>Total City Manager's Office</b>	<b>\$ 5,217,614</b>

Program	Budget
City Council	\$ 254,487
City Manager Administration	2,177,650
Communications	1,401,367
Human Resources	1,384,110
<b>Total City Manager's Office</b>	<b>\$ 5,217,614</b>



**CITY COUNCIL**

**Program Purpose**

The City Council is elected by the residents, and serves as the governing body that guides the progress of the City of Santa Clarita into the future. The City Council, as a whole, responds to the issues and concerns of the residents and the community, formulating effective public policy for the City.

**Primary Activities**

The City Council is responsible for the creation of policies which are expressed through the passage of ordinances, resolutions, and motions. Through the City Manager and City Attorney, the City Council supervises and provides guidance for the activities and future planning of the City.

As referenced in the Santa Clarita 2020, the City Council will continue efforts to prevent a large-scale mine in Soledad Canyon, work with the community to ensure that any proposal by the California High-Speed Rail Authority is acceptable to the affected communities, and actively advocate on behalf of the City Council regarding legislation, particularly those issues identified within the City's adopted annual Legislative Platform.

<b>Funding Source: General Fund</b>		
<b>Account Number: 10000</b>		
<b>Personnel</b>		
5001.001	Regular Employees	126,995
5011.001	Health & Welfare	60,995
5011.002	Life Insurance	230
5011.003	Long-Term Disability Ins	585
5011.004	Medicare	2,914
5011.005	Worker's Compensation	88
5011.006	PERS	7,392
5011.007	Deferred Compensation	3,820
5011.010	Supplemental Health	9,168
<b>Total Personnel</b>		<b>212,187</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	200
5101.003	Office Supplies	600
5111.001	Special Supplies	6,000
5131.003	Telephone Utility	3,500
5161.002	Professional Services	2,400
5171.006	Cosponsorship	20,000
5191.001	Travel & Training	9,500
5191.004	Auto Allowance & Mileage	100
<b>Total Operations &amp; Maintenance</b>		<b>42,300</b>
<b>Total 2020-21 Budget</b>		<b>254,487</b>



## CITY MANAGER ADMINISTRATION

### Program Purpose

The City Manager's Office is dedicated to effective, professional management for the City of Santa Clarita. This program provides for administrative services executed by the City Manager for all departments and functions within the City of Santa Clarita.

### Primary Activities

The City Manager, in conjunction with the City Council, establishes policies, provides direction and leadership, and implements efficient and effective municipal services. The City Manager establishes and maintains appropriate management controls to ensure all operating departments adhere to the City Council's direction and goals while observing ethical and legal policies and regulations. The City Manager is responsible for the execution of policies established by the City Council and enforcing all laws and ordinances. The City Manager's Office also prepares and maintains the City's budget and oversees public information, employment practices, legislative relations and emergency management, while guiding the City's strategic plan and vision.

This year the City Manager's Office will continue to provide the City Council with professional and thorough support in examining and analyzing issues of community importance; ensure that City government is honest, open, efficient, and fair in serving the citizens and businesses of Santa Clarita; preserve the quality of life residents enjoy through the maintenance of existing programs and service levels; and continue our partnership with the Los Angeles County Sheriff's Department to ensure our City remains one of the safest cities of its size in the nation.

### Funding Source: General Fund Account Number: 11000, 15308

#### Personnel

5001.001	Regular Employees	1,335,116
5002.001	Part-time Employees	44,907
5002.002	Part-time Sick Leave Pay	153
5003.001	Overtime	521
5004.002	Vacation Payout	61,118
5006.001	Sick Leave Payout	9,886
5011.001	Health & Welfare	138,589
5011.002	Life Insurance	2,403
5011.003	Long-Term Disability Ins	6,925
5011.004	Medicare	23,756
5011.005	Worker's Compensation	30,863
5011.006	PERS	126,323
5011.007	Deferred Compensation	29,000
5011.010	Supplemental Health	19,094

#### Total Personnel

**1,828,654**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	2,170
5101.002	Membership & Dues	43,662
5101.003	Office Supplies	800
5101.004	Printing	2,000
5101.005	Postage	225
5111.001	Special Supplies	22,575
5121.001	Rents/Leases	115
5131.003	Telephone Utility	11,825
5161.001	Contractual Services	108,050
5171.006	Cosponsorship	15,500
5191.001	Travel & Training	28,775
5191.004	Auto Allowance & Mileage	18,035
5211.001	Computer Replacement	19,863
5211.003	Vehicle/Equipment Replacement	5,534
5211.004	Insurance Allocation	69,867

#### Total Operations & Maintenance

**348,996**

#### Total 2020-21 Budget

**2,177,650**

**COMMUNICATIONS**

**Program Purpose**

The Communications division's purpose is to provide accurate and timely information and education for the City of Santa Clarita's many programs, projects, and events to all internal and external stakeholders. The division also executes the City's messaging in various communication forms. The division is responsible for helping to creatively market various programs to residents, businesses, and community leaders.

**Primary Activities**

The Communications division, through the use of a variety of communication tools, is responsible for the creation, execution, and management of the City's overall communications efforts, including media, community relations, social media, paid advertising, television, radio, print, and various marketing materials. The Communications division analyzes and responds to the communication needs of all City departments.

This year, the Communications division will continue to create and implement marketing plans and programs for City projects, programs, and events to create awareness and increase usage; explore and implement new communication tools that utilize cutting-edge technologies to provide effective two-way communication with stakeholders; continue to provide on-going City-wide media training to all staff; manage the City's day-to-day media relations; and implement the City's brand, both internally and externally, ensuring consistency and effectiveness through a variety of communication tools.

<b>Funding Source: General Fund (\$1,268,367)</b>		
<b>Public Education &amp; Government Fund (\$133,000)</b>		
<b>Account Number: 11500, 11501, 12205</b>		
<b>Personnel</b>		
5001.001	Regular Employees	586,505
5002.001	Part-Time Employees	39,762
5002.002	Part-Time Sick Leave Pay	1,129
5004.002	Vacation Payout	2,929
5006.001	Sick Leave Payout	1,548
5011.001	Health & Welfare	85,393
5011.002	Life Insurance	1,055
5011.003	Long-Term Disability Ins	2,699
5011.004	Medicare	10,765
5011.005	Worker's Compensation	10,919
5011.006	PERS	55,670
5011.007	Deferred Compensation	2,000
5011.010	Supplemental Health	23,130
<b>Total Personnel</b>		<b>823,504</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	8,225
5101.002	Membership & Dues	800
5101.003	Office Supplies	50
5101.004	Printing	32,000
5101.005	Postage	7,000
5111.001	Special Supplies	8,480
5121.001	Rents/Leases	50
5131.001	Electric Utility	14,000
5131.003	Telephone Utility	3,000
5161.001	Contractual Services	63,807
5161.002	Professional Services	6,000
5161.004	Advertising	28,077
5161.005	Promotion & Publicity	6,492
5161.008	Graphic Design Services	40,000
5171.009	State of the City	28,000
5191.001	Travel & Training	6,700
5211.001	Computer Replacement	12,640
5211.004	Insurance Allocation	32,773
5401.008	Other Funding Uses	249,769
<b>Total Operations &amp; Maintenance</b>		<b>577,863</b>
<b>Total 2020-21 Budget</b>		<b>1,401,367</b>

## HUMAN RESOURCES

### Program Purpose

Human Resources offers and manages programs to attract, develop, support, and motivate employees in alignment with the City's philosophy and goals.

### Primary Activities

The Human Resources division is responsible for managing and developing effective recruitment strategies to ensure hiring of employees who are knowledgeable, competent, and reflect the values of our Philosophy. Human Resources also manages and continues to expand a comprehensive training and development program designed to improve competencies, motivate and retain employees. The division is responsible for administering compensation, benefits, retirement, and workers' compensation plans; maintaining and updating the classification plan and salary schedule; overseeing the City's personnel rules and policies, and advising employees on these rules and policies.

This year Human Resources will continue to maintain effective employee and labor relations programs by fostering open communication; listening to concerns and provide counsel and advice; promote employee wellness and encourage enjoyment at the workplace through an enhanced WorkWell program; and develop an organization-wide succession plan to support organizational stability, leadership continuity, and effective knowledge transfer.

### Funding Source: General Fund Account Number: 11400

#### Personnel

5001.001	Regular Employees	880,381
5002.001	Part-Time Employees	37,368
5002.002	Part-Time Sick Leave Pay	945
5004.002	Vacation Payout	4,533
5006.001	Sick Leave Payout	6,613
5011.001	Health & Welfare	109,791
5011.002	Life Insurance	1,586
5011.003	Long-Term Disability Ins	4,048
5011.004	Medicare	15,556
5011.005	Worker's Compensation	13,971
5011.006	PERS	86,783
5011.007	Deferred Compensation	10,000
5011.010	Supplemental Health	23,209

#### Total Personnel

**1,194,784**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	823
5101.002	Membership & Dues	1,506
5101.003	Office Supplies	2,380
5101.004	Printing	522
5101.005	Postage	200
5111.001	Special Supplies	2,220
5121.001	Rents/Leases	480
5161.001	Contractual Services	19,900
5161.002	Professional Services	39,855
5161.004	Advertising	1,606
5161.005	Promotion & Publicity	7,100
5161.033	Fingerprinting	16,258
5191.001	Travel & Training	3,200
5191.003	Education Reimbursement	27,410
5191.007	Citywide Training	10,000
5211.001	Computer Replacement	16,251
5211.004	Insurance Allocation	39,615

#### Total Operations & Maintenance

**189,326**

#### Total 2020-21 Budget

**1,384,110**

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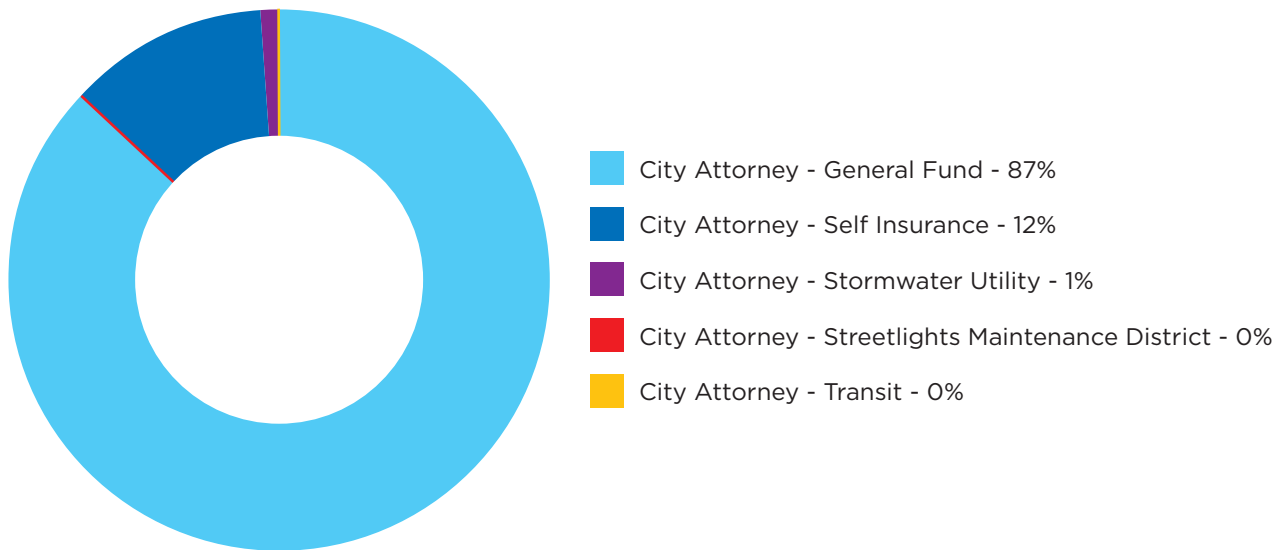


# City Attorney

## BUDGET SUMMARY

Category	Budget
Operations & Maintenance	\$ 2,225,028
<b>Total City Attorney</b>	<b>\$ 2,225,028</b>

Program	Budget
City Attorney - General Fund	\$ 1,944,028
City Attorney - Streetlights Maintenance District	5,000
City Attorney - Stormwater Utility	12,000
City Attorney - Self Insurance	260,000
City Attorney - Transit	4,000
<b>Total City Attorney</b>	<b>\$ 2,225,028</b>



**CITY ATTORNEY**

**Program Purpose**

The City Attorney is committed to providing professional, quality legal services that ultimately protect the interests of the City of Santa Clarita, the City Council, City staff, and members of the community. The City Attorney provides a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs. The City Attorney is responsible to ethically and competently defend legal actions filed against the City and its employees.

**Primary Activities**

The City Attorney attends all City Council meetings. The Assistant City Attorney attends all Planning Commission meetings. The City Attorney has regular office hours to provide City employees with legal counsel on City projects and issues in a timely manner. Their office also provides legal counsel, and prepares and approves all resolutions, ordinances, contracts, agreements, and other legal documents.

The City Attorney and Assistant City Attorney continue to keep abreast of new advances and developments in the law. They network within municipal law groups in order to further the interests of the City of Santa Clarita.

**Funding Source:  
General Fund, Streetlights Maint District,  
Stormwater Utility, Self Insurance, Transit Fund  
Account Number: 11200**

**Operations & Maintenance**

5161.100	Legal Services - GF	1,944,028
5161.100	Legal Services - SMD	5,000
5161.100	Legal Services - Stormwater	12,000
5161.100	Legal Services - Self Insurance	260,000
5161.100	Legal Services - Transit	4,000

**Total Operations & Maintenance 2,225,028**

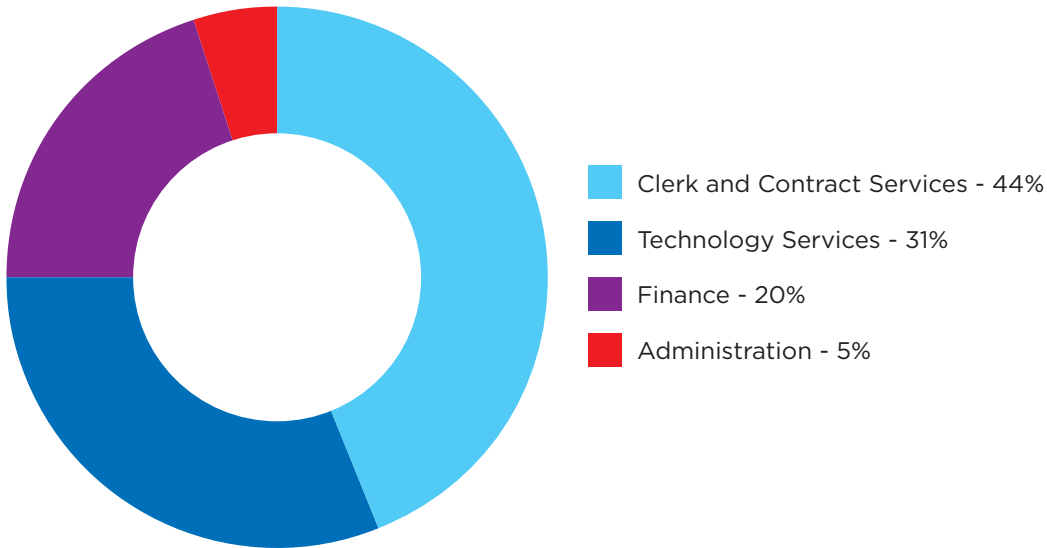
**Total 2020-21 Budget 2,225,028**

# Administration Services

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 5,909,283
Operations & Maintenance	5,533,042
Capital Outlay	187,000
<b>Total Administrative Services</b>	<b>\$ 11,629,324</b>

Program	Budget
Administration	\$ 573,178
Clerk and Contract Services	5,128,162
Finance	2,352,097
Technology Services	3,575,888
<b>Total Administrative Services</b>	<b>\$ 11,629,324</b>



**ADMINISTRATION**

**Program Purpose**

Administration sets the City’s fiscal policy and provides direct support to the department’s divisions: Clerk and Contract Services, Finance, and Technology Services. In addition, Administration play a pivotal role in the preparation of the annual budget and is responsible for the City’s annual, mid-year budget.

**Primary Activities**

Administration oversees overall coordination of administrative activities; employee development; recruitment and training; long range financial planning; debt management; investment management; support and implementation of community and organizational strategic planning goals; budget monitoring; City right-of-way franchise agreements; and response to City Council and City Manager concerns and inquiries.

Administration provides fiscal impact data for decision-making purposes and provides recommendations on financing alternatives for community capital projects. Other responsibilities include identifying and monitoring legislative activity that has a financial impact on the City.

<b>Funding Source: General Fund Account Number: 12000</b>		
<b>Personnel</b>		
5001.001	Regular Employees	378,368
5002.001	Part-Time Employees	44,908
5002.002	Part-Time Sick Leave Pay	532
5004.002	Vacation Payout	7,906
5006.001	Sick Leave Payout	1,795
5011.001	Health & Welfare	37,597
5011.002	Life Insurance	681
5011.003	Long-Term Disability Ins	2,225
5011.004	Medicare	6,964
5011.005	Worker’s Compensation	9,329
5011.006	PERS	35,790
5011.007	Deferred Compensation	7,000
5011.010	Supplemental Health	2,089
<b>Total Personnel</b>		<b>535,184</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	1,133
5101.002	Membership & Dues	1,395
5101.003	Office Supplies	450
5131.003	Telephone Utility	2,050
5191.001	Travel & Training	3,920
5191.004	Auto Allowance & Mileage	7,062
5211.001	Computer Replacement	5,417
5211.004	Insurance Allocation	16,566
<b>Total Operations &amp; Maintenance</b>		<b>37,993</b>
<b>Total 2020-21 Budget</b>		<b>573,178</b>



## CLERK AND CONTRACT SERVICES

### Program Purpose

The Clerk and Contract Services division supports the organization through the functions of the City Clerk's Office, Risk Management, Purchasing, and Mail Services.

### Primary Activities

The Clerk's Office is the City's legal and official custodian of all records. It manages the City Council meeting agendas and minutes, City policies, and the Santa Clarita municipal code as well as administering oaths and ensuring Fair Political Practice Commission Filings (Statement of Economic Interest/Campaign Disclosures). In addition, the Clerk's office offers confidential marriage licenses and civil ceremonies.

Risk Management provides contract administration, promotes and facilitates employee safety, oversees the City insurance program, manages claims, and works in conjunction with the City Attorney's Office on litigated matters.

Purchasing staff coordinates procurements in line with City policy and provides vendor outreach to promote business opportunities within the City. Purchasing establishes and maintains regulations, policies, and procedures as well as processes all requisitions, purchase orders, and vendor code management.

Mail Services provides interoffice and U.S. Mail services, warehousing services, and manages City surplus disposition.

**Funding Source: General Fund (\$2,343,407) & Self Insurance Fund (\$2,784,755)**  
**Account Number: 12001, 12002, 12003, 12300, 12301**

#### Personnel

5001.001	Regular Employees	1,205,210
5002.002	Part-time Sick Leave Pay	234
5003.001	Overtime	5,500
5004.002	Vacation Payout	28,259
5006.001	Sick Leave Payout	7,512
5011.001	Health & Welfare	195,487
5011.002	Life Insurance	2,170
5011.003	Long-Term Disability Ins	5,542
5011.004	Medicare	21,359
5011.005	Worker's Compensation	19,676
5011.006	PERS	114,499
5011.007	Deferred Compensation	4,000
5011.010	Supplemental Health	26,671

#### Total Personnel

**1,636,120**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	700
5101.002	Membership & Dues	2,290
5101.003	Office Supplies	46,300
5101.004	Printing	5,500
5101.005	Postage	49,070
5111.001	Special Supplies	25,505
5111.005	Maintenance Supplies	131,237
5121.001	Rents/Leases	5,890
5131.003	Telephone Utility	5,355
5151.002	Claims Payment	875,663
5151.003	Employee Safety	18,750
5161.001	Contractual Services	1,620,040
5161.002	Professional Services	570,000
5161.004	Advertising	9,700
5161.005	Promotion & Publicity	3,000
5161.100	Legal Services	5,000
5191.001	Travel & Training	18,395
5191.004	Auto Allowance & Mileage	600
5191.006	Employees Uniform	3,890
5211.001	Computer Replacement	28,937
5211.003	Vehicle/Equipment Replacement	12,559
5211.004	Insurance Allocation	53,661

#### Total Operations & Maintenance

**3,492,042**

#### Total 2020-21 Budget

**5,128,162**

**FINANCE**

**Program Purpose**

The Finance division supports the organization inclusive of all programs and services, through the effective, conservative management of City funds in accordance with Generally Accepted Accounting Principles, the City's investment policy, and state and federal laws.

**Primary Activities**

Finance's oversees treasury investment functions; payroll; accounts payable; revenue collection; accounting services; internal auditing; financial reporting and forecasting; and cash receipting.

**Funding Source: General Fund (\$2,205,097) & Vehicle/Equipment Replacement Fund (\$147,000)  
Account Number: 12100-12103**

**Personnel**

5001.001	Regular Employees	1,283,621
5002.001	Part-time Employees	4,456
5002.002	Part-time Sick Leave Pay	113
5003.001	Overtime	1,941
5004.002	Vacation Payout	18,433
5006.001	Sick Leave Payout	4,310
5011.001	Health & Welfare	192,134
5011.002	Life Insurance	2,312
5011.003	Long-Term Disability Ins	5,904
5011.004	Medicare	22,498
5011.005	Worker's Compensation	15,696
5011.006	PERS 1	21,888
5011.007	Deferred Compensation	8,000
5011.010	Supplemental Health	38,596

**Total Personnel 1,719,901**

**Operations & Maintenance**

5101.001	Publications & Subscriptions	155
5101.002	Membership & Dues	2,061
5101.003	Office Supplies	4,200
5101.004	Printing	3,550
5101.005	Postage	100
5121.001	Rents/Leases	1,800
5161.001	Contractual Services	100,286
5161.002	Professional Services	123,240
5161.032	Credit Card Processing Fee	115,299
5185.003	Taxes/Licenses/Fees	34,000
5191.001	Travel & Training	7,500
5191.004	Auto Allowance & Mileage	100
5211.001	Computer Replacement	28,440
5211.004	Insurance Allocation	64,465

**Total Operations & Maintenance 485,196**

**Capital Outlay**

5201.002	Equipment	13,000
5201.003	Automotive Equipment	134,000

**Total Capital Outlay 147,000**

**Total 2020-21 Budget 2,352,097**

## TECHNOLOGY SERVICES

### Program Purpose

The Technology Services division provides centralized information processing, hardware and software support services, Geographic Information Systems, and telecommunication services for all internal staff.

### Primary Activities

Technology Services manages overall direction of the City's Information Technology Systems; recruitment of staff resources required to manage Informational Technology requirements; long-range planning, implementation, and deployment of organizational technology needs; organizational Geographic Information System (GIS) services; software acquisition and application development; software and hardware training; Helpdesk support; Telecommunications management; Enterprise management; maintaining data integrity, backup of crucial data, security of the City's information; and proactively managing technology needs.

**Funding Source: General Fund (\$3,335,888),  
Computer Replacement Fund (\$240,000)  
Account Number: 12200-12203**

#### Personnel

5001.001	Regular Employees	1,467,329
5002.001	Part-Time Employees	68,709
5002.002	Part-Time Sick Leave Pay	723
5003.001	Overtime	4,065
5004.002	Vacation Payout	8,955
5006.001	Sick Leave Payout	17,773
5011.001	Health & Welfare	183,290
5011.002	Life Insurance	2,643
5011.003	Long-Term Disability Ins	6,749
5011.004	Medicare	26,434
5011.005	Worker's Compensation	20,087
5011.006	PERS	139,060
5011.007	Deferred Compensation	16,000
5011.010	Supplemental Health	56,260

#### Total Personnel

**2,018,077**

#### Operations & Maintenance

5101.002	Membership & Dues	1,400
5101.005	Postage	200
5111.001	Special Supplies	2,000
5111.005	Maintenance/Supplies	129,399
5111.008	New Personnel Computers	1,500
5111.009	Computer Software Purchase	10,000
5121.001	Rents/Leases	13,100
5131.003	Telephone Utility	165,002
5131.005	Cellular Services	8,500
5161.001	Contractual Services	1,031,565
5161.002	Professional Services	4,650
5161.029	Hosted Services	25,929
5191.001	Travel & Training	13,150
5191.004	Auto Allowance & Mileage	745
5211.001	Computer Replacement	27,131
5211.003	Vehicle Replacement	2,149
5211.004	Insurance Allocation	81,391

#### Total Operations & Maintenance

**1,517,811**

#### Capital Outlay

5201.002	Equipment	40,000
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#### Total Capital Outlay

**40,000**

#### Total 2020-21 Budget

**3,575,888**

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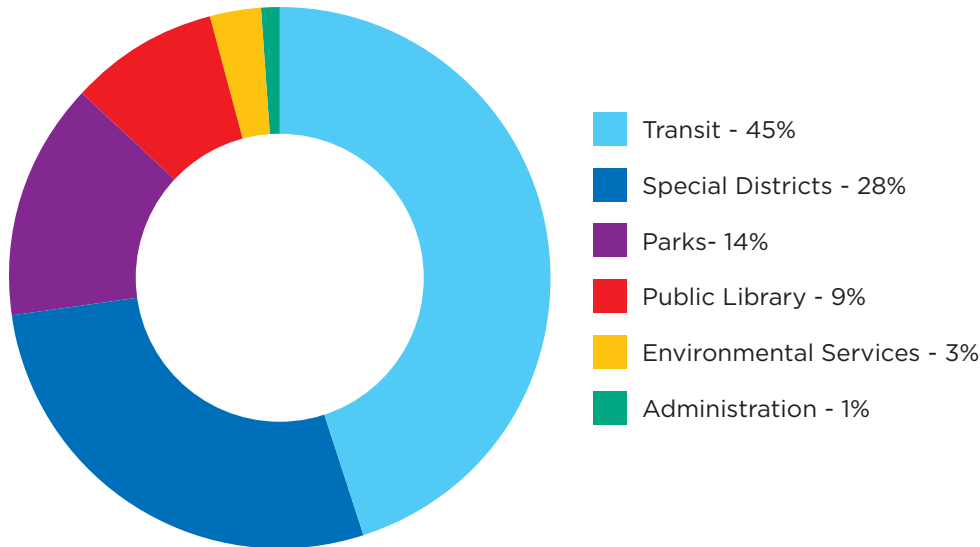


# Neighborhood Services

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 14,010,074
Operations & Maintenance	55,944,886
Capital Outlay	4,859,968
<b>Total Neighborhood Services</b>	<b>\$ 74,814,928</b>

Program	Budget
Administration	\$ 779,308
Environmental Services	2,258,884
Parks	10,668,142
Public Library	6,763,246
Special Districts	20,881,495
Transit	33,463,854
<b>Total Neighborhood Services</b>	<b>\$ 74,814,928</b>



**ADMINISTRATION**

**Program Purpose**

Administration provides administrative support to the Department's divisions: Environmental Services, Parks, Transit, Special Districts, and Public Library. Administration also assists the City Manager's Office in preparing the annual budget.

**Primary Activities**

Administration's primary activities include: overall coordination of administrative activities; employee development; recruitment and training; support and implementation of neighborhood and organizational strategic planning goals; budget monitoring; special projects; and response to inquiries from the City Council, City Manager and residents.

<b>Funding Source: General Fund</b>		
<b>Account Number: 17000</b>		
<b>Personnel</b>		
5001.001	Regular Employees	409,990
5002.001	Part-time Employees	44,908
5002.002	Part-Time Sick Leave Pay	975
5004.002	Vacation Payout	20,105
5006.001	Sick Leave Payout	5,489
5011.001	Health & Welfare	37,597
5011.002	Life Insurance	737
5011.003	Long-Term Disability Ins	2,370
5011.004	Medicare	7,660
5011.005	Worker's Compensation	8,278
5011.006	PERS	38,762
5011.007	Deferred Compensation	7,000
5011.010	Supplemental Health	2,089
<b>Total Personnel</b>		<b>585,960</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	700
5101.002	Membership & Dues	2,000
5101.003	Office Supplies	500
5111.001	Special Supplies	500
5131.003	Telephone Utility	2,480
5161.002	Professional Services	150,000
5191.001	Travel & Training	2,000
5191.004	Auto Allowance & Mileage	7,062
5211.001	Computer Replacement	5,417
5211.004	Insurance Allocation	22,689
<b>Total Operations &amp; Maintenance</b>		<b>193,348</b>
<b>Total 2020-21 Budget</b>		<b>779,308</b>

## ENVIRONMENTAL SERVICES

### Program Purpose

Environmental Services Division develops and implements sustainability and pollution prevention programs to ensure the City meets mandated requirements of the Clean Water Act, the National Pollutant Discharge Elimination System (NPDES), and the California Integrated Waste Management Act.

### Primary Activities

Environmental Services utilizes outreach and education (i.e. GreenSantaClarita.com, social media, and other tools) to enhance sustainability practices in the Santa Clarita Valley. Targeted outreach along with the implementation of various programs help the City to comply with mandates and meet the demands our community.

In Fiscal Year 2020-21, the solid waste team will continue working toward the State of California's 75 percent diversion goal by partnering with franchised haulers to increase and improve recycling programs at multi-family properties, implement organic waste diversion programs, and reduce illegal dumping in heavily impacted residential areas.

The stormwater team will continue to manage and implement stormwater permit requirements, organize Measure W efforts, coordinate river restoration work, and administer Drainage Benefit Assessment Areas throughout the City.

Additionally, Environmental Services will continue to organize and implement the 26th Annual River Rally as well as the Bike to Work Day Challenge.

**Funding Source: Stormwater (\$1,311,763), DBAA (\$141,302), General Fund (\$588,758), Measure W (\$129,030), AQMD (\$21,531), Misc. Grants (\$66,500)**  
**Account Number: 12576-12581, 12586, 14600-14614**

<b>Personnel</b>		
5001.001	Regular Employees	727,828
5002.001	Part-Time Employees	11,775
5003.001	Overtime	43,449
5004.002	Vacation Payout	9,782
5006.001	Sick Leave Payout	9,366
5011.001	Health & Welfare	96,372
5011.002	Life Insurance	1,310
5011.003	Long-Term Disability Ins	3,350
5011.004	Medicare	12,817
5011.005	Worker's Compensation	12,865
5011.006	PERS	69,006
5011.007	Deferred Compensation	6,000
5011.010	Supplemental Health	20,046
<b>Total Personnel</b>		<b>1,023,966</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	2,100
5101.002	Membership & Dues	4,775
5101.003	Office Supplies	487
5101.004	Printing	2,250
5101.005	Postage	600
5111.001	Special Supplies	2,600
5121.001	Rents/Leases	50
5121.003	Equipment Rental	1,800
5131.001	Electric Utility	4,000
5131.003	Telephone Utility	1,190
5141.001	Maintenance & Repairs	29,000
5161.001	Contractual Services	295,205
5161.002	Professional Services	50,300
5161.004	Advertising	16,000
5161.005	Promotion & Publicity	41,900
5191.001	Travel & Training	7,675
5191.003	Education Reimbursement	1,000
5191.004	Auto Allowance & Mileage	400
5191.005	Reg 15 Incentives Program	7,500
5211.001	Computer Replacement	13,792
5211.003	Vehicle Replacement	7,438
5211.004	Insurance Allocation	93,996
5511.100	Reimbursements to the General Fund	650,860
<b>Total Operations &amp; Maintenance</b>		<b>1,234,918</b>
<b>Total 2020-21 Budget</b>		<b>2,258,884</b>

**PARKS**

**Program Purpose**

Parks Division provides for the maintenance of parks, trails, open space, pools and park facilities in the City of Santa Clarita. Parks works to ensure these areas are safe and maintained in a manner consistent with the City’s high standards. Parks is additionally responsible for the planning and development of new parks, facilities and park amenities in coordination with Recreation and Public Works.

**Primary Activities**

The primary activities of Parks Division includes the implementation of maintenance, including preventative maintenance programs and repairs of park grounds, facilities, pools, trails and open space areas. Other activities include contract oversight, optimization of water conservation measures, and implementation of maintenance strategies for aging park facilities.

Parks Division also plays a key role in park planning and park development. This involves identifying and coordinating upgrades and modifications to existing park facilities; reviewing development projects to ensure they are consistent with park standards; and, providing amenities desired by the organization. Parks oversees the implementation of these efforts by coordinating with project managers or by directly managing the construction processes.

In Fiscal Year 2020-21, Parks Division will continue to focus on identifying aging infrastructure and completing maintenance that will prolong the life span of park amenities. Water conservation will continue to be a focus with the utilization of smart water practices. All the while, Parks will continue to focus on providing high quality parks, trails and open space that are aesthetically pleasing and enjoyable to the public.

**Funding Source: Areawide Fund  
Account Number: 12700-12705, 12710, 12711**

<b>Personnel</b>		
5001.001	Regular Employees	2,711,498
5001.006	Certificate Pay	11,040
5002.001	Part-Time Employees	322,997
5002.002	Part-Time Sick Leave Pay	6,530
5003.001	Overtime	18,134
5004.002	Vacation Payout	3,844
5006.001	Sick Leave Payout	13,889
5011.001	Health & Welfare	481,555
5011.002	Life Insurance	4,883
5011.003	Long-Term Disability Ins	12,467
5011.004	Medicare	52,971
5011.005	Worker’s Compensation	240,617
5011.006	PERS	260,908
5011.007	Deferred Compensation	6,000
5011.010 S	Supplemental Health	77,641
<b>Total Personnel</b>		<b>4,224,974</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	550
5101.002	Membership & Dues	895
5101.003	Office Supplies	2,950
5101.004	Printing	300
5111.001	Special Supplies	10,115
5111.004	Janitorial Supplies	37,250
5111.005	Maintenance/Supplies	322,175
5111.007	Small Tools	10,740
5121.003	Equipment Rental	8,850
5131.001	Electric Utility	657,831
5131.002	Gas Utility	133,000
5131.003	Telephone Utility	17,624
5131.006	Water Utility	859,197
5141.001	Maintenance & Repairs	101,830
5161.001	Contractual Services	1,027,738
5161.002	Professional Services	18,082
5161.010	Landscape Services	353,201
5161.011	Weed & Pest Control	10,203
5161.012	Tree Trimming	98,060
5161.014	Inspections	8,133
5161.023	Landscape Maintenance/Supplies	254,323
5161.028	Irrigation Control Subscriptions	6,554
5185.005	Open Space Expense	24,500
5191.001	Travel & Training	11,650
5191.004	Auto Allowance & Mileage	800
5191.006	Employees’ Uniform	33,425
5211.001	Computer Replacement	73,086
5211.003	Equipment Replacement	139,154
5211.004	Insurance Allocation	260,740
5511.100	Reimbursements to the General Fund	1,960,212
<b>Total Operations &amp; Maintenance</b>		<b>6,443,168</b>
<b>Total 2020-21 Budget</b>		<b>10,668,142</b>



## PUBLIC LIBRARY

### Program Purpose

Established in 2011, the Santa Clarita Public Library (SCPL) serves to bring people, information, and ideas together to educate, inspire, and enrich the quality of life in our diverse community. Achieved through a wide variety of programs and collection materials, Santa Clarita's three local libraries play an important role in educating our children, promoting a lifelong love of reading, developing an informed citizenry, and serving as central community gathering places.

### Primary Activities

The libraries are open seven days a week, providing patrons with an ever-growing collection of both print and online reading materials. Services available include an online library catalog, public computers, free Wi-Fi Internet access, programs for all ages, photocopiers, and public meeting rooms (available on a rental basis). In addition, Library staff is constantly engaging in outreach activities and partnering frequently with community partners.

All three library branches also serve as certified Passport Acceptance Facilities, providing the public with a convenient opportunity to execute their passport applications and get their photos taken by professional staff.

In Fiscal Year 2020-21, SCPL will be focused on the implementation of its newly developed Strategic Plan. This includes taking the Library beyond its physical walls, teaming up for greater community impact, taking the lead in furthering education, and training the workforce for success.

### Funding Source: Public Library Fund Account Number: 12050, 12051

#### Personnel

5001.001	Regular Employees	2,448,827
5002.001	Part-Time Employees	783,198
5002.002	Part-Time Sick Leave Pay	7,131
5003.001	Overtime	7,501
5004.002	Vacation Payout	9,296
5006.001	Sick Leave Payout	566
5011.001	Health & Welfare	433,431
5011.002	Life Insurance	4,415
5011.003	Long-Term Disability Ins	11,259
5011.004	Medicare	54,501
5011.005	Worker's Compensation	34,688
5011.006	PERS	240,241
5011.007	Deferred Compensation	10,000
5011.010	Supplemental Health	65,3780

#### Total Personnel

**4,110,432**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	35,174
5101.002	Membership & Dues	16,159
5101.003	Office Supplies	32,582
5101.005	Postage	200
5111.001	Special Supplies	110,204
5111.005	Maintenance Supplies	53,053
5111.020	Books and Materials	800,000
5131.001	Electric Utility	206,310
5131.002	Gas Utility	21,400
5131.003	Telephone Utility	11,750
5131.006	Water Utility	16,500
5161.001	Contractual Services	590,193
5161.002	Professional Services	8,280
5161.035	Passport Services	15,000
5185.003	Taxes/Licenses/Fees	1,000
5191.001	Travel & Training	50,000
5191.004	Auto Allowance & Mileage	4,000
5191.006	Employees' Uniform	2,843
5211.001	Computer Replacement	64,157
5211.004	Insurance Allocation	163,142
5511.100	Reimbursements to the General Fund	388,866
5301.002	Interest	62,000

#### Total Operations & Maintenance

**2,652,813**

#### Total 2020-21 Budget

**SPECIAL DISTRICTS**

**Program Purpose**

Special Districts Division aims to enhance the quality of life in Santa Clarita through beautiful landscaping, abundant trees, and other ornamental features. Special Districts additionally administers the operation and maintenance of the City’s streetlight system, having recently converted all of the fixtures to Light Emitting Diode (LED) lights to enhance public safety, increase pedestrian visibility, and reduce greenhouse gas emissions.

**Primary Activities**

Special Districts Division oversees the design, construction, and maintenance of over 2,100 acres of landscaping areas, including Santa Clarita’s paseo system, numerous pedestrian bridges and tunnels, and three Homeowner’s Association-owned parks. This also involves the preparation of annual assessments and the annexation of development into existing or newly created zones or districts.

Special Districts additionally oversees all maintenance activities associated with Santa Clarita’s urban forest, comprised of more than 125,000 trees, including inspections, preventative pruning, and planting of new trees throughout the City.

In Fiscal Year 2020-21, Special Districts will complete efforts to transition ownership of the streetlight system in the Plum Canyon and Tesoro Del Valle Annexation areas from Southern California Edison and upgrade all remaining lights to LED fixtures. Community beautification remains a priority with the planned completion of median landscape refurbishments along Via Princessa, between Sierra Highway and Jason Drive, and the commencement of project design work to support planned median landscape improvements along both Plum Canyon and Lyons Avenue. Special Districts will continue to manage the citywide annual tree-pruning program, and anticipates replanting approximately 350 new trees throughout Santa Clarita.

**Funding Source: LMD (\$12,125,875),  
Areawide (\$5,516,142), GVROSM (\$102,581),  
SMD (\$3,110,397)  
Account Number: 12500-1270, 12591, 12593,  
12707, 12712, 12750**

**Personnel**

5001.001	Regular Employees	1,897,011
5001.006	Certificate Pay	2,400
5002.001	Part-Time Employees	100,478
5002.002	Part-Time Sick Leave Pay	558
5003.001	Overtime	24,529
5004.002	Vacation Payout	19,691
5006.001	Sick Leave Payout	16,132
5011.001	Health & Welfare	277,589
5011.002	Life Insurance	3,415
5011.003	Long-Term Disability Ins	8,728
5011.004	Medicare	34,887
5011.005	Worker’s Compensation	119,312
5011.006	PERS	180,976
5011.007	Deferred Compensation	6,660
5011.010	Supplemental Health	61,103

**Total Personnel 2,753,469**

**Operations & Maintenance**

5101.001	Publications & Subscriptions	650
5101.002	Membership & Dues	2,420
5101.003	Office Supplies	1,950
5101.004	Printing	500
5101.005	Postage	350
5111.001	Special Supplies	4,000
5111.005	Maintenance Supplies	9,183
5111.007	Small Tools	3,500
5121.001	Rents/Leases	66,104
5121.003	Equipment Rental	1,200
5131.001	Electric Utility	1,724,133
5131.002	Gas Utility	6,000
5131.003	Telephone Utility	26,568
5131.006	Water Utility	3,039,437
5141.001	Maintenance and Repairs	1,922,784
5161.001	Contractual Services	1,551,718
5161.002	Professional Services	132,976
5161.004	Advertising	800
5161.010	Landscape Services	4,395,664
5161.011	Weed & Pest Control	85,387
5161.012	Tree Trimming	1,024,574
5161.014	Inspections	545,329
5161.022	Streetlights Prem/Deductions	498,000
5161.023	Landscape Maintenance/Supplies	12,300
5161.025	Property Damage	410,000
5161.028	Irrigation Control	188,684
5161.100	Legal Services	5,000
5191.001	Travel & Training	4,700
5191.003	Education Reimbursement	1,500
5191.004	Auto Allowance & Mileage	600
5191.006	Employees’ Uniform	6,632
5211.001	Computer Replacement	41,089
5211.003	Equipment Replacement	57,459
5211.004	Insurance Allocation	830,118
5511.100	Reimbursements to the General Fund	1,526,717

**Total Operations & Maintenance 18,128,026**

**Total 2020-21 Budget 20,881,495**

## TRANSIT

### Program Purpose

The Transit Division is responsible for providing high-quality, safe, and reliable public transportation services within, to, and from the Santa Clarita Valley. This important function provides mobility options to socially conscience individuals, the senior and disabled community, as well as those with no access to an automobile. The Transit program also helps to reduce traffic congestion and pollution with the Santa Clarita Valley and the region.

### Primary Activities

The City of Santa Clarita Transit (SCT) operates nine local fixed routes that serve the Santa Clarita Valley and two Station Link routes that meet arriving and departing Metrolink trains. Additionally, SCT operates commuter express bus service between Santa Clarita and Downtown Los Angeles, Century City, UCLA, North Hollywood, and Warner Center in the west San Fernando Valley. To meet the needs of the senior and disabled community, SCT provides curb-to-curb Dial-a-Ride service within the Santa Clarita Valley, which is also available to the general public during evening hours.

In Fiscal Year 2020-21, SCT will focus its efforts on achieving key performance targets, including a 90 percent or better on-time performance for all transit services, boosting ridership, and maintaining an average of less than “two minutes” telephone hold times for all transit customers. SCT will also focus on the construction of a new bus transfer station in Vista Canyon, the implementation of service recommendations outlined in the recently updated Transit Development Plan, and promote local and commuter services as a convenient and viable alternative to the personal automobile. Lastly, SCT will continue replacing the City’s fleet of diesel-powered commuter buses with clean-burning Compressed Natural Gas vehicles, while laying the foundation for the City’s transition to a zero-emissions bus fleet.

## Funding Source: Transit Fund Account Number: 12400 -12402, 15207

<b>Personnel</b>		
5001.001	Regular Employees	971,830
5002.001	Part-time Employees	5,069
5004.002	Vacation Payout	6,408
5006.001	Sick Leave Payout	7,716
5011.001	Health & Welfare	146,693
5011.002	Life Insurance	1,750
5011.003	Long-Term Disability Ins	4,468
5011.004	Medicare	16,912
5011.005	Worker’s Compensation	29,420
5011.006	PERS	92,307
5011.007	Deferred Compensation	4,000
5011.010	Supplemental Health	24,701

**Total Personnel 1,311,274**

### Operations & Maintenance

5101.001	Publications & Subscriptions	315
5101.002	Membership & Dues	37,000
5101.003	Office Supplies	1,000
5101.004	Printing	20,000
5101.005	Postage	450
5111.001	Special Supplies	6,500
5111.002	Vehicle Fuel	575,000
5111.004	Janitorial Supplies	15,250
5111.005	Maintenance/Supplies	66,100
5111.007	Small Tools	3,500
5121.003	Equipment Rental	1,500
5131.001	Electric Utility	76,280
5131.002	Gas Utility	1,759,707
5131.003	Telephone Utility	75,200
5131.006	Water Utility	20,000
5161.001	Contractual Services	416,587
5161.002	Professional Services	20,000
5161.004	Advertising	20,000
5161.010	Landscape Services	70,400
5161.008	Graphic Design Services	5,000
5161.016	Local Bus	10,749,970
5161.017	Dial A Ride	3,936,355
5161.018	Commuter Services	2,968,116
5161.019	Contract Admin Fees	4,956,708
5161.030	CNG Station Maintenance	400,000
5185.003	Taxes/Licenses/Fees	173,600
5191.001	Travel & Training	4,500
5191.003	Education Reimbursement	3,500
5191.004	Auto Allowance & Mileage	200
5191.006	Employees’ Uniform	1,270
5211.001	Computer Replacement	21,714
5211.004	Insurance Allocation	117,766
5511.100	Reimbursements to the General Fund	769,125

**Total Operations & Maintenance 27,292,613**

### Capital Outlay

5201.003	Automotive Equipment	4,859,968
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**Total Capital Outlay 4,859,968**

**Total 2020-21 Budget 33,463,854**

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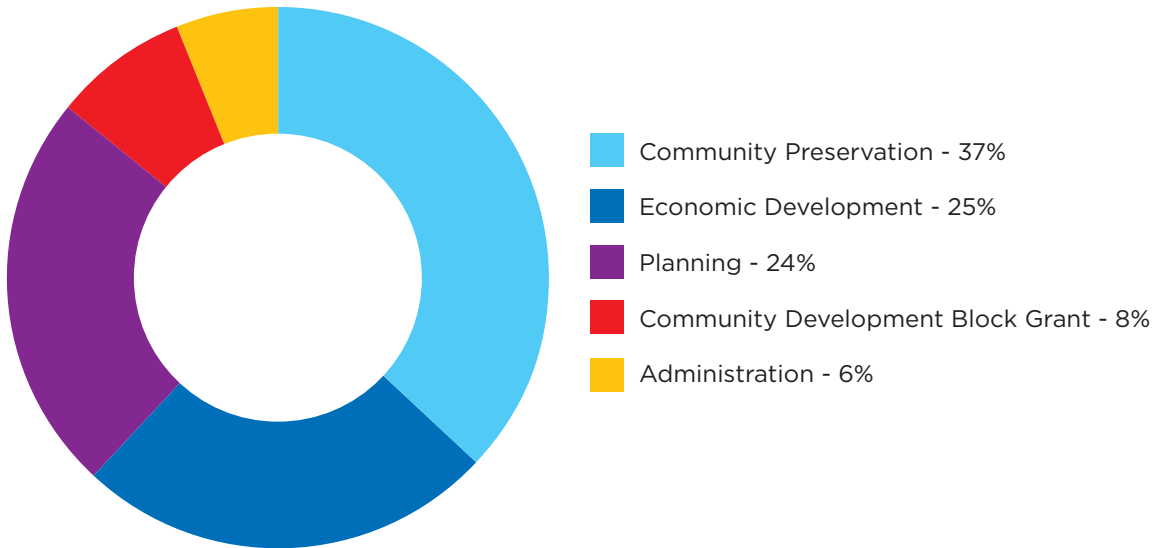


# Community Development

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 5,641,339
Operations & Maintenance	5,287,084
<b>Total Community Development</b>	<b>\$ 10,928,423</b>

Program	Budget
Administration	\$ 672,102
Community Preservation	4,086,568
Community Development Block Grant	904,186
Economic Development	2,699,217
Planning	2,566,349
<b>Total Community Development</b>	<b>\$ 10,928,423</b>



**ADMINISTRATION**

**Program Purpose**

The purpose of the Administration Division is to oversee the day-to-day operations of the Department of Community Development and to ensure that the goals of the Department are met. The Administration Division provides support, coordination, and direction to all Divisions in the Department, which include Planning, Community Preservation, and Economic Development.

**Primary Activities**

The Administration Division provides policy direction for the Department, facilitates departmental goals, and is tasked with the preparation, implementation, and monitoring of the Department’s annual budget. Division staff prepares and manages the Department’s agenda reports for the City Council, and attends all City Council meetings. The Division coordinates responses to City Council and City Manager requests and correspondence, and works closely with all divisions to ensure that the highest level of customer service is provided to external and internal customers alike. Administration Division staff manages the contract with the Hearing Officer for appeals of Annual Mobilehome Space Rent Adjustments, and provides staff to support that effort.

The Administration Division coordinates and oversees Department activities, including training, staff development and recruitment, expenditure and revenue analysis, and special projects. The Division’s staff also assists in the implementation of activities that have been identified in Santa Clarita 2020, and will implement activities to support Santa Clarita 2025.

<b>Funding Source: General Fund</b>		
<b>Account Number: 13000</b>		
<b>Personnel</b>		
5001.001	Regular Employees	398,812
5002.001	Part-time Employees	39,442
5002.002	Part-time Sick Leave Pay	579
5004.002	Vacation Payout	7,318
5006.001	Sick Leave Payout	9,158
5011.001	Health & Welfare	37,597
5011.002	Life Insurance	717
5011.003	Long-Term Disability Ins	1,834
5011.004	Medicare	7,478
5011.005	Worker’s Compensation	10,108
5011.006	PERS	7,711
5011.007	Deferred Compensation	7,000
5011.010	Supplemental Health	15,813
<b>Total Personnel</b>		<b>573,566</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	300
5101.002	Membership & Dues	2,350
5101.003	Office Supplies	500
5101.005	Postage	150
5111.001	Special Supplies	1,200
5121.001	Rents/Leases	26,400
5131.001	Electric Utility	640
5131.003	Telephone Utility	2,680
5161.001	Contractual Services	26,000
5191.001	Travel & Training	2,500
5191.004	Auto Allowance & Mileage	7,350
5211.001	Computer Replacement	5,417
5211.004	Insurance Allocation	23,049
<b>Total Operations &amp; Maintenance</b>		<b>98,536</b>
<b>Total 2020-21 Budget</b>		<b>672,102</b>

## COMMUNITY PRESERVATION

### Program Purpose

The purpose of the Community Preservation Division is preserve, maintain, and improve the appearance, value, and safety of properties and buildings throughout the City; thereby, instilling in residents and businesses a sense of pride for their community. This is achieved through community education programs, and enforcement of the Santa Clarita Municipal Code and City standards for zoning, property maintenance, building codes, parking, animal welfare, and other regulations. Housing program administration and the Graffiti Abatement Program are also functions of the Community Preservation Division.

### Primary Activities

One of the primary activities of Community Preservation is to preserve the high quality of life found in our community by maintaining the integrity, appearance, and value of properties and buildings in the City. Staff responds to citizen inquiries and concerns, and determines the legality of the issues in question. When necessary, corrective measures to achieve compliance with the applicable codes are pursued. Additional responsibilities of the Division include Business Licensing support to Los Angeles County, Homeless Encampment Enforcement, and Graffiti Abatement. The Division also manages the contracts for the City's Parking Enforcement and with Los Angeles County for Animal Care and Control services.

Housing staff is responsible for the City's affordable housing projects and the oversight and administration of the Community Development Block Grant Program, which includes the preparation and implementation of all federally required documents for that program.

### Funding Source: General Fund Account Number: 13200, 13201, 16300

#### Personnel

5001.001	Regular Employees	1,242,321
5001.006	Certificate Pay	2,400
5002.001	Part-Time Salaries	124,309
5002.002	Part-Time Sick Leave Pay	1,895
5003.001	Overtime	8,000
5006.001	Sick Leave Payout	1,236
5011.001	Health & Welfare	199,301
5011.002	Life Insurance	2,237
5011.003	Long-Term Disability Ins	5,714
5011.004	Medicare	23,204
5011.005	Worker's Compensation	77,299
5011.006	PERS	119,179
5011.007	Deferred Compensation	2,675
5011.010	Supplemental Health	18,122

#### Total Personnel

**1,827,892**

#### Operations & Maintenance

5101.002	Membership & Dues	1,570
5101.003	Office Supplies	1,430
5101.004	Printing	100
5101.005	Postage	100
5111.001	Special Supplies	48,000
5131.003	Telephone Utility	16,090
5141.001	Maintenance & Repairs	2,350
5161.001	Contractual Services	1,269,040
5161.002	Professional Services	651,385
5161.031	Litter & Debris Removal	117,000
5171.007	Rewards Program	1,000
5191.001	Travel & Training	10,175
5191.006	Employees' Uniform	12,002
5211.001	Computer Replacement	26,688
5211.003	Equipment Replacement	21,435
5211.004	Insurance Allocation	80,311

#### Total Operations & Maintenance

**2,258,676**

#### Total 2020-21 Budget

**4,086,568**

**COMMUNITY DEVELOPMENT  
BLOCK GRANT**

**Program Purpose**

Housing staff is responsible for the City's affordable housing projects and the oversight and administration of the Community Development Block Grant Program, which includes the preparation and implementation of all federally required documents for that program.

**Funding Source: Community Development Block Grant (CDBG)**

**Account Number: 13311-13351**

<b>Personnel</b>		
5001.001	Regular Employees	146,271
5011.001	Health & Welfare	20,281
5011.002	Life Insurance	263
5011.003	Long-Term Disability Ins	672
5011.004	Medicare	2,506
5011.005	Worker's Compensation	2,616
5011.006	PERS	13,874
5011.007	Deferred Compensation	1,325
5011.010	Supplemental Health	4,914
<b>Total Personnel</b>		<b>192,722</b>
<b>Operations &amp; Maintenance</b>		
5101.003	Office Supplies	217
5101.004	Printing	835
5101.005	Postage	334
5111.001	Special Supplies	435
5161.001	Contractual Services	705,989
5161.002	Professional Services	835
5161.004	Advertising	1,015
5191.001	Travel & Training	1,470
5191.004	Auto Allowance & Mileage	334
<b>Total Operations &amp; Maintenance</b>		<b>711,464</b>
<b>Total 2020-21 Budget</b>		<b>904,186</b>



## ECONOMIC DEVELOPMENT

### Program Purpose

The purpose of the Economic Development Division is to promote the economic growth of the City. This is achieved by encouraging and fostering responsible economic development opportunities that result in: a jobs/housing balance that is established through high quality employment opportunities for residents; a diverse and strong economic base through the attraction and retention of increased sales tax-generating businesses, including restaurants and retail; and economic wealth by attracting external monies to the local economy through film and tourism promotion and activities.

### Primary Activities

The primary activities of the Division include: marketing and promotion of the City as a premier location to visit, conduct business, shop, and film; acting as the liaison between the City and the business community; attracting and retaining business and retail; managing and growing the City's Business Incubator Program; implementing the Newhall Crossings and Laemmle Theatres projects in Old Town Newhall; promoting the Old Town Newhall area as the premier Arts and Entertainment District in our community; and coordinating sponsorships, filming, and visitor attraction. Economic Development staff facilitates monthly Tourism Bureau meetings, and is the City's liaison with local community and business agencies, such as the Chamber of Commerce, the Santa Clarita Valley Economic Development Corporation, and the Valley Industry Association.

**Funding Source: General Fund (\$2,100,648)**  
**Tourism Marketing District Fund (\$588,893)**  
**Tourism Bureau Fund**  
**Account Number: 11301-11307**

#### Personnel

5001.001	Regular Employees	964,196
5002.001	Part-Time Employees	28,919
5002.002	Part-Time Sick Leave Pay	563
5003.001	Overtime	16,143
5004.002	Vacation Payout	5,161
5006.001	Sick Leave Payout	14,678
5011.001	Health & Welfare	134,189
5011.002	Life Insurance	1,737
5011.003	Long-Term Disability Ins	4,435
5011.004	Medicare	17,198
5011.005	Worker's Compensation	21,158
5011.006	PERS	91,733
5011.007	Deferred Compensation	6,000
5011.010	Supplemental Health	16,215

#### Total Personnel

**1,322,325**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	3,915
5101.002	Membership & Dues	12,115
5101.003	Office Supplies	4,625
5101.004	Printing	29,000
5101.005	Postage	1,700
5111.001	Special Supplies	5,500
5121.001	Rents/Leases	27,932
5131.003	Telephone Utility	6,350
5131.005	Cellular Services	360
5161.001	Contractual Services	108,000
5161.002	Professional Services	327,419
5161.004	Advertising	194,505
5161.005	Promotion & Publicity	127,227
5161.008	Graphic Design Services	22,600
5161.024	Business Sponsors	37,000
5171.005	Economic Incentives Program	205,000
5171.010	Film Incentives	60,000
5191.001	Travel & Training	13,070
5191.004	Auto Allowance & Mileage	2,600
5211.001	Computer Replacement	19,863
5211.003	Vehicle/Equipment Replacement	5,534
5211.004	Insurance Allocation	82,830
5511.100	Reimbursements to the General Fund	79,747

#### Total Operations & Maintenance

**1,376,892**

#### Total 2020-21 Budget

**2,699,217**

**PLANNING**

**Program Purpose**

The purpose of the Planning Division is to manage all planning functions, processes, and projects for the City, working closely with the Planning Commission and City Council to ensure the City’s planning goals are met and the General Plan is implemented. The Planning Division processes all development projects in accordance with the standards established through the Unified Development Code, prepares potential annexations, prepares environmental analyses per the California Environmental Quality Act, conducts long-range planning projects which guide future growth and decision making in the Santa Clarita Valley, and prepares and implements various planning guidelines and programs of the City.

**Primary Activities**

Primary activities and functions of the Division include: reviewing development proposals; preparing plans, reports, and Conditions of Approval; and providing thorough presentations to the Planning Commission and City Council so they may make informed decisions about land use proposals. The Division prepares and reviews environmental documents, monitors and comments on County development activity occurring within the City’s sphere of influence, processes annexation requests with the Local Agency Formation Commission, and Planning staff provides assistance and customer service at the City’s Permit Center.

During Fiscal Year 2020-21, staff will continue advancing proposed projects through the entitlement process, including Placerita Meadows, Bouquet Canyon Residential Project, Sand Canyon Resort, and Princessa Crossroads. Staff will monitor entitled projects as they continue through the post-entitlement phase, including the completion of Phase 1 at the Center at Needham Ranch, the kick-off of Phase 2 at the Center at Needham Ranch, Vista Canyon, Plum Canyon, Skyline Ranch, Sand Canyon Plaza, River Village, Aliento, Homewood/Hampton hotel, three hotel

projects on Tourney Road, the Fountainhead commercial center on Copper Hill Drive, Newhall Crossings, and Laemmle Theatre. The Tesoro del Valle Annexation was filed with LAFCO will continue and be completed during Fiscal Year 2020-21. Staff will also commence work on updates to the Climate Action Plan, the Housing Element, and the Old Town Newhall Specific Plan.

**Funding Source: General Fund (\$1,941,349),  
Miscellaneous Grants (\$625,000)  
Account Number: 13100, 13110**

**Personnel**

5001.001	Regular Employees	1,322,707
5003.001	Overtime	1,000
5004.002	Vacation Payout	12,602
5006.001	Sick Leave Payout	6,989
5011.001	Health & Welfare	158,587
5011.002	Life Insurance	2,383
5011.003	Long-Term Disability Ins	6,085
5011.004	Medicare	22,508
5011.005	Worker’s Compensation	16,275
5011.006	PERS	125,307
5011.007	Deferred Compensation	16,000
5011.010	Supplemental Health	34,390

**Total Personnel 1,724,833**

**Operations & Maintenance**

5101.001	Publications & Subscriptions	500
5101.002	Membership & Dues	6,095
5101.003	Office Supplies	2,500
5101.004	Printing	2,500
5101.005	Postage	1,200
5111.001	Special Supplies	1,600
5121.001	Rents/Leases	4,500
5131.003	Telephone Utility	2,200
5161.001	Contractual Services	655,000
5161.002	Professional Services	15,000
5161.003	Annexation Services	20,000
5161.004	Advertising	9,000
5171.011	Historic Preservation Grant	25,000
5191.001	Travel & Training	9,000
5191.004	Auto Allowance & Mileage	500
5211.001	Computer Replacement	23,474
5211.003	Vehicle Replacement	5,465
5211.004	Insurance Allocation	57,982

**Total Operations & Maintenance 841,516**

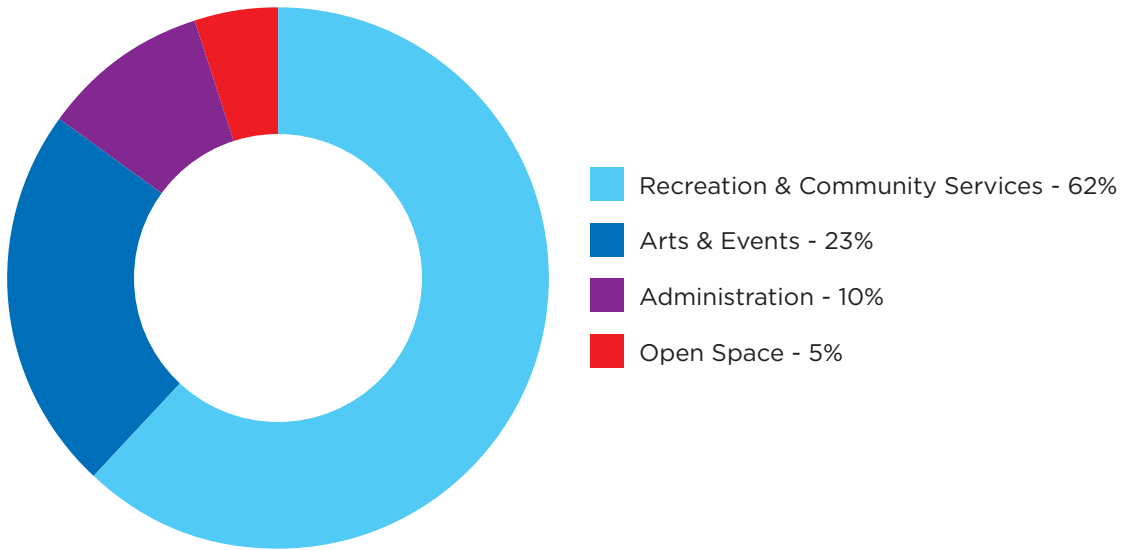
**Total 2020-21 Budget 2,566,349**

# Recreation *and* Community Services

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 11,409,653
Operations & Maintenance	5,164,000
<b>Total Recreation &amp; Community Services</b>	<b>\$ 16,573,653</b>

Program	Budget
Administration	\$ 1,737,432
Arts and Events	3,810,368
Open Space	787,927
Recreation and Community Services	10,237,926
<b>Total Recreation &amp; Community Services</b>	<b>\$ 16,573,653</b>



**ADMINISTRATION**

**Program Purpose**

The Administration Division provides support and direction to all functions throughout the Department, including the Arts and Events Division, Recreation and Community Services Division, Parks, Recreation, and Community Services Commission and the Open Space Preservation District Financial Accountability and Audit Panel. The Administration Division develops and administers the Department budget, mission, and goals.

**Primary Activities**

The primary activities of the Administration Division includes overall coordination of administrative activities; selection and training of full-time employees; staffing and preparation for meetings of the Parks, Recreation, and Community Services Commission; implementation of the Santa Clarita 2020 Plan, and the Parks, Recreation, and Open Space Master Plan; evaluates and acquires properties through the City's Open Space Preservation District; administration and tracking City-owned properties; oversight of property leases and licenses; and maintaining

<b>Funding Source: General Fund</b>		
<b>Account Number: 15000, 15301</b>		
<b>Personnel</b>		
5001.001	Regular Employees	471,439
5002.001	Part-time Employees	384,653
5002.002	Part-time Sick Leave Pay	5,657
5003.001	Overtime	1,444
5004.002	Vacation Payout	36,051
5006.001	Sick Leave Payout	6,466
5011.001	Health & Welfare	58,794
5011.002	Life Insurance	848
5011.003	Long-Term Disability Ins	2,798
5011.004	Medicare	14,105
5011.005	Worker's Compensation	20,116
5011.006	PERS	47,967
5011.007	Deferred Compensation	7,250
5011.010	Supplemental Health	1,044
<b>Total Personnel</b>		<b>1,058,633</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	400
5101.002	Membership & Dues	1,440
5101.003	Office Supplies	750
5111.001	Special Supplies	8,507
5121.001	Rents/Leases	250
5131.003	Telephone Utility	5,616
5161.001	Contractual Services	384,995
5161.002	Professional Services	24,900
5171.001	Community Services Grants	180,000
5191.001	Travel & Training	4,000
5191.004	Auto Allowance & Mileage	20,109
5211.001	Computer Replacement	8,577
5211.004	Insurance Allocation	39,255
<b>Total Operations &amp; Maintenance</b>		<b>678,799</b>
<b>Total 2020-21 Budget</b>		<b>1,737,432</b>

## ARTS AND EVENTS

### Program Purpose

The Arts and Events Division promotes, supports, and develops arts programming, regional events, community events, school programs, and volunteer opportunities for the benefit of local citizens, while utilizing these programs and events to encourage economic development and tourism to the Santa Clarita Valley.

### Primary Activities

Arts and Events serves as the lead arts agency for the community by convening advisory groups, providing arts services, implementing a public art program, operating an 81-seat venue in Old Town Newhall, supporting the Arts Commission, and working in collaboration with other City divisions to implement the City-wide vision of arts and entertainment in Santa Clarita. A primary activity is the implementation of the City Council and Arts Commission approved Arts Master Plan; the plan serves as a road map for arts and cultural development in Santa Clarita.

The Arts and Events Division produces and supports regional events including the Cowboy Festival, Santa Clarita Marathon, and various sports and cultural tourism events. In addition, an annual slate of community events add to the quality of life for Santa Clarita's residents including the Concerts in the Park, Earth Arbor Day, Eggstravaganza, Fourth of July Fireworks, Santa Clarita Valley Dodger Day, SENSES block parties, Summer Bash, and Youth Arts Showcase Through the special event permit process, staff provides support, guidance, and services for over 60 community produced events per year. The division also recruits and promotes volunteerism and civic engagement for all events, libraries, internship programs, and specialty service projects with local businesses.

The School Programs area serves to educate, empower, and encourage youth to make positive choices, strengthen the family unit, celebrate diversity, and promote community service while enhancing safety in the community. School Programs include health and safety education through DFY in SCV

(Drug Free Youth in Santa Clarita Valley), Final Mile Challenge, and Bike Safety Week and arts education through the Santa Clarita Master Chorale, Artist in Residence, and the Arts Education Collaborative.

### Funding Source: General Fund Account Number: 15400-15419

#### Personnel

5001.001	Regular Employees	1,465,065
5002.001	Part-Time Employees	148,519
5002.002	Part-Time Sick Leave Pay	2,120
5003.001	Overtime	90,461
5004.002	Vacation Payout	16,220
5006.001	Sick Leave Payout	12,300
5011.001	Health & Welfare	219,582
5011.002	Life Insurance	2,638
5011.003	Long-Term Disability Ins	6,742
5011.004	Medicare	28,976
5011.005	Worker's Compensation	45,745
5011.006	PERS	140,466
5011.007	Deferred Compensation	6,000
5011.010	Supplemental Health	38,112

#### Total Personnel

**2,222,946**

#### Operations & Maintenance

5101.002	Membership & Dues	1,295
5101.003	Office Supplies	2,900
5101.004	Printing	19,900
5101.005	Postage	2,000
5111.001	Special Supplies	217,675
5121.001	Rents/Leases	89,708
5121.003	Equipment Rental	278,200
5131.001	Electric Utility	16,800
5131.003	Telephone Utility	5,000
5161.001	Contractual Services	227,749
5161.002	Professional Services	450,760
5161.005	Promotion & Publicity	20,000
5161.008	Graphic Design Services	62,000
5191.001	Travel & Training	,500
5191.004	Auto Allowance & Mileage	,180
5211.001	Computer Replacement	32,503
5211.003	Equipment Replacement	9,936
5211.004	Insurance Allocation	145,316

#### Total Operations & Maintenance

**1,587,422**

#### Total 2020-21 Budget

**3,810,368**

**OPEN SPACE**

**Program Purpose**

The Open Space Division evaluates and acquires specially-selected properties through the City's Open Space Preservation District (OSPD); and supports the real property needs of all City departments.

**Primary Activities**

Open Space is tasked with purchasing land that meets the goals of the OSPD; reviews the locations, amenities, and benefits of each parcel against a detailed list of qualifications; and makes every effort to partner with other agencies to maximize the public value of each acquisition. Staff has raised public awareness of the physical benefits of lands purchased by the OSPD. The introduction of www.hikesantaclarita.com and a social media presences has provided new avenues for public input and information dissemination. The Hike Santa Clarita APP provides maps and information about specific properties. Open Space staff also negotiates the acquisition of leases, right-of-way, and property for numerous City projects.

**Funding Source: Open Space Preservation District Fund (\$746,447), General Fund (\$41,480) Account Number: 12592, 14502**

<b>Personnel</b>		
5001.001	Regular Employees	226,218
5002.001	Part-Time Employees	15,187
5002.002	Part-Time Sick Leave Pay	237
5004.002	Vacation Payout	1,235
5006.001	Sick Leave Payout	969
5011.001	Health & Welfare	32,476
5011.002	Life Insurance	407
5011.003	Long-Term Disability Ins	1,152
5011.004	Medicare	4,084
5011.005	Worker's Compensation	13,629
5011.006	PERS	21,606
5011.007	Deferred Compensation	1,750
5011.010	Supplemental Health	3,502
<b>Total Personnel</b>		<b>322,452</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	2,300
5101.002	Membership & Dues	1,500
5101.005	Postage	100
5111.001	Special Supplies	15,400
5121.001	Rents/Leases	8,000
5131.003	Telephone Utility	1,030
5131.006	Water Utility	2,000
5141.001	Maintenance & Supplies	11,500
5161.001	Contractual Services	146,530
5161.002	Professional Services	21,050
5185.003	Taxes/Fees/Licenses	106,500
5191.001	Travel & Training	1,750
5191.004	Auto Allowance & Mileage	1,000
5191.006	Employees Uniform	2,000
5211.001	Computer Replacement	2,979
5211.004	Insurance Allocation	16,566
5511.100	Reimbursements to the General Fund	125,270
<b>Total Operations &amp; Maintenance</b>		<b>465,475</b>
<b>Total 2020-21 Budget</b>		<b>787,927</b>

**RECREATION & COMMUNITY SERVICES**

**Program Purpose**

The City of Santa Clarita is committed to providing quality programs that connect families, create community, and positively impact residents' quality of life. The Recreation & Community Services Division meets this commitment by offering a variety of experiences for all Santa Clarita residents through a variety of programs, classes, services, special events, and facility offerings that are relevant to the needs, demands, and changing trends of our growing and diverse community.

Recreation and Community Services seeks to create a safe, healthy, and thriving community by leveraging resources and facilitating community participation. The division strives to strengthen the community through exceptional programs and services that promote an active and healthy life. With collaborative and innovative programs and services that educate, engage, enhance, and empower the community, these programs are designed to educate and encourage youth to make positive choices, strengthen the family unit, celebrate diversity, and promote community partnerships while enhancing safety in the community.

**Primary Activities**

The primary activities of the Recreation & Community Services Division include Aquatics; Contract Classes; Co-production of the City's quarterly SEASONS Brochure; Recreation Inclusion Services; Crossing Guards; Facility and Field Rentals and Allocation; Neighborhood Outreach, Youth Employment Services; Community Court; Primetime Preschool; Recreation class and activity registration; Summer Day Camps; Youth and Adult Sports; and full operations of the Canyon Country Community Center, Newhall Community Center, and the Santa Clarita Sports Complex which includes the Skate Park, Aquatic Center, The Centre, and Gymnasium.

**Funding Source: General Fund  
Account Number: 15100-15115, 15305-15318, 16002**

<b>Personnel</b>		
5001.001	Regular Employees	3,305,197
5001.006	Certificate Pay	2,880
5002.001	Part-Time Employees	3,100,036
5002.002	Part-Time Sick Leave Pay	29,483
5003.001	Overtime	6,000
5004.002	Vacation Payout	59,421
5006.001	Sick Leave Payout	26,892
5011.001	Health & Welfare	528,825
5011.002	Life Insurance	5,946
5011.003	Long-Term Disability Ins	15,209
5011.004	Medicare	115,624
5011.005	Worker's Compensation	176,534
5011.006	PERS	355,136
5011.007	Deferred Compensation	8,000
5011.010	Supplemental Health	70,4389
<b>Total Personnel</b>		<b>7,805,622</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	500
5101.002	Membership & Dues	2,555
5101.003	Office Supplies	6,705
5101.004	Printing	172,459
5101.005	Postage	70,200
5111.001	Special Supplies	554,684
5111.005	Maintenance/Supplies	33,180
5121.001	Rents/Leases	114,845
5121.003	Equipment Rental	3,000
5131.003	Telephone Utility	16,080
5161.001	Contractual Services	167,862
5161.002	Professional Services	850,680
5161.005	Promotion & Publicity	2,500
5185.004	Todd Longshore SCORE	11,000
5191.001	Travel & Training	7,370
5191.004	Auto Allowance & Mileage	19,870
5191.006	Employees' Uniform	27,500
5211.001	Computer Replacement	78,278
5211.003	Equipment Replacement	5,465
5211.004	Insurance Allocation	287,571
<b>Total Operations &amp; Maintenance</b>		<b>2,432,304</b>
<b>Total 2020-21 Budget</b>		<b>10,237,926</b>

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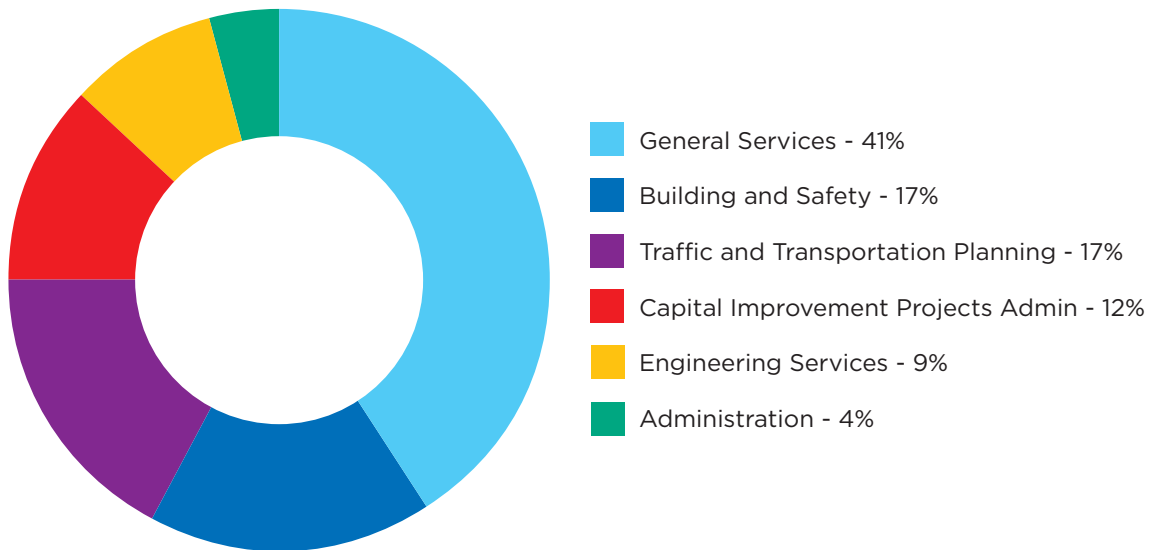


# Public Works

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 16,444,329
Operations & Maintenance	9,990,974
<b>Total Public Works</b>	<b>\$ 26,435,303</b>

Program	Budget
Administration	\$ 1,216,132
Building and Safety	4,401,224
Capital Improvement Projects Administration	3,087,312
Engineering Services	2,473,221
General Services	10,813,488
Traffic and Transportation Planning	4,443,925
<b>Total Public Works</b>	<b>\$ 26,435,303</b>



**ADMINISTRATION****Program Purpose**

The Public Works Administration division ensures that the mission of the Public Works Department is accomplished. Our mission is to deliver professional and excellent customer service and ensure a sustainable quality of life for Santa Clarita through responsive, effective, and efficient service delivery.

The Public Works Department is comprised of six divisions: Administration, Building & Safety, Capital Improvement Projects, Engineering Services, General Services, and Traffic and Transportation Planning, with Administration providing direction and assistance to all functions within the Department. Administration staff develops and administers the department budget, works on special projects, and manages Department related agenda reports and other documents.

**Primary Activities**

Administration's major responsibilities consist of addressing City Council and City Manager requests; developing policy direction within the Department; providing assistance to divisions in matters of City-wide concern; formulation, implementation and monitoring of the Department budget and strategic plans; personnel management and training; goal setting; and development and monitoring of the City's Capital Improvement Program.

**Funding Source: General Fund  
Account Number: 14000**
**Personnel**

5001.001	Regular Employees	720,863
5002.001	Part-Time Employees	69,957
5002.002	Part-Time Sick Leave Pay	715
5003.001	Overtime	500
5004.002	Vacation Payout	11,850
5006.001	Sick Leave Payout	9,649
5011.001	Health & Welfare	74,194
5011.002	Life Insurance	1,296
5011.003	Long-Term Disability Ins	3,798
5011.004	Medicare	13,289
5011.005	Worker's Compensation	23,735
5011.006	PERS	68,210
5011.007	Deferred Compensation	9,000
5011.010	Supplemental Health	19,764

**Total Personnel****1,026,820****Operations & Maintenance**

5101.001	Publications & Subscriptions	1,700
5101.002	Membership & Dues	1,000
5101.003	Office Supplies	1,000
5101.004	Printing	100
5101.005	Postage	50
5111.001	Special Supplies	3,000
5131.003	Telephone Utility	4,000
5161.001	Contractual Services	20,000
5191.001	Travel & Training	8,520
5191.004	Auto Allowance & Mileage	150
5211.001	Computer Replacement	13,647
5211.003	Vehicle Replacement	5,415
5211.004	Insurance Allocation	130,730

**Total Operations & Maintenance****189,312****Total 2020-21 Budget****1,216,132**

## BUILDING & SAFETY

### Program Purpose

The Building & Safety division promotes public health, safety, and well-being in residential and commercial buildings and other facilities through the enforcement of construction regulations. The division enforces State construction regulations intended to provide equal access for persons with disabilities. The division also promotes energy efficiency and sustainable construction practices.

### Primary Activities

The primary activities of the Building & Safety division include: reviewing plans prior to permit issuance to ensure compliance with construction codes, verifying clearances from City departments and outside agencies, collecting fees, issuing building permits, and conducting inspections during construction to ensure projects conform to the approved plans. The division maintains records for building permits and plans as required by law, and keeps records of unsafe building conditions and unpermitted construction.

Building & Safety is committed to providing outreach to help the public better understand building codes and the permitting process; educating design professionals and builders on the most recent building codes; providing prompt, thorough inspections; and delivering excellent customer service.

Building & Safety continues to offer streamlined online permit processing which allows for electronic plan submittal, review, permit issuance, inspection scheduling, and permit tracking.

### Funding Source: General Fund

#### Account Number: 14100

<b>Personnel</b>		
5001.001	Regular Employees	2,551,001
5001.006	Certificate Pay	4,800
5002.001	Part-time Employees	30,025
5002.002	Part-time Sick Leave Pay	1,847
5003.001	Overtime	7,763
5004.002	Vacation Payout	9,614
5006.001	Sick Leave Payout	5,093
5011.001	Health & Welfare	347,671
5011.002	Life Insurance	4,589
5011.003	Long-Term Disability Ins	11,658
5011.004	Medicare	44,073
5011.005	Worker's Compensation	51,296
5011.006	PERS	242,218
5011.007	Deferred Compensation	14,000
5011.010	Supplemental Health	67,926
<b>Total Personnel</b>		<b>3,393,575</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	1,150
5101.002	Membership & Dues	3,120
5101.003	Office Supplies	2,550
5101.004	Printing	6,000
5101.005	Postage	150
5111.001	Special Supplies	2,400
5121.001	Rents/Leases	1,100
5131.003	Telephone Utility	8,540
5161.001	Contractual Services	752,400
5161.002	Professional Services	15,000
5161.004	Advertising	750
5191.001	Travel & Training	10,500
5191.004	Auto Allowance & Mileage	250
5191.006	Employees' Uniform	3,450
5211.001	Computer Replacement	51,463
5211.003	Equipment Replacement	35,744
5211.004	Insurance Allocation	113,083
<b>Total Operations &amp; Maintenance</b>		<b>1,007,650</b>
<b>Total 2020-21 Budget</b>		<b>4,401,224</b>

## CAPITAL IMPROVEMENT PROJECTS ADMINISTRATION

### Program Purpose

The mission of the Capital Improvement Projects (CIP) division is to construct quality infrastructure, municipal buildings, facilities, trails, parks, and open space improvements. These projects have a direct, positive impact on the quality of life for the residents of Santa Clarita and help maintain the City's image as a desirable place to live and work, aiding in the attraction of residents and businesses to the City.

### Primary Activities

The primary activities of the CIP division include managing the design, contract administration, and construction for all city-funded infrastructure projects, municipal buildings, facilities, trails, parks, and open space improvements. These projects help meet the transportation, recreation, and safety needs of our community.

This year CIP will work to complete the construction of the new Santa Clarita Valley Sheriff's Station, the new Canyon Country Community Center, and the Vista Canyon Bus Transfer Station.

**Funding Source: General Fund (\$3,059,355),  
Gas Tax Fund (\$20,000), TDA Art 8 (\$7,957)  
Account Number: 14200-14203, 15500**

#### Personnel

5001.001	Regular Employees	2,042,679
5001.006	Certificate Pay	960
5003.001	Overtime	6,500
5004.002	Vacation Payout	29,946
5006.001	Sick Leave Payout	33,469
5011.001	Health & Welfare	304,609
5011.002	Life Insurance	3,676
5011.003	Long-Term Disability Ins	9,395
5011.004	Medicare	35,822
5011.005	Worker's Compensation	50,715
5011.006	PERS	193,895
5011.007	Deferred Compensation	28,440
5011.010	Supplemental Health	67,074

#### Total Personnel

**2,807,180**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	2,065
5101.002	Membership & Dues	4,800
5101.003	Office Supplies	2,500
5101.004	Printing	800
5101.005	Postage	200
5111.001	Special Supplies	4,914
5121.001	Rents/Leases	3,000
5131.003	Telephone Utility	3,280
5161.001	Contractual Services	65,006
5161.002	Professional Services	15,000
5191.001	Travel & Training	9,000
5191.004	Auto Allowance & Mileage	1,000
5191.006	Employees' Uniform	2,506
5211.001	Computer Replacement	48,474
5211.003	Equipment Replacement	22,116
5211.004	Insurance Allocation	87,514
5511.100	Reimbursements to the General Fund	7,957

#### Total Operations & Maintenance

**280,132**

#### Total 2020-21 Budget

**3,087,312**

## ENGINEERING SERVICES

### Program Purpose

The Engineering Services division is responsible for enforcing City codes and standards for grading, land subdivision, and construction of public infrastructure for new development projects. The division's focus is to ensure public safety during construction, and to ensure adequate future maintenance of new City-owned infrastructure such as streets, storm drains, sanitary sewers, and other public improvements.

The division also regulates construction and related activities conducted in the public right-of-way by utility companies and developers to ensure projects are completed in a safe manner, while preserving the integrity of City streets and other public infrastructure.

### Primary Activities

Engineering staff reviews and approves construction plans for new streets, sanitary sewers, storm drains, and related engineering improvements. Staff at the City's Permit Center administers permits to contractors, developers, and local utility companies for grading and/or construction and maintenance of infrastructure located in the public right-of-way. City inspectors conduct frequent inspections during construction and grading operations to ensure applicable standards are met for dust control, drainage, and other public safety considerations.

Engineering Services will continue to provide excellent customer service through prompt quality plan reviews, permit issuance, and inspection services. The division will continue streamlining the process of records and bonds management through programs such as Accela and ensure adequate measures are in place for future maintenance of newly constructed streets, storm drains, sanitary sewers, and other City-owned infrastructure.

### Funding Source: General Fund Account Number: 14300

#### Personnel

5001.001	Regular Employees	1,588,326
5001.006	Certificate Pay	960
5003.001	Overtime	78,003
5004.002	Vacation Payout	35,878
5006.001	Sick Leave Payout	11,633
5011.001	Health & Welfare	194,574
5011.002	Life Insurance	2,859
5011.003	Long-Term Disability Ins	7,308
5011.004	Medicare	28,597
5011.005	Worker's Compensation	41,794
5011.006	PERS	150,498
5011.007	Deferred Compensation	13,900
5011.010	Supplemental Health	48,991

#### Total Personnel

**2,203,321**

#### Operations & Maintenance

5101.001	Publications & Subscriptions	355
5101.002	Membership & Dues	2,851
5101.003	Office Supplies	833
5101.004	Printing	2,700
5101.005	Postage	300
5111.001	Special Supplies	4,581
5121.001	Rents/Leases	3,667
5131.003	Telephone Utility	7,730
5161.001	Contractual Services	100,000
5191.001	Travel & Training	6,000
5191.004	Auto Allowance & Mileage	300
5191.006	Employees' Uniform	2,800
5211.001	Computer Replacement	28,801
5211.003	Equipment Replacement	32,633
5211.004	Insurance Allocation	76,349

#### Total Operations & Maintenance

**269,900**

#### Total 2020-21 Budget

**2,473,221**

**GENERAL SERVICES****Program Purpose**

The General Services division is responsible for the maintenance of streets, stormwater devices, facilities, and the City's fleet. The division strives to provide safe and clean streets, public right-of-ways, alleys and easements, and facilities. The division also maintains the City's fleet of over 300 vehicles and equipment in-house with a focus on clean energy fuel.

**Primary Activities**

In addition to the responsibilities listed above, other primary activities for the division include performing work and inspections for the annual Sidewalk Concrete Rehabilitation project, conducting stormwater inspections and maintenance, maintenance of DBAAs, lane line striping, and street signage maintenance.

General Services also continues to assist -with as-needed road closures for City events and emergencies.

**Funding Source: General Fund (\$3,246,920), Gas Tax (\$4,660,660), DBAA (\$160,359), Stormwater (\$2,030,485), Transit (\$715,064) Account Number: 12582-12585, 14500, 14501, 14503, 14504, 14509, 14511, 14513, 14550, 14650-14653**

**Personnel**

5001.001	Regular Employees	3,317,943
5001.006	Certificate Pay	34,560
5002.001	Part-Time Employees	197,864
5002.002	Part-Time Sick Leave Pay	3,077
5003.001	Overtime	88,028
5004.002	Vacation Payout	32,680
5006.001	Sick Leave Payout	19,406
5011.001	Health & Welfare	555,299
5011.002	Life Insurance	5,966
5011.003	Long-Term Disability Ins	15,256
5011.004	Medicare	63,493
5011.005	Worker's Compensation	280,967
5011.006	PERS	317,201
5011.007	Deferred Compensation	8,100
5011.010	Supplemental Health	123,284

**Total Personnel****5,063,123****Operations & Maintenance**

5101.001	Publications & Subscriptions	5,300
5101.002	Membership & Dues	2,055
5101.003	Office Supplies	3,688
5101.004	Printing	250
5101.005	Postage	1,350
5111.001	Special Supplies	73,367
5111.002	Vehicle Fuel	420,075
5111.004	Janitorial Supplies	31,000
5111.005	Maintenance/Supplies	326,865
5111.007	Small Tools	9,467
5111.010	Striping Supplies	47,000
5111.011	Asphalt Supplies	65,300
5111.012	Concrete Supplies	45,650
5121.003	Equipment Rental	21,850
5131.001	Electric Utility	284,075
5131.002	Gas Utility	23,700
5131.003	Telephone Utility	33,199
5131.006	Water Utility	23,200
5141.001	Maintenance & Repairs	2,100
5141.003	Street Sweeping Services	953,395
5141.004	Bridge Maintenance	2,500
5141.005	Curb & Sidewalk	19,650
5141.006	Stormdrain Repairs	40,330
5141.008	Traffic Signs & Markings	75,650
5161.001	Contractual Services	1,242,612
5161.010	Landscape Services	500
5161.011	Weed & Pest Control	3,000
5161.014	Inspections	5,000
5161.028	Irrigation Control Subscription	2,096
5185.003	Taxes/Licenses/Fees	6,625
5191.001	Travel & Training	14,770
5191.003	Education Reimbursement	2,300
5191.004	Auto Allowance & Mileage	850
5191.006	Employees' Uniform	46,260
5211.001	Computer Replacement	82,196
5211.003	Equipment Replacement	47,077
5211.004	Insurance Allocation	329,582
5511.100	Reimbursements to the General Fund	1,456,481

**Total Operations & Maintenance****5,750,365****Total 2020-21 Budget****10,813,488**

## TRAFFIC AND TRANSPORTATION PLANNING

### Program Purpose

The Traffic and Transportation Planning division is committed to planning, managing, and maintaining a safe, effective, and efficient transportation network that enhances mobility for all users. The division is responsible for ensuring that future transportation needs are met through the implementation of the City's Circulation Element of the General Plan and the City's Non-Motorized Transportation Plan, and provides the technical guidance necessary to maintain the City's traffic infrastructure.

### Primary Activities

The division is comprised of four groups: Roadway Planning, Bikeway/Trail Planning, Operations, and Signals. Roadway Planning forecasts future transportation needs, identifies necessary funding, reviews development proposals and traffic impact studies, and coordinates with outside agencies. Bikeway/Trail Planning implements the Non-Motorized Transportation Plan and serves as a liaison to the local bicycle community. Operations designs and implements intersection and roadway modifications, administers traffic safety programs, and reviews traffic signs and markings placement. The Signal group maintains traffic signal operations and associated technology, and implements signal timing. Division staff investigates and responds to traffic-related citizen service requests and serves as technical advisors to the City Manager and City Council on traffic-related matters.

This year the Traffic and Transportation Planning Division will continue to complete projects that will enhance our roadways such as: proactive efforts on signal maintenance to reduce unplanned outages and downtime, roadway and intersection modifications to improve circulation, enhance bicycle connectivity, and analyze collision patterns to implement roadway safety enhancements.

**Funding Source: General Fund (\$2,105,260),  
Streetlight District (\$1,483,364),  
Bridge & Thoroughfare Districts (\$638,386),  
Gas Tax Fund (\$216,915)  
Account Number: 14400-14406**

<b>Personnel</b>		
5001.001	Regular Employees	1,488,527
5003.001	Overtime	9,723
5004.002	Vacation Payout	11,298
5006.001	Sick Leave Payout	24,879
5011.001	Health & Welfare	162,246
5011.002	Life Insurance	2,683
5011.003	Long-Term Disability Ins	6,849
5011.004	Medicare	25,199
5011.005	Worker's Compensation	36,800
5011.006	PERS	140,914
5011.007	Deferred Compensation	15,400
5011.010	Supplemental Health	25,794
<b>Total Personnel</b>		<b>1,950,311</b>
<b>Operations &amp; Maintenance</b>		
5101.001	Publications & Subscriptions	500
5101.002	Membership & Dues	2,000
5101.003	Office Supplies	1,000
5101.004	Printing	200
5101.005	Postage	200
5111.001	Special Supplies	4,094
5121.001	Rents/Leases	200
5131.001	Electric Utility	230,000
5131.003	Telephone Utility	16,000
5141.007	Traffic Signal Maintenance	875,400
5161.001	Contractual Services	500,693
5161.004	Advertising	200
5161.014	Inspections	10,000
5191.001	Travel & Training	9,967
5191.004	Auto Allowance & Mileage	2,098
5211.001	Computer Replacement	24,016
5211.003	Equipment Replacement	4,937
5211.004	Insurance Allocation	148,736
5301.002	Interest	497,934
5511.100	Reimbursements to the General Fund	165,439
<b>Total Operations &amp; Maintenance</b>		<b>2,493,614</b>
<b>Total 2020-21 Budget</b>		<b>4,443,925</b>

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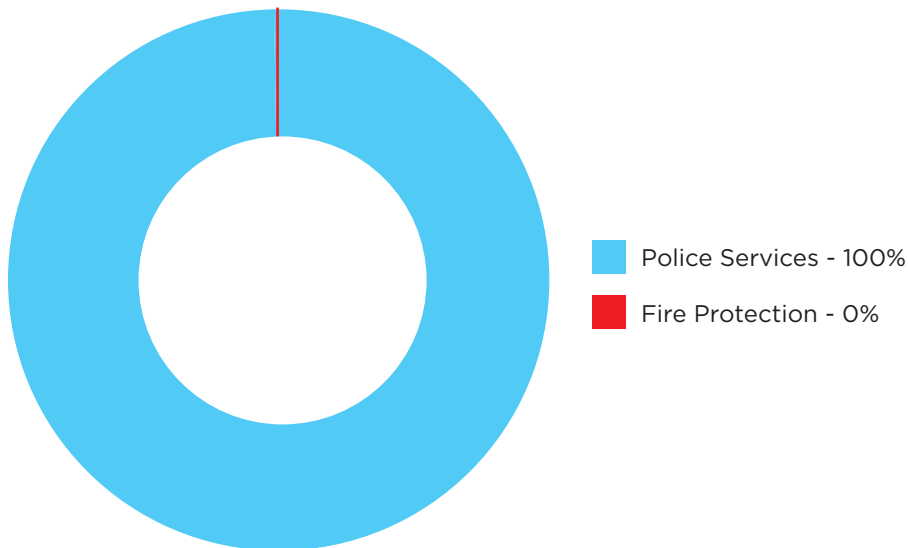


# Public Safety

## BUDGET SUMMARY

Category	Budget
Operations & Maintenance	\$ 28,701,039
<b>Total Public Safety</b>	<b>\$ 28,701,039</b>

Program	Budget
Police Services	\$ 28,663,209
Fire Protection	37,830
<b>Total Public Safety</b>	<b>\$ 28,701,039</b>



**POLICE SERVICES****Program Purpose**

The purpose of the Public Safety/Police Services program is to provide Santa Clarita's residents with law enforcement, traffic enforcement, crime prevention, and a variety of specialized services.

**Primary Activities**

The primary activities include round-the-clock neighborhood patrol, traffic enforcement, accident investigation, detective functions, Crime Prevention Unit (CPU), helicopter patrol, Juvenile Intervention Team (J-Team), special investigations, parking enforcement, community policing services, and supplemental service during special City events.

One of the ways, the Public Safety division maintains Santa Clarita's position as one of the safest cities of its size (population over 150,000) in the nation is through the Crime Prevention Unit (CPU). The CPU ensures Sheriff Deputies are equally distributed throughout the City.

The Sheriff Station also uses the Juvenile Intervention Team (J-Team) to combat gang related and juvenile crimes and drugs use with implemented intervention programs and informational workshops, such as Teen Court and Community Court programs, and the Drug Free Youth in Town program. This division continues to increase resident safety and awareness through ongoing community outreach programs and events.

**Funding Source: General Fund (\$27,850,027),  
C.O.P.S. Grant (\$479,544),  
Transit Fund (\$333,638)  
Account Number: 16000, 16001, 16003, 16005,  
16100**

**Operations & Maintenance**

5111.001	Special Supplies	20,000
5131.003	Telephone Utility	4,500
5151.002	Claims Payment	2,669,526
5161.001	Contractual Services	743,320
5161.002	Professional Services	48,463
5161.050	General Law	24,987,673
5161.053	Business Alliance Program	90,000
5171.008	Special Events-Sheriff	35,000
5191.001	Travel & Training	36,000
5211.004	Insurance Allocation	18,727

**Total Operations & Maintenance 28,663,209**

**Total 2020-21 Budget 28,663,209**

**FIRE PROTECTION****Program Purpose**

The purpose of this program is to provide fire prevention, protection, and suppression within City boundaries.

**Primary Activities**

The Fire Prevention and Protection program responds to various emergencies, including, but not limited to, providing fire prevention and public education programs, and responding to public and City's assistance calls. Fire protection and prevention services are provided to the City of Santa Clarita by means of the wildfire protection district. Costs associated with

services are deducted from property taxes prior to distribution to the City. The appropriated budget is the cost for services in an area within the City, however, not within the district. Given this amount is not paid through property taxes, the City must remit fees directly.

**Funding Source: General Fund  
Account Number: 16200**

**Operations & Maintenance**

5161.001	Contractual Services	36,750
5211.004	Insurance Allocation	1,080

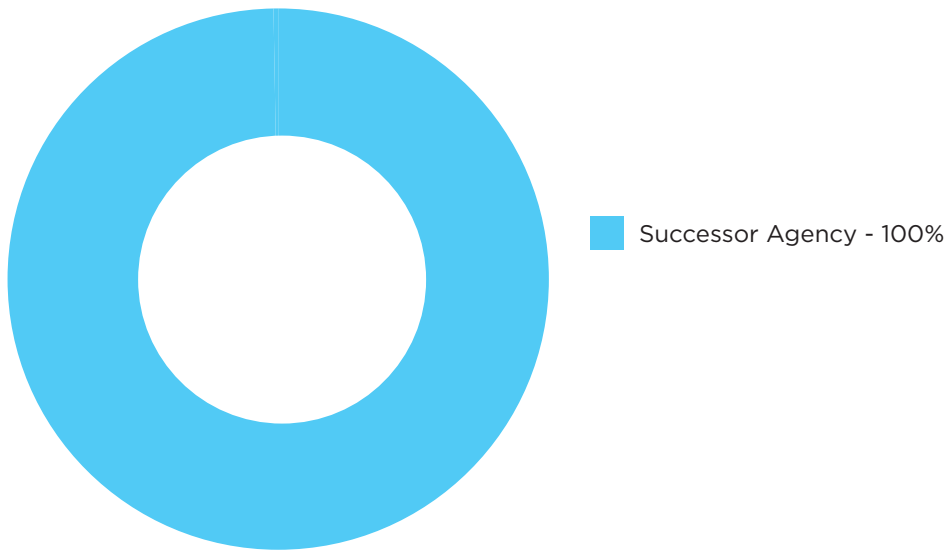
**Total 2020-21 Budget 37,830**

# Successor Agency

## BUDGET SUMMARY

Category	Budget
Operations & Maintenance	\$ 1,295,851
<b>Total Successor Agency</b>	<b>\$ 1,295,851</b>

Program	Budget
Successor Agency	\$ 1,295,851
<b>Total Successor Agency</b>	<b>\$ 1,295,851</b>



**SUCCESSOR AGENCY**

**Program Purpose**

The Successor Agency is responsible for winding down the activities of the former Redevelopment Agency, as dictated by AB1X 26 and amended by AB 1484. Activities include winding down the activities of the former Redevelopment Agency and working with the Los Angeles County Oversight Board to ensure funding continues to flow to the City to meet the outstanding obligations.

**Funding Source: Redevelopment Obligation Retirement Fund (RORF)  
Account Number: 13404, 19102**

**Operations & Maintenance**

5161.001	Contractual Services	7,807
5301.002	Interest	1,288,044

**Total Operations & Maintenance** **1,295,851**

**Total 2020-21 Budget** **1,295,851**

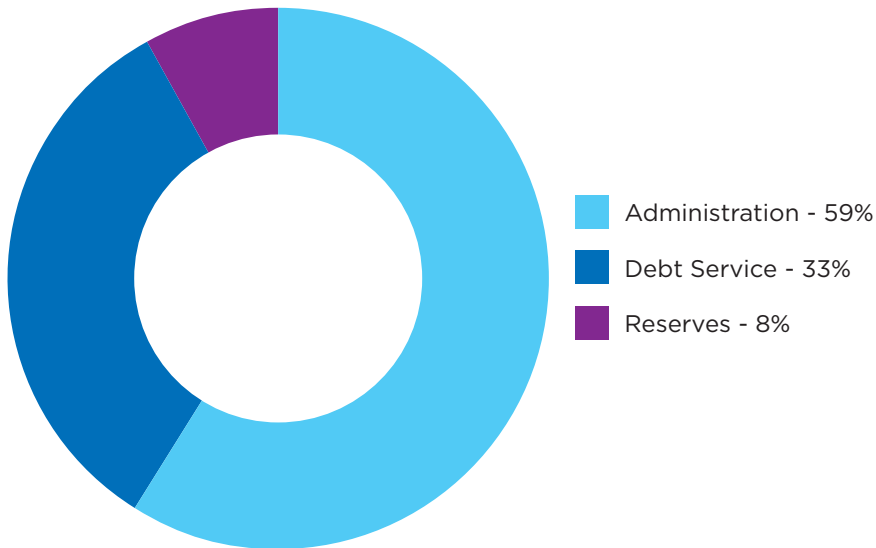


# Non-Departmental

## BUDGET SUMMARY

Category	Budget
Personnel Services	\$ 5,072,020
Operations & Maintenance	412,096
Reserves & Debt Service	3,817,433
<b>Total Non-Departmental</b>	<b>\$ 9,301,549</b>

Program	Budget
Administration	\$ 5,484,116
Debt Service	3,067,433
Reserves	750,000
<b>Total Non-Departmental</b>	<b>\$ 9,301,549</b>



**NON-DEPARTMENTAL**

**Program Purpose**

The Non-Departmental division provides for funding the City's annual debt service payments and for a financial reserve which is not appropriated to any specific program. The reserve fund remains available to meet unanticipated emergencies or needs that may arise after the adoption of the budget. It also provides for the City's Actuarially Determined Contribution (ADC) to the Other Post-Employment Benefits (OPEB) as required by the Governmental Accounting Standards Board (GASB) Statement No. 75 that establishes rules for the measurement, recognition, and display of OPEB expenses and expenditures by public agencies. The program also provides for payments made toward the City's unfunded accrued liability (UAL) pension costs.

**Pension Liability Fund (\$4,897,762),  
GF Debt Service (\$3,067,433),  
Assessment Districts (\$11,057)  
Various Funds (\$99,974)  
Account Number: 19000, 19006, 19050-19066,  
19108, 191200-19202, 19300**

<b>Personnel</b>		
5011.006	PERS	65,258
5011.008	Unemployment Taxes	98,000
5011.012	Admin Fees	11,000
5011.016	PERS-UAL	4,897,762
<b>Total Personnel</b>		<b>5,072,020</b>
<b>Operations &amp; Maintenance</b>		
5101.002	Membership & Dues	51,595
5111.001	Special Supplies	5,000
5161.034	OPEB Expense	334,000
5211.004	Insurance Allocation	10,444
5511.100	Reimbursements to the General Fund	11,057
<b>Total Operations &amp; Maintenance</b>		<b>412,096</b>
<b>Reserves</b>		
5401.001	Contingency Account	750,000
<b>Total Reserves</b>		<b>750,000</b>
<b>Debt Service</b>		
5301.001	Principal & Interest	3,067,433
<b>Total Reserves</b>		<b>3,067,433</b>
<b>Total 2020-21 Budget</b>		<b>9,301,549</b>



City of  
**SANTA CLARITA**

**Capital Improvement Program  
 FY 2020 - 2021**

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## CAPITAL IMPROVEMENT PROGRAM OVERVIEW

The 2020-21 Capital Improvement Program (CIP) Budget is a decision-making tool that provides the City Council, staff, and residents with an opportunity to identify and prioritize significant infrastructure needs for the community.

Santa Clarita's CIP budget is a component of the annual budget process that addresses the City's short-term and long-term capital needs. As in previous years, the CIP budget includes potential capital projects that reflect the desires of the community, as well as projects that address operational and maintenance needs.

As the budget process unfolds, the City Engineer analyzes each potential project in order to develop cost estimates for each project, while the City Treasurer reviews the City's financial position in order to determine potential revenues available to fund proposed projects. Once the fiscal analysis is completed by the City Treasurer, the Capital Budget Planning Team meets for further discussion and review of the proposed projects. Subsequent to these initial recommendations, staff forwards the recommended CIP Budget to the City Manager for presentation to the City Council for their review, consideration, and approval.

Throughout this entire process, several key factors are utilized in prioritizing projects including:

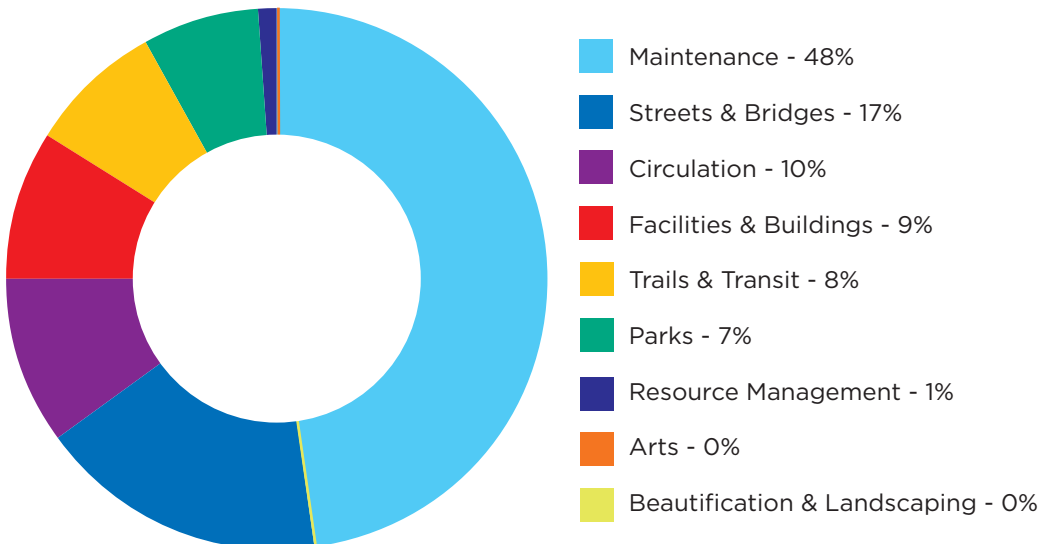
- Relation to goals and other significant development and/or planning efforts.
- Projects previously budgeted in the City's Capital Improvement Program.
- Projects that reduce ongoing operational costs.
- Projects that have committed outside grant funds that are specifically tied to a particular proposal.

The City of Santa Clarita finances its capital projects through a combination of revenues. The proposed resources that will be used to support the Fiscal Year 2020-21 Budget are outlined in the CIP Summaries section of this document.

The proposed CIP budget consists of improvements and projects totaling \$32,606,004 and is distributed among the following project categories:

• Arts	\$77,867
• Beautification & Landscaping	120,000
• Circulation	3,172,137
• Facilities & Buildings	2,914,509
• Maintenance	15,544,000
• Parks	2,166,401
• Resource Mgmt. & Conservation	498,976
• Streets & Bridges	5,479,914
• Trails & Transit	2,632,200
<b>Total Program</b>	<b>\$32,606,004</b>

## Fiscal Year 2020-21 Capital Projects by Category





**2020-21 CAPITAL BUDGET SUMMARY**

**Beautification and Landscaping**

A3002	Canyon Country Community Center, Civic Art - <i>Construction</i>	\$77,867
B3016	2019-20 Citywide Major Thoroughfare Median Refurbishment, Via Princessa, Sierra Highway to Jason Drive - <i>Construction</i>	120,000

**Total Beautification and Landscaping: 197,867**

**Circulation**

C0052	Intelligent Transportation Systems (ITS), Phase VII - <i>Construction</i>	15,000
C0057	Battery Back-Up Installation Program, Phase III - <i>Construction</i>	135,000
C0059	2019-20 HSIP Pedestrian Crossing Enhancements - <i>Construction</i>	239,000
C0061	2019-20 Circulation Improvement Program - <i>Design &amp; Construction</i>	1,709,187
C0063	Local Roadway Safety Plan (Report Only) - <i>Design</i>	80,000
C0064	2020-21 Circulation Improvement Program, Phase II - <i>Design</i>	130,950
C1015	2020-21 Intersection Improvement Program - <i>Construction</i>	150,000
C2025	Newhall Area Bicycle Facilities - <i>Design &amp; Construction</i>	648,000
C4016	Traffic Signal and Fiber Optic Interconnect, Copper Hill Drive and Deer Springs Drive - <i>Design</i>	65,000

**Total Circulation: 3,172,137**

**Facilities and Buildings**

F1023	Transit Maintenance Facility Upgrades and Equipment Replacement - <i>Design &amp; Construction</i>	589,451
F1024	Shelter Project - <i>Construction</i>	666,848
F3020	Canyon Country Community Center, Phase II and Furniture, Fixtures, and Equipment Installation - <i>Construction</i>	665,000
F3023	Santa Clarita Valley Sheriff's Station, Phase III B - <i>Construction</i>	500,000
F4003	Saugus Library Center - <i>Land Acquisition &amp; Design</i>	493,210

**Total Facilities and Buildings: 2,914,509**

**Maintenance**

M0131	2019-20 Overlay and Slurry Seal Program - <i>Construction</i>	250,000
M0137	2020-21 Overlay and Slurry Seal Program - <i>Design &amp; Construction</i>	13,000,000
M0138	2020-21 Concrete Rehabilitation Program - <i>Construction</i>	400,000
M0139	2020-21 LMD Paseo Concrete Rehabilitation - <i>Design &amp; Construction</i>	284,000
M0140	LMD Paseo Lighting Replacement - <i>Design</i>	30,000
M0141	Bicycle Locker Replacement - <i>Construction</i>	327,900
M1033	2020-21 Transit Maintenance Facility Equipment Upgrades - <i>Construction</i>	977,600
M1034	City Hall Boiler Replacement - <i>Construction</i>	72,500
M2016	Old Town Newhall Library Heat Exchanger Replacement - <i>Construction</i>	20,000
M3035	Aquatic Center Pool Deck Concrete Repairs and Replaster - <i>Design</i>	50,000
M3038	Canyon Country Jo Anne Darcy Library HVAC Units Replacement, Phase I - <i>Construction</i>	132,000

**Total Maintenance: 15,544,000**

## 2020-21 CAPITAL BUDGET SUMMARY

### Parks

P2007	Pioneer Oil Refinery Site Stabilization - <i>Design &amp; Construction</i>	157,000
P4019	Central Park Buildout - <i>Design</i>	935,612
P4023	Inclusion Park, West Side - <i>Design &amp; Construction</i>	1,073,789

**Total Parks: 2,166,401**

### Resource Management and Conservation

R0026	Irrigation Master Valve and Flow Sensor Installation, Phase IV - <i>Construction</i>	350,000
R3008	Regional Best Management Practices Infiltration Facility and Pilot Residential LID - <i>Design</i>	35,376
R3009	Trash Excluders - <i>Design &amp; Construction</i>	113,600

**Total Resource Management and Conservation: 498,976**

### Streets and Bridges

S1039	Newhall Ranch Road Bridge Widening Over San Francisquito Creek - <i>Environmental Monitoring</i>	1,195,875
S1050	Copper Hill Drive Bridge Widening over the San Francisquito Creek - <i>Design &amp; Construction Oversight</i>	650,000
S3023	Dockweiler Drive Extension - <i>Design</i>	110,508
S3026	Via Princessa East Roadway Extension, Golden Valley Road to Rainbow Glen - <i>Design</i>	2,913,531
S3030	Sierra Highway Bridges over Santa Clara River - <i>Right-of-Way</i>	50,000
S3038	Sierra Highway Bridges Constructability Review - <i>Design</i>	560,000

**Total Streets and Bridges: 5,479,914**

### Trails and Transit

T2007	Soledad Canyon Road/ Golden Valley Road Bike Path - <i>Construction</i>	331,200
T2011	Railroad Avenue Class I Bike Trail - <i>Design (Right-Of-Way)</i>	1,500,000
T3025	Sierra Highway Sidewalks - <i>Construction</i>	549,000
T3026	Needham Ranch Trailhead - <i>Design &amp; Construction</i>	50,000
T3027	2020-21 Sidewalk Gap Closure, Centre Pointe Parkway - <i>Design &amp; Construction</i>	172,000
T3028	Stevenson's Trailhead - <i>Design &amp; Construction</i>	30,000

**Total Trails and Transit: 2,632,200**

**TOTAL FY 2020-21 CIP: \$32,606,004**

**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021+22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Beautification and Landscaping</b>									
Canyon Country Community Center, Civic Art - Construction	Civic Art Project	A3002602	145,725	-	-	-	-	-	145,725
	Facilities Fund	A3002723	22,133	77,867	-	-	-	-	100,000
			<b>167,858</b>	<b>77,867</b>	-	-	-	-	<b>245,725</b>
2019-20 Citywide Major Thoroughfare Median Refurbishment, Via Princessa, Sierra Highway to Jason Drive - Construction	Area-wide Fund	B3016367	1,530,000	120,000	-	-	-	-	1,650,000
			<b>1,530,000</b>	<b>120,000</b>	-	-	-	-	<b>1,650,000</b>
		<b>Total:</b>	<b>1,697,858</b>	<b>197,867</b>	-	-	-	-	<b>1,895,725</b>
<b>Circulation</b>									
Intelligent Transportation Systems (ITS), Phase VII - Construction	Prop C Local Return	C0052260	561,142	3,150	-	-	-	-	564,292
	Prop C 25% Grant	C0052265	2,110,966	11,850	-	-	-	-	2,122,816
			<b>2,672,108</b>	<b>15,000</b>	-	-	-	-	<b>2,687,108</b>
Battery Back-Up Installation Program, Phase III - Construction	TDA Article 8	C0057233	250,385	135,000	-	-	-	-	385,385
			<b>250,385</b>	<b>135,000</b>	-	-	-	-	<b>385,385</b>
2019-20 HSIP Pedestrian Crossing Enhancements - Construction	Federal Grant HSIP	C0059229	10,500	239,000	-	-	-	-	249,500
			<b>10,500</b>	<b>239,000</b>	-	-	-	-	<b>249,500</b>
2019-20 Circulation Improvement Program - Design & Construction	TDA Article 8	C0061233	160,000	1,709,187	-	-	-	-	1,869,187
			<b>160,000</b>	<b>1,709,187</b>	-	-	-	-	<b>1,869,187</b>
Local Roadway Safety Plan (Report Only) - Design	Miscellaneous State Grant	C0063259	-	72,000	-	-	-	-	72,000
	TDA Article 8	C0063233	-	8,000	-	-	-	-	8,000
			-	<b>80,000</b>	-	-	-	-	<b>80,000</b>

**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Circulation - (Continued)</b>									
2020-21 Circulation Improvement Program, Phase II - Design									
	TDA Article 8	C0064233	-	130,950	-	-	-	-	130,950
			-	<b>130,950</b>	-	-	-	-	<b>130,950</b>
2020-21 Intersection Improvement Program - Construction									
	TDA Article 8	C1015233	-	150,000	-	-	-	-	150,000
			-	<b>150,000</b>	-	-	-	-	<b>150,000</b>
Newhall Area Bicycle Facilities - Design & Construction									
	Measure M - ATP	C2025268	-	648,000	-	-	-	-	648,000
			-	<b>648,000</b>	-	-	-	-	<b>648,000</b>
Traffic Signal and Fiber Optic Interconnect, Copper Hill Drive and Deer Springs Drive - Design									
	AQMD AB 2766	C4016232	-	28,000	-	-	-	-	28,000
	TDA Article 8	C4016233	-	37,000	-	-	-	-	37,000
			-	<b>65,000</b>	-	-	-	-	<b>65,000</b>
			<b>Total:</b>	<b>3,172,137</b>	-	-	-	-	<b>6,265,130</b>
<b>Facilities and Buildings</b>									
Transit Maintenance Facility Upgrades and Equipment Replacement - Design & Construction									
	Transit Fund	F1023700	1,405,114	589,451	-	-	-	-	1,994,565
			<b>1,405,114</b>	<b>589,451</b>	-	-	-	-	<b>1,994,565</b>
Shelter Project - Construction									
	CDBG	F1024203	-	666,848	-	-	-	-	666,848
			-	<b>666,848</b>	-	-	-	-	<b>666,848</b>
Canyon Country Community Center, Phase II and Furniture, Fixtures, and Equipment Installation - Construction									
	Park Dedication Fund	F3020305	12,300,575	165,000	-	-	-	-	12,465,575
	OSPD Fund	F3020358	2,000,000	-	-	-	-	-	2,000,000
	Facilities Fund	F3020723	35,604,346	500,000	-	-	-	-	36,104,346
			<b>49,904,921</b>	<b>665,000</b>	-	-	-	-	<b>50,569,921</b>

**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Facilities and Buildings - (Continued)</b>									
Santa Clarita Valley Sheriff's Station, Phase III B - Construction									
	AQMD/ AB 2766	F3023232	165,000	-	-	-	-	-	165,000
	State Forfeiture Funds	F3023259	138,950	-	-	-	-	-	138,950
	B&T Eastside	F3023301	2,000,000	-	-	-	-	-	2,000,000
	Law Enf. Facility Impact Fees	F3023306	2,057,766	-	-	-	-	-	2,057,766
	Facilities Fund	F3023723	43,237,152	500,000	-	-	-	-	43,737,152
			<b>47,598,868</b>	<b>500,000</b>	-	-	-	-	<b>48,098,868</b>
Saugus Library Center - Land Acquisition & Design									
	Facilities Fund	F4003723	246,038	493,210	-	-	-	-	739,248
			<b>246,038</b>	<b>493,210</b>	-	-	-	-	<b>739,248</b>
			<b>Total:</b>	<b>99,154,941</b>	-	-	-	-	<b>102,069,450</b>
<b>Maintenance</b>									
2019-20 Overlay and Slurry Seal Program - Construction									
	STP - Local	M0131202	1,399,798	-	-	-	-	-	1,399,798
	Measure R	M0131264	2,380,774	-	-	-	-	-	2,380,774
	Measure M	M0131266	5,331,898	-	-	-	-	-	5,331,898
	SB1 RMRA	M0131267	3,637,530	250,000	-	-	-	-	3,887,530
			<b>12,750,000</b>	<b>250,000</b>	-	-	-	-	<b>13,000,000</b>
2020-21 Overlay and Slurry Seal Program - Design & Construction									
	TDA Article 8	M0137233	-	2,656,370	-	-	-	-	2,656,370
	Measure R	M0137264	-	1,932,767	-	-	-	-	1,932,767
	Measure M	M0137266	-	4,856,791	-	-	-	-	4,856,791
	SB1 RMRA	M0137267	-	3,554,072	-	-	-	-	3,554,072
	Unfunded		-	22,900,000	22,900,000	22,900,000	22,900,000	22,900,000	91,600,000
			-	<b>13,000,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>22,900,000</b>	<b>104,600,000</b>
2020-21 Concrete Rehabilitation Program - Construction									
	Measure R	M0138264	-	400,000	400,000	400,000	400,000	400,000	1,600,000
	Unfunded		-	400,000	400,000	400,000	400,000	400,000	2,000,000

**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Maintenance - (Continued)</b>									
2020-21 LMD Paseo Concrete Rehabilitation - Design & Construction	LMD Zone Specific	M0139357	-	284,000	-	-	-	-	284,000
				<b>284,000</b>					<b>284,000</b>
LMD Paseo Lighting Replacement - Design	LMD Zone Specific	M0140357	-	30,000	-	-	-	-	30,000
				<b>30,000</b>					<b>30,000</b>
Bicycle Locker Replacement - Construction	Transit Fund	M0141700	-	327,900	-	-	-	-	327,900
				<b>327,900</b>					<b>327,900</b>
2020-21 Transit Maintenance Facility Equipment Upgrades - Construction	Transit Fund	M1033700	-	977,600	-	-	-	-	977,600
				<b>977,600</b>					<b>977,600</b>
City Hall Boiler Replacement - Construction	General Fund - Capital	M1034601	-	72,500	-	-	-	-	72,500
				<b>72,500</b>					<b>72,500</b>
Old Town Newhall Library Heat Exchanger Replacement - Construction	Library Fund	M2016309	-	20,000	-	-	-	-	20,000
				<b>20,000</b>					<b>20,000</b>
Aquatic Center Pool Deck Concrete Repairs and Replaster - Design	Area-wide Fund	M3035367	280,400	50,000	-	-	-	-	330,400
			<b>280,400</b>	<b>50,000</b>					<b>330,400</b>
Canyon Country Jo Anne Darcy Library HVAC Units Replacement, Phase I - Construction	Library Fund	M3038309	-	132,000	-	-	-	-	132,000
	Unfunded		-	-	132,000	-	-	-	132,000
				<b>132,000</b>	<b>132,000</b>				<b>264,000</b>
<b>Total:</b>			<b>13,030,400</b>	<b>15,544,000</b>	<b>23,432,000</b>	<b>23,300,000</b>	<b>23,300,000</b>	<b>23,300,000</b>	<b>121,906,400</b>



**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Parks</b>									
Pioneer Oil Refinery Site Stabilization - Design & Construction	Developer Fees	P2007306	40,000	157,000	-	-	-	-	197,000
			<b>40,000</b>	<b>157,000</b>					<b>197,000</b>
Central Park Buildout - Design	Areawide Fund	P4019367	568,142	931,858	-	-	-	-	1,500,000
	General Fund - Capital	P4019601	11,246	3,754	-	-	-	-	15,000
			<b>579,388</b>	<b>935,612</b>					<b>1,515,000</b>
Inclusion Park, West Side - Design & Construction	CDBG	P4023203	-	1,073,789	-	-	-	-	1,073,789
			-	<b>1,073,789</b>					<b>1,073,789</b>
		<b>Total:</b>	<b>619,388</b>	<b>2,166,401</b>					<b>2,785,789</b>
<b>Resource Management and Conservation</b>									
Irrigation Master Valve and Flow Sensor Installation, Phase IV - Construction	LMD Zone Specific	R0026357	-	350,000	-	-	-	-	350,000
			-	<b>350,000</b>					<b>350,000</b>
Regional Best Management Practices Infiltration Facility and Pilot Residential LID - Design	Stormwater Utility Fund	R3008356	1,008,399	35,376	-	-	-	-	1,043,775
			<b>1,008,399</b>	<b>35,376</b>					<b>1,043,775</b>
Trash Excluders - Design & Construction	Measure W Safe Clean Water	R3009271	-	113,600	-	-	-	-	113,600
			-	<b>113,600</b>					<b>113,600</b>
		<b>Total:</b>	<b>1,008,399</b>	<b>498,976</b>					<b>1,507,375</b>
<b>Streets and Bridges</b>									
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	Federal HBP Grant	S1039229	12,636,984	695,875	-	-	-	-	13,332,859
	Gas Tax	S1039230	325,935	-	-	-	-	-	325,935
	TDA Article 8	S1039233	35,821	-	-	-	-	-	35,821

**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Streets and Bridges - (Continued)</b>									
Newhall Ranch Road Bridge Widening Over San Francisquito Creek - Environmental Monitoring									
	B&T Valencia	S1039303	3,000,000	500,000	-	-	-	-	3,500,000
	LMD Zone Specific	S1039357	2,881	-	-	-	-	-	2,881
	Areawide Fund	S1039367	425,885	-	-	-	-	-	425,885
			<b>16,427,506</b>	<b>1,195,875</b>	-	-	-	-	<b>17,623,381</b>
Copper Hill Drive Bridge Widening over the San Francisquito Creek - Design & Construction Oversight									
	Developer Fees	S1050306	-	650,000	-	-	-	-	650,000
				<b>650,000</b>	-	-	-	-	<b>650,000</b>
Dockweiler Drive Extension - Design									
	TDA Article 8	S3023233	787,938	-	-	-	-	-	787,938
	B&T Via Princessa	S3023302	4,022,930	110,508	-	-	-	-	4,133,438
			<b>4,810,868</b>	<b>110,508</b>	-	-	-	-	<b>4,921,376</b>
Via Princessa East Roadway Extension, Golden Valley Road to Rainbow Glen - Design									
	B&T Eastside	S3026301	1,032,067	2,913,531	-	-	-	-	3,945,598
			<b>1,032,067</b>	<b>2,913,531</b>	-	-	-	-	<b>3,945,598</b>
Sierra Highway Bridges over Santa Clara River - Right-of-Way									
	Federal HBP Fund	S3030229	196,537	-	-	-	-	-	196,537
	Gas Tax	S3030230	72,941	-	-	-	-	-	72,941
	TDA Article 8	S3030233	150,000	50,000	-	-	-	-	200,000
	B&T Eastside	S3030301	150,101	-	-	-	-	-	150,101
			<b>569,579</b>	<b>50,000</b>	-	-	-	-	<b>619,579</b>
Sierra Highway Bridges Constructability Review - Design									
	TDA Article 8	S3038233	65,752	-	-	-	-	-	65,752
	B&T Eastside	S3038301	-	560,000	-	-	-	-	560,000
			<b>65,752</b>	<b>560,000</b>	-	-	-	-	<b>625,752</b>
<b>Total:</b>			<b>22,905,772</b>	<b>5,479,914</b>	-	-	-	-	<b>28,385,686</b>

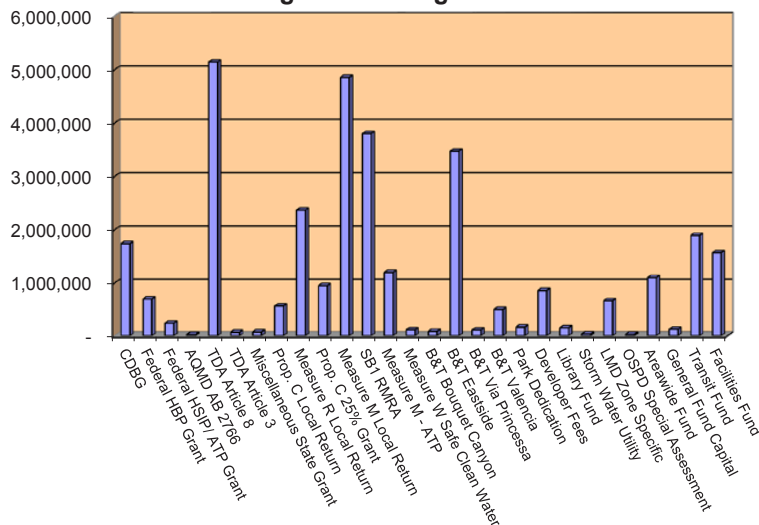
**FIVE-YEAR CIP SUMMARY LISTING BY TYPE OF PROJECT**

Project	Source of Funds	Account No.	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Cost
<b>Trails and Transit</b> Soledad Canyon Road/ Golden Valley Road Bike Path - Construction	TDA Article 8	T2007233	19,763	96,513	-	-	-	-	116,276
	TDA Article 3/ Bikeway	T2007238	9,927	67,128	-	-	-	-	77,055
	Measure R	T2007264	-	36,612	-	-	-	-	36,612
	B&T Bouquet Canyon	T2007300	8,136	83,026	-	-	-	-	91,162
	General Fund - Capital	T2007601	-	47,921	-	-	-	-	47,921
				<b>37,826</b>	<b>331,200</b>	-	-	-	-
Railroad Avenue Class I Bike Trail - Design (Right-Of-Way)	TDA Article 3	T2011238	150,056	-	-	-	-	-	150,056
	Proposition C - Local	T2011260	-	561,126	-	568,402	-	-	1,129,528
	Proposition C 25% Grant	T2011265	-	938,874	-	1,326,269	-	-	2,265,143
	Unfunded		-	-	1,973,900	5,550,629	-	-	7,524,529
				<b>150,056</b>	<b>1,500,000</b>	<b>1,973,900</b>	<b>7,445,300</b>	-	-
Sierra Highway Sidewalks - Construction	Measure M ATP	T3025268	75,000	549,000	-	-	-	-	624,000
			<b>75,000</b>	<b>549,000</b>	-	-	-	-	<b>624,000</b>
Needham Ranch Trailhead - Design & Construction	Developer Fees	T3026306	-	50,000	-	-	-	-	50,000
			-	<b>50,000</b>	-	-	-	-	<b>50,000</b>
2020-21 Sidewalk Gap Closure, Centre Pointe Parkway - Design & Construction	TDA Article 8	T3027233	-	172,000	-	-	-	-	172,000
			-	<b>172,000</b>	-	-	-	-	<b>172,000</b>
Stevensons Trailhead - Design & Construction	OSPD Special Assessment	T3028358	-	30,000	-	-	-	-	30,000
			-	<b>30,000</b>	-	-	-	-	<b>30,000</b>
	<b>Total:</b>		<b>262,882</b>	<b>2,632,200</b>	<b>1,973,900</b>	<b>7,445,300</b>	-	-	<b>12,314,282</b>
	<b>Grand Total:</b>		<b>141,772,633</b>	<b>32,606,004</b>	<b>23,432,000</b>	<b>30,745,300</b>	<b>23,300,000</b>	-	<b>277,129,837</b>

## FY 2020-21 CAPITAL PROJECTS PROGRAM FUNDING

FUND NUMBER	FUNDING SOURCE	AMOUNT	% OF BUDGET
203	CDBG	1,740,637	5.34%
229	Federal HBP Grant	695,875	2.13%
229	Federal HSIP/ ATP Grant	239,000	0.73%
232	AQMD AB 2766	28,000	0.09%
233	TDA Article 8	5,145,020	15.78%
238	TDA Article 3	67,128	0.21%
259	Miscellaneous State Grant	72,000	0.22%
260	Prop. C Local Return	564,276	1.73%
264	Measure R Local Return	2,369,379	7.27%
265	Prop. C 25% Grant	950,724	2.92%
266	Measure M Local Return	4,856,791	14.90%
267	SB1 RMRA	3,804,072	11.67%
268	Measure M - ATP	1,197,000	3.67%
271	Measure W Safe Clean Water	113,600	0.35%
300	B&T Bouquet Canyon	83,026	0.25%
301	B&T Eastside	3,473,531	10.65%
302	B&T Via Princessa	110,508	0.34%
303	B&T Valencia	500,000	1.53%
305	Park Dedication	165,000	0.51%
306	Developer Fees	857,000	2.63%
309	Library Fund	152,000	0.47%
356	Storm Water Utility	35,376	0.11%
357	LMD Zone Specific	664,000	2.04%
358	OSPD Special Assessment	30,000	0.09%
367	Areawide Fund	1,101,858	3.38%
601	General Fund Capital	124,175	0.38%
700	Transit Fund	1,894,951	5.81%
723	Facilities Fund	1,571,077	4.82%
<b>Total FY 2020-21 CIP</b>		<b>\$ 32,606,004</b>	<b>100.00%</b>

**2020-21 Capital Improvement Program Funding Levels**



**FIVE-YEAR CIP SUMMARY LISTING OF REVENUE AND EXPENDITURES BY FUND**

Fund/Project(s)	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Exp.
<b>STP-Local (202)</b>							
2019-20 Overlay and Slurry Seal Program - Construction	1,399,798	-	-	-	-	-	1,399,798
<b>Total Revenues/Expenditures:</b>	<b>1,399,798</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,399,798</b>
<b>CDBG (203)</b>							
Shelter Project - Construction		666,848					666,848
Inclusion Park, West Side - Design & Construction		1,073,789					1,073,789
<b>Total Revenues/Expenditures:</b>	<b>-</b>	<b>1,740,637</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,740,637</b>
<b>Federal HBP Grant Funds (229)</b>							
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	12,636,984	695,875					13,332,859
Sierra Highway Bridges over Santa Clara River - Right-of-Way	196,537	-					196,537
<b>Total Revenues/Expenditures:</b>	<b>12,833,521</b>	<b>695,875</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,529,396</b>
<b>Federal ATP/ HSIP Grant Funds (229)</b>							
2019-20 HSIP Pedestrian Crossing Enhancements - Construction	10,500	239,000					249,500
<b>Total Revenues/Expenditures:</b>	<b>10,500</b>	<b>239,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>249,500</b>
<b>Gas Tax (230)</b>							
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	325,935						325,935
Sierra Highway Bridges over Santa Clara River - Right-of-Way	72,941						72,941
<b>Total Revenues/Expenditures:</b>	<b>398,876</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>398,876</b>
<b>AQMD/ AB 2766 (232)</b>							
Traffic Signal and Fiber Optic Interconnect, Copper Hill Drive and Deer Springs Drive - Design		28,000					28,000
Santa Clara Valley Sheriff's Station, Phase III B - Construction	165,000						165,000
<b>Total Revenues/Expenditures:</b>	<b>165,000</b>	<b>28,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>193,000</b>
<b>TDA Article 8 (233)</b>							
Battery Back-Up Installation Program, Phase III - Construction	250,385	135,000					385,385
2019-20 Circulation Improvement Program - Design & Construction	160,000	1,709,187					1,869,187
Local Roadway Safety Plan (Report Only) - Design	-	8,000					8,000
2020-21 Circulation Improvement Program, Phase II - Design	-	130,950					130,950
2020-21 Intersection Improvement Program - Construction	-	150,000					150,000
Traffic Signal and Fiber Optic Interconnect, Copper Hill Drive and Deer Springs Drive - Design	-	37,000					37,000
2020-21 Overlay and Slurry Seal Program - Design & Construction	-	2,656,370					2,656,370

**FIVE-YEAR CIP SUMMARY LISTING OF REVENUE AND EXPENDITURES BY FUND**

Fund/Project(s)	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Exp.
<b>TDA Article 8 (233) - Continued</b>							
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	35,821	-	-	-	-	-	35,821
Dockweiler Drive Extension - Design	787,938	-	-	-	-	-	787,938
Sierra Highway Bridges over Santa Clara River - Right-of-Way	150,000	50,000	-	-	-	-	200,000
Sierra Highway Bridges Constructability Review - Design	65,752	-	-	-	-	-	65,752
Soledad Canyon/ Golden Valley Road Bike Path - Construction	19,763	96,513	-	-	-	-	116,276
2020-21 Sidewalk Gap Closure, Centre Pointe Parkway - Design & Construction	-	172,000	-	-	-	-	172,000
<b>Total Revenues/Expenditures:</b>	<b>1,469,659</b>	<b>5,145,020</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,614,679</b>
<b>TDA Article 3 (238)</b>							
Soledad Canyon/ Golden Valley Road Bike Path - Construction	9,927	67,128	-	-	-	-	77,055
Railroad Avenue Class I Bike Trail - Design (Right-Of-Way)	150,056	-	-	-	-	-	150,056
<b>Total Revenues/Expenditures:</b>	<b>159,983</b>	<b>67,128</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>227,111</b>
<b>Miscellaneous Grants (259)</b>							
Local Roadway Safety Plan (Report Only) - Design	-	72,000	-	-	-	-	72,000
Santa Clarita Valley Sheriff's Station, Phase III B - Construction	138,950	-	-	-	-	-	138,950
<b>Total Revenues/Expenditures:</b>	<b>138,950</b>	<b>72,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>210,950</b>
<b>Prop. C Local Return (260)</b>							
Intelligent Transportation Systems (ITS), Phase VII - Construction	561,142	3,150	-	-	568,402	-	564,292
Railroad Avenue Class I Bike Trail - Design (Right-Of-Way)	-	561,126	-	-	-	-	1,129,528
<b>Total Revenues/Expenditures:</b>	<b>561,142</b>	<b>564,276</b>	<b>-</b>	<b>-</b>	<b>568,402</b>	<b>-</b>	<b>1,693,820</b>
<b>Measure R Local (264)</b>							
2019-20 Overlay and Slurry Seal Program - Construction	2,380,774	-	-	-	-	-	2,380,774
2020-21 Overlay and Slurry Seal Program - Design & Construction	-	1,932,767	-	-	-	-	1,932,767
2020-21 Concrete Rehabilitation Program - Construction	-	400,000	-	-	-	-	400,000
Soledad Canyon/ Golden Valley Road Bike Path - Construction	-	36,612	-	-	-	-	36,612
<b>Total Revenues/Expenditures:</b>	<b>2,380,774</b>	<b>2,369,379</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,750,153</b>
<b>Prop. C 25% Grant (265)</b>							
Intelligent Transportation Systems (ITS), Phase VII - Construction	2,110,966	11,850	-	-	1,326,269	-	2,122,816
Railroad Avenue Class I Bike Trail - Design (Right-Of-Way)	-	938,874	-	-	-	-	2,265,143
<b>Total Revenues/Expenditures:</b>	<b>2,110,966</b>	<b>950,724</b>	<b>-</b>	<b>-</b>	<b>1,326,269</b>	<b>-</b>	<b>4,387,959</b>
<b>Measure M Local (266)</b>							
2019-20 Overlay and Slurry Seal Program - Construction	5,331,898	-	-	-	-	-	5,331,898
2020-21 Overlay and Slurry Seal Program - Design & Construction	-	4,856,791	-	-	-	-	4,856,791
<b>Total Revenues/Expenditures:</b>	<b>5,331,898</b>	<b>4,856,791</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,188,689</b>

**FIVE-YEAR CIP SUMMARY LISTING OF REVENUE AND EXPENDITURES BY FUND**

Fund/Project(s)	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Exp.
<b>SBI Road Repair &amp; Accountability Act (267)</b>							
2019-20 Overlay and Slurry Seal Program - Construction	3,637,530	250,000					3,887,530
2020-21 Overlay and Slurry Seal Program - Design & Construction	-	3,554,072					3,554,072
<b>Total Revenues/Expenditures:</b>	<b>3,637,530</b>	<b>3,804,072</b>					<b>7,441,602</b>
<b>Measure M ATP (268)</b>							
Newhall Area Bicycle Facilities - Design & Construction	-	648,000					648,000
Sierra Highway Sidewalks - Construction	75,000	549,000					624,000
<b>Total Revenues/Expenditures:</b>	<b>75,000</b>	<b>1,197,000</b>					<b>1,272,000</b>
<b>Measure W Safe Clean Water (271)</b>							
Trash Excluders - Design & Construction	-	113,600					113,600
<b>Total Revenues/Expenditures:</b>	<b>-</b>	<b>113,600</b>					<b>113,600</b>
<b>B &amp; T District - Bouquet Canyon (300)</b>							
Soledad Canyon/ Golden Valley Road Bike Path - Construction	8,136	83,026					91,162
<b>Total Revenues/Expenditures:</b>	<b>8,136</b>	<b>83,026</b>					<b>91,162</b>
<b>B &amp; T District - Eastside (301)</b>							
Santa Clarita Valley Sheriff's Station, Phase III B - Construction	2,000,000	-					2,000,000
Via Princessa East Roadway Extension, Golden Valley Road to Rainbow Glen - Design	1,032,067	2,913,531					3,945,598
Sierra Highway Bridges over Santa Clara River - Right-of-Way	150,101	-					150,101
Sierra Highway Bridges Constuctibility Review - Design	-	560,000					560,000
<b>Total Revenues/Expenditures:</b>	<b>3,182,168</b>	<b>3,473,531</b>					<b>6,655,699</b>
<b>B &amp; T District - Via Princessa (302)</b>							
Dookweiler Drive Extension - Design	4,022,930	110,508					4,133,438
<b>Total Revenues/Expenditures:</b>	<b>4,022,930</b>	<b>110,508</b>					<b>4,133,438</b>
<b>B &amp; T District - Valencia (303)</b>							
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	3,000,000	500,000					3,500,000
<b>Total Revenues/Expenditures:</b>	<b>3,000,000</b>	<b>500,000</b>					<b>3,500,000</b>
<b>Park Dedication (305)</b>							
Canyon Country Community Center, Phase II and Furniture, Fixtures, and Equipment Installation - Construction	12,300,575	165,000					12,465,575
<b>Total Revenues/Expenditures:</b>	<b>12,300,575</b>	<b>165,000</b>					<b>12,465,575</b>

## FIVE-YEAR CIP SUMMARY LISTING OF REVENUE AND EXPENDITURES BY FUND

Fund/Project(s)	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Exp.
<b>Developer Fees (306)</b>							
Santa Clarita Valley Sheriff's Station, Phase III B - Construction	2,057,766	-	-	-	-	-	2,057,766
Pioneer Oil Refinery Site Stabilization - Design & Construction	40,000	157,000	-	-	-	-	197,000
Copper Hill Drive Bridge Widening over the San Francisco Creek - Design & Construction Oversight	-	650,000	-	-	-	-	650,000
Needham Ranch Trailhead - Design & Construction	-	50,000	-	-	-	-	50,000
<b>Total Revenues/Expenditures:</b>	<b>2,097,766</b>	<b>857,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,954,766</b>
<b>Library Fund (309)</b>							
Old Town Newhall Library Heat Exchanger Replacement - Construction	-	20,000	-	-	-	-	20,000
Canyon Country Jo Anne Darcy Library HVAC Units Replacement, Phase I - Construction	-	132,000	-	-	-	-	132,000
<b>Total Revenues/Expenditures:</b>	<b>-</b>	<b>152,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>152,000</b>
<b>Storm Water Utility (356)</b>							
Regional Best Management Practices Infiltration Facility and Pilot Residential LID - Design	1,008,399	35,376	-	-	-	-	1,043,775
<b>Total Revenues/Expenditures:</b>	<b>1,008,399</b>	<b>35,376</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,043,775</b>
<b>Landscape Maintenance District (357) Zone Specific</b>							
2020-21 LMD Paseo Concrete Rehabilitation - Design & Construction	-	284,000	-	-	-	-	284,000
LMD Paseo Lighting Replacement - Design	-	30,000	-	-	-	-	30,000
Irrigation Master Valve and Flow Sensor Installation, Phase IV - Construction	-	350,000	-	-	-	-	350,000
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	2,881	-	-	-	-	-	2,881
<b>Total Revenues/Expenditures:</b>	<b>2,881</b>	<b>664,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>666,881</b>
<b>Open Space Preservation Dist. (358)</b>							
Canyon Country Community Center, Phase II and Furniture, Fixtures, and Equipment Installation - Construction	2,000,000	-	-	-	-	-	2,000,000
Stevenson's Trailhead - Design & Construction	-	30,000	-	-	-	-	30,000
<b>Total Revenues/Expenditures:</b>	<b>2,000,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,030,000</b>
<b>Areawide Fund (367)</b>							
2019-20 Citywide Major Thoroughfare Median Refurbishment, Via Princessa, Sierra Highway to Jason Drive - Construction	1,530,000	120,000	-	-	-	-	1,650,000
Aquatic Center Pool Deck Concrete Repairs and Replaster - Design	280,400	50,000	-	-	-	-	330,400
Central Park Buildout - Design	568,142	931,858	-	-	-	-	1,500,000
Newhall Ranch Road Bridge Widening Over San Francisco Creek - Environmental Monitoring	425,885	-	-	-	-	-	425,885
<b>Total Revenues/Expenditures:</b>	<b>2,804,427</b>	<b>1,101,858</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,906,285</b>



**FIVE-YEAR CIP SUMMARY LISTING OF REVENUE AND EXPENDITURES BY FUND**

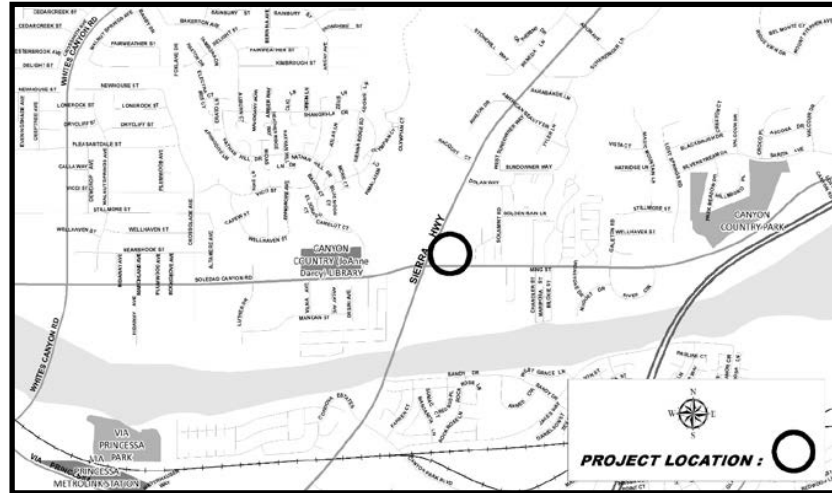
Fund/Project(s)	Prior Years	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Exp.
<b>General Fund (601)</b>							
City Hall Boiler Replacement - Construction	-	72,500					72,500
Central Park Buildout - Design	11,246	3,754					15,000
Soledad Canyon/ Golden Valley Road Bike Path - Construction	-	47,921					47,921
<b>Total Revenues/Expenditures:</b>	<b>11,246</b>	<b>124,175</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>135,421</b>
<b>Civic Arts Fund (602)</b>							
Canyon Country Community Center, Civic Art - Construction	145,725	-					145,725
<b>Total Revenues/Expenditures:</b>	<b>145,725</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>145,725</b>
<b>Transit Fund (700)</b>							
Transit Maintenance Facility Upgrades and Equipment Replacement - Design & Construction	1,405,114	589,451					1,994,565
Bicycle Locker Replacement - Construction	-	327,900					327,900
2020-21 Transit Maintenance Facility Equipment Upgrades - Construction	-	977,600					977,600
<b>Total Revenues/Expenditures:</b>	<b>1,405,114</b>	<b>1,894,951</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,300,065</b>
<b>Facilities Fund (723)</b>							
Canyon Country Community Center, Civic Art - Construction	22,133	77,867					100,000
Canyon Country Community Center, Phase II and Furniture, Fixtures, and Equipment Installation - Construction	35,604,346	500,000					36,104,346
Santa Clarita Valley Sheriff's Station, Phase III B - Construction	43,237,152	500,000					43,737,152
Saugus Library Center - Land Acquisition & Design	246,038	493,210					739,248
<b>Total Revenues/Expenditures:</b>	<b>79,109,669</b>	<b>1,571,077</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,680,746</b>
<b>Unfunded List</b>							
2020-21 Overlay and Slurry Seal Program - Design & Construction	-	-	22,900,000	22,900,000	22,900,000	22,900,000	91,600,000
2020-21 Concrete Rehabilitation Program - Construction	-	-	400,000	400,000	400,000	400,000	1,600,000
Railroad Avenue Class I Bike Trail - Design (Right-Of-Way)	-	-	-	1,973,900	5,550,629	-	7,524,529
Canyon Country Jo Anne Darcy Library HVAC Units Replacement, Phase I - Construction	-	-	132,000	-	-	-	132,000
<b>Total Revenues/Expenditures:</b>	<b>-</b>	<b>-</b>	<b>23,432,000</b>	<b>25,273,900</b>	<b>28,850,629</b>	<b>23,300,000</b>	<b>100,856,529</b>
<b>Grand Totals:</b>	<b>141,772,633</b>	<b>32,606,004</b>	<b>23,432,000</b>	<b>25,273,900</b>	<b>30,745,300</b>	<b>23,300,000</b>	<b>277,129,837</b>



# CANYON COUNTRY COMMUNITY CENTER, CIVIC ART - CONSTRUCTION

Project Number: A3002

**Project Location:**  
18410 Sierra Highway,  
Santa Clarita, CA 91351



**Description:** This project will complete fabrication, integration, acquisition, delivery, and conservation of a civic art piece to be located at the new Canyon Country Community Center and accessible to the public. The proposed "Communitree" was selected through the Public Art Planning and Selection Process as original artwork that was made to be site-specific and complementary to the overall context of the surrounding area.

**Justification:** Under the Civic Art Policy the Canyon Country Community Center, Project F3020 qualifies as a City Capital Improvement Project that allocates 1 percent of eligible project costs for a civic art piece. The civic art piece will provide the public space to be more attractive and enjoyable. The completion and implementation of the Arts Master Plan is an identified priority in the Santa Clarita 2020 plan under the theme of Building and Creating Community.

**Project Status:** In Progress      **Department:** Recreation & Community Service      **Project Supervisor:** Phil Lantis

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	167,858	77,867	0	0	0	0	245,725
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$167,858</b>	<b>\$77,867</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$245,725</b>

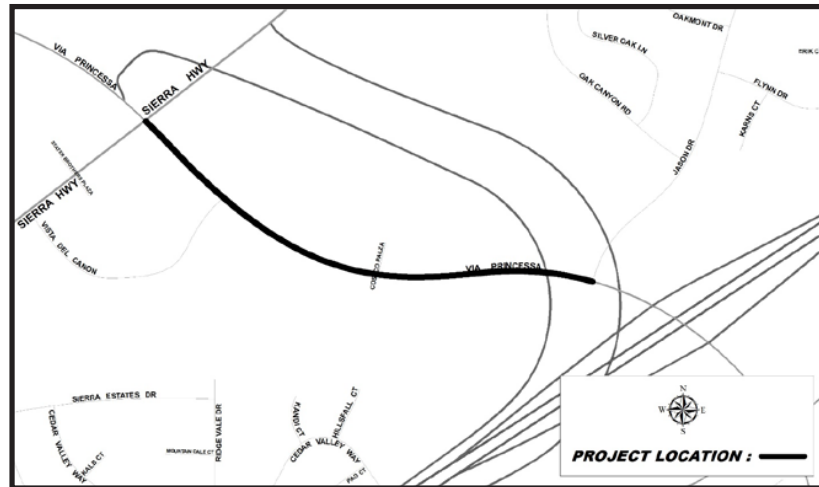
**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
602 - Civic Art Project	145,725	0	0	0	0	0	145,725
723 - Facilities Fund	22,133	77,867	0	0	0	0	100,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$167,858</b>	<b>\$77,867</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$245,725</b>

**Impact on Operations:**

2019-20 CITYWIDE MAJOR THOROUGHFARE MEDIAN REFURBISHMENT - Project Number: B3016  
 VIA PRINCESSA, SIERRA HIGHWAY TO JASON DRIVE - CONSTRUCTION

**Project Location:**  
 Via Princessa between  
 Sierra Highway and Jason  
 Drive



**Description:** This project will complete the installation of a new landscape pallet, water efficient irrigation, and new concrete paver maintenance strips. Funds will provide for soft costs during construction including, project management, labor compliance, Public Works inspection, miscellaneous work, and LMD inspection during the 90-day plant establishment period.

**Justification:** This project is part of the Citywide Major Thoroughfare Median Refurbishment Program. It is also one facet of an overall program to improve our water management infrastructure, while keeping the City's public areas well-landscaped. This project supports the Santa Clarita 2020 theme of Community Beautification: Complete the corridor and median beautification program.

**Project Status:** In Progress **Department:** Public Works **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	150	0	0	0	0	0	150
Design	36,000	0	0	0	0	0	36,000
Right-of-Way	0	0	0	0	0	0	0
Construction	1,493,850	120,000	0	0	0	0	1,613,850
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,530,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,650,000</b>

**Project Funding:**

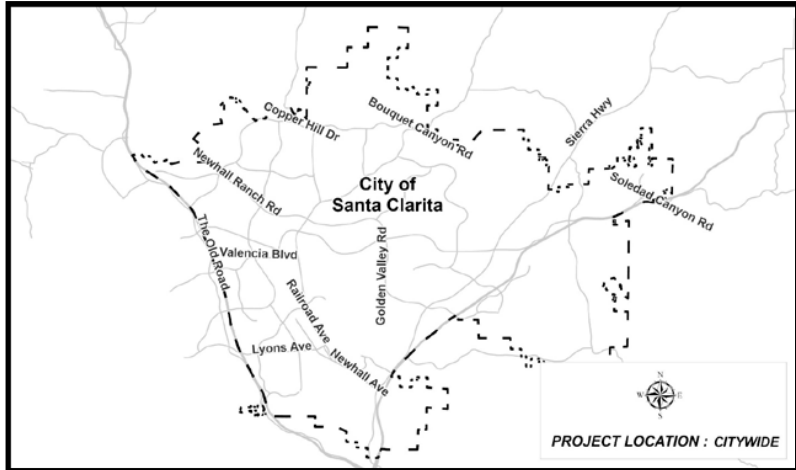
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
367 - Areawide Fund	1,530,000	120,000	0	0	0	0	1,650,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,530,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,650,000</b>

**Impact on Operations:**

INTELLIGENT TRANSPORTATION SYSTEM (ITS), PHASE VII -  
CONSTRUCTION

Project Number: C0052

**Project Location:**  
Citywide



**Description:** This request will provide for project management cost to complete the installation of fiber optic wiring at locations where gaps in the wiring currently exist. This project will create a continuous communication system, bicycle detection at selected intersections, and upgrade traffic controllers to expand the City's ability to actively manage traffic.

**Justification:** The City has taken a proactive stance on congestion management due to heavy growth and increasing cut-through traffic across the City. By installing fiber cable, deploying bicycle detection, and connected corridors, this project will establish a continuous traffic signal communication, which will improve traffic circulation, leading to reduced congestion and pollution. This project supports the Santa Clarita 2020 theme of Building and Creating Community: Continuation and implementation of a Next Generation Strategy for the traffic signal system.

**Project Status:** In progress    **Department:** Public Works    **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	402,000	0	0	0	0	0	402,000
Right-of-Way	0	0	0	0	0	0	0
Construction	2,247,910	8,000	0	0	0	0	2,255,910
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	22,198	7,000	0	0	0	0	29,198
<b>Total Costs:</b>	<b>\$2,672,108</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,687,108</b>

**Project Funding:**

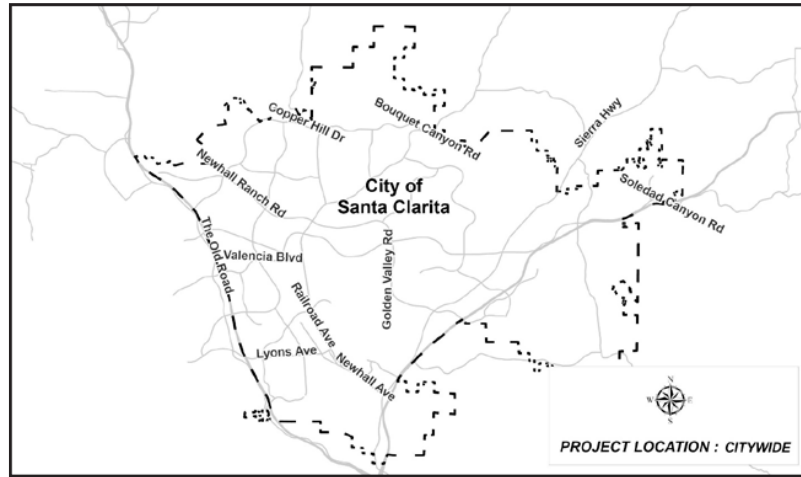
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
260 - Proposition C Local Return	561,142	3,150	0	0	0	0	564,292
265 - Prop C 25% Grant	2,110,966	11,850	0	0	0	0	2,122,816
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$2,672,108</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,687,108</b>

**Impact on Operations:**

BATTERY BACK-UP INSTALLATION PROGRAM, PHASE III - CONSTRUCTION

Project Number: C0057

**Project Location:**  
Citywide



**Description:** The Battery Backup Installation Program will install a total of 53 battery back-up systems at signalized intersections at various locations throughout the City over three phases. The locations were prioritized based on continuity of major thoroughfares, pedestrian activity, and traffic volume. This request will provide for Phase III, which will consist of procuring 15 battery back-up systems and having them installed separately by a contractor. Phase I and Phase II installed 19 batter back-up systems each.

**Justification:** With the completion of Phase III, there will be a total of 173 battery back-up systems at 201 signalized intersections throughout the City. These battery back-up systems provide reliable emergency power to traffic signals in the event of power failures or interruptions. Each battery back-up system provides up to six hours of uninterrupted power to a traffic signal, which gives staff time to respond and prepare for traffic control in the event of longer power outages. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Gus Pivetti

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	250,385	135,000	0	0	0	0	385,385
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$250,385</b>	<b>\$135,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$385,385</b>

**Project Funding:**

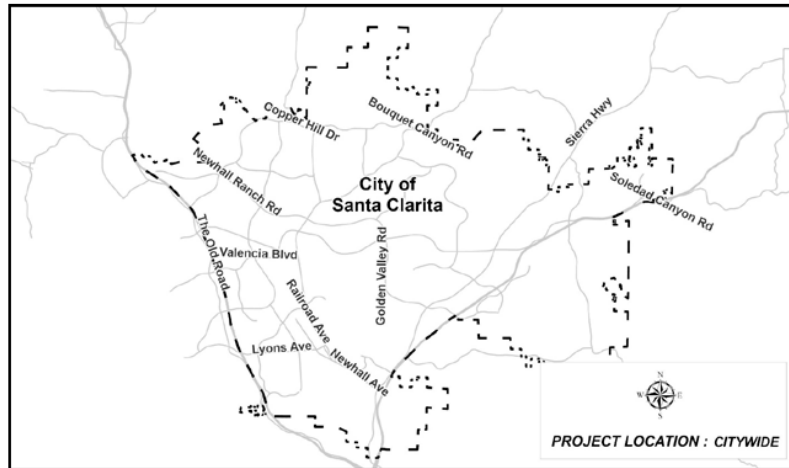
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	250,385	135,000	0	0	0	0	385,385
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$250,385</b>	<b>\$135,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$385,385</b>

**Impact on Operations:**

2019-20 HSIP PEDESTRIAN CROSSING ENHANCEMENTS -  
CONSTRUCTION

Project Number: C0059

**Project Location:**  
Citywide (seven intersections)



**Description:**

This Highway Safety Improvement Program (HSIP) grant funded project will provide for pedestrian crossing improvements/enhancements at seven intersections with channelized right-turn lanes. These improvements include: installing new pedestrian traffic signs, advanced yield lines, continental crosswalks, and associated pavement striping. At select locations, curb ramps will be shifted and reconstructed. The intersections include: McBean Parkway/ Magic Mountain Parkway, McBean Parkway/ Newhall Ranch Road, Newhall Ranch Road/ Rye Canyon Road, Soledad Canyon Road/ Valley Center Drive, Golden Valley Road/ Valley Center Drive, Via Princessa/ Whites Canyon Road, and Copper Hill Drive/ Decoro Drive.

**Justification:**

The City has a number of roadways with channelized right-turn lanes with pedestrian crossing islands. These roadways were constructed at different times, which has led to inconsistencies on how signage, striping, roadway markings, and curb ramps have been installed. The City was awarded a grant to design a standard detail and construct improvements that will enhance pedestrian visibility to motorists. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	500	0	0	0	0	0	500
Design	10,000	0	0	0	0	0	10,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	239,000	0	0	0	0	239,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$10,500</b>	<b>\$239,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$249,500</b>

**Project Funding:**

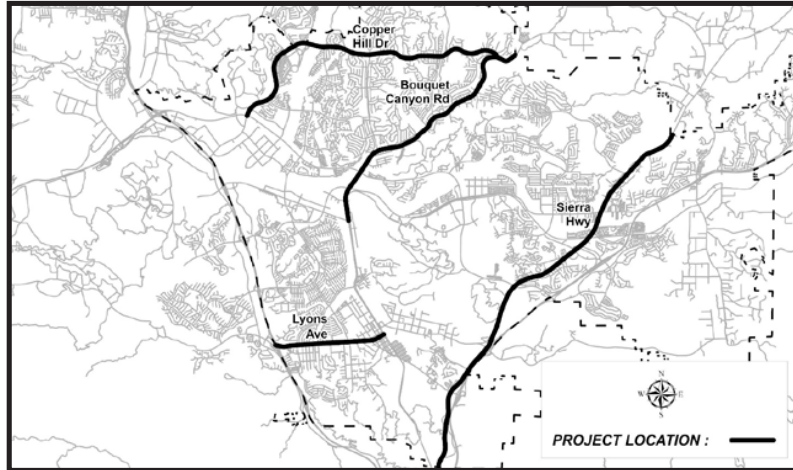
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
229 - Federal Grant, HSIP	10,500	239,000	0	0	0	0	249,500
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$10,500</b>	<b>\$239,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$249,500</b>

**Impact on Operations:**

2019-20 CIRCULATION IMPROVEMENT PROGRAM -  
DESIGN & CONSTRUCTION

Project Number: C0061

**Project Location:**  
Lyons Avenue, Bouquet  
Canyon Road, Sierra  
Highway, and Copper Hill  
Drive



**Description:** This project will increase and improve traffic flow at four locations and will reduce motorists delay at the signalized locations. The proposed improvements include modifications to raised center medians to accommodate triple left-turn pockets, right-turn lane extensions, and early access to left-turn lanes. Staff has been monitoring these locations based on traffic volumes and visual observations. The four locations identified for modification are: Lyons Avenue (Wayman Street to Orchard Village Road), Bouquet Canyon Road (Cinema Drive to Valencia Boulevard), Sierra Highway (Stater Bros Driveway to Via Princesa), and Copper Hill Drive (Sycamore Creek Drive to Seco Canyon Road).

**Justification:** In anticipation of new annexations, ongoing development, and overall traffic increases, new circulation projects are required to maintain proper traffic flow in the City. The priority on the selection of year one of the program was based on the following criteria: no public participation necessary, even distribution of projects in all four City communities (Canyon Country, Newhall, Saugus, and Valencia) and insufficient right-turn/left-turn capacity. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	1,300	0	0	0	0	1,300
Design	160,000	60,000	0	0	0	0	220,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	1,647,887	0	0	0	0	1,647,887
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$160,000</b>	<b>\$1,709,187</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,869,187</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	160,000	1,709,187	0	0	0	0	1,869,187
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$160,000</b>	<b>\$1,709,187</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,869,187</b>

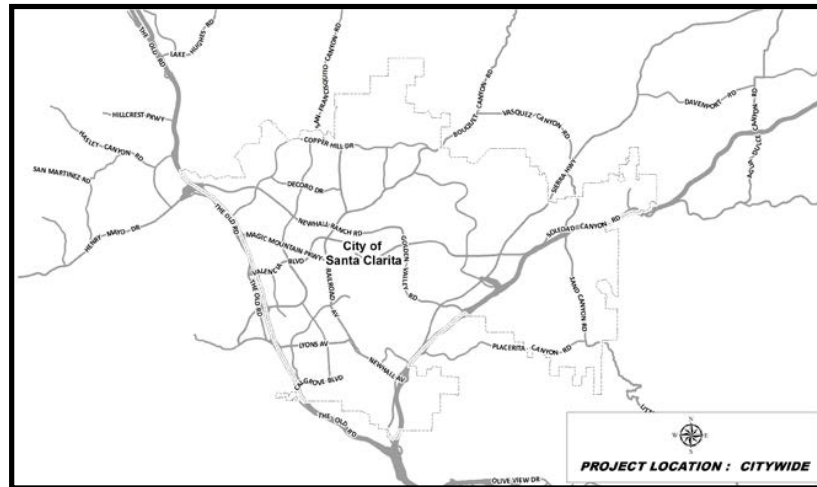
**Impact on Operations:**



LOCAL ROADWAY SAFETY PLAN (REPORT ONLY) -  
DESIGN

Project Number: C0063

**Project Location:**  
Citywide



**Description:** This grant funded project will provide for the development of the Local Roadway Safety Plan (LRSP) report, which will include establishment of goals and objectives, identify issues and risks, and prioritize actions and improvements to reduce collisions and injuries on the City's roadway network. This project includes a network screening of the City's entire 540-mile roadway network to identify roadway safety countermeasures covering engineering, enforcement, education, and emergency services.

**Justification:** The LRSP expands upon the recently completed Systemic Safety Analysis Report (SSAR) where the scope was limited to bicycle and pedestrian engineering countermeasures only. The SSAR will be incorporated into the LRSP which will benefit the City to remain eligible and competitive for future Highway Safety Improvement Program funds. The project supports the Santa Clarita 2020 theme of Public Safety.

**Project Status:** Approved      **Department:** Public Works      **Project Supervisor:** Gus Pivetti

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	80,000	0	0	0	0	80,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>

**Project Funding:**

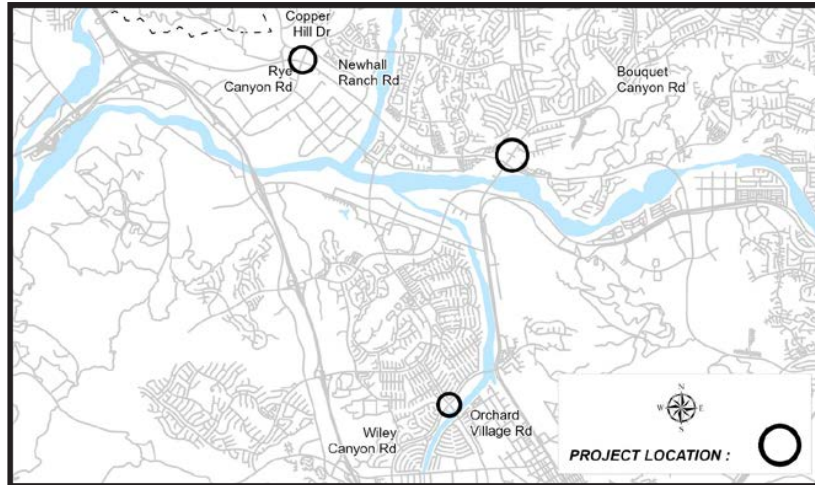
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
259 - Miscellaneous State Grants	0	72,000	0	0	0	0	72,000
233 - TDA Article 8	0	8,000	0	0	0	0	8,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>

**Impact on Operations:**

2020-21 CIRCULATION IMPROVEMENT PROGRAM, PHASE II -  
DESIGN ONLY

Project Number: C0064

**Project Location:**  
Bouquet Canyon Road at  
Newhall Ranch Road,  
Newhall Ranch Road at  
Copperhill Drive, and  
Wiley Canyon Road at  
Orchard Village Road,



**Description:**

This project will design the extension of the southbound left-turn lane on Bouquet Canyon Road on the approach to Newhall Ranch Road; an eastbound triple left-turn on Newhall Ranch Road on the approach to Copper Hill Drive; and an eastbound exclusive right-turn lane on Wiley Canyon Road on the approach to Orchard Village Road. These efforts are in anticipation of new annexations, ongoing development, and overall traffic increases. Once constructed, the addition and extension of the turn lanes will improve circulation and safety and will reduce delay at these locations.

**Justification:**

Over the past 16 years, the City has funded dozens of projects to improve intersection safety and enhance traffic flow. The Circulation Improvement Program commenced last year with four projects. This phase consist of three new projects in the Saugus, Valencia, and Newhall communities. The locations selected for Phase II of the program was prioritized based on the following criteria: no public participation necessary, even distribution of projects in all four City communities, and insufficient right-turn / left-turn capacity. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:**

Proposed      **Department:** Public Works      **Project Supervisor:** Gus Pivetti

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	130,950	0	0	0	0	130,950
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$130,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,950</b>

**Project Funding:**

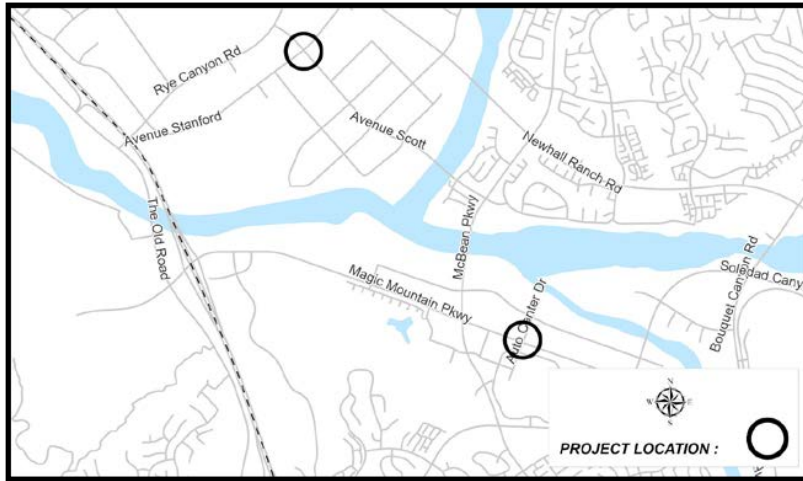
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	0	130,950	0	0	0	0	130,950
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$130,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,950</b>

**Impact on Operations:**

2020-21 INTERSECTION IMPROVEMENT PROGRAM -  
CONSTRUCTION

Project Number: C1015

**Project Location:**  
Magic Mountain Parkway  
at Auto Center Drive and  
Avenue Scott at Avenue  
Stanford



**Description:** This project will revitalize and modernize the City's traffic signal systems. Improvements at both Magic Mountain Parkway at Auto Center Drive and Avenue Scott at Avenue Stanford will include new underground wiring, new signal housings, new pull boxes, and new pedestrian ramps at locations that do not meet ADA guidelines. In conjunction with the proposed improvements, the intersection at Magic Mountain Parkway and Auto Center Drive will include split-phasing the north and south movements of the intersection.

**Justification:** Even though many traffic signal locations are still in operation, many components of the traffic signal system need to be upgraded to current standards. These efforts will help minimize signal malfunctions due to old deteriorated conductors, revitalize the old and faded signal heads by installing new vehicular and pedestrian housings, eliminate old and cracked pull box lids that could potentially become tripping hazards, and eliminate conflict points that are contributing to broadside collisions at Magic Mountain Parkway and Auto Center Drive.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Gus Pivetti

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	150,000	0	0	0	0	150,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

**Project Funding:**

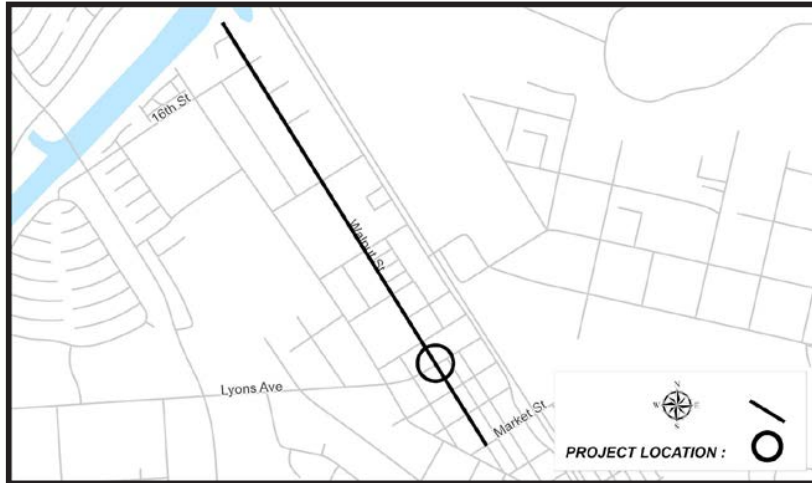
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	0	150,000	0	0	0	0	150,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

**Impact on Operations:**

**NEWHALL AREA BICYCLE FACILITIES -  
DESIGN & CONSTRUCTION**

Project Number: C2025

**Project Location:**  
Walnut Street/16th Street  
between Market Street  
and the South Fork Trail  
and Lyons Avenue at  
Walnut Street



**Description:** This project will design and construct improvements to provide enhanced bicycle and pedestrian facilities along Walnut Street/16th Street between Market Street and the South Fork Trail. Intersection improvements at Lyons Avenue and Walnut Street will include a traffic signal, median modifications and crosswalk improvements to accommodate vehicular, bicycle, and pedestrian traffic. Improvements will also include pedestrian and bicycle detection at the intersection as well as traffic calming measures to support a new bicycle facility along Walnut Street/16th Street between Market Street and the South Fork Trail, thereby linking the Old Town Newhall area to existing bicycle facilities on the South Fork Trail. The project will increase the safety of vehicles, pedestrians, and cyclists passing through the intersection, and include traffic calming measures along Walnut Street at 16th Street.

**Justification:** The improvements along Walnut Street and at the intersection of Lyons Avenue and Walnut Street will provide Complete Streets design features as identified in the recent update of the Non-Motorized Transportation Plan and is consistent with the approved Measure M ATP Five Year Plan. This project supports the Santa Clarita 2020 theme of Public Safety.

**Project Status:** Approved      **Department:** Public Works      **Project Supervisor:** Gus Pivetti

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	130,000	0	0	0	0	130,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	518,000	0	0	0	0	518,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$648,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$648,000</b>

**Project Funding:**

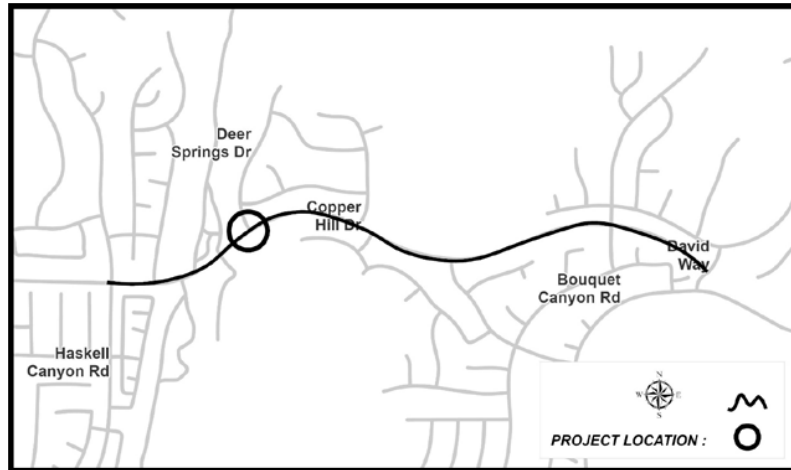
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
268 - Measure M ATP	0	648,000	0	0	0	0	648,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$648,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$648,000</b>

**Impact on Operations:** Impact on operations will consist of an increase in annual maintenance and service for the traffic signal equipment is estimated to be \$5,000 per year.

**TRAFFIC SIGNAL AND FIBER OPTIC INTERCONNECT,  
COPPER HILL DRIVE AND DEER SPRINGS DRIVE - DESIGN**

Project Number: C4016

**Project Location:**  
Copper Hill Drive and  
Deer Springs Drive



**Description:** This project will provide the design of a new traffic signal and applicable striping modifications for the intersection of Copper Hill Drive and Deer Springs Drive. The project will also provide for design of communication systems to complete fiber optic connections along Copper Hill Drive between Haskell Canyon Road and David Way.

**Justification:** This is a one-time request for the design of a new traffic signal installation at the intersection of Copper Hill Drive and Deer Springs Drive for future funding opportunities. The project will also include fiber optic design to close gaps and allow for network redundancy for the City's communication system. The proposed traffic signal will connect pedestrians and bicycles on the north side of Copper Hill Drive to Copper Hill Park located on the south side of the street. The new signal will also facilitate turns for motorists in and out of the park and trips in and out of Deer Springs Drive. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Gus Pivetti

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	65,000	0	0	0	0	65,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
232 - AB 2766 AQMD	0	28,000	0	0	0	0	28,000
233 - TDA Article 8	0	37,000	0	0	0	0	37,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>

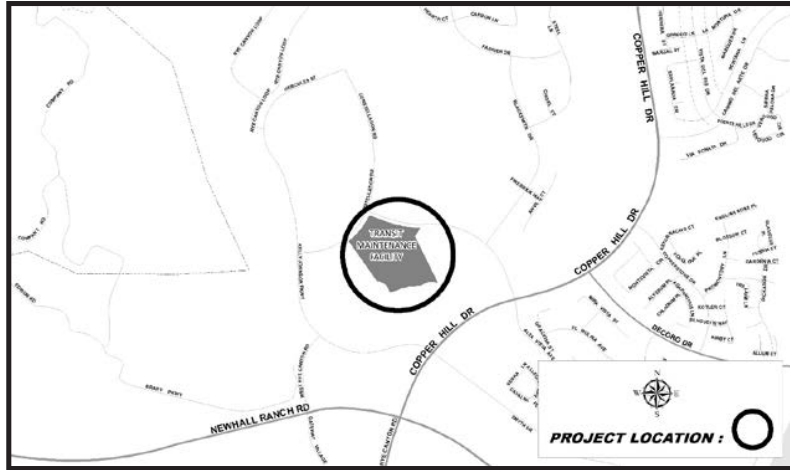
**Impact on Operations:**



**TRANSIT MAINTENANCE FACILITY UPGRADES AND EQUIPMENT REPLACEMENT - DESIGN & CONSTRUCTION**

Project Number: F1023

**Project Location:**  
 Transit Maintenance Facility, 28250 Constellation Road, Santa Clarita, CA 91355



**Description:** This project will provide for the repair and replacement of various facility equipment past its useful life at the Transit Maintenance Facility. Upgrades and replacements include the bus wash, bus wash bay lift, fall protection for in-ground pits, shop safety exhaust hoses, two in-ground lifts, and building roll up door motors. This project will address the HVAC controls that are in need of update by replacing the controllers and integrating them into the energy management system. This request also includes a redesign of the bus yard entrance gate as well as the repair and slurry of the public parking lot. Phases I-III (bus wash, exhaust hoses and pit fall protection, and bus lifts) were designed and awarded in FY 2019-20. Phases IV-VII (rollup door motors, entrance gate, HVAC control system, and parking lot slurry) were designed in FY 2019-20 and will be awarded in FY 2020-21.

**Justification:** Most of the existing equipment has been in use for thirteen years and in some cases past its useful life. This results in an increase in the frequency of failures and obsolete equipment and safety concerns. This request will address these needs by replacing the equipment, including the HVAC controlling software, the entrance gate, and the public/employee parking lot. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

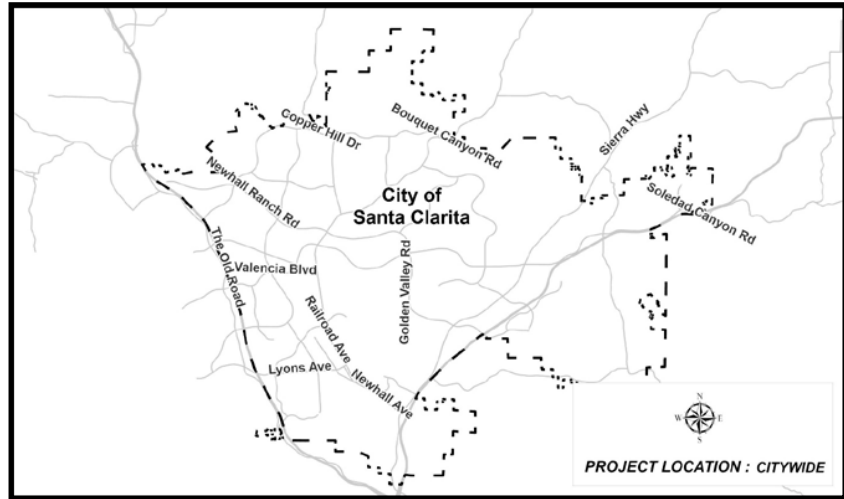
<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	140,511	58,945	0	0	0	0	199,456
Right-of-Way	0	0	0	0	0	0	0
Construction	1,264,603	530,506	0	0	0	0	1,795,109
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,405,114</b>	<b>\$589,451</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,994,565</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
700 - Transit Fund	1,405,114	589,451	0	0	0	0	1,994,565
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,405,114</b>	<b>\$589,451</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,994,565</b>

**Impact on Operations:**

**Project Location:**  
Citywide



**Description:** This project is to assist in the construction of a year-round homeless shelter. The project will fill the needs of homeless people (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

**Justification:** This project is part of the City's Annual Action Plan for the 2019-2023 Consolidated Plan required to receive federal CDBG funds. This project supports the City's strategic plan to improve and expand facilities and infrastructure and provide supportive human services. This project supports the Santa Clarita 2020 theme of Building and Creating Community, by working with community partners to address the homeless issue.

**Project Status:** Approved      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	666,848	0	0	0	0	666,848
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$666,848</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$666,848</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
203 - CDBG Grant Funds	0	666,848	0	0	0	0	666,848
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$666,848</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$666,848</b>

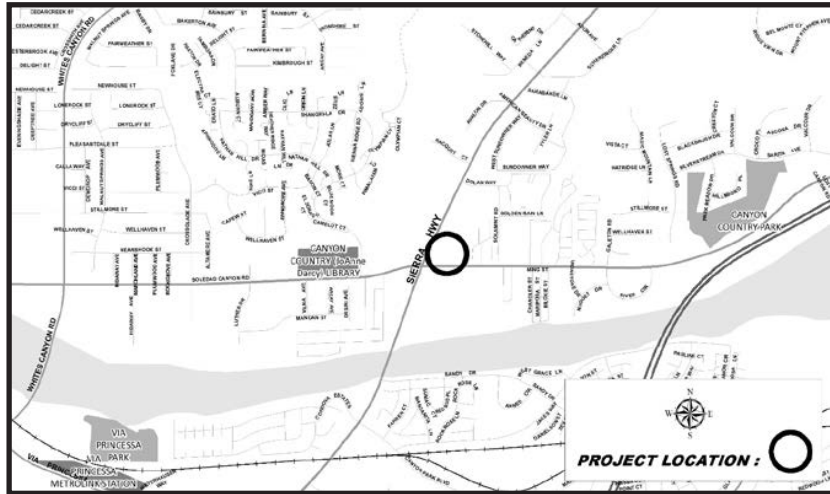
**Impact on Operations:**



**CANYON COUNTRY COMMUNITY CENTER, PHASE II AND FURNITURE, FIXTURES, AND EQUIPMENT INSTALLATION - CONSTRUCTION**

**Project Number: F3020**

**Project Location:**  
18410 Sierra Highway,  
Santa Clarita, CA 91351



**Description:**

This request will provide for the purchase and install all furniture, fixtures, and equipment for the new Canyon Country Community Center. This project's phase, Phase II - Onsite Construction, will also continue the construction of the 25,000 square foot Community Center building, restroom, parking lots, sidewalks, plaza and courtyards, gateway beautification, play area, landscaping, and irrigation. Funds will provide for project inspection, staff time, and the administrative cost to complete construction.

**Justification:**

The City has long recognized the need for a permanent community center in Canyon Country. In 2012, the City demonstrated its commitment to address this need by constructing a temporary facility, while maintaining the vision to construct a permanent one. Construction of the Canyon Country Community Center is consistent with the City Council-approved Park Master Plan and supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:**

In progress

**Department:**

Public Works

**Project Supervisor:**

Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	254,921	0	0	0	0	0	254,921
Design	1,400,000	0	0	0	0	0	1,400,000
Right-of-Way	13,000,000	0	0	0	0	0	13,000,000
Construction	35,250,000	165,000	0	0	0	0	35,415,000
Furniture, Fixtures, & Equip.	0	500,000	0	0	0	0	500,000
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$49,904,921</b>	<b>\$665,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,569,921</b>

**Project Funding:**

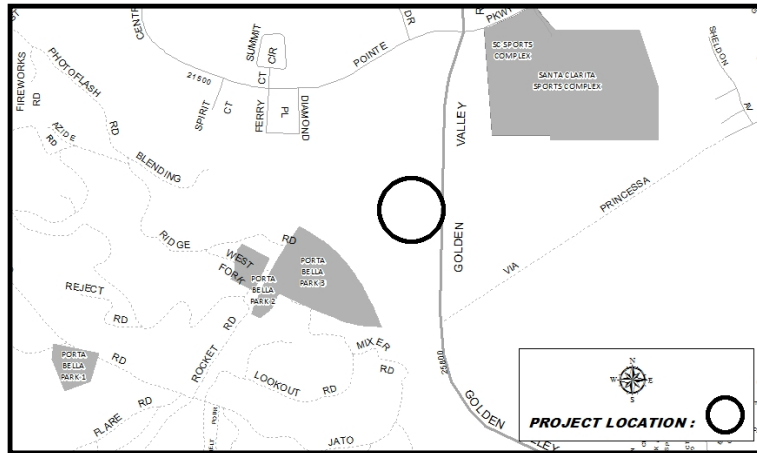
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
305 - Park Dedication Fund	12,300,575	165,000	0	0	0	0	12,465,575
358 - OSPD Fund	2,000,000	0	0	0	0	0	2,000,000
723 - Facilities Fund	35,604,346	500,000	0	0	0	0	36,104,346
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$49,904,921</b>	<b>\$665,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,569,921</b>

**Impact on Operations:**

**SANTA CLARITA VALLEY SHERIFF'S STATION, PHASE III B - CONSTRUCTION**

**Project Number: F3023**

**Project Location:**  
26201 Golden Valley  
Road, Santa Clarita CA  
91350



**Description:** This project is a joint effort between the City of Santa Clarita and the County of Los Angeles (County) for a new, centrally located, 46,465 square foot Sheriff's Station that will include a Type I detention facility, with a 4,140 square foot vehicle maintenance building, communications tower, and a heliport. Phase III of this project was divided into three stages: A) on-site grading, B) on-site construction including, the sheriff's station building, and C) off-site utility and road improvements. Stage IIIB will complete the main station (detention, community room, and administration), vehicle maintenance building, fueling station, vehicle detailing area, staff parking, visitor parking, full transfer generator, communications tower, helipad, perimeter security walls, and LMD landscaping. Funds will provide for project management and administrative cost to complete the construction.

**Justification:** The Santa Clarita Sheriff Station, located at 23740 Magic Mountain Parkway, was completed in 1972 (48 years ago) and is 25,100 square feet in size, plus a 6,360 service building. Since the time the station was built, the population of the Santa Clarita Valley has increased approximately six fold, from approximately 50,000 to 299,000. Given the age of the current station and the population growth of the Santa Clarita Valley, the station is undersized, obsolete, and not ideally located to effectively serve the entire City. It has been the mutual desire of City of Santa Clarita and County Supervisor Michael D. Antonovich to reach an agreement for the financing and construction of a new Sheriff's Station to replace the existing station. This project supports the Santa Clarita 2020 theme of Public Safety.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	450,000	0	0	0	0	0	450,000
Design	4,743,311	0	0	0	0	0	4,743,311
Right-of-Way	0	0	0	0	0	0	0
Construction	42,405,557	500,000	0	0	0	0	42,905,557
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$47,598,868</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,098,868</b>

**Project Funding:**

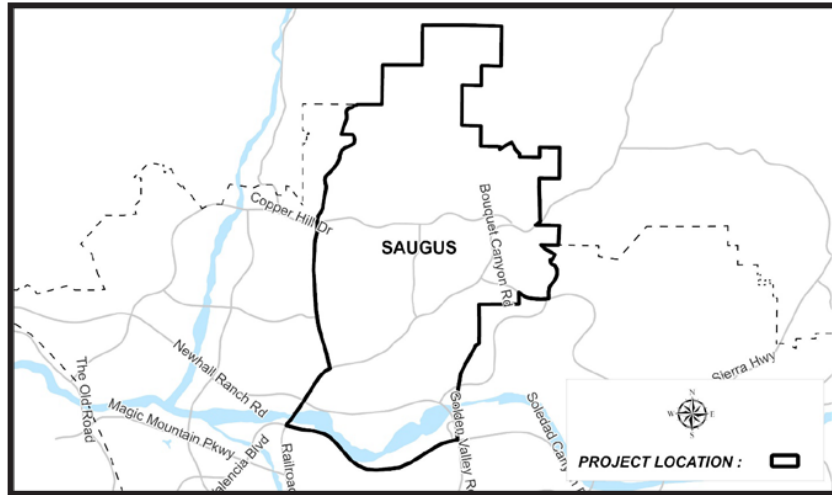
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
232 - AB 2766 AQMD	165,000	0	0	0	0	0	165,000
259 - State Forfeiture Funds	138,950	0	0	0	0	0	138,950
301 - B&T Eastside Canyon	2,000,000	0	0	0	0	0	2,000,000
306 - Law Enf. Facility Impact Fees	2,057,766	0	0	0	0	0	2,057,766
723 - Facilities Fund	43,237,152	500,000	0	0	0	0	43,737,152
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$47,598,868</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,098,868</b>

**Impact on Operations:** The total project cost of \$67,343,650 is funded by \$48,098,868 in City funds as well as an \$18 million contribution from the County and \$1,244,782 in Federal Drug Forfeiture Funds held by the County.

SAUGUS LIBRARY CENTER - LAND ACQUISITION & DESIGN

Project Number: F4003

**Project Location:**  
In the Saugus community



**Description:** The Santa Clarita Public Library Facility Master Plan (FMP) identified the need for an additional library in the City to serve the Saugus community. This phase of the project includes land acquisition, design, legal fees, and project administration costs.

**Justification:** This request will provide continued funding for the Saugus Library Center which was identified in the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** In progress    **Department:** Public Works    **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	246,038	493,210	0	0	0	0	739,248
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$246,038</b>	<b>\$493,210</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$739,248</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
723 - Facilities Fund	246,038	493,210	0	0	0	0	739,248
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$246,038</b>	<b>\$493,210</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$739,248</b>

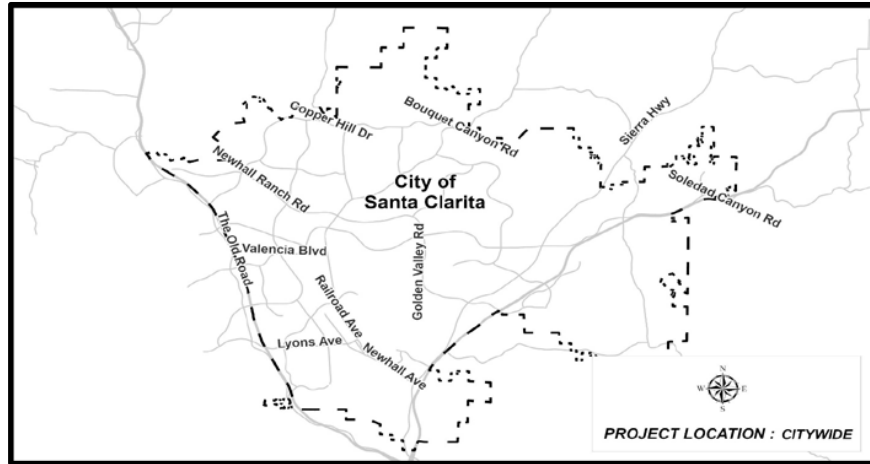
**Impact on Operations:**



2019-20 OVERLAY AND SLURRY SEAL PROGRAM -  
CONSTRUCTION

Project Number: M0131

**Project Location:**  
Citywide



**Description:** The annual overlay and slurry seal projects are an integral part of the City's pavement management program. Each year, streets are evaluated and identified for the need of pavement preservation and rehabilitation treatments. The 2019-20 Overlay and Slurry Seal Program will resurface streets, seal cracks, and coat the surface of streets in various areas of the City. These treatments will provide a smoother ride for vehicles, enhance the appearance of streets and extend the life of the City's roadway infrastructure. This year's project will begin construction in May 2020 and will be completed by the end of September 2020. Funds will provide for construction support, project management, and miscellaneous project cost needed to complete the project.

**Justification:** Each year the City dedicates a substantial portion of its capital budget to the Annual Overlay and Slurry Seal Program. This annual project strives to maintain the quality and viability of the City's street infrastructure and supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	10,000	0	0	0	0	0	10,000
Design	400,000	0	0	0	0	0	400,000
Right-of-Way	0	0	0	0	0	0	0
Construction	12,340,000	250,000	0	0	0	0	12,590,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$12,750,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000,000</b>

**Project Funding:**

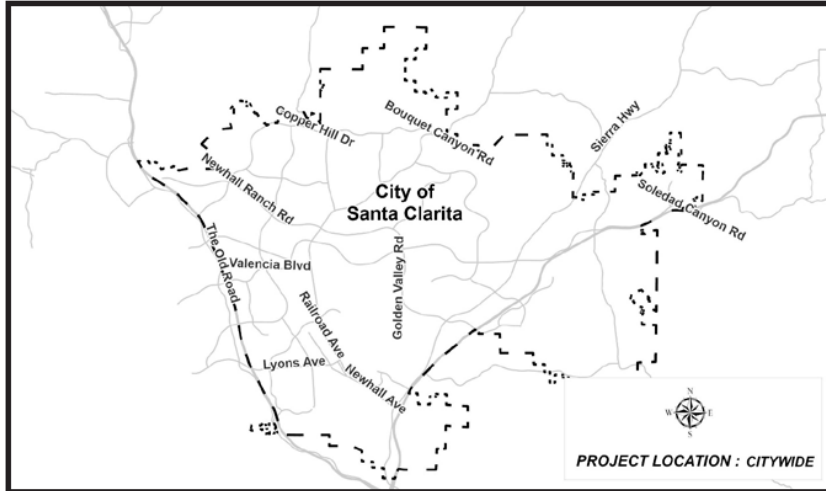
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
202 - Surface Transport Program Local	1,399,798	0	0	0	0	0	1,399,798
264 - Measure R	2,380,774	0	0	0	0	0	2,380,774
266 - Measure M	5,331,898	0	0	0	0	0	5,331,898
267 - Senate Bill 1 RMRA	3,637,530	250,000	0	0	0	0	3,887,530
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$12,750,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000,000</b>

**Impact on Operations:**

2020-21 OVERLAY AND SLURRY SEAL PROGRAM -  
DESIGN & CONSTRUCTION

Project Number: M0137

**Project Location:**  
Citywide



**Description:** The annual Overlay and Slurry Seal Program reflects the City's commitment to sound pavement management of the roadway infrastructure and will provide for overlaying and slurry sealing streets in need of attention. The City's Five-Year Major Streets Overlay and Slurry Plan identifies \$22,900,000 is needed annually to maintain a 69 Pavement Condition Index (PCI) rating of the City's roadway infrastructure.

**Justification:** Each year, the City dedicates a substantial portion of its capital budget to the Annual Overlay and Slurry Seal Program. This annual project strives to maintain the quality and viability of the City's streets infrastructure. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	30,000	60,000	60,000	60,000	60,000	270,000
Design	0	370,000	500,000	500,000	500,000	500,000	2,370,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	12,600,000	22,340,000	22,340,000	22,340,000	22,340,000	101,960,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$13,000,000</b>	<b>\$22,900,000</b>	<b>\$22,900,000</b>	<b>\$22,900,000</b>	<b>\$22,900,000</b>	<b>\$104,600,000</b>

**Project Funding:**

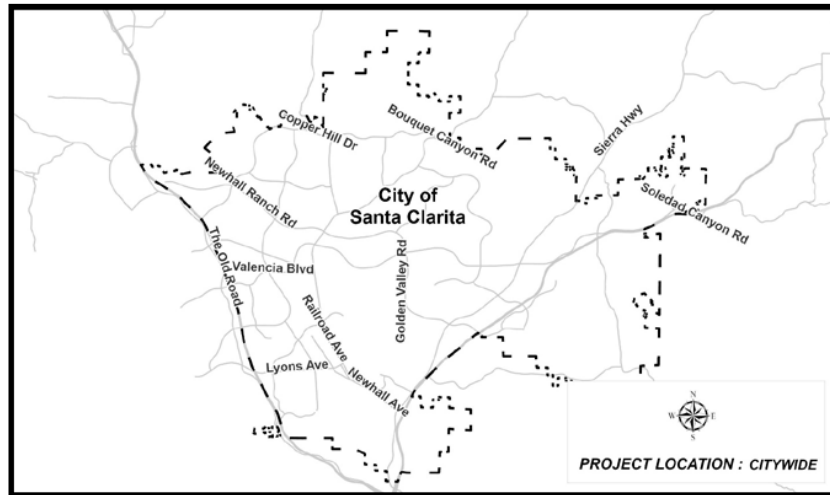
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	0	2,656,370	0	0	0	0	2,656,370
264 - Measure R	0	1,932,767	0	0	0	0	1,932,767
266 - Measure M	0	4,856,791	0	0	0	0	4,856,791
267 - Senate Bill 1 RMRA	0	3,554,072	0	0	0	0	3,554,072
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	22,900,000	22,900,000	22,900,000	22,900,000	91,600,000
<b>Total Costs:</b>	<b>\$0</b>	<b>\$13,000,000</b>	<b>\$22,900,000</b>	<b>\$22,900,000</b>	<b>\$22,900,000</b>	<b>\$22,900,000</b>	<b>\$104,600,000</b>

**Impact on Operations:**

**2020-21 CONCRETE REHABILITATION PROGRAM - CONSTRUCTION**

**Project Number: M0138**

**Project Location:**  
Citywide



**Description:** This project addresses necessary repairs to sidewalks, concrete flow lines, and drive approaches damaged by tree roots and pavement settlement. It will address water quality degradation caused by standing water along roadways and ensure water flow, and repair damaged curbs and gutter flow lines. These repairs will be made at various locations throughout the City.

**Justification:** The sidewalk and storm water flow line repairs are integral to the City's pavement management system. The City is committed to monitoring its pedestrian passageways to ensure safe path of travel. This years project will repair the locations identified in the Annual Sidewalk Inspection Program from 2019. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Cruz Caldera

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	6,000	6,000	6,000	6,000	6,000	30,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	394,000	394,000	394,000	394,000	394,000	1,970,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$2,000,000</b>

**Project Funding:**

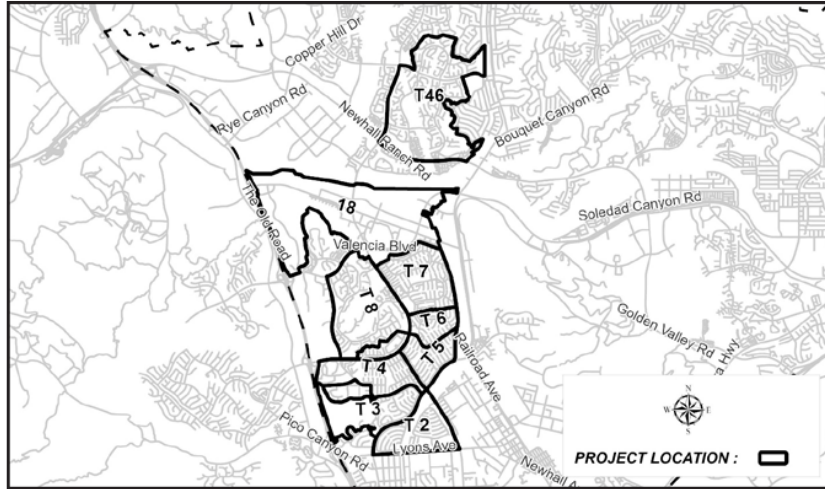
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
264 - Measure R	0	400,000	0	0	0	0	400,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	400,000	400,000	400,000	400,000	1,600,000
<b>Total Costs:</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$2,000,000</b>

**Impact on Operations:**

2020-21 LMD PASEO CONCRETE REHABILITATION -  
DESIGN & CONSTRUCTION

Project Number: M0139

**Project Location:**  
LMD Zones 18, T2, T3,  
T4, T5, T6, T7, T8, and  
T46



**Description:** This project addresses the replacement of damaged and displaced paseo sidewalk panels located within various local Landscape Maintenance District (LMD) zones.

**Justification:** This work, which was previously completed through small incremental contracts within the Special Districts' operational budget, is proposed for inclusion as part of an annual consolidated project within the Capital Improvement Program. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Neighborhood Services      **Project Supervisor:** Kevin Tonoian

**Project Cost Estimate (\$):**

Expenditure/ Category:	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
Environmental	0	0	0	0	0	0	0
Design	0	10,000	0	0	0	0	10,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	274,000	0	0	0	0	274,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$284,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$284,000</b>

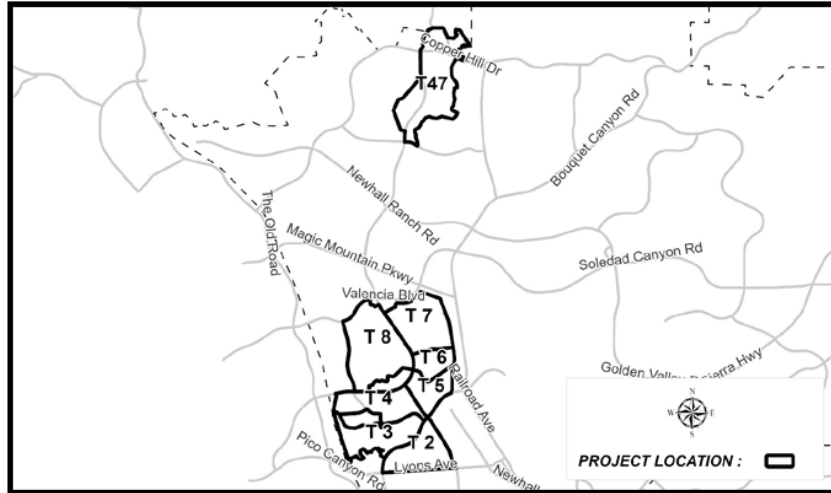
**Project Funding:**

Funding Source(s):	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
357 - LMD Zone Specific	0	284,000	0	0	0	0	284,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$284,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$284,000</b>

**Impact on Operations:**



**Project Location:**  
LMD Zones T2, T3, T4,  
T5, T6, T-7, T8, and T47



**Description:** This project encompasses field study and design consulting to prepare a long-term plan for the replacement of aging lighting systems along inter-connected paseo pathways located within multiple Landscape Maintenance District (LMD) zones.

**Justification:** Previous paseo lighting repair work has been funded through the annual reserve project decision package and completed through small incremental contracts within the Special Districts' annual operational budget. Commencing in FY 2020-21, design and future paseo lighting repair and/or replacement is proposed for inclusion as part of the Capital Improvement Program. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Neighborhood Services      **Project Supervisor:** Kevin Tonoian

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	30,000	0	0	0	0	30,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

**Project Funding:**

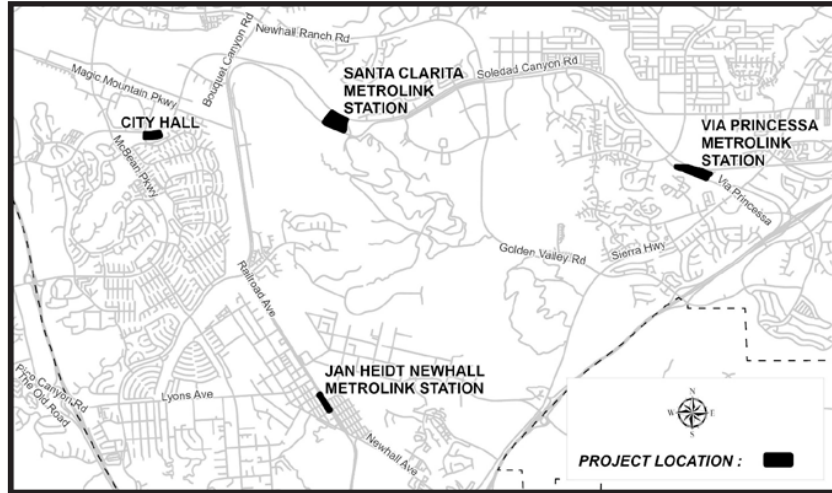
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
357 - LMD Zone Specific	0	30,000	0	0	0	0	30,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

**Impact on Operations:**

BICYCLE LOCKER REPLACEMENT - CONSTRUCTION

Project Number: M0141

**Project Location:**  
 Santa Clarita Metrolink,  
 Newhall Metrolink, Via  
 Princessa Metrolink, and  
 City Hall



**Description:** This project will remove existing bicycle lockers and replace them with battery operated bicycle lockers that come with a new electronic bicycle locker management program. The new bicycle locker management system would allow patrons to secure lockers using their smart phones. The bicycle locker replacement includes 36 lockers at the Santa Clarita Metrolink, 22 lockers at the Newhall Metrolink, 10 lockers at the Via Princessa Metrolink, and 6 lockers at City Hall.

**Justification:** The current bicycle lockers were purchased and installed in 1994 using grant funds. The bicycle lockers are past their useful life and have visible water damage. By implementing the bicycle locker replacement project, the City would reduce ongoing maintenance and administration costs. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Approved      **Department:** Neighborhood Services      **Project Supervisor:** Adrian Aguilar

**Project Cost Estimate (\$):**

Expenditure/ Category:	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	327,900	0	0	0	0	327,900
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$327,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$327,900</b>

**Project Funding:**

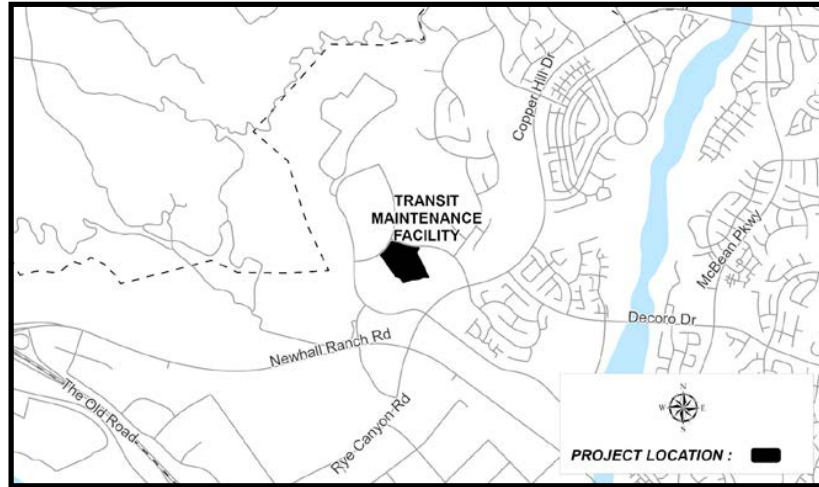
Funding Source(s):	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
700 - Transit Fund	0	327,900	0	0	0	0	327,900
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$327,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$327,900</b>

**Impact on Operations:**

**2020-21 TRANSIT MAINTENANCE FACILITY EQUIPMENT UPGRADES - CONSTRUCTION**

**Project Number: M1033**

**Project Location:**  
 Transit Maintenance Facility, 28250 Constellation Road, Santa Clarita, CA 91355



**Description:** This project will replace or repair various facility equipment at the Transit Maintenance Facility. The project includes replacement of the facility cooling tower and its controllers, replacement of various HVAC units in the maintenance and administration buildings, upgrade of all exterior lighting to LED, a needed repair of the emergency diesel generator, replacement of sensors for the CNG detection system, replacement of various plumbing components throughout the facility such as faucets, valves, pipes, and installation of additional security cameras to monitor existing "blind spots" within the facility and on the site.

**Justification:** Most of the existing equipment is coming up on 14 years of age, past their useful life, resulting in an increase in the frequency of failures. This request will address these needs by replacing or upgrading the specific equipment to be more efficient and reliable. Additionally, the expansion of our existing surveillance camera security system will allow more of the facility and site to be protected in the event of an accident or emergency. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Approved      **Department:** Neighborhood Services      **Project Supervisor:** Adrian Aguilar

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	977,600	0	0	0	0	977,600
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$977,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$977,600</b>

**Project Funding:**

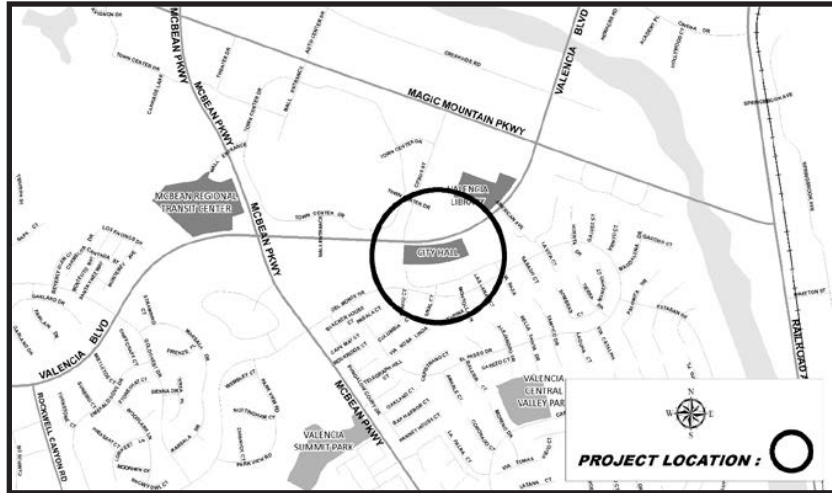
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
700 - Transit Fund	0	977,600	0	0	0	0	977,600
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$977,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$977,600</b>

**Impact on Operations:**

CITY HALL BOILER REPLACEMENT - CONSTRUCTION

Project Number: M1034

**Project Location:**  
 City Hall, 23920 Valencia  
 Boulevard, Santa Clarita,  
 CA 91355



**Description:** This project will replace the boiler at City Hall. The boiler has shown significant signs of failure and repairs have become expensive and more frequent. The new unit will be energy efficient and offer dependable heating.

**Justification:** The boiler supplies City Hall with hot water for the restrooms and heat for the heating, ventilation, and air conditioning system. The existing boiler is a 17 years old unit and began to fail causing interruptions to both of these functions. Replacing the boiler with a new energy efficient unit will provide a continuous supply of heat to the building and heat domestic water while reducing the facility's utility bill. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Cruz Caldera

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	72,500	0	0	0	0	72,500
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$72,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$72,500</b>

**Project Funding:**

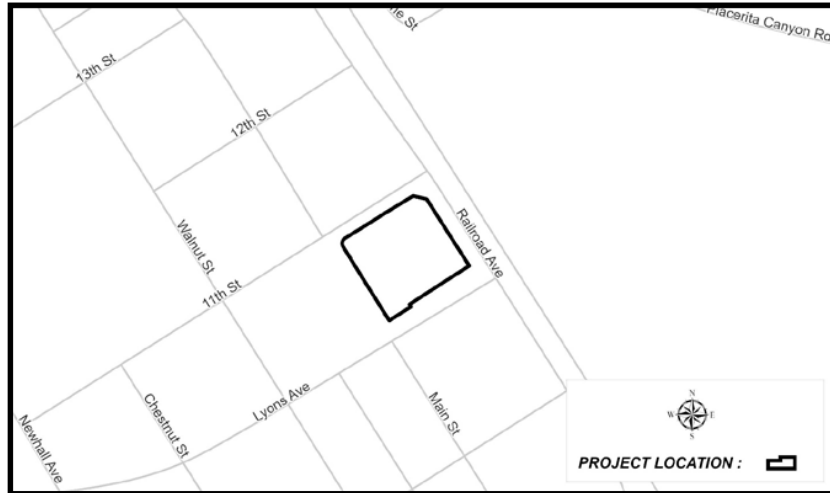
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
601 - General Fund-Capital	0	72,500	0	0	0	0	72,500
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$72,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$72,500</b>

**Impact on Operations:**

# OLD TOWN NEWHALL LIBRARY HEAT EXCHANGER REPLACEMENT - CONSTRUCTION

Project Number: M2016

**Project Location:**  
 Old Town Newhall Library,  
 24500 Main Street, Santa  
 Clarita, CA 91321



**Description:** This project will replace the failing heat exchanger in the HVAC unit at the Old Town Newhall Library.

**Justification:** The current heat exchanger has heavy scale buildup and cannot be properly maintained. Replacing the heat exchanger will allow the system to properly dissipate the heat from the HVAC unit, therefore cooling the building during warmer weather. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Cruz Caldera

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	20,000	0	0	0	0	20,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>

**Project Funding:**

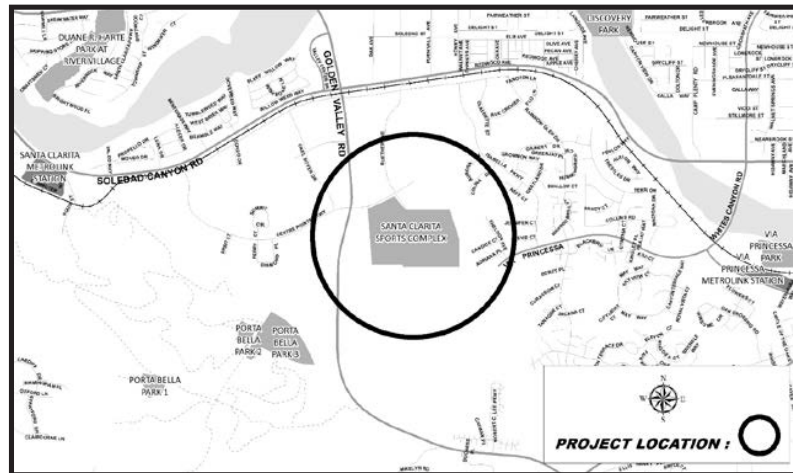
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
309 - Public Library Fund	0	20,000	0	0	0	0	20,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>

**Impact on Operations:**

**AQUATIC CENTER POOL DECK CONCRETE REPAIRS AND REPLASTER - DESIGN**

**Project Number: M3035**

**Project Location:**  
 Aquatic Center, 20870  
 Centre Pointe Parkway,  
 Santa Clarita, CA 91350



**Description:** This project, once completed, will have removed and replaced concrete slabs in selected areas of the pool decks at the Santa Clarita Sports Complex Aquatic Center (Aquatic Center). The Activity Pool is currently under construction, while the 25 meter and the 50 meter pools are anticipated to be constructed in future years. This request will complete the design of the 25 meter dive pool repair work including the removal and replacement of affected sections of the deck around the perimeter.

**Justification:** The project was segregated into three phases to address repairs at the Activity Pool, the 25 meter dive pool, and the 50 meter pools with minimal impact to recreational programming. The Aquatic Center opened in 2003 and is heavily used by the community. The Aquatic Center's 25 meter dive pool alone attracts approximately 50,000 patrons annually and holds various City events. As a result, the original surface of the pool's concrete deck is in need of repair to address sections that are cracked or spalled. The repairs are necessary per Los Angeles County recommendations and standards. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	49,250	50,000	0	0	0	0	99,250
Right-of-Way	0	0	0	0	0	0	0
Construction	231,150	0	0	0	0	0	231,150
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$280,400</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$330,400</b>

**Project Funding:**

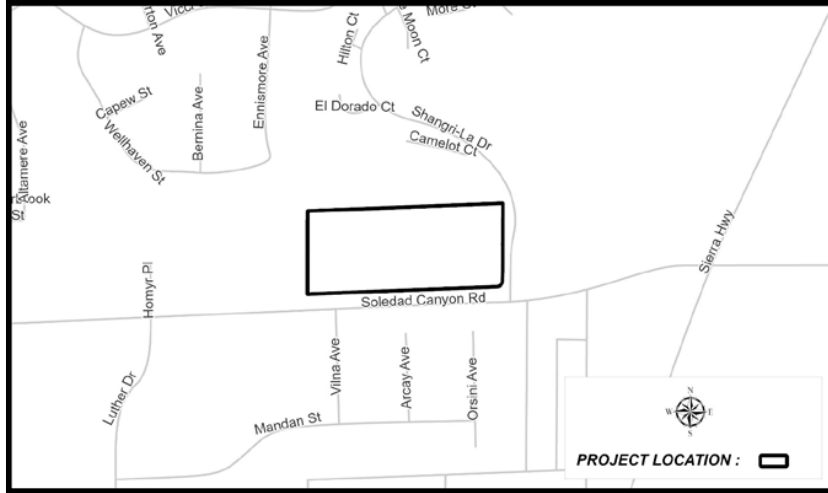
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
367 - Areawide Fund	280,400	50,000	0	0	0	0	330,400
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$280,400</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$330,400</b>

**Impact on Operations:**

# CANYON COUNTRY JO ANNE DARCY LIBRARY HVAC UNITS REPLACEMENT, PHASE I - CONSTRUCTION

Project Number: M3038

**Project Location:**  
 Canyon Country Jo Anne Darcy Library, 18601 Soledad Canyon Road, Santa Clarita, CA 91351



**Description:** This project will remove and replace 10 aging and inefficient air conditioning (HVAC) units at the Canyon Country Jo Anne Darcy Library in two phases. The new units will be more energy efficient, using less electricity and offer dependable cooling during the summer months when the building's use is at its highest.

**Justification:** The existing HVAC units are original to the building and have exceeded industries life expectancy. Asset Condition Report from General Services found the HVAC units to be in poor condition. The 19 year old units are beginning to fail, and repairs are becoming more constant. Units are not performing to their full capacity and are charged with obsolete refrigerant. By replacing the existing HVAC units with greater energy efficient units, it will conserve energy and reduce facility utility bill. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Cruz Caldera

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	132,000	132,000	0	0	0	264,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$132,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$264,000</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
309 - Public Library Fund	0	132,000	0	0	0	0	132,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	132,000	0	0	0	132,000
<b>Total Costs:</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$132,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$264,000</b>

**Impact on Operations:**

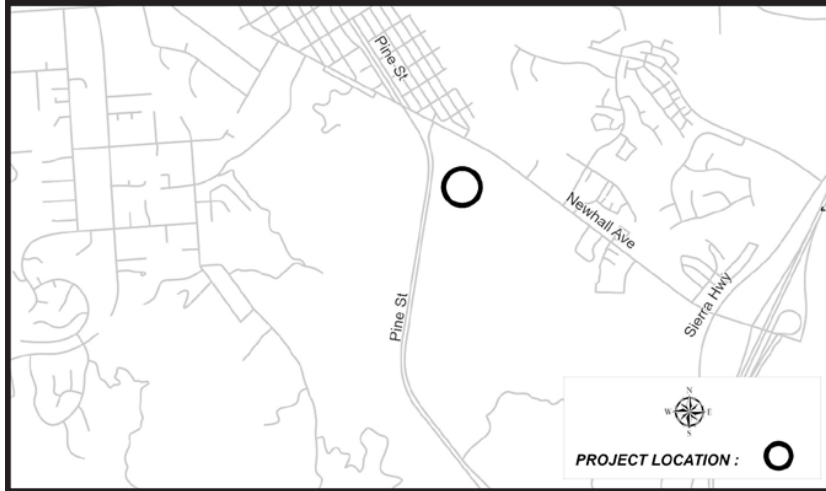




PIONEER OIL REFINERY SITE STABILIZATION -  
DESIGN & CONSTRUCTION

Project Number: P2007

**Project Location:**  
Pioneer Oil Refinery, Pine  
Street, Santa Clarita, CA  
91321



**Description:** This project will stabilize five of the nine structures on the Pioneer Oil Refinery site, including: the Pump House, Stills, Acid Tank, Wash Tank, and Residuum Tank, in accordance with recommendations provided by GPA Consulting. Stabilization efforts include supporting structures to prevent them from overturning, repairing platforms, and cataloging artifacts found at the site.

**Justification:** The intent of stabilization is to reduce the continuing deterioration until a preservation plan and construction activities of the park master plan are undertaken. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress     **Department:** Recreation and Community Services     **Project Supervisor:** Lance O'Keefe

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	40,000	6,000	0	0	0	0	46,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	151,000	0	0	0	0	151,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$40,000</b>	<b>\$157,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$197,000</b>

**Project Funding:**

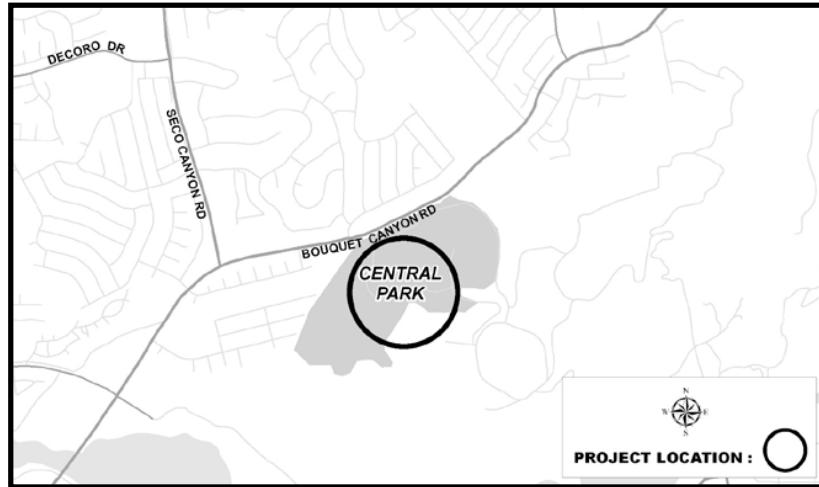
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
306 - Developer Fees Fund	40,000	157,000	0	0	0	0	197,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$40,000</b>	<b>\$157,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$197,000</b>

**Impact on Operations:**

# CENTRAL PARK BUILDOUT - DESIGN

Project Number: P4019

**Project Location:**  
 Central Park, 27150  
 Bouquet Canyon Road,  
 Santa Clarita, CA 91350



**Description:** This project will complete the design of the expansion of the southwestern portion of Central Park. The primary focus of the expansion will be four additional full sized multipurpose fields and will include the installation of sport field lighting, landscaping and irrigation, various site furnishings, a restroom building, upgrades to the dog park, additional parking, and an exercise staircase. Remaining funds will applied to future construction cost.

**Justification:** Currently, the City is only able to accommodate 55 percent of the organization requests for multi-purpose fields. The demand for the Central Park venue for field use, tournaments, and special events far exceeds the available multi-purpose field space. The increase in requests for football and soccer use, along with newer sports such as Lacrosse, Rugby, and Cricket adds to the amount of field space we cannot accommodate. The additional fields will help to keep up with the reservation and recreation demands. This project supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** In progress    **Department:** Public Works    **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	579,388	935,612	0	0	0	0	1,515,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$579,388</b>	<b>\$935,612</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,515,000</b>

**Project Funding:**

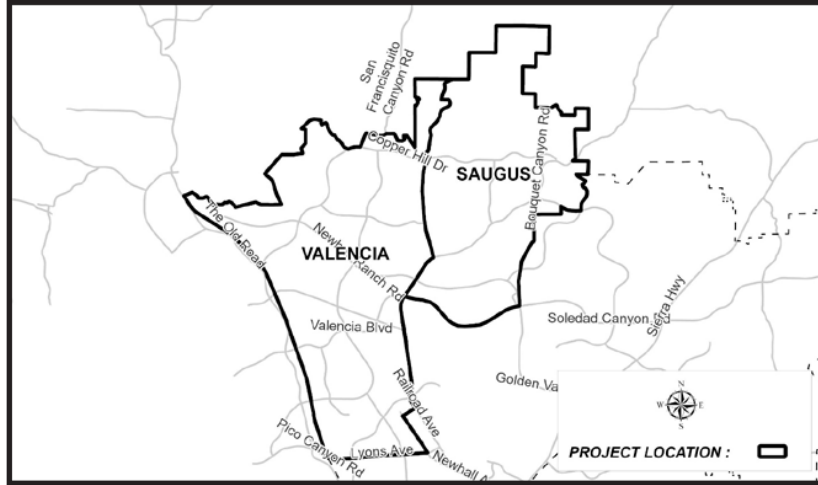
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
367 - Areawide Fund	568,142	931,858	0	0	0	0	1,500,000
601 - General Fund-Capital	11,246	3,754	0	0	0	0	15,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$579,388</b>	<b>\$935,612</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,515,000</b>

**Impact on Operations:**

INCLUSION PARK, WEST SIDE - DESIGN & CONSTRUCTION

Project Number: P4023

**Project Location:**  
City of Santa Clarita -  
West Side



**Description:** This project will design and build a new inclusionary play area in an existing park to serve the community on the west side of the Santa Clarita Valley (exact location TBD). The play area will include elements that welcome children of all abilities to play, learn, and grow together. Inclusive play areas also allow adults of varying ages and abilities to actively engage with the children in their care. The play area thus becomes a multigenerational gathering space.

**Justification:** This project is part of the City's Annual Action Plan for the 2019-2023 Consolidated Plan required to receive federal CDBG funds. This project supports the City's strategic plan to improve and expand facilities and infrastructure and provide supportive human services. This project exemplifies the City's commitment to improving the quality of life of its residents and supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** Approved      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	135,000	0	0	0	0	135,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	938,789	0	0	0	0	938,789
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$1,073,789</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,073,789</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
203 - CDBG Grant Funds	0	1,073,789	0	0	0	0	1,073,789
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$1,073,789</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,073,789</b>

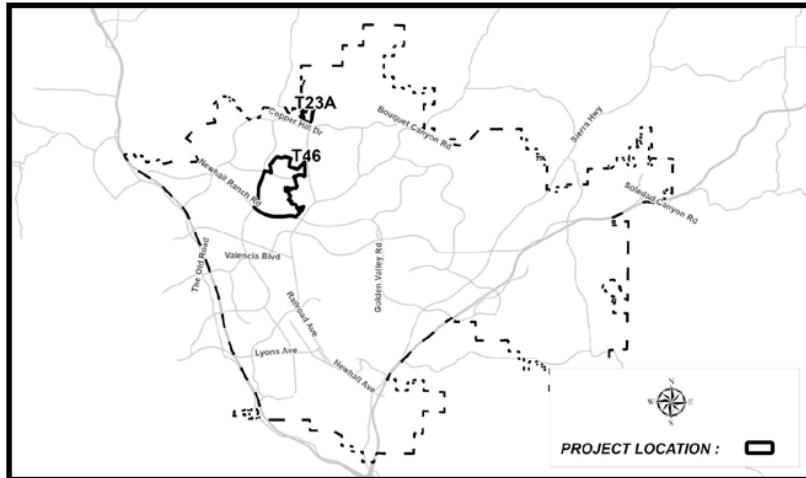
**Impact on Operations:**



# IRRIGATION MASTER VALVE AND FLOW SENSOR INSTALLATION, PHASE IV - CONSTRUCTION

Project Number: R0026

**Project Location:**  
LMD Zones T-23A and T-46



**Description:** This project will complete Phase IV of the irrigation master valve and flow sensor installations in LMD Zones T-23A and T-46.

**Justification:** Irrigation flow sensors used in conjunction with master valves are devices that can be installed to detect and automatically shut down the irrigation system when breaks, malfunctions, or vandalism occur. Currently, there are many systems throughout the LMD Zones not equipped with this technology. This project supports the Santa Clarita 2020 themes of Sustaining Public Infrastructure and Community Beautification.

**Project Status:** Proposed      **Department:** Neighborhood Services      **Project Supervisor:** Kevin Tonoian

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	0	0	0	0	0	0
Right-of-Way	0	0	0	0	0	0	0
Construction	0	350,000	0	0	0	0	350,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>

**Project Funding:**

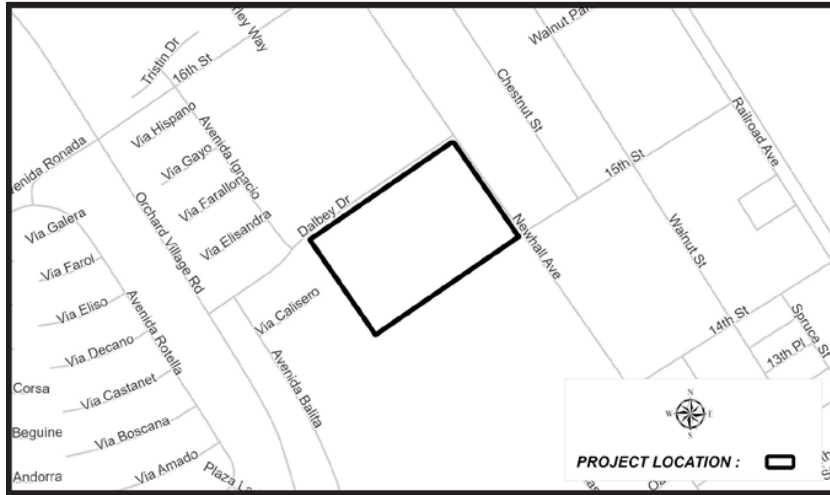
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
357 - LMD Zone T23A Mtn. View Condos	0	175,000	0	0	0	0	175,000
357 - LMD T46 Northbridge	0	175,000	0	0	0	0	175,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>

**Impact on Operations:**

**REGIONAL BEST MANAGEMENT PRACTICES INFILTRATION FACILITY AND PILOT RESIDENTIAL LID - DESIGN**

**Project Number: R3008**

**Project Location:**  
Newhall Park, 24923  
Newhall Avenue, Santa  
Clarita, CA 91321



**Description:** This project will complete engineering feasibility studies for the high-priority sites previously identified in the location investigation. The Newhall Park site was selected to be fully designed to divert and infiltrate runoff. In addition, this project will identify Green Streets Low Impact Development (LID) Best Management Practices (BMPs) for different development types and a solution process to implement the BMPs within existing constraints.

**Justification:** This project will assist the City in meeting its Enhanced Watershed Management Program (EWMP) goal of infiltrating stormwater and nuisance water by modifying existing facilities. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure which sets a goal to enhance water quality in the Santa Clara River by implementing the Stormwater EWMP.

**Project Status:** In progress      **Department:** Neighborhood Services      **Project Supervisor:** Darin Seegmiller

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	1,008,399	35,376	0	0	0	0	1,043,775
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,008,399</b>	<b>\$35,376</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,043,775</b>

**Project Funding:**

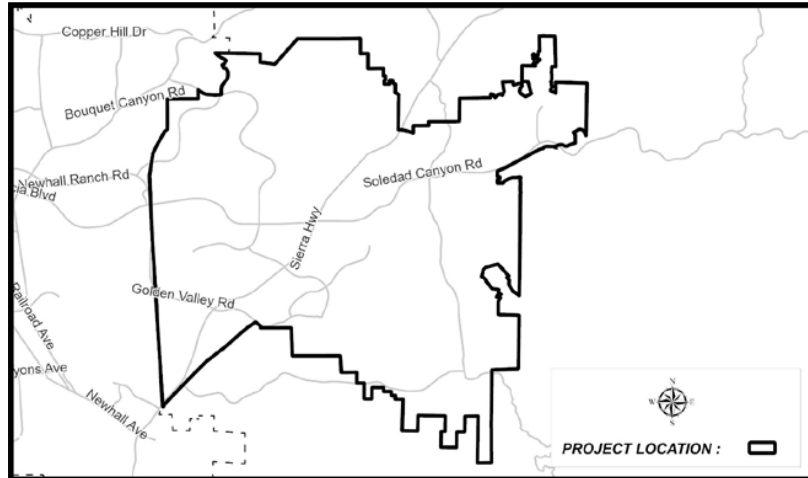
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
356 - Stormwater Utility Fund	1,008,399	35,376	0	0	0	0	1,043,775
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,008,399</b>	<b>\$35,376</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,043,775</b>

**Impact on Operations:**

**TRASH EXCLUDERS, (TRASH FILTERS IN STORM DRAINS) -  
DESIGN & CONSTRUCTION**

**Project Number: R3009**

**Project Location:**  
Canyon Country



**Description:** This project will install full capture trash treatments to trap and prevent all trash and particles that are 5 mm in diameter or greater from entering storm drains. Trash generated by human activity and discarded on land frequently makes its way into the Santa Clara River and our water supply as rain storms wash it into gutters and storm drains. Trash is a significant pollutant that affects wildlife, water supply, and public health. This effort will install 120 full capture trash treatment for the next of several phases over the next ten years in required storm drains.

**Justification:** In 2017, the City received a legal order to comply with the Statewide Trash Policy which requires the prevention of trash greater than 5 mm from entering the Santa Clara River from specified, high trash generating land uses. Staff developed a plan that mapped out all of the current trash capture devices and pinpointed new areas needing full capture systems. The City still needs devices for an estimated 226 more storm drains; this project proposes retrofitting 120. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Neighborhood Services      **Project Supervisor:** Darin Seegmiller

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	150	0	0	0	0	150
Design	0	9,750	0	0	0	0	9,750
Right-of-Way	0	0	0	0	0	0	0
Construction	0	103,700	0	0	0	0	103,700
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$113,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$113,600</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
271 - Measure W Safe Clean W	0	113,600	0	0	0	0	113,600
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$113,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$113,600</b>

**Impact on Operations:**

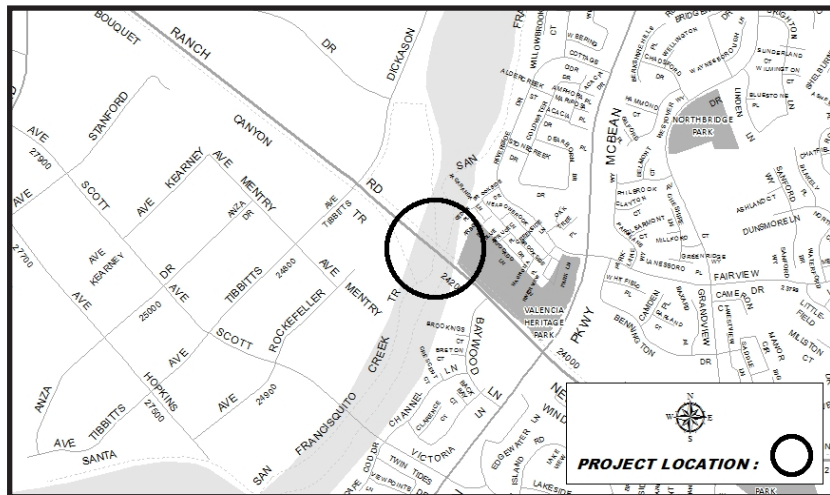




**NEWHALL RANCH ROAD BRIDGE WIDENING OVER SAN FRANCISQUITO CREEK - ENVIRONMENTAL MONITORING**

Project Number: S1039

**Project Location:**  
Newhall Ranch Road  
Bridge over San  
Francisquito Creek,  
located between Avenue  
Tibbitts and McBean  
Parkway



**Description:** This federally funded project widened the Newhall Ranch Road Bridge over the San Francisquito Creek to eight lanes, and the construction of a multi-use path. The post-mitigation phase of the project includes streambed mitigation and planting of trees to comply with state mandated environmental requirements.

**Justification:** This project expanded the bridge to improve vehicle, pedestrian, and cyclist capacity and safety. This project is consistent with the City's General Plan Circulation Element, and supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	1,408,334	0	0	0	0	0	1,408,334
Right-of-Way	0	0	0	0	0	0	0
Construction	15,019,172	0	0	0	0	0	15,019,172
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	1,195,875	0	0	0	0	1,195,875
<b>Total Costs:</b>	<b>\$16,427,506</b>	<b>\$1,195,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,623,381</b>

**Project Funding:**

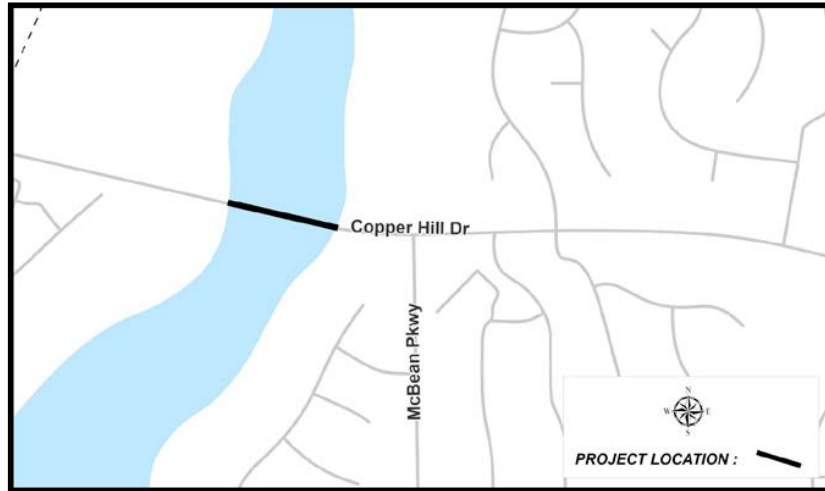
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
229 - HBP Federal Grants	12,636,984	695,875	0	0	0	0	13,332,859
230 - Gas Tax	325,935	0	0	0	0	0	325,935
233 - TDA Article 8	35,821	0	0	0	0	0	35,821
303 - B&T Valencia	3,000,000	500,000	0	0	0	0	3,500,000
357 - Landscape Maintenance District	2,881	0	0	0	0	0	2,881
367 - Areawide Fund	425,885	0	0	0	0	0	425,885
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$16,427,506</b>	<b>\$1,195,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,623,381</b>

**Impact on Operations:** None

# COPPER HILL DRIVE BRIDGE WIDENING OVER THE SAN FRANCISQUITO CREEK - DESIGN & CONSTRUCTION OVERSIGHT

Project Number: S1050

**Project Location:**  
Copper Hill Drive bridge over the San Francisquito Creek



**Description:** This project will provide for design peer review and construction oversight of the developer funded/constructed project to widen the Copper Hill Drive bridge over San Francisquito Creek. The project will widen the bridge to include 3 lanes in each direction, median, barrier separated sidewalk and bicycle facilities, and associated improvements on the roadway approaches.

**Justification:** The Tesoro Development was conditioned by Los Angeles County (prior to annexation) to widen the Copper Hill Drive bridge over the San Francisquito Creek to provide 3 lanes in each direction. This project will provide for design peer review and construction oversight which is necessary to assure that the project is completed to appropriate standards and the City's infrastructure needs for that area. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Shannon Pickett

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	150,000	0	0	0	0	150,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	500,000	0	0	0	0	500,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$650,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,000</b>

**Project Funding:**

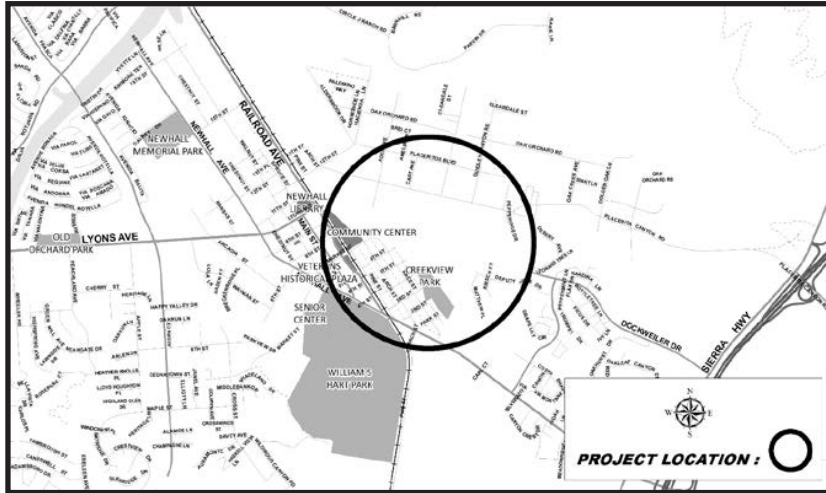
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
306 - Developer Fees Fund	0	650,000	0	0	0	0	650,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$650,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,000</b>

**Impact on Operations:**

DOCKWEILER DRIVE EXTENSION — DESIGN

Project Number: S3023

**Project Location:**  
Dockweiler Drive to  
Railroad Avenue



**Description:** This project will provide design plans and the required documentation needed to process a Public Utilities Commission (PUC) application for the extension of Dockweiler Drive crossing over the railroad track and connecting to Railroad Avenue and 13th Street.

**Justification:** This project supports the Santa Clarita 2020 theme of Building and Creating Community: Complete the environmental and PUC process for future construction of Dockweiler Drive. Construction of the roadway is consistent with the General Plan, and will improve traffic circulation in an area that will be impacted by future development.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	829,651	0	0	0	0	0	829,651
Design	3,377,430	110,508	0	0	0	0	3,487,938
Right-of-Way	603,788	0	0	0	0	0	603,788
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$4,810,869</b>	<b>\$110,508</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,921,377</b>

**Project Funding:**

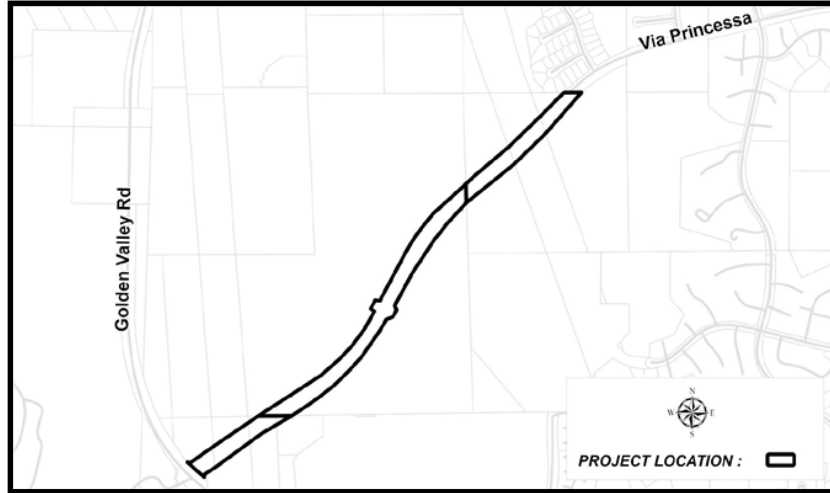
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	787,938	0	0	0	0	0	787,938
302 - B&T Via Princessa	4,022,930	110,508	0	0	0	0	4,133,438
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$4,810,868</b>	<b>\$110,508</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,921,376</b>

**Impact on Operations:**

VIA PRINCESSA EAST ROADWAY EXTENSION, GOLDEN VALLEY ROAD TO RAINBOW GLEN - DESIGN

Project Number: S3026

**Project Location:**  
Via Princessa east of Golden Valley Road



**Description:** This project will provide for the design of the Via Princessa East Roadway Extension project to extend Via Princessa from Sheldon Avenue to Golden Valley Road. The proposed roadway would be approximately 1.2 miles in length and would consist of a six-lane highway with a 14-foot raised landscaped median, a 10-foot sidewalk/parkway on each side, and a Class 1 trail along the south side.

**Justification:** This project is planned to be designed and constructed in conjunction with an adjacent residential/ commercial development to maximize use of public funds and to obtain the required right-of-way to meet grant milestones. The project is a vital component of the circulation element of the City's General Plan and is identified in the Santa Clarita Valley's One Vision One Valley plan. This project supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	692,067	0	0	0	0	0	692,067
Design	0	2,913,531	0	0	0	0	2,913,531
Right-of-Way	340,000	0	0	0	0	0	340,000
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,032,067</b>	<b>\$2,913,531</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,945,598</b>

**Project Funding:**

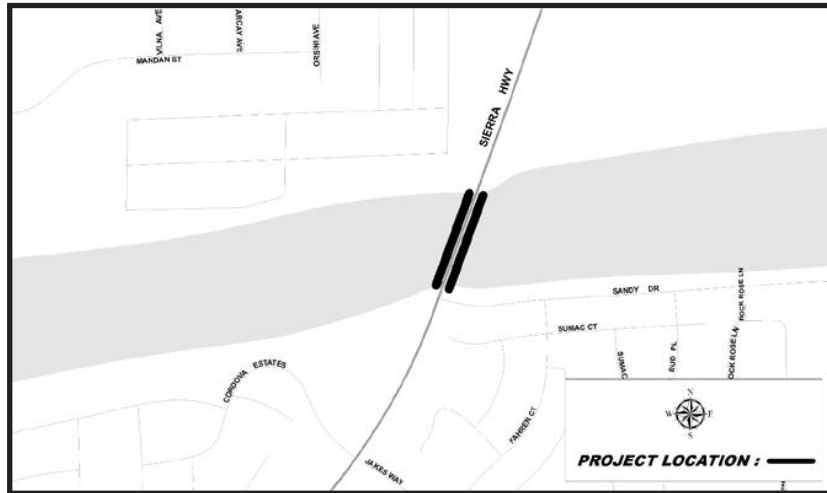
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
301 - B&T Eastside Canyon	1,032,067	2,913,531	0	0	0	0	3,945,598
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$1,032,067</b>	<b>\$2,913,531</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,945,598</b>

**Impact on Operations:**

SIERRA HIGHWAY BRIDGES OVER SANTA CLARA RIVER -  
RIGHT-OF-WAY

Project Number: S3030

**Project Location:**  
Sierra Highway at the  
Santa Clara River



**Description:** This federally funded project will complete design and obtain necessary easements for the eventual widening of the northbound bridge and replacement of the southbound bridge to eliminate its classification of structurally deficient and functionally obsolete. Both bridges will be constructed to accommodate a 44-foot travel width, with additional shoulders and sidewalk. The funding request will provide for staff oversight, administrative and related miscellaneous costs during the right-of-way, utility coordination, and funding authorization phase.

**Justification:** Prior to the annexation of the project area into the City, the County of Los Angeles began the project design efforts. Since then, the City has assumed the completion of engineering, permitting, and construction effort. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	40,000	0	0	0	0	0	40,000
Design	307,579	0	0	0	0	0	307,579
Right-of-Way	222,000	50,000	0	0	0	0	272,000
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$569,579</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$619,579</b>

**Project Funding:**

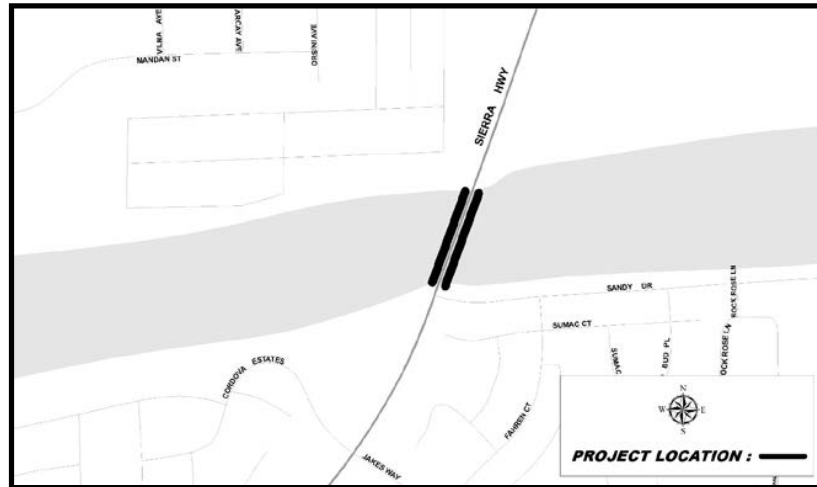
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
229 - Federal HBP Funds	196,537	0	0	0	0	0	196,537
230 - Gas Tax	72,941	0	0	0	0	0	72,941
233 - TDA Article 8	150,000	50,000	0	0	0	0	200,000
301 - B&T Eastside Canyon	150,101	0	0	0	0	0	150,101
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$569,579</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$619,579</b>

**Impact on Operations:**

# SIERRA HIGHWAY BRIDGES CONSTRUCTABILITY REVIEW - DESIGN

Project Number: S3038

**Project Location:**  
Sierra Highway bridges over the Santa Clara River



**Description:** This project will provide for needed revisions to the design plans and specifications generated by the constructability review of the Sierra Highway Bridges Over Santa Clara River project. The project will complete design for the proposed widening of the northbound bridge and replacement of the southbound bridge to eliminate its classification of structurally deficient and functionally obsolete. Both bridges will be constructed to accommodate a 44-foot travel width with additional shoulders and sidewalks. This request will provide final plans and specifications ready for bid advertisement and construction.

**Justification:** Los Angeles County completed the original set of plans in 2015. This project will revise the plans and specifications to current City standards. Plans to be revised include bridge, road, and traffic staging plans. Requesting local funding to revise the plans and specifications for bid preparation and construction. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure.

**Project Status:** In progress    **Department:** Public Works    **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	65,752	560,000	0	0	0	0	625,752
Right-of-Way	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$65,752</b>	<b>\$560,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$625,752</b>

**Project Funding:**

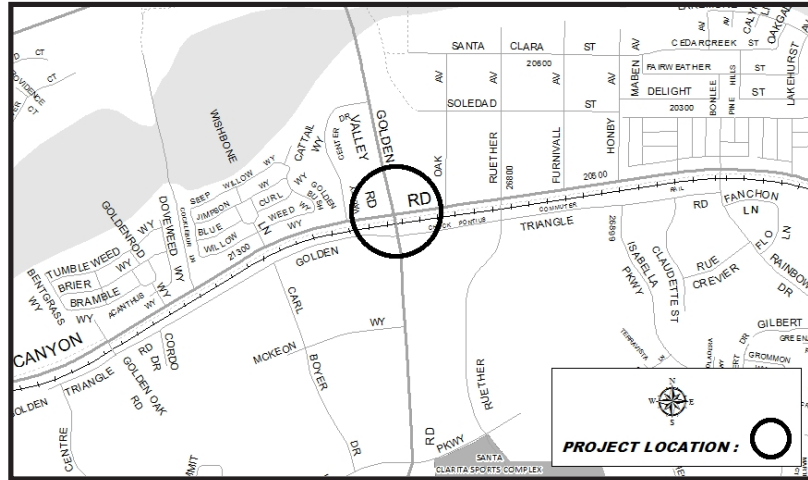
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	65,752	0	0	0	0	0	65,752
301 - B&T Eastside Canyon	0	560,000	0	0	0	0	560,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$65,752</b>	<b>\$560,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$625,752</b>

**Impact on Operations:**

SOLEDAD CANYON ROAD / GOLDEN VALLEY ROAD BIKE PATH - CONSTRUCTION

Project Number: T2007

**Project Location:**  
Soledad Canyon Road at  
Golden Valley Road bridge



**Description:** This project will construct approximately 510 feet of bike path, north of Soledad Canyon Road, to provide connectivity between Soledad Canyon Road and the Golden Valley Road bike path. It will connect a Class 1 trail 1,020 feet north of Soledad Canyon Road to the bike ramp at the bridge over the Santa Clara River.

**Justification:** The trail on Golden Valley Road does not connect to Soledad Canyon Road at this time. This improvement will allow cyclists and pedestrians to access Soledad Canyon Road from Golden Valley Road without having to exit the trail system. The project was on hold pending approval of the Mutual Benefit License Agreement with the Department of Water and Power. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure by ensuring safe paths of travel.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	37,826	0	0	0	0	0	37,826
Right-of-Way	0	0	0	0	0	0	0
Construction	0	331,200	0	0	0	0	331,200
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$37,826</b>	<b>\$331,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$369,026</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	19,763	96,513	0	0	0	0	116,276
238 - Bikeway Fund/ TDA Article 3	9,927	67,128	0	0	0	0	77,055
264 - Measure R	0	36,612	0	0	0	0	36,612
300 - B&T Bouquet Canyon	8,136	83,026	0	0	0	0	91,162
601 - General Fund-Capital	0	47,921	0	0	0	0	47,921
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$37,826</b>	<b>\$331,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$369,026</b>

**Impact on Operations:**

# RAILROAD AVENUE CLASS I BIKE TRAIL - DESIGN (RIGHT-OF-WAY)

Project Number: T2011

**Project Location:**  
Railroad Avenue from Oak  
Ridge Drive to 13th Street



**Description:** This multi-year project will clear right-of-way (ROW) for approximately 1.4 miles of Class 1 trail along Railroad Avenue from Oak Ridge Drive to 13th Street. The project is anticipated to take two years to complete due to the design, the environmental permitting process, ROW, and coordination with the Southern California Regional Rail Authority (SCRRA). Project is on hold per Metro's request as they negotiate with their lease holders.

**Justification:** When completed, the trail will enhance connectivity to the Newhall Metrolink Station and encourage multi-modal travel in accordance with the City's Non-Motorized Plan. This project supports the Building and Creating Community theme in the Santa Clarita 2020 Plan.

**Project Status:** In progress    **Department:** Public Works    **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	150,056	1,500,000	0	0	0	0	1,650,056
Right-of-Way	0	0	0	1,973,900	0	0	1,973,900
Construction	0	0	0	0	7,445,300	0	7,445,300
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$150,056</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$1,973,900</b>	<b>\$7,445,300</b>	<b>\$0</b>	<b>\$11,069,256</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
238 - Bikeway Fund/ TDA Article 3	150,056	0	0	0	0	0	150,056
260 - Proposition C LR	0	561,126	0	0	568,402	0	1,129,528
265 - Prop C 25% Grant	0	938,874	0	0	1,326,269	0	2,265,143
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	1,973,900	5,550,629	0	7,524,529
<b>Total Costs:</b>	<b>\$150,056</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$1,973,900</b>	<b>\$7,445,300</b>	<b>\$0</b>	<b>\$11,069,256</b>

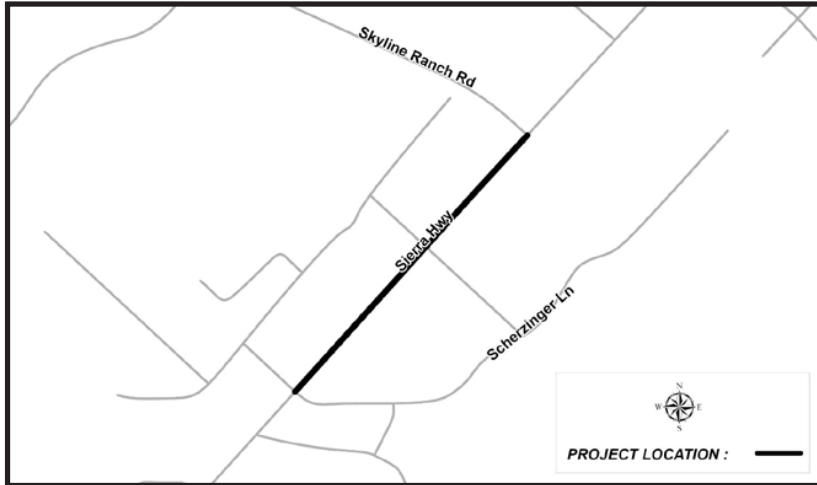
**Impact on Operations:**



SIERRA HIGHWAY SIDEWALKS - CONSTRUCTION

Project Number: T3025

**Project Location:**  
East and west side of Sierra Highway between Scherzinger Lane and Skyline Ranch Road



**Description:** This project will provide curb, gutter, and sidewalk improvements to close numerous gaps along the east and west side of Sierra Highway between Scherzinger Lane and Skyline Ranch Road. Funds will be to provide for the construction contract of the project.

**Justification:** This intermittent sidewalks along this corridor require pedestrians to use the dirt shoulder of Sierra Highway to access existing transit stops, shopping centers, and school/day care facilities. Eliminating these gaps in the sidewalk will provide continuous sidewalk between the proposed Canyon Country Community Center and the recently annexed Skyline Ranch Development. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure by ensuring safe paths of travel along City sidewalks.

**Project Status:** In progress      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	150	0	0	0	0	0	150
Design	74,850	0	0	0	0	0	74,850
Right-of-Way	0	0	0	0	0	0	0
Construction	0	549,000	0	0	0	0	549,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$75,000</b>	<b>\$549,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$624,000</b>

**Project Funding:**

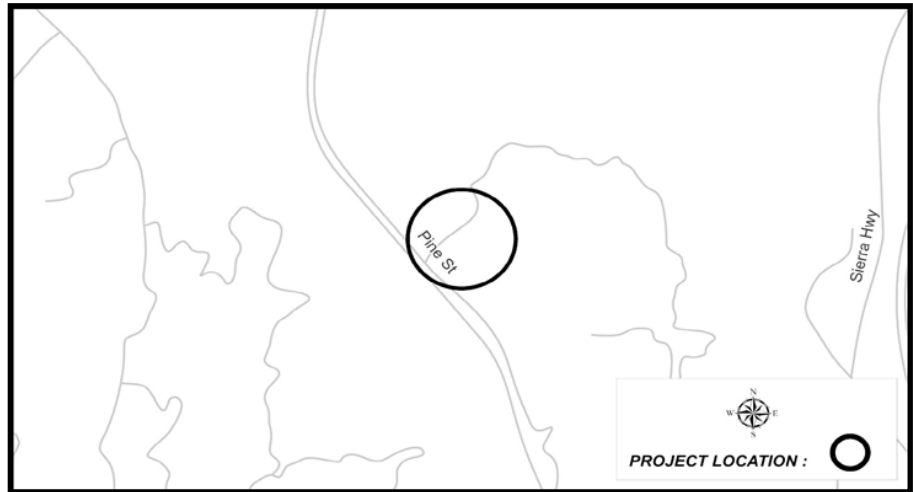
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
268 - Measure M ATP	75,000	549,000	0	0	0	0	624,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$75,000</b>	<b>\$549,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$624,000</b>

**Impact on Operations:**

# NEEDHAM RANCH TRAILHEAD - DESIGN & CONSTRUCTION

Project Number: T3026

**Project Location:**  
23450 Pine Street, Santa  
Clarita, CA 91321



**Description:** This project creates a trail head, park, and trail improvements to connect and access the City's existing trails and open space. The trailhead park improvements include parking spaces, fencing, gates, benches, picnic tables, kiosks, signage, trash cans, and horse trough.

**Justification:** This project will enhance the visibility of this passive area and therefore encourage more public use. Expansion of trails will also increase access to the more remote, higher elevations of the area which are currently inaccessible to residents. The project supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** Proposed      **Department:** Recreation and Community Services      **Project Supervisor:** Janine Prado

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	5,000	0	0	0	0	5,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	45,000	0	0	0	0	45,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>

**Project Funding:**

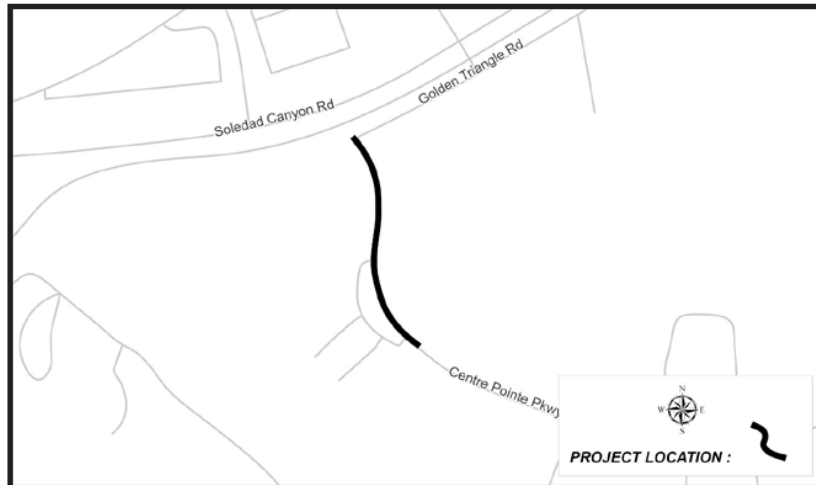
<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
306 - Developer Fees Fund	0	50,000	0	0	0	0	50,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>

**Impact on Operations:**

2020-21 SIDEWALK GAP CLOSURE, CENTRE POINTE PARKWAY - DESIGN & CONSTRUCTION

Project Number: T3027

**Project Location:**  
Centre Pointe Parkway  
from Golden Triangle  
Road to the Child &  
Family Center



**Description:**

This project is the first of a two phased project to install new sidewalks on Centre Pointe Parkway between Golden Triangle Road and Spirit Court, which will ultimately provide continuous access from Golden Valley Road to Golden Triangle Road. Phase I will install new sidewalk from Golden Triangle Road to the Child & Family Center. Phase II will install sidewalk between the Child & Family Center and Spirit Court. This request will provide for design and construction of Phase I and will start design of Phase II.

**Justification:**

The annual Sidewalk Gap Closure project provides sidewalks at locations where none currently exist and are of great need ensuring a safe path of travel along City sidewalks. The new sidewalks will close the gaps along major arterials with high-pedestrian usage. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure by ensuring safe paths of travel along City sidewalks.

**Project Status:** Proposed      **Department:** Public Works      **Project Supervisor:** Damon Letz

**Project Cost Estimate (\$):**

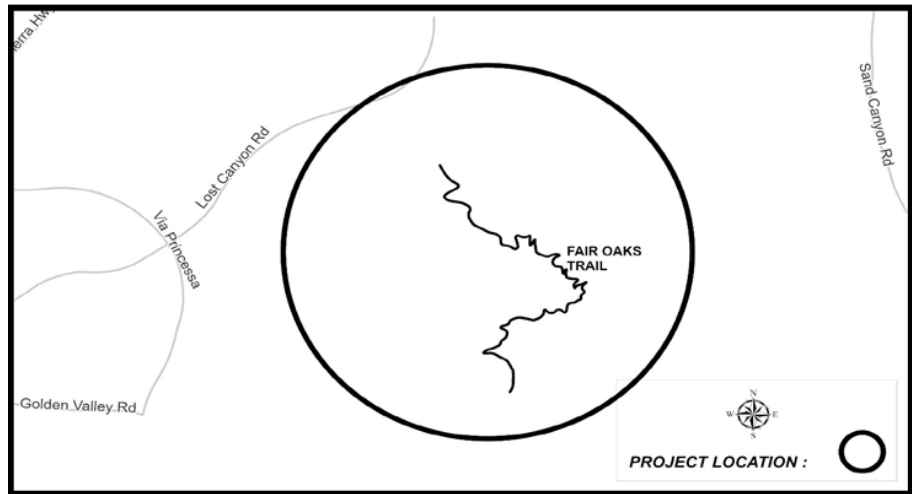
<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	200	0	0	0	0	200
Design	0	37,000	0	0	0	0	37,000
Right-of-Way	0	25,800	0	0	0	0	25,800
Construction	0	109,000	0	0	0	0	109,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$172,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$172,000</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
233 - TDA Article 8	0	172,000	0	0	0	0	172,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$172,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$172,000</b>

**Impact on Operations:**

**Project Location:**  
Canyon Country



**Description:** This project will construct a trailhead with five parking spaces, gates, fencing, kiosk, benches, and a trail to the existing Fair Oaks Open Space Trail.

**Justification:** The Stevenson Family Trust donated land to the City as open space with an agreement that the City would construct a trailhead and trail connecting to the adjacent Fair Oaks Open Space Trail. The project supports the Santa Clarita 2020 theme of Building and Creating Community.

**Project Status:** Proposed      **Department:** Recreation and Community Services      **Project Supervisor:** Janine Prado

**Project Cost Estimate (\$):**

<u>Expenditure/ Category:</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
Environmental	0	0	0	0	0	0	0
Design	0	5,000	0	0	0	0	5,000
Right-of-Way	0	0	0	0	0	0	0
Construction	0	25,000	0	0	0	0	25,000
Civic Art Project	0	0	0	0	0	0	0
Environmental Monitoring	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

**Project Funding:**

<u>Funding Source(s):</u>	<u>Prior Years</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>Total</u>
358 - OSPD Fund	0	30,000	0	0	0	0	30,000
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Priority Unfunded	0	0	0	0	0	0	0
<b>Total Costs:</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

**Impact on Operations:**

**UNFUNDED CAPITAL PROJECTS**

No.	Project	Estimated Cost
<b>NEEDS PREVIOUSLY IDENTIFIED IN THE 2020-21 CIP:</b>		
<b>CIRCULATION</b>		
C0060	Sierra Highway Traffic Signal Interconnect and Adaptive System — Const.	3,522,000
<b>MAINTENANCE</b>		
M1022	City Hall Refurbishments (Phase V)	88,996
	Annual Median Modification Program	100,000
	Annual Overlay and Slurry Seal (5-yr for 67% rating)	91,600,000
	Annual Concrete Rehabilitation Program (5-year)	2,000,000
	Thermoplastic Lane Striping (5- year)	600,000
<b>PARKS</b>		
P4019	Central Park Buildout (four multi-purpose fields) - Construction	8,400,000
<b>RESOURCE MANAGEMENT &amp; CONSERVATION</b>		
	Citywide Reforestation	1,000,000
<b>STREETS AND BRIDGES</b>		
S3023	Dockweiler Drive Extension	62,933,215
S3030	Sierra Highway Bridges over the Santa Clara River - Construction - Grant, \$9,634,413	1,444,330
S3036	Via Princessa Park Rail Crossing - (Prop A Park Bond \$1,000,000)	5,650,000
S3026	Via Princessa Extension	68,423,000
<b>TRAILS AND TRANSIT</b>		
	Annual Access Ramp Construction (5yr program)	4,700,000
<b>OTHER UNFUNDED NEEDS</b>		
<b>FLOOD CONTROL PROJECTS - County</b>		
	Newhall Avenue and Pine Street	2,354,625
	Sierra Highway Area Sewer Study	155,250
	Sierra Highway Storm Drain Master Plan	207,000
<b>GATEWAY BEAUTIFICATION</b>		
	Calgrove/I-5 Gateway Beautification	1,200,000
	Newhall/SR-14 Gateway Beautification	1,200,000
<b>PARKS - Active</b>		
	Canyon Country Park Ph II (Tennis Cts, Pool)	6,000,000
	Play Area Shade Program	165,000
	Copper Hill Park Amenities	1,500,000
	David March Park Expansion	4,000,000
	Fair Oaks Park Improvements	100,000
	Renovation Master Plans for City Parks	250,000
	Santa Clarita Sports Complex (24-acre dev.)	16,000,000
	Santa Clarita Sports Complex Ph IV - Gym	14,000,000
	Heritage Park Basket Ball Court	100,000
	Discovery Park - (Build out)	2,500,000
	Rivendale Ranch & Open Space	8,100,000
	Pickleball Courts	500,000
	Open Space Access - (Various Improvements)	450,000
	Open Space Parks (Master Plans for Various)	200,000
<b>PEDESTRIAN BRIDGES</b>		
90-0711	Decoro Drive and Vista Delgado	852,975

No.	Project	Estimated Cost
<b>PEDESTRIAN RAILROAD CROSSINGS</b>		
	Drayton Street	2,198,000
	Rainbow Glen Drive	2,398,200
	Golden Oak Road	2,483,900
	Newhall Avenue	2,131,500
	Canyon Park Boulevard	7,054,000
	Ruether Avenue	2,010,900
	OakRidge Drive	2,186,300
<b>ROADWAY IMPROVEMENTS</b>		
	Annual Roadway Safety Program - 4-year need	200,000
<b>SIDEWALK, CURB &amp; GUTTER INSTALLATION - City</b>		
	Arcadia Street Improvements	310,500
92-0902	Orchard Village Road (north of Lyons Ave)	207,000
	Scherzinger Lane Improvements Phase II	5,300,000
<b>SIDEWALKS GAP CLOSURES</b>		
	Newhall Avenue, Sierra Highway to Meadow Ridge	503,000
	Copper Hill, Buckhorn to Benz	210,000
	Copper Hill, Benz to Kathleen	454,000
	Center Pointe Pkwy, Golden Valley to Ruether	482,000
	Soledad Canyon, east of Bouquet to Shopping Ctr	562,000
	Soledad Canyon, west of Commuter to Shopping Ctr	491,000
<b>STREET CONSTRUCTION</b>		
91-1204	Magic/Via Princessa Roadway (at grade)	43,470,000
	Santa Clarita Parkway	
S3026	Via Princessa - Isabella Parkway to Golden Valley Road - Const. - Grant, \$11,000,000	75,000,000
<b>TRAILS</b>		
	Bouquet Canyon Trail	2,000,000
	Placerita Canyon	150,000
T2011	Railroad Avenue Bike Trail - Grant \$2,270,000	8,530,000
	South Fork Trail/Orchard/Lyons	750,000
T3024	Sand Canyon Trail	1,309,000
	Sand Canyon/Lost Canyon Road Trailhead	250,000
	Santa Clara River Trail to Robinson Ranch	500,000
	Santa Clarita Regional Commuter Trail - Seg. V (Five Knolls to Discovery Park)	2,000,000
	Wiley Canyon/Orchard Village Road Bridge	550,000
	Wiley/Calgrove to Rivendale	1,000,000
<b>TRANSIT</b>		
	Newhall Avenue Park and Ride - Conceptual	200,000
<b>UTILITY UNDERGROUNDING</b>		
90-1306	Bouquet Canyon Road - Soledad Canyon/City Limits	533,025
90-1309	Bouquet Canyon (N/S) - Soledad Canyon/Festividad	2,277,000
90-1308	Newhall Avenue (w/s) - Lyons Avenue and 9th Avenue	393,300
90-1305	San Fernando (w/s) - Bouquet Canyon/Lyons	4,347,000
90-1302	Sand Canyon Road - City Limits/Placerita Canyon Road	481,275
90-1307	Seco Canyon Road - Bouquet Canyon/City Limits	533,025
90-1304	Sierra Highway - City Limits	289,800
90-1302	Soledad Canyon Road - Sand Canyon/Sierra Highway	496,800
91-1302	Wiley Canyon Road - Lyons/City Limits	496,800

**UNFUNDED GRAND TOTAL: \$ 482,340,916**



# Resolutions

## RESOLUTION NO. 20-39

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2020-2021, MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED, AND ESTABLISHING POLICIES FOR THE ADMINISTRATION OF THE ADOPTED ANNUAL BUDGET

WHEREAS, a proposed Annual Budget for the City of Santa Clarita for the fiscal year commencing July 1, 2020, and ending June 30, 2021, was submitted by the City Manager to the City Council and is on file with the City Clerk; and

WHEREAS, the City Council has held a Public Hearing on the proposed budget on June 9, 2020, and continued the Public Hearing to June 23, 2020.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The budget, on file with the City Clerk and incorporated herein by reference, is hereby passed and adopted as the Annual Budget for the City of Santa Clarita for Fiscal Year commencing July 1, 2020, and ending June 30, 2021.

SECTION 2. There is hereby appropriated to each account the sum shown for such account in the budget referenced herein above in Section 1. The appropriations provided for herein constitute the maximum amounts authorized for obligation and expenditure to finance the operations of the City of Santa Clarita, and the City Manager is authorized and empowered to expend such appropriations for said purpose. Additional appropriations shall be made only by official action of the City Council.

SECTION 3. The positions as they appear in the budget referenced herein above in Section 1 are authorized and approved for the fiscal year commencing July 1, 2020, and ending June 30, 2021.

SECTION 4. All obligations and expenditures shall be incurred and made in the manner provided by and pursuant to State law and City ordinances, resolutions, and policies relative to purchasing and contract.

SECTION 5. Each and every fund listed in the budget referenced herein above in Section 1 is hereby created, continued, established and/or re-established, as the case may be, and each fund shall constitute a distinct accounting entity.

SECTION 6. This annual budget resolution shall apply to all funds except bond funds, grant funds, trust and agency funds, and capital funds. Legislative action by the City Council to issue bond funds, accept grants, and/or authorize capital projects shall be considered as authority to expend funds for those purposes, subject to the requirements, restrictions, and

provisions of the State law and the Santa Clarita Municipal Code relative to purchasing and contracting, and no further appropriation authority will be necessary.

SECTION 7. Transfers of amounts herein appropriated within departments, between departments, and within the various funds created shall require the approval of the City Manager or his designee, provided the total appropriations for each fund is not exceeded.

SECTION 8. The transfer of any amount of one fund to another fund and/or the appropriation of funds from Reserves and Fund Balance shall only be made pursuant to this budget resolution or subsequent official action of the City Council. When made by the City Council, such transfers and/or appropriations shall be considered amendments to the budget referenced herein above in Section 1.

SECTION 9. The City Manager may approve any unused appropriations at the end of Fiscal Year 2019-2020 for capital projects, special projects, and grant programs which shall be carried forward and become part of the budget referenced herein above in Section 1.

SECTION 10. All purchase order commitments outstanding on June 30, 2020, are hereby continued and will become a part of the budget referenced herein above in Section 1.

SECTION 11. The annual contracts detailed in Exhibit A are hereby approved and authorized for the Fiscal Year commencing July 1, 2020, and ending June 30, 2021.

SECTION 12. The adopted budget for the Fiscal Year, commencing July 1, 2019, and ending June 30, 2020, shall be amended to incorporate the budget adjustments detailed in Exhibit B.


SECTION 13. Adopt a comprehensive set of fiscal policies as incorporated in the budget referenced herein above in Section 1.

SECTION 14. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of June 2020.

  
MAYOR

ATTEST:

  
CITY CLERK

DATE: 7/15/20



STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 20-39 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 23<sup>rd</sup> day of June, 2020, by the following vote:

AYES:            COUNCILMEMBERS:        Kellar, Weste, Miranda, McLean, Smyth

NOES:           COUNCILMEMBERS:        None

ABSENT:         COUNCILMEMBERS:        None

  
\_\_\_\_\_  
CITY CLERK

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**Contractual Agreements - Authorization Requests  
Fiscal Year 2020-2021**

Request Number	Vendor	Current Contract Amount	Requested Contract amount (if different)	Description of Request
<b>Department: Administrative Services</b>				
1	SoftwareONE	\$ 165,000.00		Request to authorize staff to expend an amount not to exceed \$165,000 in FY 20/21 for Microsoft Server licensing, MS Office, VMware, Anti-Virus, and other software licensing needs.
2	Dell	\$ 150,000.00		Request to authorize staff to expend an amount not to exceed \$150,000 in FY 20/21 for computer and network hardware purchases with Dell Computers.
3	Verizon	\$ 180,000.00	\$ 200,000.00	Request to authorize staff to expend an amount not to exceed \$200,000 in FY 20/21 for mobile equipment and telecommunications (Citywide cellular and mobile device service).
4	Accela	\$ 200,000.00	\$ 220,000.00	Request to authorize staff to expend an amount not to exceed \$220,000 in FY 20/21 for support, maintenance, and training related to the City's Land and Asset Management System as well as for additional licensed users.
5	Crown Castle Fiber	\$ 80,000.00	\$ 100,000.00	Request to authorize staff to expend an amount not to exceed \$100,000 in FY 20/21 for Dark Fiber related services.
6	HDL Coren & Cone	\$22,250		Request to authorize staff to expend an amount not to exceed \$22,250 in FY 20/21 for Property Tax Management Services. Request to authorize staff to pay 25% of revenue recovered as a result of property tax audits.
7	Hinderliter De Llamas & Assoc.	\$10,200		Request to authorize staff to expend \$10,200 in FY 20/21 for Sales and Use Tax Services. Request to authorize staff to pay 15% of revenue recovered as a result of sales and use tax audits.
8	Eide Bailly LLP	\$123,982	\$127,825	Request to authorize staff to expend \$127,825 for auditing services for the 20/21 audit year.
9	United Merchant Services (UMS)	\$120,000		Request to authorize staff to expend an amount not to exceed \$120,000 in FY 20/21 for credit card processing fees. Actual cost varies based on number and type of credit card transaction.
10	Utility Cost Management LLC	\$100,000		Request to authorize staff to expend an amount not to exceed \$100,000 in FY 20/21 for utility billing and franchise fee audit services.
<b>Department: City Manager's Office</b>				
1	Sage Staffing	\$ 50,000.00	\$ 100,000.00	Request to authorize staff to expend an amount not to exceed \$100,000 in FY 20/21 for temporary staff Citywide, as needed.
2	PeopleReady, Inc.	\$ 40,000.00	\$ 100,000.00	Request to authorize staff to expend an amount not to exceed \$100,000 in FY 20/21 for temporary staff Citywide, as needed.
3	Quantum Staffing, Inc.	\$ -	\$ 100,000.00	Request to authorize staff to expend an amount not to exceed \$100,000 in FY 20/21 for temporary staff Citywide, as needed.
4	AppleOne	\$ -	\$ 100,000.00	Request to authorize staff to expend an amount not to exceed \$100,000 in FY 20/21 for temporary staff Citywide, as needed.
5	Nielsen Merksamer Parrinello Gross & Leoni LLP	\$ 50,000.00	\$ -	Request to authorize staff to expend an amount not to exceed \$50,000 in FY 20/21 for legal services.

Request Number	Vendor	Current Contract Amount	Requested Contract amount (if different)	Description of Request
6	Cox/Castle	\$ 800,000.00	\$ -	As needed legal services related to oppose the mining project approved by the City Council in 2012 not to exceed \$800,000 over the life of the contract.
<b>Department: Community Development</b>				
1	Santa Clarita Valley Economic Development Corporation	\$ 200,000.00	\$ -	On January 23, 2018, the City Council authorized expenditures for the renewal of support for the Santa Clarita Economic Development Corporation for three consecutive Fiscal Years, in the amount of \$200,000 annually.
2	Santa Clarita Valley Auto Dealers Association	\$ 60,000.00	\$ -	On January 14, 2020, the City Council authorized a Letter of Agreement with the SCV Auto Dealers Association, and appropriated funds for the "Shop Local Program."
3	Landmark Advertising and Design	\$ 364,000.00	\$ -	On August 27, 2019, the City Council awarded a one year contract plus four additional on year renewals for the Tourism Marketing Campaign.
4	Tony D. Riggs/ Sparta Builders, Inc.	\$ 120,000.00	\$ 160,000.00	This request is to authorize staff to spend an amount not to exceed \$160,000 for encampment clean up services which take place once a quarter.
5	Michael Baker International, Inc.	\$ 285,264.00	\$ -	On August 28, 2018, the City Council authorized a contract for the preparation of an EIR for the Bouquet Canyon Project.
6	Dudek	\$ 292,319.00	\$ -	On July 10, 2018, the City Council authorized a contract for the preparation of an EIR for the Sand Canyon Resort Project.
7	Michael Baker International, Inc.	\$ 283,080.00	\$ -	On December 12, 2017, the City Council authorized a contract for the preparation of an EIR for the Placerita Meadows Project.
8	Psomas	\$ 352,642.00	\$ -	On April 24, 2018, the City Council authorized a contract for the preparation of an EIR for the Princessa Crossroads Project.
<b>Department: Neighborhood Services</b>				
1	D-Tech International USA LLC	\$ 94,850.00	\$ 152,240.00	Request to authorize staff to expend \$57,600 for a total of six additional towers to the HoldIT self-service hold lockers.
<b>Department: Public Safety</b>				
1	L.A. County Probation Officer	\$ 191,400.00	\$ 211,103.00	The Probation Officer monitors the activities of formal and informal probationers, and in an effort to reduce offender recidivism, works with the Los Angeles County Sheriff's Department to reduce crime. This agreement is between Los Angeles County and the City of Santa Clarita; however, the Deputy Probation Officer (DPO) will be assigned to provide probation services on behalf of the City as an independent contractor.
2	William S. Hart Union High School District	\$ 940,986.00	\$ -	This MOU agrees to reimburse 4.5 school resource deputy units in District schools located within the incorporated boundaries of the City of Santa Clarita. The MOU was entered into by the City and William S. Hart Union High School District on November 18, 2019.
3	Sabadin Intervention Service	\$ 60,000.00	\$ -	In 2010, the City and Sheriff's Department launched the Juvenile Intervention Team (J-Team) to break the increasing cycle of youth drug addiction and resulting youth crimes. The diversion segment of the J-Team is currently managed by Civilian Investigator, Travis Sabadin.
<b>Total</b>		<b>\$ 5,335,973.00</b>	<b>\$ 1,571,168.00</b>	

**EXHIBIT B**  
**City of Santa Clarita**  
**Budget Adjustments**  
**Fiscal Year 2019-2020**

**Revenue Adjustments**

<b>Fund</b>	<b>Fund Title</b>	<b>Account</b>	<b>Account Title</b>	<b>Amount</b>	<b>Description</b>
100	General Fund	4011.001	Sales and Use Tax	\$ (5,800,000)	Adjust revenue budget.
100	General Fund	4014.001	Transient Occupancy Tax	(580,000)	Adjust revenue budget.
100	General Fund	4111.005	Building Permits	(300,000)	Adjust revenue budget.
100	General Fund	4111.006	Permit Issuance	(100,000)	Adjust revenue budget.
100	General Fund	4111.007	B&S Plan Review	(600,000)	Adjust revenue budget.
100	General Fund	4201.001	Parking Citations	(350,000)	Adjust revenue budget.
100	General Fund	4311.003	Rental-Aquatic Facilities	(88,000)	Adjust revenue budget.
100	General Fund	4311.005	Rental- Fields	(150,000)	Adjust revenue budget.
100	General Fund	4401.001	St. Motor Vehicle-In-Lieu	68,654	Adjust revenue budget to reflect actual receipts.
100	General Fund	4471.005	Beautification Grant Program	94,500	Adjust revenue budget.
100	General Fund	4531.003	ROW Encroachment Permit	(100,000)	Adjust revenue budget.
100	General Fund	4561.007	The Main	(20,000)	Adjust revenue budget.
100	General Fund	4562.002	Cowboy Festival Ticket Sales	(10,000)	Adjust revenue budget.
100	General Fund	4562.004	Cowboy Festival Gear Vendors	(10,000)	Adjust revenue budget.
100	General Fund	4562.005	Cowboy Festival Food Vendors	(10,000)	Adjust revenue budget.
100	General Fund	4562.006	Cowboy Festival City Merchandise	(3,000)	Adjust revenue budget.
100	General Fund	4565.001	Aquatics Registrations	(173,000)	Adjust revenue budget.
100	General Fund	4565.002	Aquatics Point of Sale	(44,000)	Adjust revenue budget.
100	General Fund	4566.002	Adult Sports	(139,000)	Adjust revenue budget.
100	General Fund	4566.003	Youth Sports	(200,500)	Adjust revenue budget.
100	General Fund	4566.004	Contract Classes	(371,178)	Adjust revenue budget.
100	General Fund	4566.006	Child Development	(105,821)	Adjust revenue budget.
100	General Fund	4566.008	NH Community Center	(51,916)	Adjust revenue budget.
100	General Fund	4566.009	Day Camp	(107,936)	Adjust revenue budget.
100	General Fund	4566.011	Sponsorship Revenue	(100,000)	Adjust revenue budget.
206	BJA Law Enforcement	4424.015	CARES ACT (COVID-19)	78,033	Adjust revenue budget.
229	Misc.Federal Grants	4424.009	Misc.Federal Grants	(951,048)	Adjust revenue for CIP rebudget: 2019-20 HSIP Ped Crossing; NHRR/Sn Frscsto Bridge Widening.
233	TDA Article 8 (Streets)	4421.002	TDA Article 8 (Streets)	(754,708)	Adjust revenue for CIP rebudget: 2019-20 Circulation Imprv.
259	Miscellaneous Grants	4621.001	Miscellaneous Revenue	1,076,000	Adjust revenue budget for Prop 1 Grant.
262	Prop A Safe Park Bonds	4431.002	Prop A Safe Parks	121,931	Adjust revenue budget.
265	Prop C 25% Grant	4422.008	Prop C Grants	(950,725)	Adjust revenue for CIP rebudget: Railroad Ave Class 1 Bike Trail.
268	Measure M ATP	4426.014	Measure M ATP	(549,000)	Adjust revenue for CIP rebudget: Sierra Highway Sidewalks.
269	Measure A Safe Parks	4431.005	Measure A Safe Parks	351,869	Adjust revenue budget.
305	Park Dedication	4572.002	Park In-Lieu Fees Quimby	(972,852)	Adjust revenue budget.
306	Developer Fees	4572.001	Developer Fees	206,623	Adjust revenue budget to reflect actual receipts.
306	Developer Fees	4572.005	Dev Fees-Law Enforce Imp	250,789	Adjust revenue budget to reflect actual receipts.
306	Developer Fees	4572.006	Dev-Fire District Fees	1,258,413	Adjust revenue budget to reflect actual receipts.
309	Public Library	4571.029	Passport Fees	(95,000)	Adjust revenue budget.
309	Public Library	4601.007	Donations-FOL Programming	30,650	Adjust Library Grants.
309	Public Library	4621.001	Miscellaneous Revenue	(75,000)	Adjust revenue budget.
309	Public Library	4621.021	Library Grants	29,225	Adjust Library Grants.
359	Streetlights Maintenance District	4621.010	Energy Rebates	331,360	Adjust revenue budget.
368	VC Wastewater Standby District	4025.001	VC Wastewater Assessment	1,058,742	Adjust revenue budget.
700	Transit Fund	4424.009	Misc Federal Grants	(1,139,451)	Adjust revenue for CIP rebudget: Vista Cyn Metrolink Station, and TMF Upgrades & Equipment Replacement.
700	Transit Fund	4424.015	CARES ACT (COVID-19)	6,787,640	Adjust revenue budget.
700	Transit Fund	4501.001	Local Farebox Revenue	(600,330)	Adjust revenue budget.
700	Transit Fund	4501.003	D-A-R Farebox Revenue	(36,491)	Adjust revenue budget.
700	Transit Fund	4501.004	Commuter Farebox Revenue	(406,368)	Adjust revenue budget.
700	Transit Fund	4501.008	Tap Local	(56,456)	Adjust revenue budget.
700	Transit Fund	4501.009	Tap Commuter	(128,448)	Adjust revenue budget.
100-700	Various	4711.000	Transfers In	(818,672)	Adjust Interfund Transfers.
<b>TOTAL REVENUE ADJUSTMENTS</b>				<b>\$ (5,204,471)</b>	

**EXHIBIT B**  
**City of Santa Clarita**  
**Budget Adjustments**  
**Fiscal Year 2019-2020**

**Expenditure Adjustments**

<u>Division</u>	<u>Division Title</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>	<u>Description</u>
12050	Public Library	5111.001	Special Supplies	14,225	
12050	Public Library	5111.020	Books and Materials	5,000	Adjust budget for Lunch at the Library, Library Innovation, Maximum Learning Spaces, and Crisis Collection grants.
12050	Public Library	5161.002	Professional Services	10,000	
A3002259	CCCC Art	5161.001	Contractual Services	22,133	Adjust expenditure budget, Prop 1 grant.
E0209/210	2019 Tick Fire/Recovery	5161.001	Contractual Services	66,932	Adjust emergency budget.
E0211206	COVID-19 Response	5161.001	Contractual Services	78,033	Adjust emergency budget, BJA grant.
E0211601	COVID-19 Response	5161.001	Contractual Services	310,000	Adjust emergency budget, Citywide.
E0211700	COVID-19 Response	5161.001	Contractual Services	200,000	Adjust emergency budget, Transit.
E0212601	Local Emergency-GCS 8634	5161.001	Contractual Services	55,000	Adjust emergency budget.
F3023723	SCV Sheriff's Station	5161.001	Contractual Services	(400,000)	Adjust expenditure budget, Facilities Fund.
F3023306	SCV Sheriff's Station	5161.001	Contractual Services	400,000	Adjust expenditure budget, Law Enforc Fee Fund
M0131202	2019-20 Overlay & Slurry	5161.001	Contractual Services	(26,430)	Adjust overlay budget.
M0131264	2019-20 Overlay & Slurry	5161.001	Contractual Services	26,430	Adjust overlay budget.
R3007356	CCCC Regional Infiltration BMP	5161.001	Contractual Services	(1,054,788)	Adjust expenditure budget, Stormwater Utility Fund.
R3007259	CCCC Regional Infiltration BMP	5161.001	Contractual Services	1,054,788	Adjust expenditure budget, Prop 1 grant.
Various	Personnel accounts	5000.000	Various	(1,551,614)	Personnel adjustments and salary savings.
19500	Non-Departmental	5501.000	Transfers Out	(818,672)	Adjust Interfund Transfers.
<b>TOTAL EXPENDITURE ADJUSTMENTS</b>				<b>\$ (1,608,963)</b>	



RESOLUTION NO. 20-40

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA,  
ADOPTING THE 2020-2021 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, a proposed Capital Improvement Program for the City of Santa Clarita was submitted to the City Council and is on file in the City Clerk's Office; and

WHEREAS, the City of Santa Clarita's Planning Commission on June 2, 2020, determined that the proposed Capital Improvement Program is consistent with the City's General Plan; and

WHEREAS, procedures for adoption of the Capital Improvement Program have been duly taken.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does resolve as follows:

SECTION 1. The Capital Improvement Program presented to the City Council on June 9, 2020, is adopted subject to the incorporation of the City Council's comments, as the Capital Improvement Program for the City of Santa Clarita.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and certify this record to be a full true, correct copy of the action taken.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of June 2020.

  
\_\_\_\_\_  
MAYOR

ATTEST:

  
\_\_\_\_\_  
CITY CLERK

DATE: 7/15/20

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 20-40 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 23<sup>rd</sup> day of June 2020, by the following vote:

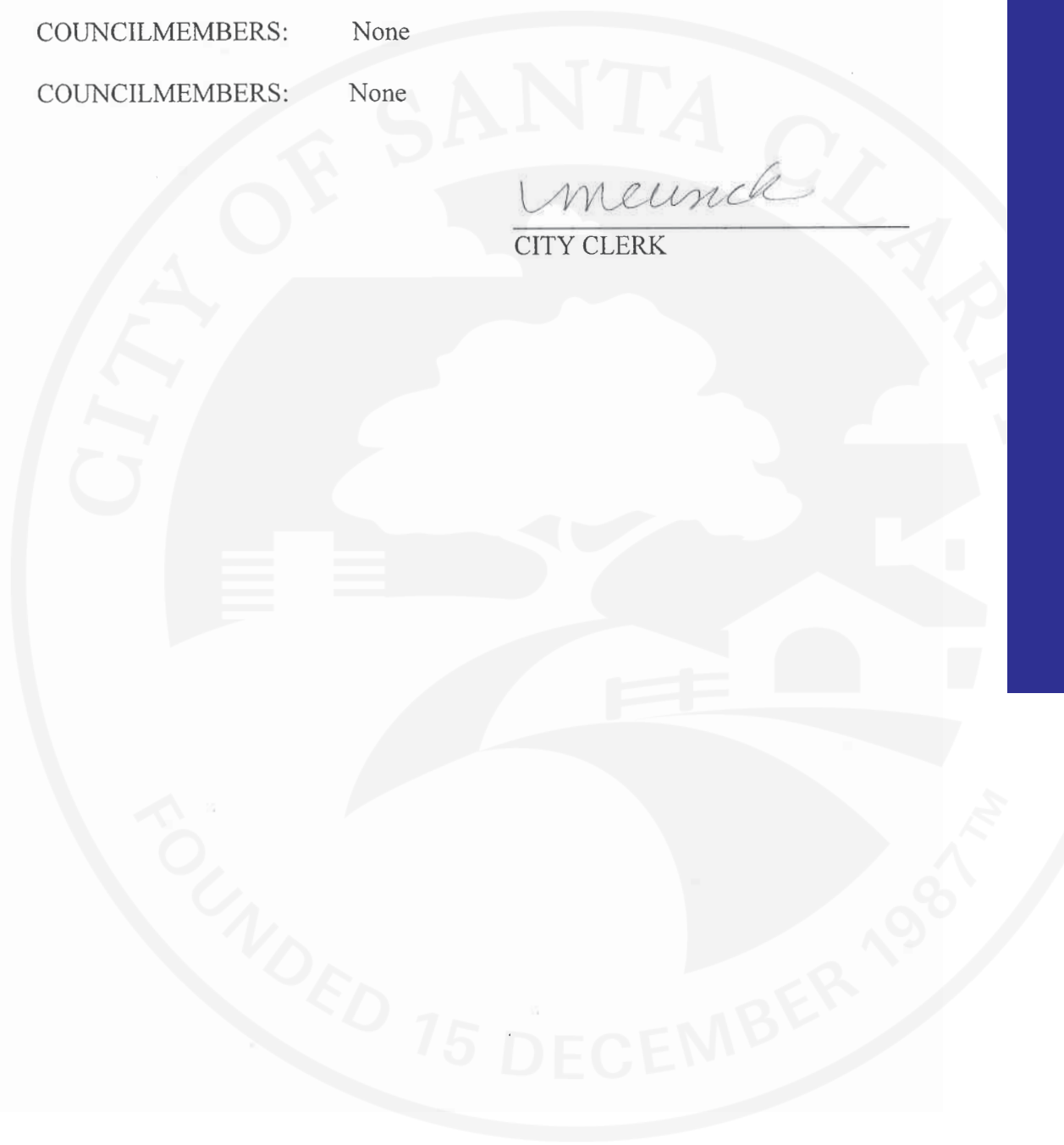
AYES:            COUNCILMEMBERS:        Kellar, Weste, Miranda, McLean, Smyth

NOES:           COUNCILMEMBERS:        None

ABSENT:         COUNCILMEMBERS:        None



\_\_\_\_\_  
CITY CLERK





RESOLUTION NO. 20-41

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA,  
APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT  
FOR THE FISCAL YEAR 2020-2021

The City Council of the City of Santa Clarita, California, hereby resolves as follows:

SECTION 1. The City Council of the City of Santa Clarita hereby finds and determines:

A. That the State of California (State) Department of Finance has notified the City of Santa Clarita (City) of the change in the California per capita personal income and such change is 3.73 percent from the prior calendar year.

B. That the City also has the option to use the change in the local assessment roll due to local nonresidential construction in lieu of the California per capita personal income change; however, neither the State nor the County of Los Angeles has this information at this time.

C. That the State of California Department of Finance has notified the City of the change in population of the City and the entire Los Angeles County in which the City has the option to use the greater percentage change, which change is an increase of 0.10 percent for the City of Santa Clarita from the prior calendar year.

D. That, pursuant to California Constitution Article XIII B, Section 1 and Government Code sections 7900 *et seq.*, and pursuant to the guidelines set forth by Proposition 111, the City appropriations limit must be adjusted for changes from the base year of 1986-87 to the fiscal year ending June 30, 2021, by the changes in the California per capita personal income and in population.

E. That the appropriations limit documentation applicable to this resolution has been available for public inspection for 15 days prior to approval by the City Council, pursuant to Government Code section 7910.

SECTION 2. That the appropriations limit for the City of Santa Clarita for fiscal year ending June 30, 2021, is \$444,856,663.

SECTION 3. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 23th day of June 2020.

*[Signature]*  
MAYOR

ATTEST:

*[Signature]*  
CITY CLERK

DATE: 7/15/20

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 20-41 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 23<sup>rd</sup> day of June, 2020, by the following vote:

AYES: COUNCILMEMBERS: Kellar, Weste, Miranda, McLean, Smyth

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

*[Signature]*  
CITY CLERK

RESOLUTION NO. 20-42

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA,  
ELECTING TO RECEIVE ALL OR A PORTION OF  
THE TAX REVENUES PURSUANT TO  
HEALTH AND SAFETY CODE SECTIONS 33676 AND 33607.5

WHEREAS, the City Council of the City of Santa Clarita (“City Council”) adopted Ordinance No. 97-12 on July 8, 1997, adopting the Redevelopment Plan (“Redevelopment Plan”) for the Newhall Redevelopment Project (“Project”), in order to address conditions of blight existing within the Newhall Redevelopment Project Area (“Project Area”); and

WHEREAS, Section 33676 of the Health and Safety Code provides that prior to the adoption of a redevelopment plan, an affected taxing agency may elect to receive, in addition to the portion of taxes allocated to the affected taxing agency pursuant to Health and Safety Code Section 33670(a), all or any portion of the tax revenues allocated to the Redevelopment Agency of the City of Santa Clarita (“Agency”), pursuant to Health and Safety Code Section 33670(b), which are attributable to the tax-increases imposed for the benefit of the taxing agency after the year in which the ordinance adopting the Redevelopment Plan becomes effective (“Increases”); and

WHEREAS, for redevelopment plans adopted on or after January 1, 1994, Section 33607.5 of the Health and Safety Code provides that in any fiscal year in which a redevelopment agency receives tax increments, the community that has adopted the redevelopment project area may elect to receive, and the Agency shall pay into it, an amount equal to twenty-five percent (25%) of its proportional share of the tax increments received by the Agency, after the amount required to deposit in the Low and Moderate Income Housing Fund has been deducted (“City Election”); and

WHEREAS, ABX1 26, adopted by the State Legislature on June 29, 2011, purports to eliminate redevelopment agencies, but also provides that the County of Los Angeles shall distribute property taxes subsequent to such elimination to each taxing entity in amounts equal to that which would have been received under, among other laws, Health and Safety Code Section 33607.5.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The foregoing recitals are true and correct, and the City Council hereby so finds and determines.

SECTION 2. The City Council hereby elects to receive all increases as herein defined.

SECTION 3. The City Council hereby elects to receive the City Election as herein defined.

SECTION 4. The City Clerk is hereby directed and authorized to transmit a copy of this resolution to the tax collector of the County of Los Angeles.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of June 2020.

  
MAYOR

ATTEST:

  
CITY CLERK

DATE: 7/15/20

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 20-42 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 23<sup>rd</sup> day of June 2020, by the following vote:

AYES: COUNCILMEMBERS: Kellar, Weste, Miranda, McLean, Smyth

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

  
CITY CLERK

RESOLUTION 20-43

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA CLARITA, CALIFORNIA AMENDING THE CITY'S  
CLASSIFICATION PLAN AND SALARY SCHEDULE

WHEREAS, Section 37206 of the Government Code requires the City Council to prescribe the time and method of paying salaries, wages and benefits for employees of the City; and

WHEREAS, the City Council has authorized and directed, under provisions of the Municipal Code of the City of Santa Clarita, Section 2.080.060, the City Manager to prepare a proposed salary plan for all employees of the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Santa Clarita, California, as follows:

SECTION 1. The City's Classification Plan and Salary Schedule is hereby amended effective July 1, 2020, as follows:

- (A) The classification of Materials Clerk (salary grade 24) shall be eliminated
- (B) The salary grade for the Mail Services Specialist shall be adjusted from 20 to 27
- (C) A new classification of Payroll Administrator (salary grade 49) shall be established
- (D) The classification of City Clerk Administrator (salary grade 45) shall be eliminated and a new classification of City Clerk (salary grade 51) shall be established
- (E) The classification of Environmental Services Program Coordinator (salary grade 47) shall be eliminated and a new classification of Stormwater Compliance Administrator (salary grade 51) shall be established
- (F) A new classification of Employee and Labor Relations Administrator (salary grade 55) shall be established

SECTION 2. All prior resolutions and parts of resolutions in conflict with this resolution are hereby rescinded.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of June 2020.

*[Signature]*  
MAYOR

ATTEST:

*Mary Cusick*  
CITY CLERK

DATE: 7/15/20

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk, of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 20-43 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES: COUNCILMEMBERS: Kellar, Weste, Miranda, McLean, Smyth

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

*Mary Cusick*  
CITY CLERK

**City of Santa Clarita**  
**Classification Plan and Salary Schedule**  
**Effective July 1, 2020**

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
18	Clerk	\$20.90	\$21.94	\$23.04	\$24.19	\$25.40
18	Mail Clerk	\$20.90	\$21.94	\$23.04	\$24.19	\$25.40
18	Preschool Teacher	\$20.90	\$21.94	\$23.04	\$24.19	\$25.40
22	Administrative Clerk	\$23.07	\$24.22	\$25.43	\$26.70	\$28.04
23	Account Clerk	\$23.64	\$24.82	\$26.06	\$27.37	\$28.74
23	Program Specialist	\$23.64	\$24.82	\$26.06	\$27.37	\$28.74
24	Graffiti Worker	\$24.23	\$25.44	\$26.72	\$28.05	\$29.46
26	Secretary	\$25.46	\$26.73	\$28.07	\$29.47	\$30.95
27	Graffiti Specialist	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
27	Mail Services Specialist	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
28	Permit Specialist	\$26.75	\$28.09	\$29.49	\$30.96	\$32.51
28	Planning Technician	\$26.75	\$28.09	\$29.49	\$30.96	\$32.51
29	General Accounting Specialist	\$27.42	\$28.79	\$30.23	\$31.74	\$33.33
32	Buyer	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Engineering Aide	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Executive Secretary	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Human Resources Technician	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Payroll Technician	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Project Technician	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
34	Arts and Special Events Coordinator	\$31.02	\$32.57	\$34.20	\$35.91	\$37.70

34 Graffiti Coordinator		\$31.02	\$32.57	\$34.20	\$35.91	\$37.70
Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
34	Recreation and Community Services Coordinator	\$31.02	\$32.57	\$34.20	\$35.91	\$37.70
36	Assistant Planner I	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Deputy City Clerk	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Engineering Technician	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Executive Assistant	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Graphic Artist	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Traffic Signal Technician	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
38	Environmental Field Specialist	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
38	Information Technology Specialist	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
38	Landscape Maintenance Specialist	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
38	Supervisor	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
39	Administrative Analyst	\$35.10	\$36.85	\$38.69	\$40.63	\$42.66
39	Communications Specialist	\$35.10	\$36.85	\$38.69	\$40.63	\$42.66
39	Tree Specialist	\$35.10	\$36.85	\$38.69	\$40.63	\$42.66
40	GIS Technician	\$35.97	\$37.77	\$39.66	\$41.64	\$43.73
42	Arts and Special Events Supervisor	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Assistant Planner II	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Financial Analyst	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Project Development Coordinator	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Recreation and Community Services Supervisor	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Senior Building Inspector	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Senior Code Enforcement Officer	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94



Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
42	Supervising Public Works Inspector	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Supervising Vehicle Maintenance Mechanic	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
<b>Classifications and Salaries - Regular, Unrepresented Positions</b>						
42	Traffic Signal Specialist	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
45	Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Arts and Special Events Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Assistant Engineer	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Human Resources Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Information Technology Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Landscape Maintenance Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Management Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Parks Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Project Manager	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Purchasing and Risk Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Recreation and Community Services Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Supervising Building Inspector	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Transportation Planning Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Urban Forestry Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
47	Acquisition Specialist	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Associate Planner	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Economic Development Associate	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Housing Program Administrator	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Senior Financial Analyst	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
49	Payroll Administrator	\$44.93	\$47.17	\$49.53	\$52.01	\$54.61

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
49	Senior Management Analyst	\$44.93	\$47.17	\$49.53	\$52.01	\$54.61
49	Transit Coordinator	\$44.93	\$47.17	\$49.53	\$52.01	\$54.61
50	Associate Engineer	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
<b>Classifications and Salaries - Regular, Unrepresented Positions</b>						
50	Senior Project Manager	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
50	Senior Information Technology Analyst	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
50	Trails and Bikeway Planning Administrator	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
51	City Clerk	\$47.20	\$49.56	\$52.04	\$54.64	\$57.37
51	Senior Human Resources Analyst	\$47.20	\$49.56	\$52.04	\$54.64	\$57.37
51	Senior Planner	\$47.20	\$49.56	\$52.04	\$54.64	\$57.37
51	Stormwater Compliance Administrator	\$47.20	\$49.56	\$52.04	\$54.64	\$57.37
52	Engineer	\$48.38	\$50.80	\$53.34	\$56.01	\$58.81
53	Environmental Administrator	\$49.59	\$52.07	\$54.67	\$57.41	\$60.28
53	Finance Administrator	\$49.59	\$52.07	\$54.67	\$57.41	\$60.28
55	Employee and Labor Relations Administrator	\$52.10	\$54.71	\$57.44	\$60.31	\$63.33
56	Assistant Building Official	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
56	Senior Engineer	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
56	Senior Traffic Engineer	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
56	Traffic Signal System Administrator	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
57	Arts and Special Events Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Community Preservation Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Environmental Services Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Parks Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Parks Planning and Open Space Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53

57	Recreation and Community Services Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
60	General Services Manager	\$58.95	\$61.89	\$64.99	\$68.24	\$71.65
61	Clerk and Contract Services Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Communications Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
<b>Classifications and Salaries - Regular, Unrepresented Positions</b>						
Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
61	Finance Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Intergovernmental Relations Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Planning Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Technology Services Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Transit Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
62	Assistant City Engineer	\$61.93	\$65.03	\$68.28	\$71.69	\$75.28
62	City Building Official	\$61.93	\$65.03	\$68.28	\$71.69	\$75.28
63	Assistant to the City Manager	\$63.48	\$66.65	\$69.99	\$73.49	\$77.16
63	Human Resources Manager	\$63.48	\$66.65	\$69.99	\$73.49	\$77.16
63	Special Districts Manager	\$63.48	\$66.65	\$69.99	\$73.49	\$77.16
65	Planning & Economic Development Manager	\$66.69	\$70.03	\$73.53	\$77.21	\$81.07
70	City Engineer	\$75.46	\$79.23	\$83.19	\$87.35	\$91.72
74	Director of Administrative Services	\$83.29	\$87.46	\$91.83	\$96.42	\$101.24
74	Director of Community Development	\$83.29	\$87.46	\$91.83	\$96.42	\$101.24
74	Director of Recreation and Community Services	\$83.29	\$87.46	\$91.83	\$96.42	\$101.24
78	Deputy City Manager	\$91.94	\$96.53	\$101.36	\$106.43	\$111.75
78	Director of Public Works	\$91.94	\$96.53	\$101.36	\$106.43	\$111.75
79	Assistant City Manager	\$94.24	\$98.95	\$103.89	\$109.09	\$114.54

**Classifications and Salaries - Regular, Unrepresented Library Positions**

Pay Grade	Classification Title	Hourly Salaries									
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
223	Library Assistant	\$23.02	\$23.59	\$24.18	\$24.78	\$25.40					
		\$26.04	\$26.69	\$27.36	\$28.04	\$28.74					

**Classifications and Salaries - Regular, Unrepresented Library Positions**

Pay Grade	Classification Title	Hourly Salaries									
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
236	Librarian	\$31.73	\$32.52	\$33.33	\$34.17	\$35.02					
		\$35.90	\$36.79	\$37.71	\$38.66	\$39.62					
		\$41.63	\$42.67	\$43.74	\$44.83	\$45.95					
242	Senior Librarian	\$36.79	\$37.71	\$38.66	\$39.62	\$40.61					
		\$41.63	\$42.67	\$43.74	\$44.83	\$45.95					
		\$49.48	\$50.61	\$51.74	\$52.87	\$54.00					
245	Library Administrator	\$39.62	\$40.61	\$41.63	\$42.67	\$43.74					
		\$44.83	\$45.95	\$47.10	\$48.28	\$49.48					
		\$55.00	\$56.25	\$57.50	\$58.75	\$60.00					
263	City Librarian	\$61.80	\$63.34	\$64.93	\$66.55	\$68.21					
		\$69.92	\$71.67	\$73.46	\$75.29	\$77.18					

**Classifications and Salaries - City Manager and City Councilmember**

Classification Title	Salaries
City Manager	\$139.27/hour per contract
City Councilmember	\$2,015.83/ month per resolution

**Classifications and Salaries - SEIU Represented Positions**

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
124	General Maintenance Worker	\$24.23	\$25.44	\$26.72	\$28.05	\$29.46
124	Groundskeeper I	\$24.23	\$25.44	\$26.72	\$28.05	\$29.46
124	Vehicle Maintenance Technician	\$24.23	\$25.44	\$26.72	\$28.05	\$29.46
127	Aquatics Specialist	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
127	General Maintenance Specialist	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
127	Groundskeeper II	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
127	Street Maintenance Worker	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
127	Tree Trimmer	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
133	Building Inspector I	\$30.26	\$31.78	\$33.37	\$35.03	\$36.79
133	Code Enforcement Officer I	\$30.26	\$31.78	\$33.37	\$35.03	\$36.79
137	Vehicle Maintenance Mechanic	\$33.41	\$35.08	\$36.83	\$38.67	\$40.60
138	Building Inspector II	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
138	Code Enforcement Officer II	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
138	Public Works Inspector	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62

**Classifications and Salaries - Part Time, Temporary, Seasonal (PTS) Positions**

Class Code	Classification Title	Hourly Salaries		
		Step 1	Step 2	Step 3
AP01	PTS Assistant Pool Manager	\$19.91	\$20.51	n/a
CA07	PTS Camp Assistant Director	\$14.58	\$15.02	\$15.47
CC08	PTS Camp Counselor	\$13.00	n/a	n/a
CD09	PTS Camp Director	\$17.28	\$17.79	\$18.33
CG18	PTS Crossing Guard	\$13.00	\$13.39	\$13.79
CG19	PTS Crossing Guard Lead	\$13.99	\$14.41	\$14.85
IA10	PTS Inclusion Aide I	\$13.39	\$13.79	\$14.21

IA11	PTS Inclusion Aide II	\$14.58	\$15.02	\$15.47
IA12	PTS Inclusion Aide III	\$17.28	\$17.79	\$18.33
IN20	PTS Intern - Graduate Level	Range from \$21.38 to \$25.66		
IN21	PTS Intern - Undergrad Level	Range from \$16.03 to \$20.31		
LA01	PTS Library Aide	\$13.00	\$13.39	\$13.79
LG02	PTS Lifeguard I	\$15.72	\$16.19	n/a
LG03	PTS Lifeguard II	\$16.77	\$17.27	n/a
LG04	PTS Lifeguard III	\$18.87	\$19.43	n/a
<b>Classifications and Salaries - Part Time, Temporary, Seasonal Positions</b>				
Class Code	Classification Title	Hourly Salaries		
		Step 1	Step 2	Step 3
RO06	PTS Lifeguard Candidate	\$13.00	n/a	n/a
MW22	PTS Maintenance Worker I	\$15.20	n/a	n/a
MW23	PTS Maintenance Worker II	\$17.80	n/a	n/a
OA24	PTS Office / Administrative Support	Range from \$16.89 to \$44.90		
OC28	PTS Office Clerk	Range from \$13.00 to \$16.77		
PM05	PTS Pool Manager	\$23.06	\$23.75	n/a
PT13	PTS Preschool Teacher	\$19.86	\$20.46	\$21.07
PT14	PTS Preschool Teacher's Aide	\$13.39	\$13.79	\$14.21
RL15	PTS Recreation Leader I	\$13.39	\$13.79	\$14.21
RL16	PTS Recreation Leader II	\$14.58	\$15.02	\$15.47
RL17	PTS Recreation Leader III	\$17.28	\$17.79	\$18.33
SA27	PTS Sports Attendant	\$13.00	n/a	n/a
SU26	PTS Youth Employment Services	\$13.00	n/a	n/a

RESOLUTION NO. 20-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SANTA CLARITA, CALIFORNIA, ADOPTING AN AMENDMENT  
TO THE CONFLICT OF INTEREST CODE

WHEREAS, the City Council of the City of Santa Clarita originally adopted a Conflict of Interest Code on December 15, 1987, by Resolution 87-13; and

WHEREAS, the City Council of the City of Santa Clarita adopted amendments to the Conflict of Interest Code by Resolution 19-43; and

WHEREAS, the City Council of the City of Santa Clarita adopted and incorporated by reference the Fair Political Practices Commission Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict of Interest Code, by Resolution 03-29; and

WHEREAS, the City Council of the City of Santa Clarita desires to amend the Conflict of Interest Code to reflect changes in the list of Designated Santa Clarita Employees and Disclosure Categories.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The foregoing recitals are true and correct, and the City Council hereby so finds and determines.

SECTION 2. That the list of Designated Santa Clarita Employees and Disclosure Categories be amended to add or delete the following position titles:

ADD

Administrative Analyst, Purchasing and Risk  
City Clerk  
Employee and Labor Relations Administrator  
Engineer  
Homelessness Coordinator, PTS  
Intergovernmental Relations Analyst  
Payroll Administrator  
Senior Project Manager  
Stormwater Compliance Administrator

DELETE

City Clerk Administrator  
Environmental Services Program Coordinator

SECTION 3. That the attached list of Designated Santa Clarita Employees and Disclosure Categories supersedes any previously adopted list of Designated Santa Clarita Employees and Disclosure Categories.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of June 2020.

  
MAYOR

ATTEST:


  
CITY CLERK

DATE: 7/15/20

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 20-44 was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 23<sup>rd</sup> day of June 2020, by the following vote:

AYES: COUNCILMEMBERS: Kellar, Weste, Miranda, McLean, Smyth  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None

  
CITY CLERK



### Designated Santa Clarita Employees and Disclosure Categories

The Mayor, City Council, Members of the Planning Commission, City Manager, City Attorney, and City Treasurer are all required to file disclosure statements pursuant to state law and thus are not included herein.

The following positions entail the making or participation in the making of decisions which may foreseeably have a material effect on financial interests:

<u>Designated Position Disclosure Categories</u>	<u>Category #</u>
Acquisition Specialist	1
Administrative Analyst – Business Development	1
Administrative Analyst – Property Acquisition	1
Administrative Analyst – Risk and Purchasing	1
Administrative Analyst – Tourism	1
Administrator	2
Arts and Special Events Manager	1
Arts and Special Events Administrator	2
Arts Commissioner	1
Assistant Building Official	1
Assistant City Attorney	1
Assistant City Engineer	1
Assistant City Manager	1
Assistant Engineer	1
Assistant to the City Manager	1
Associate Engineer	1
Associate Planner	1
Building Inspector	1
Buyer	2
City Building Official	1
City Clerk	2
City Engineer	1
City Librarian	1
Clerk and Contract Services Manager	1
Code Enforcement Officer	1
Communications Manager	2
Community Preservation Manager	1
Consultant <sup>1</sup>	1
Deputy City Attorney	1
Deputy City Manager	1
Director of Community Development	1
Director of Recreation and Community Services	1

<u>Designated Position Disclosure Categories</u>	<u>Category #</u>
Director of Public Works	1
Economic Development Associate	1
Employee and Labor Relations Administrator	1
Engineer	1
Environmental Administrator	1
Environmental Field Specialist	1
Environmental Services Manager	1
Finance Administrator	1
Finance Manager	1
Financial Analyst – Treasury	1
General Services Manager	2
Homeless Coordinator, PTS	1
Housing Program Administrator	1
Human Resources Manager	1
Information Technology Analyst	2
Information Technology Manager	1
Intergovernmental Relations Analyst	1
Intergovernmental Relations Manager	1
Labor Compliance Specialist	1
Landscape Maintenance Administrator	1
Library Administrator	2
Landscape Maintenance Specialist	1
Management Analyst	1
Open Space Preservation District Financial Accountability and Audit Panel Member	1
Open Space Trails Administrator	1
Parks Administrator	2
Parks Manager	1
Parks Planning and Open Space Manager	1
Payroll Administrator	1
Parks, Recreation, and Community Services Commissioner	1
Planning and Economic Development Manager	1
Planning Manager	1
Project Development Coordinator	1
Traffic Signal Specialist	1
Public Works Inspector	1
Purchasing/Risk Administrator	2
Recreation and Community Services Administrator	2
Recreation and Community Services Manager	1

<u>Designated Position Disclosure Categories</u>	<u>Category #</u>
Senior Building Inspector	1
Senior Code Enforcement Officer	1
Senior Engineer	1
Senior Financial Analyst	1
Senior Information Technology Analyst	2
Senior Human Resources Analyst	1
Senior Librarian	2
Senior Management Analyst	1
Senior Planner	1
Senior Project Manager	1
Senior Traffic Engineer	1
Special Districts Manager	1
Stormwater Compliance Administrator	1
Supervising Building Inspector	1
Supervising Public Works Inspector	1
Technology Services Manager	1
Traffic Signal Specialist	2
Traffic Signal System Administrator	2
Trails and Bikeway Planning Administrator	1
Transit Coordinator	1
Transit Manager	1
Transportation Planning Analyst	2
Urban Forestry Administrator	2

<sup>1</sup> Consultants shall be included in the list of designated employees and shall disclose all information required to be disclosed by designated employees subject to the following limitation: *The City Manager or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirement described in this Section. Such written disclosure shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as the Consultant Agreement.*

Categories of Reportable Economic Interest

Designated Persons in Category “1” Must Report:

All investments, interests in real property, income and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within and subject to the jurisdiction of the City, or if the business entity is doing business or planning to do business in an area subject to the jurisdiction of the City, or has done business within an area subject to the jurisdiction of the City at any time during the two year prior to the filing of the statement.

Designated Persons in Category “2” Must Report:

- (a) Investments in any business entity which within the last two years has contracted or in the future foreseeably may contract with the City.
- (b) Income from any source which within the last two years has contracted or in the future foreseeably may contract with the City.
- (c) His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity which within the last two years has contracted or in the future foreseeably may contract with the City.

# Appendix

## OBJECT DESIGNATIONS

### Expenditure Line Item Title and Description

#### PERSONNEL

5001.001	<b>Regular Employees:</b> Provides compensation for full- or part-time, regular employees.
5001.002	<b>Design Salaries &amp; Wages:</b> Provides compensation for work performed on capital improvement projects in the design phase.
5001.003	<b>Construction Salaries &amp; Wages:</b> Provides compensation for work performed on capital improvement projects in the construction phase.
5001.006	<b>Certificate Pay:</b> Provides compensation for designated certificates/licenses held by represented employees.
5002.001	<b>Part-Time Employees:</b> Provides compensation for employees classified as part-time, temporary, or seasonal (PTS) employees.
5002.002	<b>Part-Time Employee Sick Leave Pay:</b> Provides sick leave compensation for eligible part-time, temporary, or seasonal (PTS) employees.
5003.001	<b>Overtime:</b> Provides compensation for non-exempt employees who work over 40 hours in a workweek at one and one-half times their regular rate of pay.
5004.001	<b>Vacation Pay:</b> Provides vacation compensation for full-time regular employees.
5004.002	<b>Vacation Payout:</b> Compensates regular employees for unused vacation hours in excess of the maximum accrual.
5005.001	<b>Sick Leave Pay:</b> Provides sick leave compensation for full-time regular employees.
5006.001	<b>Sick Leave Payout:</b> Eligible employees who have used minimal sick leave or have large balances may convert a portion of their sick leave to vacation or be cashed out at the end of each year.
5011.001	<b>Health and Welfare:</b> Provides medical, dental, and vision benefits for regular employees.
5011.002	<b>Life Insurance:</b> Provides employees City-paid benefit of life insurance.
5011.003	<b>Long-Term Disability Insurance:</b> Provides City-paid long-term disability insurance benefit to regular employees.
5011.004	<b>Medicare Expense:</b> All employees must contribute 1.45% and City to match.
5011.005	<b>Workers Compensation:</b> Provides City-paid benefits for work-related injuries or illness.
5011.006	<b>PERS:</b> Accounts for the employer's normal cost pension benefits for employees in the California Public Employees Retirement System.
5011.007	<b>Deferred Compensation:</b> Provides employees a deferred compensation retirement plan which may be employee-paid or city-paid for certain positions.
5011.008	<b>Unemployment Taxes:</b> Provides City-paid benefits for unemployment insurance.
5011.009	<b>Retiree Medical:</b> Provides health insurance benefits to retirees.
5011.010	<b>Supplemental Health:</b> Provides supplemental benefit dollars for employees whose health, vision, and/or dental premiums exceed a standard set amount.
5011.012	<b>Admin Fees:</b> Admin fee for active employee health premiums.
5011.016	<b>PERS UAL:</b> Accounts for the employer's unfunded accrued liability portion for employees in the California Public Employees Retirement System.

**OPERATIONS AND MAINTENANCE**

5101.001	<b>Publications and Subscriptions:</b> Provides for publications and subscriptions.
5101.002	<b>Membership and Dues:</b> Provides membership fees and dues to professional organizations.
5101.003	<b>Office Supplies:</b> Provides for the purchase of office supplies.
5101.004	<b>Printing:</b> Provides for outsource printing.
5101.005	<b>Postage:</b> Provides for City mailing expenses.
5111.001	<b>Special Supplies:</b> Provides special supplies specific to the department's need.
5111.002	<b>Vehicle Fuel:</b> Provides for fuel for all City fleet vehicles.
5111.004	<b>Janitorial Supplies:</b> Provides for building and structure service maintenance.
5111.005	<b>Maintenance Supplies:</b> Provides for the costs of maintenance and supplies for City's property and equipment.
5111.007	<b>Small Tools:</b> Provides specialty tools and equipment under \$5,000.
5111.008	<b>New Personnel Computers:</b> Provides for new employees' desktop computer.
5111.009	<b>Computer Software Purchase:</b> Provides for the procurement of computer software.
5111.010	<b>Striping Supplies:</b> Striping materials for streets use.
5111.011	<b>Asphalt Supplies:</b> Asphalt materials for streets use.
5111.012	<b>Concrete:</b> Concrete materials for streets use.
5111.020	<b>Books and Materials:</b> Provides for library books and materials.
5121.001	<b>Rents/Leases:</b> Provides for rental or leases of buildings and structures required for City use.
5121.003	<b>Equipment Rental:</b> Provides for rental of equipment not owned by the City.
5131.001	<b>Electric Utility:</b> Provides for electric utilities.
5131.002	<b>Gas Utility:</b> Provides for gas utilities.
5131.003	<b>Telephone Utility:</b> Provides for telephone services.
5131.004	<b>New Personnel VOIP Phone:</b> Provides for landline telephone for new position.
5131.005	<b>Cellular Service:</b> Provides for cellular telephone services.
5131.006	<b>Water Utility:</b> Provides for water utilities.
5141.001	<b>Maintenance and Repairs:</b> Provides for maintenance and repairs.
5141.003	<b>Street Sweeping Services:</b> Provides for City's street sweeping services.
5141.004	<b>Bridge Maintenance:</b> Provides for bridge maintenance and repairs
5141.005	<b>Curb &amp; Sidewalk:</b> Provides for curb and sidewalk maintenance.
5141.006	<b>Storm Drainage Repair:</b> Provides for storm drain repairs and maintenance.
5141.007	<b>Traffic Signal Maintenance:</b> Provides for traffic signal maintenance and repairs.
5141.008	<b>Traffic Signs &amp; Markings:</b> Provides for traffic signs and marking supplies.
5151.002	<b>Claims Payment:</b> Provides for investigations, legal costs, and settlement of claims or liability.
5151.003	<b>Employee Safety:</b> Provides for first aid supplies and urgent care services.
5161.001	<b>Contractual Services:</b> Provides for contract services.
5161.002	<b>Professional Services:</b> Provides for professional services/retainers.
5161.003	<b>Annexation Services:</b> Provides for expenditures related to annexations to the City.

- 5161.004      **Advertising:** Provides for advertising and legal notices of various City activities.
- 5161.005      **Promotion and Publicity:** Provides for the expense of community events and the publicity of the City.
- 5161.007      **Hazardous Waste Collection:** Provides for household hazardous waste collection program.
- 5161.008      **Graphic Design Service:** Provides for outside graphic design services for programs and events.
- 5161.010      **Landscape Services:** Provides for landscape services and maintenance upkeep.
- 5161.011      **Weed & Pest Control:** Provides for weed and pest control services.
- 5161.012      **Tree Trimming:** Provides for tree trimming related expenditures.
- 5161.013      **Reserve Projects Expenditures:** Provides for landscape maintenance projects.
- 5161.014      **Inspections:** Provides for landscape inspection services.
- 5161.016      **Local Bus:** Provides for local route bus services.
- 5161.017      **Dial-A-Ride:** Provides for bus services to elderly and disabled residents.
- 5161.018      **Commuter Services:** Provides for bus services to and from other areas outside the City.
- 5161.019      **Contract Administration Fees:** Provides for transit contract administration.
- 5161.020      **Expedited Contract Services:** Provides for services that require expedited permitting review.
- 5161.023      **Landscape Supplies:** Provides for landscape maintenance supplies.
- 5161.024      **Business Sponsorship:** Provides for expenditures related to business retention and sponsorship.
- 5161.025      **Property Damage:** Provides for expenditures related to damage to City property.
- 5161.028      **Irrigation Control Subscriptions:** Provides for wireless water monitoring services of weather-based irrigation controllers.
- 5161.029      **Hosted Services:** Provides for software services.
- 5161.030      **CNG Station Maintenance:** Provides for maintenance of all clean natural gas stations.
- 5161.031      **Litter & Debris Removal:** Provides for Citywide litter and debris removal.
- 5161.032      **Credit Card Processing Fees:** Provides for processing credit card payments.
- 5161.033      **Fingerprinting Services:** Provides for fingerprinting services.
- 5161.034      **OPEB Expense:** Provides for other post-employment benefits contribution.
- 5161.035      **Passport Services:** Provides for new passport applications and renewal services.
- 5161.050      **General Law:** Provides for law enforcement services.
- 5161.053      **Crime Prevention:** Provides for crime prevention services, programs, and equipment for the Los Angeles County Sheriff's Department
- 5161.100      **Legal Services:** Provides for legal and other related services.
- 5171.001      **Community Services Grants:** Provides for grants to eligible applicants.
- 5171.005      **Economic Incentives Program:** Provides continued support of the SCV Economic Development Corporation to attract large companies within the City's targeted business industries.
- 5171.006      **Co-sponsorship:** Provides for contributions to community organizations.
- 5171.007      **Rewards Program:** Provides for monetary rewards for reporting graffiti incidents.
- 5171.008      **Special Events:** Provides for law enforcement on special events.
- 5171.009      **State of the City:** Provides for print materials and rentals related to this annual City event.

5171.010	<b>Film Incentives:</b> Provides incentives to production companies that film within the City.
5171.011	<b>Historic Preservation Grant:</b> Provides owners of historic properties financial incentives for improvements to their historic structures.
5171.012	<b>FOL Programming:</b> Provides for Library FOL Programming.
5181.002	<b>Direct Cost Allocation:</b> Provides for allocation of administrative costs to all LMD zones.
5183.001	<b>Depreciation Expense:</b> Annual cost of use of capital assets allocated over the period of its useful life.
5185.003	<b>Taxes/Licenses/Fees:</b> Provides for taxes, licenses and fees paid to the County.
5185.004	<b>Todd Longshore Score:</b> Provides for scholarships for eligible youth to participate in fee based recreational programs and activities.
5185.005	<b>Open Space Exp.</b> Provides for expenditures relating to open space programs.
5191.001	<b>Travel and Training:</b> Provides for all travel, conference, meeting and training sessions generally requested by the City and taken on City time.
5191.003	<b>Education Reimbursement:</b> Provides for education reimbursement for employee development related to the improvement of the position. Generally requested by employee and taken on own time. Requires prior approval.
5191.004	<b>Automobile Allowance/Mileage:</b> Provides for monthly automobile allowance and mileage reimbursement incurred in use of personal vehicle on City business.
5191.005	<b>Reg 15 Incentives Program:</b> Rideshare incentive program.
5191.006	<b>Employees' Uniforms:</b> Provides clothing and equipment required primarily by field personnel.
5191.007	<b>Citywide Training:</b> Provides citywide training, and training resources and materials
5211.001	<b>Computer Replacement:</b> Provides annual replacement of computer equipment.
5211.003	<b>Equipment Replacement:</b> Provides for annual equipment replacements.
5211.004	<b>Insurance Allocation:</b> Provides for annual insurance allocation.
5301.001	<b>Principal:</b> Provides for principal payments related to City debt.
5301.002	<b>Interest:</b> Provides for interest payments related to City debt.
5301.003	<b>Debt Service Reserve:</b> Provides for expenditures related to debt service reserves.
5301.005	<b>Bond Issuance Costs:</b> Provides for bond issuance costs related to the issuance or refinancing of City debt.
5301.009	<b>Use of Bond Proceeds:</b> Provides for expenditures related to the use of bond proceeds.
5401.001	<b>Contingency:</b> Provides operating contingency funds appropriated at budget time for the City Council to access for unanticipated items or events during the course of the fiscal year.
5401.008	<b>Other Financing Uses:</b> Use to account for non-operating transactions (i.e. contribution to support Santa Clarita Valley Television, debt transactions and use of developer credits).



## **CAPITAL OUTLAY**

- 5201.001 Furniture and Fixtures:** Provides for the purchase of office furniture and fixtures for City buildings and structures.
- 5201.002 Equipment:** Provides for the purchase of equipment for use by City employees at City buildings, structures and locations.
- 5201.003 Automotive Equipment:** Provides for the purchase of all types of automotive equipment operated for the transportation of people or things.
- 5201.004 Land:** Provides for the acquisition of land for City use or for open space preservation.
- 5201.005 Buildings and Structures:** Provides for the acquisition of buildings and structures and other improvements to the structures already erected or assembled in place.
- 5201.006 Building Improvements:** Provides for repairs, improvements and alterations to the buildings and structures.
- 5201.008 Improvements Other Than Building:** Provides for acquisitions of, or the construction, alterations or other improvements to other than buildings.
- 5201.009 Right of Way:** For acquisition of right of ways.
- 5201.010 Infrastructure:** For City infrastructure improvements.
- 5201.012 Library Building Improvements:** For improvements and alterations to library buildings.
- 5201.013 Library Furniture and Equipment:** Provides for the acquisition of library furniture, fixtures and equipments.

## **GLOSSARY OF TERMS**

**Appropriation** – An authorization by the City Council to make expenditures and to incur obligations for a specific purpose within a specific time frame.

**Assessed Valuation** – A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

**Audit** – An examination of the City’s records and accounts by an independent auditing firm to determine the accuracy and validity of records and reports and the conformity of procedures with established policies.

**Balanced Budget** – The City’s operating revenues equals or exceeds its operating expenditures.

**Beginning/Ending Fund Balance** – Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year’s expenditures. This is not necessarily cash on hand.

**Bond** – A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

**Budget** – A fiscal plan of financial operation listing an estimate of proposed appropriations or expenditures and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council. Santa Clarita’s annual budget encompasses one fiscal year (July 1 through June 30.)

**Capital Improvement** - A permanent addition to the City’s assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

**Capital Improvement Program (CIP)** - A financial plan of proposed capital improvement projects with single and multiple year capital expenditures and/or expenses. The Capital Improvement Program plans for five years and is updated annually.

**Capital Project Categories** - Each Capital Project included in the budget and CIP is placed in one of nine categories based on the nature of the improvement. The nine categories and their general definitions are:

1. Arts – These projects provide art within the community.
2. Beautification & Landscaping - These projects involve some aspect of the aesthetics of the community. Many include landscaping.
3. Circulation - These projects improve the efficiency and safety of the roadway systems.
4. Emergency - These projects provide repair or restoration of infrastructure or structural damage caused by natural disasters.
5. Facilities & Buildings - These projects will provide new City facilities or significant improvements to existing facilities.
6. Maintenance - These projects are larger scale ongoing maintenance efforts that result in a lengthened service life of infrastructure and upgrades to more state-of-the-art equipment/facilities.
7. Parks - These projects involve acquisition and development of active and passive City park lands.
8. Resource Management & Conservation - These projects provide facilities to assist the citizens and businesses in the City to conserve natural resources and to enhance the sustainability of the community and region.
9. Streets & Bridges - These projects provide enhancements to the street and bridge infrastructure in the City. Projects include road widening, realignments, bridge barrier retrofits, etc.
10. Trails & Transit - The projects in this category provide “multi-modal” transportation opportunities within the community. Projects include trails, access ramps, sidewalks, bus facilities, etc.

**Capital Outlay** – A budget appropriation category which budgets all equipment having a unit cost of \$5,000 or more with an estimated useful life greater than one year.

**Capital Projects** – Consistent with the City’s Fixed Asset Policy, any new construction, expansion, renovation or physical structural improvements with a cost of \$25,000 or more and a useful life greater than one year. Examples include a new park, building modifications, or road construction.

**City Manager’s Transmittal Letter** – A general discussion of the operating budget and capital improvement program. The letter contains an explanation of principal budget and CIP items and summaries.

**Debt Service** – Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or Certificates of Participation (COP’s).

**Debt Service Requirements** – The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** – An excess of expenditures or expenses over resources or revenues.

**Department** – It is the basic unit of service responsibility encompassing a broad array of related activities.

**Division** – A subsection (or activity) within a department which furthers the objectives of the City Council by providing specific services.

**Encumbrances** – A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Expenditure** – The actual spending of funds in accordance with budgeted appropriations.

**Fiscal Year** – A twelve-month period of time to which a budget applies. In Santa Clarita, it is July 1 through June 30.

**Fund** – An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** – The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund’s inception.

**General Fund** – This is the general operating fund of the City. All revenues and receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. All expenditures must be made pursuant to appropriations which lapse annually at the end of the fiscal year.

**General Obligation Bond** – Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the City.

**Grant** – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

**Interfund Transfers** – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures.

**Internal Service Fund** – An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business.

**Materials, Supplies, and Services** - Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

**Municipal Code** – A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

**Objectives** – The expected results or achievements of a budget activity.

**Operating Budget** – Annual appropriation of funds for ongoing program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

**Operations and Maintenance** – A section of the budget that addresses all the programs and day to day operating costs associated with the day to day operations of a division or a department.

**Ordinance** – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

**Prior Year Actuals** – This column in the CIP is used to identify those monies expended during the course of the project prior to the current fiscal year. It becomes part of the “total” column for easy identification of total project costs.

**Reimbursement** – Payment of amount remitted on behalf of another party, department, or fund.

**Reserve** – An account used to record a portion of the fund balance as legally segregated for a specific use.

**Resolution** – A special order of the City Council which has a lower legal standing than an ordinance.

**Revenue** – Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

**Revenue Bonds** - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

**Salaries and Benefits** - A budget category which generally accounts for full time and part-time employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

**Special Revenue Fund** - This fund type accounts for revenues derived from specific sources, which are legally restricted to expenditures for specific purposes.

**Unfunded Projects** - This section of the CIP contains a listing of capital needs that have been identified but for which funding has not been identified.

## REVENUES

The City of Santa Clarita provides many services to its residents such as Police, Fire, Park and Recreation, Library Services, etc. These services are not without a cost to the taxpayer. It is the task of City officials to produce the necessary revenue to satisfy the ever growing demand for local services.

The City of Santa Clarita receives revenue from many sources to offset the costs of its operations. Revenue is received from sales taxes, property taxes, and many other sources. For each fiscal year, the City's revenues are estimated. This section will describe the forty-two major revenue sources available to the City. The budget summaries will provide a more detailed breakdown of all revenues. Major revenue sources are as follows:

1. Sales and Use Tax – Sales and use tax is imposed on retailers for the privilege of selling, at retail, within the City limits. This tax is based on the sales price of any taxable transaction of tangible personal property. The Bradley Burns Uniform Local Sales and Use Tax Law, adopted in 1955, extend the authority to impose local sales tax to counties. One percentage point of the sales tax collected by the State Board of Equalization is allocated back to the City for general purposes.
2. Property Tax – Property tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property located within the City. The tax comprises one percent of the assessed value of the property.
3. Property Tax in Lieu – Derived from a portion of property taxes allocated by the State of California to cities to replace vehicle license fees (VLF). In 2004 the State permanently swapped 90% of city VLF revenue for property tax, which was distributed on a per capita basis. On-going growth of this revenue is tied to growth in assessed valuation.
4. Highway Encroachment Permits – These fees are collected under the provisions of the City's Highways Permit Ordinance and defray the cost of services for processing, plan review, and inspection services of construction and/or encroachment within City streets. Types of projects would include new driveways, utility service cuts, bus benches, newspaper racks, movie company productions, parades, etc.
5. Interest – Interest income is earned as the City invests its idle funds in various investment media. The goal of the City's investment is to protect each investment while achieving the highest rate of return. The City Treasurer (Director of Administrative Services) handles the City's investment portfolio.
6. Motor Vehicle In Lieu – Motor Vehicle In Lieu is a state vehicle license fee imposed on motorists for the privilege of operating a motor vehicle on the public highways. This fee is two percent of the depreciated interest value of all motor vehicles and is imposed "in lieu" of a local property tax.
7. Community Development Block Grant – The Community Development Block Grant (CDBG) program was designed by the Department of Housing and Urban Development (HUD) to revitalize low and moderate income areas within a city. The CDBG monies are restricted by specific provisions.
8. Real Property Transfer Tax – Revenue derived from a tax imposed on all transfers of real property in the City.
9. Transient Occupancy Tax – The Transient Occupancy Tax is 10 percent of the cost of a hotel room tax imposed on "transients" who occupy a room or rooms in a hotel, inn, motel, tourist home, or other lodging facility within the City's limits.
10. State Gas Tax – The State Gas Tax is derived from State of California on gasoline purchases and is allocated, on a share basis, to cities. The Gas Tax revenues are restricted to the construction, improvements and maintenance of public streets.
11. SB1 Road Repair and Rehabilitation – The SB1 Road Repair and Rehabilitation monies are derived from State of California on fuel purchases and vehicle registration fees and is allocated, on a share basis, to cities. The SB1 Road Repair and Rehabilitation revenues are restricted to road maintenance, rehabilitation, and safety needs on streets and roads.
12. Business License Tax – he Business License Tax is imposed for the privilege of conducting business within the City. This is presently collected by Los Angeles County and redistributed to Santa Clarita.
13. Building Permits – The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various construction permits for activities such as the installation of electric, plumbing and sewage facilities. The City charges a fee for issuing these permits in order to recover only the costs incurred.

14. Code Fines – Fines for traffic violations, both moving and parking, are remitted to the City in which the violations occurred. This revenue includes monies collected by the courts for tickets written by the California Highway Patrol. Actual allocation of revenue is distributed by the courts.
15. Franchise Fee – The Franchise Fee is imposed on various utilities and organizations which permit them to use and operate those facilities within the City.
16. Subdivision Maps/Improvements – These fees are collected under the provisions of the City’s Subdivision Ordinance tentative map approval from the Planning Commission. The fees cover processing plan review and inspection services for tract and parcel maps and street, sewer and storm drain improvements plans.
17. Certificate of Compliance Fees – These are fees collected to defray the cost of processing and recording a certificate or conditional certificate of compliance. The certificate affirms the City’s approval that lots which were not shown on an approved tract, parcel map or record of survey are legal lots and may be sold, leased or financed provided certain development standards are followed.
18. Building and Safety Fees – These are fees collected under the provisions of the City’s Building, Plumbing and Mechanical and Electrical Codes. These fees are paid by builders, developers and homeowners and defray the cost of services for processing, plan review and inspection of buildings, grading, swimming pools, patios, etc.
19. Animal Licenses – Provides for the fees paid to the City generated from the sale of animal licenses and violations from the Los Angeles County Department of Animal Care and Control.
20. Court Fines, Forfeitures and Penalties – Represents amounts received for fines in violation of City ordinances or penal code violations. Remittances are collected by the County and forwarded to the City.
21. Rental Income – Amounts received from the rentals of City Hall office space, facilities and fields.
22. Library Property Tax – Property tax revenues allocated to the City to maintain library services within the City. Library property tax revenues do not go into the General Fund and are restricted per California State Law to strictly be used for library services.
23. Industrial Waste Inspection Fees – Provides for the receipt of funds for industrial waste inspections by the County.
24. Parks and Recreation Use Fees – Fees collected from use of parks and participation in recreation activities.
25. Miscellaneous Revenues – This account provides for the fees collected for miscellaneous services.
26. Regional Surface Transportation Program (RSTP) – These federal funds are derived from the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991. The funds are placed on reserve with the Los Angeles County Metropolitan Transportation Authority (MTA). The funds are allocated to the City for a variety of infrastructure improvement projects. The expenditure of these funds must be approved in advance by Caltrans and must be included in the Regional Transportation Improvement Plan (RTIP). Note: This funding program replaced the Federal Aid Urban (FAU) program.
27. MTA Grants – The Los Angeles County Metropolitan Transportation Authority (MTA) has been assigned the task of managing and allocating several state and federal funding programs. Cities and counties submit grant applications and compete for the allocation of the funds administered by the MTA. Use of these funds is restricted to the projects for which grants were awarded.
28. State Transportation Development Act (TDA) – The State of California’s Transportation Development Act provides state funding to eligible transit system operators for operating and capital purposes. These revenues are derived from three-cents of the six-cents retail sales tax collected state-wide. The three-cents are returned by the State Board of Equalization to each county according to the amount of tax collected in that county. Funds received by the MTA include: TDA Article 3 which dedicates two percent of the funds for bicycle and pedestrian facilities; and TDA Article 8 which provides funding for transit, para-transit, and capital programs to fulfill unmet transit needs in areas outside the service area of MTA operations.
29. AB 2766 Fees – Revenue derived from a portion of additional charges levied on automobile owners dedicated for the purpose of reducing air pollution from motor vehicles.
30. Proposition C – Los Angeles County voters approved an additional ½ cent sales tax for transportation related to Security, Commuter Rail & Transit Centers, Local Return, Transit on Highway, and Discretionary.
31. Proposition C Grants – Los Angeles County voters approved an additional ½ cent sales tax for transportation projects. These funds are distributed through a competitive grant program administered by the Los Angeles County MTA.

32. Measure A Safe Clean Neighborhood Parks Entitlement – The Safe Clean Neighborhood Parks and Beaches Measure was passed by the voters of Los Angeles County in November of 2016. Entitlement funds are distributed to cities on a per capita basis.
33. Proposition A – The funding from Proposition A was approved by voters in 1980. Money allocated comes from a ½ cent sales tax and is distributed on a per capita basis. The funds must be used for transit projects.
34. Public Facilities Bond Act – The City issued Public Facilities Bonds to raise funds for the installation of public infrastructure. These funds must be spent/allocated by a specific date and must be used for infrastructure improvements of some kind.
35. Caltrans – Funds received from the State of California Department of Transportation related to specific projects for which the City is contracting its services to Caltrans.
36. Developer – These funds are collected by the City through conditions placed on development projects and through developer agreements. Funds collected in this manner are reserved for providing improvements that mitigate the impacts of the development on existing infrastructure as well as for providing needed new infrastructure. This designation is also utilized to identify funding that has been received as a reimbursement from a developer or another public agency for expenditures incurred on their behalf.
37. Hazard Mitigation – The Robert T. Stafford Disaster Relief and Emergency Assistance Act Hazard Mitigation Grant Program provides funds to local governments to eliminate or reduce the long-term risk to human life and property from natural and technological hazards. This program goes into effect when the President of the United States signs a major disaster declaration, which occurred after the January 17, 1994 Northridge earthquake. The City must compete for these grants, and the funds must be used to fund the projects for which the grants were applied.
38. Bridge & Thoroughfare (B&T) Districts – This funding mechanism was established to gather monies to construct specific roadway improvements necessitated by development of residential, commercial, and/or industrial projects. B&T funds can only be used to construct projects specified in the Engineer's Reports that established the districts.
39. Proposition C – Municipal Operator Improvement Program (MOSIP) – Adopted by the Metropolitan Transportation Authority (MTA) Bus Operators Subcommittee on April 26, 2001, and funded by Proposition C. MOSIP was developed in response to pending state legislation (AB2643) to improve municipal operator service countywide. Use of these funds is restricted to benefit the Transit program.
40. Measure R – Los Angeles County voters approved an additional half-cent sales tax for comprehensive transportation improvements effective July 1, 2009. Measure R includes a 15% local return component that is allocated to cities based on population and 20% for bus operations that is allocated by a formula allocation procedure.
41. Measure M – Los Angeles County voters approved an additional half-cent sales tax for comprehensive transportation improvements effective July 1, 2017. Measure M includes a 17% local return component that is allocated to cities based on population and 20% for bus operations that is allocated by a formula allocation procedure.
42. Measure W – Los Angeles County voters approved the safe, clean water act effective November 7, 2018. This is a special tax of 2.5 cents per square feet of impermeable area for parcels located in Los Angeles County Flood Control District. The tax would pay for projects, infrastructure, and programs to capture, treat, and recycle rainwater.

## FUND DESCRIPTIONS

The basic accounting and reporting entity for the City is a fund. A fund is “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.” Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The various funds are grouped in fund types and categories as follows:

### Governmental Funds

1. *General Fund* – The General Fund is used to account for the general operations of the City. It is used to account for all financial resources except those required to be accounted for in another fund.
2. *Special Revenue Funds* – These funds are used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.
3. *Debt Service/General Government* – These funds are used to account for the accumulation of resources for, and the payment of, general long term principal and interest.
4. *Capital Projects Funds* – These funds account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

**AQMD (Air Quality Management District)** – To account for revenues and expenditures for Air Quality Management.

**Areawide** – The City’s Areawide Beautification Zone operation is supported through a combination of special benefit assessments levied on individual parcels authorized by the Landscape and Lighting Act of 1972, Ad Valorem, and General Fund revenues. The Areawide Beautification Zone (AWB) is administered by the City of Santa Clarita Neighborhood Services Department and is one of sixty financially independent Landscape Maintenance District zones. The three funding sources support reoccurring costs associated with the maintenance of landscape, hardscape and ornamental improvements, park facilities, tree pruning, as well as utility costs such as water and electricity. As provided for by the Landscape and Lighting Act, LMD funds may also be used for the construction and/or installation of capital improvements including pedestrian bridges, monumental signage, decorative lighting, parks play equipment, shade structures, lighting, restroom facilities, reforestation, and irrigation infrastructure.

**Bikeway** – To account for monies received from the State of California restricted for bicycle and pedestrian facilities available under Article 3 of Transportation Development Act (SB821).

**BJA Law Enforcement** – To account for receipts and disbursements for the BJA law enforcement grant restricted for police department programs.

**Bridge and Thoroughfare (B&T)** – To account for monies received from developers for street and highway construction through bridge and thoroughfare districts.

**Community Development Block Grant Funds** – This account for monies received and expended by the City as a participant in the Federal Community Development Block Grant (CDBG) Program.

**Developer Fees** – To account for monies received from developers restricted to fund specific projects and infrastructure maintenance throughout the City.

**Gas Tax Fund** – To account for monies received and expended from the State Gas Tax allocation restricted to fund various street highway improvements, including maintenance.

**Federal Grants** – To account for receipts and disbursements of miscellaneous federal grant monies not accounted for in other funds. These receipts are restricted for planning, design, improvements and maintenance of streets, roads and bridges, facility construction and improvement, transit operations and other transit-related expenditures.

**Housing Successor Agency** – To account for the transactions of the Housing Successor Agency for the continuance of the low-income and moderate-income programs of the former redevelopment agency.

**Landscape Maintenance District** – The City’s Landscape Maintenance District (LMD) operation is supported through special benefit assessments levied on individual parcels authorized by the Landscape and Lighting Act of 1972. There are currently sixty financially independent LMD zones which are administered by the City. LMD funds support reoccurring costs associated with the maintenance of landscape, hardscape and ornamental improvements, as well as utility costs such as water and electricity. As provided for by the Landscape and Lighting Act, LMD funds may also be used for the construction and/or installation of capital improvements including but not limited to pedestrian bridges, monumental signage, decorative lighting, parks play equipment and irrigation infrastructure.

**Library Facilities Fees** – To account for monies received from the library facilities developer fees, which are restricted for use on library facilities.

**Measure M** – To account for the half-cent sales tax revenues that Los Angeles County voters approved in November 2016 to meet the transportation needs of Los Angeles County.

**Measure R** – To account for the half-cent sales tax revenues that Los Angeles County voters approved in November 2008 to meet the transportation needs of Los Angeles County.

**Measure W Safe Clean Water** – To account for the special tax of 2.5 cents per square feet of impermeable area for parcels located in Los Angeles County Flood Control District that Los Angeles County voters approved November 2018 to pay for projects, infrastructure, and programs to capture, treat, and recycle rainwater.

**Miscellaneous Grants** – To account for receipts and disbursements of non-federal miscellaneous grants, which are restricted for planning, design, improvements and maintenance of streets, roads and bridges, facility construction and improvements, transit operations and other transit-related expenditures.

**Open Space Preservation District** – Creation of the Open Space Preservation District (District) was approved by the property owners of the City of Santa Clarita (City) in July of 2007. The primary objective of the District is to facilitate the purchase and preservation of undeveloped land in and around the City. The District's operations are supported through special benefit assessments levied on individual parcels authorized by the Landscaping and Lighting Act of 1972. This assessment will sunset after 30 years in 2037.

**Park Dedication** – To account for monies received from developers restricted to fund the acquisition and development of new parkland space. These monies are restricted under the Quimby Act by ordinance and require the dedication of land or impose a requirement of payment of fee in lieu.

**Proposition A** – To account for monies received through the one half cent sales tax levied within the County of Los Angeles restricted to fund transit related projects.

**Proposition C** - To account for the City's share of the one-half percent increased sales tax in Los Angeles County. This revenue is to be used for transportation-related purposes.

**Public Education and Government** - To account for the one percent PEG Capital Grant funds received from video service providers pursuant to the Digital Infrastructure and Video Competition Act of 2006.

**Public Library Fund** – This fund is used to account for monies received through property tax revenues for public library acquisitions and maintenance of library services within the City.

**SB1 Road Repair and Rehabilitation** – To account for monies received and expended from the State SB1 Road Repair and Rehabilitation allocation restricted to fund various maintenance, rehabilitation, and safety needs on streets and roads.

**State Park** – To account for grant monies received from the State of California Department of Parks and Recreation for construction or improvement of parklands within the City.

**Stormwater** – To account for monies received from assessments restricted for the use of the stormwater and run-off programs.

**Surface Transportation Program** – To account for receipts and disbursements associated with the Surface Transportation Program restricted for construction, reconstruction and improvement of highways and bridges on eligible Federal-Aid highway routes.

**Tourism Marketing District** – These assessment fees are dedicated to support the programs, activities, and services to promote the City and hotels as a tourist destination. To help fund this program, each business in the Tourism Marketing Benefit Zone shall pay an assessment of two percent of total room rents charged and received from transient hotel guests who do not make the hotel their principal place of residence.

**Traffic Safety** – To account for monies received from vehicle code fines. This fund is used to finance law enforcement expenditures.

### **Proprietary Funds**

**Enterprise Fund** – These funds accounts for operations that are financed and operated in a manner similar to private business enterprises where the intent of City Council is that the costs and expenses, including depreciation and amortization, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Internal Service Funds** – These funds accounts for activities involved in rendering services to departments within the City. Costs of materials and services used are accumulated in these funds and are charged to the user departments as such goods are delivered or services rendered.

### **Fiduciary Funds**

**Agency Funds** – These accounts for assets held by the City as an agent on behalf of others.