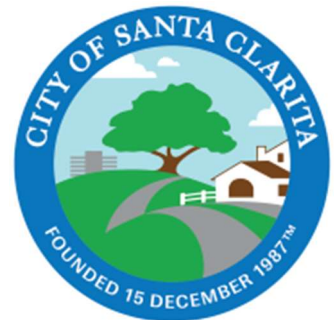


City of Santa Clarita
Consolidated Annual Performance Evaluation Report
(CAPER) - FY 2021-2022
(July 1, 2021 through June 30, 2022)



September 2022

City of Santa Clarita
Community Development Department
Community Preservation Division
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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

Each year the City of Santa Clarita (City) receives Community Development Block Grant (CDBG) Entitlement funds from the Department of Housing and Urban Development (HUD). The City's Fiscal Year (FY) 2021-2022 Entitlement allocation was \$1,494,849. The FY 2021-2022 program year is the third year implementing the City's FY 2019-2023 Consolidated Plan. As a Participating Jurisdiction, the City received \$527,899 in Home Investment Partnerships Act funds (HOME).

The City also continues to carry out programs under the Coronavirus Aid, Relief, and Economic Security (CARES) Act which was signed into law on March 27, 2020. The CARES Act provided additional CDBG funds (CDBG-CV) to prevent, prepare for, and respond to the coronavirus pandemic (pandemic). The City's initial allocation was \$855,759 (CV1). The second allocation was \$1,396,245 (CV3) for a total of \$2,252,004. The CDBG-CV funds were allocated as resources in the FY 2020-2021 Annual Action Plan. The initial activities to be undertaken with the CDBG-CV funds has been modified through three Substantial Amendments to the FY 2020-2021 Annual Action Plan.

The CDBG-CV funds have different timelines and deadlines than CDBG Entitlement funds. CDBG-CV activities continued in FY 2021-2022 and so both CDBG and CDBG-CV activities undertaken in FY 2021-2022 are reported in this CAPER. Throughout the document, CDBG Entitlement fund and activities will be referred to as "CDBG" and CARES Act funds will be referred to as "CDBG-CV". All activities undertaken in FY 2021-2022 addressed one of the Consolidated Plan Priorities, which include:

- Planning and Administration
- Improve, Maintain, and Expand Affordable Housing
- Provide Supportive Human Services
- Improve and Expand Facilities and Infrastructure

The first Substantial Amendment to the FY 2020-2021 Annual Action Plan added a new Consolidated Plan Priority to address the pandemic.

- Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic

In FY 2021-2022, the continued effects of the pandemic impacted the ability of the City and its CDBG subrecipients to serve individuals in need. Despite these challenges, over 792 City residents were provided with supportive human services, 32 low- and moderate-income homeowners had their homes repaired to address safety and habitability issues, one homeowner was provided services through the Property Rehabilitation Program, and over 1,350 residents impacted by the pandemic were provided

services designed to prevent, prepare for, and respond to coronavirus. Unfortunately, the impact of the pandemic delayed the start of the West Creek Inclusionary Park Project and the Shelter Project, with delays in materials procurement and availability of a workforce.

Below is an overview of the activities and accomplishments for both the CDBG and CDBG-CV programs in each of the Consolidated Plan Priority areas during FY 2021-2022. For specific progress made in meeting the five-year goals in the Consolidated Plan, and one-year goals in the FY 2021-2022 Annual Action Plan, refer to Table 1 on the following pages.

CDBG ACTIVITIES

Planning and Administration

- Administration (City - \$269,682) – The City continued to effectively administer the CDBG program and develop and submit all required documents to HUD.
- Fair Housing (The Housing Rights Center - \$25,000) – The City contracted with The Housing Rights Center for fair housing services for Santa Clarita residents.

Improve, Maintain, and Expand Affordable Housing

- Handyworker Program (Santa Clarita Valley Senior Center - \$400,000) – The City provided CDBG funds for the Handyworker Program which provides minor home rehabilitation services for owner-occupied households. Goal: 64 / Accomplishments: 32
- Property Rehabilitation (Santa Clarita Valley Senior Center - \$5,000) – This program provided rehabilitation services for walls/fences/driveways and other non-housing issues for low and moderate income owner-occupied residences. Goal: 3 / Accomplishments: 1

Provide Supportive Human Services

- Case Management (Fostering Youth Independence - \$24,890) – Foster youth and former foster youth aged 16-24 are provided counseling, life skills training, and assistance with transportation, living arrangements, and medical/mental health issues. Goal: 24 / Accomplishments: 37
- Household Support (Family Promise - \$45,000) – Homeless families are provided temporary housing, case management, and referrals to other services. Goal: 20 / Accomplishments: 51
- Mental Health Services (Single Mothers Outreach - \$25,000) – Single parents are provided mental health services to assist them in dealing with stress so they can provide the most positive living environment for their children. Goal: 150 / Accomplishments: 182
- Community Access Services (Santa Clarita Valley Senior Center - \$49,000) – Funds are used to provide case management and conduct comprehensive assessments of adults over 50 years-of-age. If appropriate, clients are referred to Senior Center programs like Meals-on-Wheels or case

management and may be referred to other agencies to ensure they are receiving the most appropriate services. Goal: 450 / Accomplishments: 322

- Special Children of the Valley (Carousel Ranch - \$10,710) – Low- and moderate-income youth are provided therapeutic horseback riding lessons. Goal: 12 / Accomplishments: 14
- Ready to Work! (Carousel Ranch - \$10,020) – Severely disabled adults receive job training and life-skills training. Goal: 10 / Accomplishments: 13
- Homeless Intake (Bridge to Home - \$46,675) – An Intake Specialist evaluates the needs of homeless clients and provides them with referrals to case management or other services as needed. Goal: 400 / Accomplishments: 173

Improve and Expand Facilities and Infrastructure

- Shelter Project (Bridge to Home – \$583,872) – The City allocated FY 2021-2022 funds to the FY 2020-2021 Shelter Project for the construction of a permanent homeless shelter. In addition, CDBG funds in the amount of \$854,182 had been allocated in prior year Annual Action Plans and Substantial Amendments, for a total of \$1,438,004. This project has experienced delays due to the pandemic. Goal: 100 / Accomplishments 0

CDBG-CV ACTIVITIES – All CDBG-CV activities and shown below and in Table 1 are cumulative from the start of the CDBG-CV program through the end of FY 2021-2022.

Planning and Administration

- Administration (City - \$279,249) – The City continued to effectively administer the CDBG-CV program and develop and submit all required documents to HUD.

Provide Assistance to Those Impacted by COVID-19

On-going Activities

- COVID Household Support (Family Promise - \$30,000) – Supportive services to homeless and those on the brink of homelessness with case management, meals, shelter, rental assistance and transportation. Goal: 14 / Accomplishments: 21
- Weekend Meals and Essentials (Santa Clarita Valley Senior Center - \$40,000) – Additional delivered meals and groceries for weekends. Goal: 220 / Accomplishments: 354
- Childcare Scholarships (YMCA - \$42,000) – Scholarships for low/mod income children to attend childcare. Goal: 21 / Accomplishments: 18
- Scholarship Program (Boys & Girls Club - \$26,500) – Scholarships for low/mod income youth to attend 8 weeks of Summer Day Program, and transportation scholarships for the 2021-22 school year. Goal: 20 / Accomplishments: 23

- The Study Place (Fostering Youth Independence - \$20,153) – Distance learning support for foster youth, including space, educational support staff, laptops, lunches, supplies, and transportation. Goal: 24 / Accomplishments: 31

Completed Activities

- Weekend Meals, Essentials, and Meals-on-Wheels Vehicles (Santa Clarita Valley Senior Center - \$145,200) – Purchase of additional meals and groceries for weekends, and acquisition of vehicles for delivery. Goal: 220 / Accomplishments: 354
- COVID Response Meal Services (Bridge To Home - \$54,800) – Purchase of meals and staffing to serve meals at the homeless shelter due to coronavirus. Goal: 60 / Accomplishments: 150
- Virtual Services Program (Single Mothers Outreach - \$20,000) – Computers, technical assistance, and software to provide distance case management. Goal: 160 / Accomplishments: 88
- Homeless Shelter COVID Response (Bridge To Home - \$47,472) – Staff to ensure and enforce social distancing and mask-wearing; supplies and materials for cleaning; repairs and maintenance of facility. Goal: 90 / Accomplishments: 142
- COVID Childcare (Boys & Girls Club - \$48,185) – Childcare for low income children including distance learning assistance. Goal: 150 / Accomplishments: 144
- Childcare Scholarships (Santa Clarita Family YMCA - \$42,000) – Scholarships for children to attend childcare providing distance learning assistance. Goal: 13 / Accomplishments: 17
- DV Emergency Shelter COVID Response (Child & Family Center - \$39,528) – Services for homeless domestic violence victims due to coronavirus: motel stays, food at DV shelter, distance learning/working support, transportation. Goal: 40 / Accomplishments: 5

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected Strategic Plan | Actual Strategic Plan | Percent Complete | Expected Program Year | Actual – Program Year | Percent Complete |
|--|--|--------------------|---|------------------|-------------------------|-----------------------|------------------|-----------------------|-----------------------|------------------|
| Improve and Expand Facilities and Infrastructure | Non-Housing Community Development | CDBG: \$583,872 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 75000 | 0 | 0.00% | 100 | 0 | 0.00% |
| Provide Assistance to Those Impacted by COVID-19 | Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development | CDBG-CV: \$522,591 | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 1400 | 959 | 68.50% | 964 | 1378 | 142.94% |

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected Strategic Plan | Actual Strategic Plan | Percent Complete | Expected Program Year | Actual – Program Year | Percent Complete |
|---------------------------------------|-------------------------------------|-----------------|--|------------------------|-------------------------|-----------------------|------------------|-----------------------|-----------------------|------------------|
| Provide Decent and Affordable Housing | Affordable Housing | HOME: \$475,110 | Rental units constructed | Household Housing Unit | 4 | 0 | 0.00% | 1 | 0 | 0.00% |
| Provide Decent and Affordable Housing | Affordable Housing | CDBG: \$400,000 | Homeowner Housing Rehabilitated | Household Housing Unit | 250 | 107 | 42.80% | 64 | 32 | 50%% |
| Provide Supportive Human Services | Homeless Non-Homeless Special Needs | CDBG: \$211,295 | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 5500 | 2,514 | 45.70% | 916 | 792 | 86.46% |
| Provide Supportive Human Services | Homeless Non-Homeless Special Needs | CDBG: \$5,000 | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted | 25 | 0 | 0.00% | 3 | 1 | 33.33% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

All CDBG funds used during FY 2021-2022 addressed FY 2019-2023 Consolidated Plan priorities and a community need identified in the FY 2021-2022 Annual Action Plan. FY 2019-2023 Consolidated Plan priorities included:

- Planning and Administration
- Improve, Maintain, and Expand Affordable Housing
- Provide Supportive Human Services
- Improve and Expand Facilities and Infrastructure
- Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic

The Consolidated Plan priority of providing assistance to those impacted by COVID-19 was added as part of the first Amendment to the FY 2021-2022 Annual Action Plan in response to the initial allocation of CARES Act funds (CDBG-CV).

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG | HOME |
|---|--------------|----------|
| White | 1,342 | 0 |
| Black or African American | 227 | 0 |
| Asian | 64 | 0 |
| American Indian or Alaskan Native | 38 | 0 |
| Native Hawaiian or Other Pacific Islander | 10 | 0 |
| Total | 1,681 | 0 |
| Hispanic | 803 | 0 |
| Not Hispanic | 1,400 | 0 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The information in Table 2 represents both CDBG and CDBG-CV. All CDBG-CV information is cumulative, which means it is inclusive of the data submitted in the FY 2020-2021 CAPER. No HOME activities were undertaken in FY 2021-2022.

Each subrecipient of funds under the Low/Mod Income National Objective tracked the race and ethnicity of participants as part of the standard record-keeping process. Disabled accessibility projects used the ethnicity data from the U.S. Census for the disabled population, as per the guidance from the Department of Housing and Urban Development (HUD).

Overall, 2,203 persons/households were assisted – 825 in CDBG Entitlement programs and 1,378 in CDBG-CV programs – but 522 of the 2,203 identified themselves as belonging to racial categories not provided for in Table 2, so only 1,681 are reported in the race section. All 2,203 served are reported in the race section. Of the 2,203 served, 803 (36.4 percent) identified themselves as Hispanic.

According to the 2019 American Community Survey, 71 percent of Santa Clarita’s population is White, 3.9 percent Black, 11.1 percent Asian, 0.8 percent American Indian/Alaska Native, and 0.1 percent Native Hawaiian or Other Pacific Islander. Of the 1,681 persons represented in the racial categories in Table 2 above, 79.8 percent were White, 13.5 percent were Black, 3.8 percent were Asian, 2.2 percent were American Indian or Alaska Native, and 0.5 percent were Native Hawaiian or Other Pacific Islander. Overall, the percentage of Whites served was higher than in the City population by 8.8 percent and the number of those served who identify as Black African American was 9.6 percent higher than in the population. The number of Asians served was lower than that of the general City population, and the percentage of American Indian or Alaska Native, and Native Hawaiian or Other Pacific Islander was somewhat higher than in the general City population.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG | public - federal | 1,682,132 | 524,741 |
| HOME | public - federal | 527,899 | 0 |
| Other | public - federal | 2,252,004 | 591,886 |

Table 3 - Resources Made Available

Narrative

The City was allocated \$1,494,849 in FY 2021-2022 CDBG funds. In addition, prior year savings of \$187,283 were identified for a total of \$1,682,132 available to be used in FY 2021-2022. A total of \$524,741 was expended during the year. The City also received an allocation of \$527,899 in HOME funds, none of which was expended.

The City also received a total of \$2,252,004 in CDBG-CV funds. All CDBG-CV funds (shown as Other in Table 3) were allocated to programs to prevent, prepare for, and respond to coronavirus and a total of \$591,866 was expended.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|-------------|----------------------------------|---------------------------------|-----------------------|
| N/A | N/A | N/A | N/A |

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City does not allocate funds on a geographic basis. Activities funded by CDBG and CDBG-CV in FY 2021-2022 were available on a City-wide basis.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In FY 2021-2022, the City contracted with nine local-serving non-profit agencies to carry out 14 programs using both CDBG Entitlement and CDBG-CV funds. These agencies leveraged the CDBG and CDBG-CV funds by using other grant funds and locally raised donations to provide services to a greater number of residents than would have been possible with CDBG and CDBG-CV funds alone. The City continues to work to identify other funds with which to leverage CDBG.

In FY 2017-2018 the City purchased a piece of land adjacent to the existing homeless shelter and donated it to Bridge To Home (BTH), a local-serving non-profit, so that they could expand into year-round shelter space using modular units. Since that time, the City has committed \$1,438,004 in CDBG funds to assist with the construction of a permanent homeless shelter. The Shelter Project has been delayed by the pandemic.

During FY 2020-2021, in response to the impact of the pandemic on the homeless population, the City donated the use of the Newhall Community Center free-of-charge to BTH to use as a socially distanced homeless shelter. This donation by the City leveraged over \$174,000 in FY 2020-2021 CDBG Entitlement funds and CDBG-CV funds which had been awarded to BTH. In addition, during the pandemic BTH participated in Project Roomkey using several local hotels, further leveraging their CDBG Entitlement and CDBG-CV funds. The City also used General Funds to leverage the CDBG Entitlement and CDBG-CV public service grants by providing 19 General Fund Community Service grants, totaling \$91,000 to agencies specifically serving low-income households, seniors, homeless, and the disabled. Many of the agencies awarded Community Services Grants were the same as those receiving CDBG Entitlement and CDBG-CV grants, leveraging their CDBG Entitlement and CDBG-CV grant funds, and creating economies of scale that would otherwise not be possible.

The City became a HOME Participating Jurisdiction (PJ) for the first time in 2020-2021. However, the amount of HOME funds allocated each year is small, and so it will be several years before there are sufficient HOME funds to pursue opportunities to leverage with CDBG funds.

Home Investment Partnership Act Funds

Narrative

The City was allocated \$530,185 in HOME funds for the first time as a Participating Jurisdiction in FY 2020-2021 and received an allocation of \$527,899 in FY 2021-2022. No HOME funds were expended in FY 2021-2022 and as a result there is no data to report in Tables 5 through 10.

| Fiscal Year Summary – HOME Match | |
|--|---|
| 1. Excess match from prior Federal fiscal year | 0 |
| 2. Match contributed during current Federal fiscal year | 0 |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2) | 0 |
| 4. Match liability for current Federal fiscal year | 0 |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | 0 |

Table 5 – Fiscal Year Summary - HOME Match Report

| Match Contribution for the Federal Fiscal Year | | | | | | | | |
|---|-----------------------------|---------------------------------|-------------------------------------|-------------------------------------|---------------------------------|--|-----------------------|--------------------|
| Project No. or Other ID | Date of Contribution | Cash non-Federal sources | Foregone Taxes Fees, Charges | Appraised Land/Real Property | Required Infra-structure | Site Preparation, Construction Materials, Donated labor | Bond Financing | Total Match |
| N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

| Program Income – Enter the program amounts for the reporting period | | | | |
|--|--|--|---------------------------------|---|
| Balance on hand at beginning of reporting period | Amount received during reporting period | Total amount expended during reporting period | Amount expended for TBRA | Balance on hand at end of reporting period |
| \$ | \$ | \$ | \$ | \$ |
| 0 | 0 | 0 | 0 | 0 |

Table 7 – Program Income

| Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period | | | | | | |
|---|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | Total | Minority Business Enterprises | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Contracts | | | | | | |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total | Women Business Enterprises | Male | | | |
| Contracts | | | | | | |
| Dollar Amount | 0 | 0 | 0 | | | |
| Number | 0 | 0 | 0 | | | |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | | | |
| Dollar Amount | 0 | 0 | 0 | | | |

Table 8 - Minority Business and Women Business Enterprises

| Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted | | | | | | |
|--|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | Total | Minority Property Owners | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |

Table 9 – Minority Owners of Rental Property

| Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition | | | | | | |
|--|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| Parcels Acquired | | 0 | | 0 | | |
| Businesses Displaced | | 0 | | 0 | | |
| Nonprofit Organizations Displaced | | 0 | | 0 | | |
| Households Temporarily Relocated, not Displaced | | 0 | | 0 | | |
| Households Displaced | Total | Minority Property Enterprises | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Cost | 0 | 0 | 0 | 0 | 0 | 0 |

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Non-Homeless households to be provided affordable housing units | 65 | 32 |
| Number of Special-Needs households to be provided affordable housing units | 0 | 0 |
| Total | 65 | 32 |

Table 11 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of households supported through Rental Assistance | 0 | 0 |
| Number of households supported through The Production of New Units | 1 | 0 |
| Number of households supported through Rehab of Existing Units | 64 | 32 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| Total | 65 | 32 |

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The on-going problem of extremely high costs for existing housing, the high cost of building new housing, and limited resources are all challenges the City faces in meeting the goal for the production of new affordable housing. The City was allocated HOME funds in FY 2021-2022 and those funds will be combined with prior year and future year HOME funds until they are sufficient to leverage other funds to develop affordable housing units.

The continuing challenges of the pandemic have affected the City's ability to meet the Affordable Housing goals set in the FY 2021-2022 Annual Action Plan. For the Handyworker Program, which provides minor rehabilitation of owner-occupied homes, the challenges included severely inflated costs for building supplies and supply-chain issues. Despite these challenges, the Handyworker Program was able to provide minor rehabilitation services to 32 existing owner-occupied housing units.

Discuss how these outcomes will impact future annual action plans.

The pandemic has created unique challenges to meeting the goals set in the FY 2021-2022 Annual Action Plan. The federal government has addressed some of the housing challenges caused by the pandemic by allocating additional funds. In 2020, CARES Act funds were allocated to the City in two tranches: \$855,759 (CV1) initially, and \$1,396,245 (CV3) in a subsequent allocation. These funds had to be used to prevent, prepare for, and respond to coronavirus and could only be used for affordable housing in that context. While these funds were very helpful in providing short-term rental assistance, they were not designed to be used to develop permanent affordable housing. In addition, during FY 2020-2021 the federal government allocated over \$11 million in Emergency Rental Assistance funds to the City through the U.S. Department of the Treasury. Like CARES Act funds, these funds were designed to provide rent and utility assistance so that those who were currently housed in market-rate units could remain in their homes. More recently, the federal government allocated \$1,913,298 in American Recovery Act (ARP) funds. These funds are designed to address the affordable housing crisis, which has been exacerbated by the pandemic, and will be of great use in the City's efforts to create permanent affordable housing. These ARP funds may provide enough funding to leverage with other HOME funds and CDBG funds for the production of affordable housing.

Prior to the pandemic, the Handyworker Program had been successful in serving at least 90% of the anticipated households. The reduction in those served in FY 2020-2021 and FY 2021-2022 was directly attributable to the on-going pandemic. The waiting list for Handyworker services more than doubled during those two years since the ability to provide services was so limited. While the future impacts of the pandemic cannot be predicted, the increase in the costs of building materials, gas, and other costs have chipped away at the amount of work possible within the Handyworker per-project cost limits. Consideration will be given to increasing the per-project limits going forward. The City expects to continue to fund the Handyworker Program at the pre-pandemic level in future Action Plans in order to ensure eligible clients can be served. If the demand for services increases as the backlog is cleared, the City will consider funding this program at a higher level in future Action Plans.

Beginning in FY 2020-2021, the City became a HOME Participating Jurisdiction for the first time, receiving HOME funds directly from HUD. The City plans to allocate the HOME funds for affordable housing development or acquisition/rehabilitation by a Community Housing Development Organization (CHDO). However, due to the limited amount (\$530,185 in FY 2021-2022 and \$527,899 in FY 2021-2022), the City would likely need to bank the HOME funds over multiple years and identify an appropriate project as opportunities arise.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income | 17 | 0 |
| Low-income | 9 | 0 |

| | | |
|-----------------|-----------|----------|
| Moderate-income | 6 | 0 |
| Total | 32 | 0 |

Table 13 – Number of Households Served

Narrative Information

All 32 persons served through the City’s Handyworker program were low- and moderate-income.

Serving Persons with Worst-Case Needs:

Households with Worst-Case Needs are defined as very low-income renters who do not receive government housing assistance and who paid more than one-half of their income for rent, lived in severely inadequate conditions, or both. The City uses CDBG funds to address Worst-Case Needs, including:

- Homeless Intake Specialist – Bridge To Home staff conducts intake and assessment for those individuals experiencing homelessness. The homeless individuals assessed were connected with the Bridge To Home shelter services and services from other providers.
- Community Access Services – The Santa Clarita Valley Senior Center provides services specifically to assist lower income residents keep or obtain housing. Comprehensive assessments are performed, and applicants assisted with the application process for housing, referred to affordable housing options, and when needed referred to other supportive services.

The City also used CDBG-CV funds to address Worst-Case Needs for households impacted by the pandemic:

- COVID Household Support – Family Promise supported households impacted by the pandemic by providing emergency housing, transportation, and case management.

Serving Persons with Disabilities:

The City used CDBG funds to address the needs of Persons with Disabilities in the following ways:

- *Comprehensive Mental Health Services* – Single Mothers Outreach provided professional mental health counseling services and case management to those with mental health disabilities.
- *Project SCV* – Carousel Ranch provides therapeutic horseback riding lessons to physically and developmentally disabled youth to increase flexibility, strength, and coordination, and improve social skills.
- *Ready to Work!* – Carousel Ranch provides job skills and life skills training to severely disabled adults.

The City also used CDBG-CV funds to assist persons with disabilities who were impacted by the pandemic:

- **Weekend Meals and Essentials** – The Senior Center used CDBG-CV funds to ensure their Elderly clients, many of whom were frail and especially at-risk of negative impacts from the pandemic, to stay safe in their homes by delivering prepared meals, groceries, and other dry goods to their homes.

Programs Addressing Affordable Housing:

The Los Angeles County Development Authority (LACDA) provides the Housing Choice Voucher Program (Section 8), through the Housing Authority of the County of Los Angeles. This program is a very important resource for City residents and the most current information available indicates that the Section 8 assists 216 households. Of the 216 households being assisted, 163 have a female head-of-household, 141 are elderly, and 115 are disabled households.

The City has limited funds to address affordable housing directly. However, in FY 2021-2022, the City funded a number of programs addressing affordable housing issues using CDBG funds:

- *Community Access Services* – The Senior Center provides services specifically to assist lower income residents keep or obtain housing. Comprehensive assessments are performed, and applicants are referred to affordable housing options, assisted with the application process for housing, and referred to other supportive services programs.
- *Handyworker Program* – The Senior Center provides minor home repair and rehabilitation to keep homes safe and habitable for low- and moderate-income homeowners.
- *Household Support* – Family Promise of the Santa Clarita Valley provided homeless families who were impacted by COVID-19 with emergency shelter at motels and longer-term housing at their transitional house, as well as food services, transportation, and case management.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In FY 2021-2022, the City provided two grants to local non-profits to provide services to the homeless and those at risk of homelessness. Homeless Household Support (Family Promise of Santa Clarita), and Homeless Intake Specialist (Bridge To Home – BTH), do extensive interviews with potential clients to determine their individual needs and create a plan to address those needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

BTH has operated a year-round emergency shelter in the City since 2019. The onset of the COVID-19 pandemic required BTH to move the shelter at the City's Newhall Community Center on a temporary basis to accommodate social-distancing. BTH had also been pursuing the construction of a new shelter with expanded capacity, using land donated by the City, over \$1.4 million in City CDBG funds, as well as funding received from Los Angeles Homeless Services Authority and the County. The pandemic has delayed BTH's progress in the construction the permanent shelter.

The City funded Family Promise in FY 2021-2022 to provide homeless families with temporary housing in motels, and to operate a transitional house in which families transitioning out of homelessness may be housed up to three months in order to stabilize and take steps to obtain permanent housing. Residents are also provided food services, transportation, and case management.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In FY 2021-2022, the City funded the Santa Clarita Senior Center to continue the Community Access Services Program. The Program serves adults over 50 years of age, some of whom are at risk of becoming homeless. Comprehensive assessments are performed, and applicants are referred to affordable housing options, assisted with the application process, and referred to other supportive services programs.

In FY 2021-2022, the City also funded Fostering Youth Independence (FYI), which serves youth between the ages of 16 and 24 who are in or have recently aged-out of the foster care system. Statistics show that foster youth are at very high risk for becoming homeless. FYI assigns case worker and allies to each youth to address the issues they face, including assisting them with obtaining and maintaining stable housing.

Single Mothers Outreach was funded with CDBG in FY 2021-2022 to provide a Mental Health Services Program. Mental illness often plays a part in an individual or family becoming homeless. Addressing mental health issues in a proactive manner may help lower income families avoid becoming homeless.

Family Promise and BTH also both provide services to individuals and families who are at-risk of becoming homeless as noted in the previous section above.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As noted earlier in this section, BTH has operated a year-round emergency shelter in the City since 2019. In addition to emergency housing, BTH case managers work with the homeless individual to find permanent housing, employment, and access emotional, mental, and physical health support.

The City funded Family Promise in FY 2021-2022 to provide homeless families with temporary housing in motels, and to operate a transitional house in which families transitioning out of homelessness can be housed up to three months in order to stabilize and take steps to obtain permanent housing. Residents are also provided food services, transportation, and case management.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City does not own or operate any public housing. Orchard Arms, a public housing development with 183 affordable units, is owned and operated by the Housing Authority of the County of Los Angeles (HACoLA).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City does not own or operate any public housing and therefore has not undertaken efforts to encourage public housing residents to become owners of their public units or developed any other ownership opportunities for these residents.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of the County of Los Angeles (HACoLA) holds a “High Performer” status under HUD’s Section 8 Management Assessment Program (SEMAP); therefore, it is not designated as a “troubled” agency. Units are inspected, repaired, and maintained on a regular basis. According to HACoLA, the physical condition of its public housing stock is considered to be good. It is the goal of HACoLA to maintain each home, whether the unit is a single-family residence, or in an apartment complex. High Performer status will allow HACoLA to apply for additional programs and funding, allowing for an increased level of service for families in Los Angeles County.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City is in the process of developing the 2021-2029 Housing Element as an update to the 2013 Housing Element. The City's need for affordable housing is quantified in the most recent Regional Housing Needs Assessment (RHNA). The RHNA projects the housing needs for each jurisdiction in the State in each of four household income categories. The 2021-2029 Housing Element is still in draft form, but contains projects, programs, and policies which ameliorate the negative effects of public policies which serve as barriers to affordable housing including, but not limited to:

- Identifying and maintaining a sufficient inventory of sites suitably zoned for housing at all income levels
- An Expedited Processing for Affordable Housing Projects program
- Maintaining the existing Affordable Housing Density Bonus
- Targeting one-third of housing subsidies to extremely low income households in new affordable development
- Implementing a Flexible Development Standards program designed to encourage the development of new affordable housing
- Limiting code enforcement activities to those which pose an immediate threat to public health and safety

The 2021-2029 Housing Element requires an evaluation of zoning with the intent to re-zone undeveloped properties to higher densities in order to encourage the development of affordable housing. As a part of the 2021-2029 Housing Element, the City will identify opportunities for approximately 10,000 new housing units, reassess the City's land use policies and development standards and procedures for facilitating housing development, and establish goals, policies, and programs for housing production and preservation for the next eight years.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Underserved needs are those needs for which insufficient resources exist to meet the need. One of the greatest challenges in meeting the underserved needs of low- and moderate-income persons is having limited financial resources. The City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, those at risk of homelessness, youth, seniors, female-headed households, and the disabled. The City also proactively seeks additional resources to better meet the underserved needs.

In addition to City operated and subrecipient provided programs and activities, other local non-profit

agencies in Santa Clarita or neighboring communities help address obstacles in meeting underserved needs. They are listed below. The service providers also address the priorities outlined in the current Consolidated Plan. The agencies listed receive funding through other public sources, private foundations, donations, and fundraising:

- Assistance League
- Goodwill
- SCV Food Pantry
- Avenues for Supported Living
- Partners for Potential
- Santa Clarita Grocery
- Blue Star Ranch
- Child and Family Center
- Los Angeles Residential Community (LARC) Foundation
- Pyles Boys Camp
- Samuel Dixon Family Health Center
- The Youth Project
- The Gentle Barn
- The Salvation Army

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

A small percentage of the homes in Santa Clarita were built before 1978, and therefore the number of units likely to contain lead-based paint is relatively low. However, in FY 2021-2022 the City continued to work to reduce lead-based paint (LBP) hazards to comply with 24 CFR Part 35. City staff are aware of the risks when disturbing surfaces which may contain LBP and provide that information to residents who request it.

Minor housing rehabilitation and repair was provided through the CDBG-funded Handyworker Program operated by the Senior Center. This program aided in correcting substandard conditions, which contribute to LBP hazards. All applicants eligible for services through the Handyworker Program received the most updated version of the Environmental Protection Agency's (EPA) *Protect Your Family From Lead in Your Home* pamphlet. When a property built before 1978 is approved for grant-funded repairs that may disturb LBP, an inspection test is ordered. If containment and/or abatement are necessary, a contractor certified in lead-safe work practices by the State of California is used. In FY 2021-2022, there were no Handyworker projects on homes built prior to 1978.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City supports other government, private, and non-profit agencies involved in providing services to low-income residents, and coordinates efforts with these groups where possible to allow for more efficient delivery of services. While the City has no control over the majority of the factors affecting poverty, it is still able to assist poverty-level families. In FY 2021-2022, the City allocated CDBG funding in to a variety of public service agencies that provided supportive services which can reduce poverty. These programs helped lower income, at-risk persons, and persons with disabilities improve their job skills, financial management, and access to services. They include:

- Community Access Services – Santa Clarita Valley Senior Center
- Homeless Intake Specialist – Bridge To Home
- Household Support – Family Promise
- Mental Health Services – Single Mothers Outreach

Also in FY 2021-2022, the City allocated CDBG-CV funds to reduce poverty for those impacted by the pandemic. They include:

- COVID Household Support – Family Promise
- Scholarship Program – Boys & Girls Club
- Weekend Meals and Essentials – Santa Clarita Valley Senior Center
- Childcare Scholarships - YMCA

The City continued efforts to aid in the economic growth of the City by fostering and encouraging responsible economic development opportunities. These efforts are designed to create a jobs/housing balance through quality employment opportunities for residents, an economic base through increased sales-tax generation, and economic wealth by attracting external monies to the local economy. Specifically, key industry clusters have been identified where there is a foundation of businesses in Santa Clarita. These include medical devices, aerospace and defense, information technology, advanced manufacturing, corporate and professional services, and digital media and entertainment. These target industry clusters offered a wide variety of high-paying, high-skilled jobs which may be accessed either through traditional educational routes or through on-the-job training and apprenticeship programs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The task force is comprised of four subcommittees: Prevention/Coordination of Resources, Direct Services, Affordable Housing, and Increasing Income. It was formed in October of 2018, shortly after the passing of Measure H, and they continued their work in FY 2021-2022.

The Task Force focuses its efforts on five key topics: Affordable Housing, Direct Services, Increasing Income, Preventing Homelessness, and Coordination of Resources. The overall goal of the Task Force is

to provide the proper avenues for mitigating the effects of homelessness on the community at-large while also lifting individuals out of homelessness.

The City also took the following actions during FY 2021-2022 to foster a more effective institutional structure and enhance coordination among agencies serving lower-income residents:

- The City worked with a wide range of public and community social service agencies to meet and address the various needs of the community. In FY 2021-2022, the City continued to collaborate with local non-profit advocacy groups and other County, State, and Federal organizations.
- The Recreation and Community Services Division conducted an annual process for competitive Community Services and Arts Grants awarded to local non-profit organizations to address quality of life issues. General funds were used to provide 19 community services grants in FY 2021-2022, totaling \$91,000. The grants were awarded to local non-profits to address various health and human service-related issues. Eight of the grants awarded, totaling \$39,783, specifically served low-income households, seniors, homeless, and the disabled.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Actions that were undertaken during the past year to enhance coordination between public and private housing, health, and social service agencies include:

- Working with the Los Angeles Homeless Services Authority (LAHSA) to provide information about homeless shelter and services.
- Collaborating with Bridge To Home (BTH) to administer and expand the year-round shelter. Beginning in April 2019, BTH began providing shelter and homeless services year-round in their existing location using modular buildings. BTH is pursuing the construction of a new, permanent shelter with expanded capacity, using land donated by the City and funding received from the County and the Los Angeles Homeless. However, progress on this project has been hampered by the pandemic and the need for socially distanced shelter beds.
- Coordinating with Los Angeles County Development Authority (LACDA) provides the Housing Choice Voucher Program (Section 8), through the Housing Authority of the County of Los Angeles. Currently, there are 216 Vouchers being used in the City of Santa Clarita. This program is a very important resource for City residents and currently assists 216 households. Of the 216 households being assisted, 163 have a female head-of-household, 141 are elderly, and 115 are disabled households.
- Coordinating with the County of Los Angeles Health Department Childhood Lead Poisoning Prevention Program (CLPPP) to provide information about lead-based paint hazards.
- Working with the San Fernando Valley Economic Alliance and Southern California Association of Governments in an effort to address shared priorities, such as transportation and air quality issues, large scale planning goals, and advocacy at regional, state, and federal levels.

- Collaborating with Los Angeles County in the administration of a Valley-wide General Plan that includes the unincorporated Los Angeles County areas of the Santa Clarita Valley (Valley). The adopted General Plan encompasses the guidelines for the future growth of the Valley and the preservation of natural resources that the City/County will continue to follow.
- The City is in the process of developing the 2021-2029 Housing Element as an update to the 2013 Housing Element. The 2021-2029 Housing Element is still in draft form, but contains projects, programs, and policies which ameliorate the negative effects of public policies which serve as barriers to affordable housing

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In FY 2018-2019, the City completed an update to the Analysis of Impediments to Fair Housing Choice (AI). The AI identified the following impediments:

- Lack of visibility of fair housing and the complaint process
- Discrepancies in access to financing
- Development standards regarding accessory dwelling units
- Discriminatory practices in the housing market
- Discriminatory language in real estate ads

Since 2017, the City has been contracted with the Housing Rights Center (HRC) to provide fair housing services in the City. During FY 2021-2022, the most common general inquiries were related to obtaining housing, notices, and rent increases. The most common complaint of discrimination reported to HRC was discrimination based on physical disability.

Actions taken in FY 2021-2022 to overcome the effects of impediments and affirmatively further fair housing include:

- Access to Fair Housing information on the City’s website.
- Availability of Fair Housing’s contact information in the City’s Affordable Housing and Services Brochure.
- Continuation of a contract with HRC to provide City residents with information and receive and investigate complaints as needed. Services included HRC’s Housing Rights Hotline, virtual workshops and/or Zoom meetings to educate and assist tenants and landlords. Virtual workshops conducted for residents of Los Angeles and Ventura Counties included:
 - Over 15 COVID-19 Housing Rights Workshops
 - Over 15 Spanish COVID-19 Workshops

- Over 15 Face Book Live Housing Rights Question and Answer meetings
- As part of the development of the new Housing Element to the General Plan, the City has begun to incorporate findings of the AI and specify actions to be undertaken to further fair housing in the upcoming 2021-2029 Housing Element cycle.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City ensures compliance with all cross-cutting federal regulations by first determining if they apply to the activity/program to be undertaken. This is done by completing an Activity and Eligibility Determination Form prior to funding any program/activity. This Form requires staff to make a determination on the applicability of cross-cutting laws in 12 different areas, including Debarment, Environmental Compliance, Conflict of Interest, Fair Housing and Equal Opportunity, Labor Standards, Lead-based Paint, Section 3 Hiring Standards, Flood Zones, Acquisition/Relocation/One-for-One Replacement, Public Benefit Standards, Underwriting Standards, and Disabled Accessibility. The Activity and Eligibility Determination form is completed by CDBG staff and reviewed and approved by the Division Manager prior to any activity being funded. The City follows the applicable HUD and cross-cutting regulation guidelines whenever a program/activity triggers compliance in any of the 12 areas. In addition, the City has a written process for Acquisition and Relocation and for Section 3 Hiring Standards.

The City continually monitors all CDBG-funded activities, including those operated by subrecipients. This process ensures consistency with the current Consolidated Plan and the associated Annual Action Plan. The City has written monitoring standards and procedures for subrecipients outlined in the CDBG Program Manual. That process, and the outcomes of the subrecipient monitoring for the FY 2021-2022 year, are outlined below.

Outside of the formal monitoring process, substantial effort is put towards ensuring frequent contact and communication with all subrecipients whether by phone, email, or other written correspondence. During FY 2021-2022, the City maintained detailed project activity files for each CDBG activity. Among other items, project files typically contain eligibility and compliance documentation, contract, scope of work, budget, purchase orders, non-profit status, invoices, required monthly or quarterly activity reports, monitoring documents, and other general correspondence.

The City does not typically operate Public Service programs. However, the City does undertake eligible construction projects using CDBG funds. The internal process includes the CDBG staff participating in each step of the project, from initial consideration, through funding determination, and through the completion of the project. The internal process includes a requirement for CDBG staff to evaluate and sign off on all invoices for payments.

Subrecipient Monitoring Process

The formal monitoring process for Subrecipients begins when an agency applies for funds. As noted above, prior to funding each proposed program is evaluated using an Activity and Eligibility Determination

form. In addition, as part of the funding application, each applicant agency is required to submit information which is used as part of a formal Risk Assessment. The Risk Assessment score is used as part of the determination on who to fund and for how much. Most critically, the Risk Assessment score is also used to determine the minimum type and frequency of monitoring which is most appropriate for that agency and program, as shown below:

| SCORE (maximum of 5 points) | Monitoring Type and Frequency |
|------------------------------------|---|
| 0 – .75 points | May not be funded |
| 1 – 1.75 points | Mandatory meeting prior to start of services and two on-site monitoring visits |
| 2 – 2.75 points | Two on-site program monitoring visits |
| 3 – 3.75 points | One on-site program monitoring visits |
| 4 – 5 points | Desk review program monitoring, unless it is a new sub-recipient, in which case an on-site monitoring is required |

On-site program monitoring and desk review program monitoring is conducted by the CDBG Project Technician or Administrative Analyst using the Grant Program Monitoring Form. On-site program monitoring is conducted at the location at which services are delivered to the public whenever possible. In cases where one desk review or on-site program monitoring is being conducted, the monitoring will take place prior to the end of services for that program year. If two on-site program monitoring visits are required, the on-site visits will be scheduled apart to the greatest extent possible. In FY 2021-2022, the pandemic necessitated all monitoring to be conducted near the end of the program year.

Program Monitoring Reports are prepared and reviewed by the monitor’s direct supervisor. Written documentation of the outcome of the program monitoring is sent to the subrecipient. In some cases, the letter may provide suggestions or advice on how better to operate the program, but no response from the subrecipient is required. Staff may identify more serious issues as noted below:

- **Concerns:** Issues which may affect the effectiveness of the project or program, but which do not involve any violation of statute or regulation.
- **Findings:** Issues which involve the violation of a statute or regulation.

For both Concerns and Findings, the subrecipient is required to provide a corrective action plan for how the Concern or Finding will be addressed. City staff follow up with the subrecipient to ensure compliance with the terms of the corrective action plan. Additional site visits may be conducted. If the subrecipient does not comply with the terms of the corrective action plan the City Attorney will be consulted and involved to address possible legal action. In FY 2021-2022, the City contracted with eight local-serving non-profit agencies to carry out 14 programs using both CDBG Entitlement and CDBG-CV funds. Despite the limits imposed by pandemic, City staff conducted on-site or desk monitoring for all CDBG and CDBG-CV subrecipient grants, as shown below.

CDBG Programs Monitored

- Bridge To Home, Homeless Intake Specialist – This program served 173 homeless people with intake, case management, and referrals. An on-site monitoring visit was conducted on May 2,

2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.

- Fostering Youth Independence, Case Management – This program served 37 individuals by providing counseling and case management to foster youth and young adults aging out of the foster youth system. An on-site monitoring was conducted on April 29, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Family Promise of Santa Clarita, Household Support – This program provided 51 households with assistance related to housing, including emergency shelter, food, transportation and transitional housing. A desk monitoring was conducted on July 21, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Single Mothers Outreach, Mental Health Services – This program served 182 single parents by providing mental health services and case management. A desk monitoring was conducted on July 28, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Senior Center, Community Access Services Program - This activity provided 322 individuals, aged 50 and over, with a variety of supportive services. A desk monitoring was conducted on July 27, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Carousel Ranch, Ready to Work! – This program provided life and job skills training to 13 severely disabled adults. A desk monitoring was conducted on July 13, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Senior Center, Handyworker Program – 32 households were provided home repair services to keep their homes safe and habitable. A desk monitoring was conducted on August 3, 2022, and this agency was determined to need additional technical assistance regarding expensing CDBG staff hours. City staff worked with the agency to address and successfully resolve this concern.
- Carousel Ranch, Project SCV – Therapeutic horseback riding lessons were provided to 14 persons with physical, mental, or developmental disabilities. An on-site monitoring was conducted on July 13, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Senior Center, Property Rehabilitation – Assisted one low/mod income, owner-occupied household with property repairs to address unsafe conditions and correct municipal code violations. A desk monitoring visit was conducted on July 21, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.

CDBG-CV Programs Monitored

- Fostering Youth Independence, The Study Place – Provided 31 foster and former foster youth with a study location, access to computers, and lunch when the junior college they attend shifted to online learning as a result of the COVID-19 pandemic. This allowed the youth to continue their studies and stay on track to achieve their educational goals. An on-site monitoring was conducted on April 29, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract
- Senior Center, Weekend Meals, Essentials, and Meals-on-Wheels Vehicles – 354 at-risk Elderly impacted by COVID-19 received prepared meals, groceries, and other essentials delivered safely to their homes. An on-site monitoring was conducted on May 5, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Boys & Girls Club, COVID Childcare – This program provided childcare scholarships to 23 children whose families were impacted by COVID-19. A desk monitoring was conducted on June 17, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- YMCA, Childcare Scholarships - This program childcare scholarships to 17 children whose families were impacted by COVID-19. A desk monitoring was conducted on June 16, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.
- Family Promise of Santa Clarita, Homeless Households Support – This program provided 21 households impacted by the pandemic with assistance related to housing, including emergency shelter, food, transportation, and transitional housing. An on-site monitoring was conducted on April 15, 2022, and this agency was determined to be in compliance with HUD statutes and regulations, City policies and procedures, and with the scope of work in their contract.

Minority Business Outreach

Section 281 of the National Affordable Housing Act (Act) requires the City to include minority and woman-owned businesses in all contracting activities entered into to facilitate the provision of affordable housing under the Act or any other federal housing law applicable to such jurisdiction. The City awarded ten CDBG Entitlement and five CDBG-CV contracts in FY 2021-2022. However, the agencies awarded were Subrecipients, not Contractors, and are therefore not subject to the requirements for Minority Business Outreach. The Santa Clarita Valley Senior Center's Handyworker Program entered into CDBG-funded contracts for minor rehabilitation services. However, none were for more than \$10,000 and therefore are not subject to the requirements for reporting Minority Business Outreach in the HUD-2516 report. The City did not enter into any affordable housing related contracts subject to the requirements for Minority Business Outreach in FY 2021-2022.

In cases where the City issues affordable-housing related contracts, the guidance provided by HUD in the Guidance on MBE/WBE Outreach will be followed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The notice of availability and public comment period for the draft FY 2021-2022 CAPER was published on September 1, 2022, and the Proof-of-Publication is attached for reference. The draft CAPER was available for public review and comment from September 8 to September 23, 2022. No public comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City is confident that all the activities undertaken with CDBG funds were eligible for CDBG funding and met a Consolidated Plan priority and a community need identified in the City's 2021-2022 Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City became a Participating Jurisdiction for the first time in FY 2020-2021 and has not undertaken any activities with FY 2020-2021 or FY 2021-2022 HOME Participating Jurisdiction funds.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

N/A – See above

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

N/A – See above

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

N/A – See above

APPENDIX A

- **Proof of Publication – 15-Day Public Comment Period**
- **Public Comments Received**

APPENDIX B

IDIS Reports

- PR26 – CDBG Financial Summary Report
- PR26 – CDBG Activity by Selected Grant
- PR26 – CDBG-CV Financial Summary Report