



Permit No.: BLD ___ - _____

CITY OF SANTA CLARITA BUILDING & SAFETY

SPECIAL INSPECTION REQUIREMENTS FOR THE CONTRACTOR AND SUBCONTRACTOR

1. The contractor acknowledges awareness of the special requirements contained in the statement of special inspections.
2. The contractor acknowledges that control will be exercised to obtain conformance with the construction documents approved by the building official.
3. The contractor acknowledges that procedures for exercising control within the contractor's organization the method and frequency of reporting and the distribution of the reports shall be submitted for review to the building inspector at the preconstruction meeting of every project.
4. The contractor acknowledges that identification and qualifications of the person(s) exercising such control and their position(s) in the organization shall be submitted for review to the building inspector at the preconstruction meeting of every project.
5. It is the contractor's responsibility to ensure that the special inspector is certified with the City of Santa Clarita for the specific category being inspected prior to conducting any special inspection.
6. Special inspectors shall be hired by the owner of the project or registered design professional in responsible charge acting as the owner's agent. Contractors and/or subcontractors are prohibited from hiring special inspectors.
7. Special inspections shall not be conducted on projects unless permits have been issued by building and safety. *Construction may not be conducted without building permits.*
8. Special inspections shall not be conducted on projects without the original approved plans at the job site.
9. Only special inspectors certified by the City of Santa Clarita may perform required special inspections. Inspection reports prepared by inspectors, not certified by the City of Santa Clarita, will not be accepted.
10. Work requiring a special inspection shall not be performed without the presence of a City of Santa Clarita certified special inspector.

If you have any questions regarding the City's policy for special inspections and certifications, please feel free to contact Building and Safety at (661) 255-4935, or in person at Santa Clarita City Hall, 23920 Valencia Boulevard, Suite 140.

By signing below, you acknowledge receipt of these guidelines, and acknowledge that you have read and understand its contents completely.

Contractor/Subcontractor's Representative (Signature)

Contractor/Subcontractor's Representative (Print Name)

Date