



CITY OF SANTA CLARITA BUILDING & SAFETY

SPECIAL INSPECTION PROGRAM OVERVIEW

Background

Chapter 17 of the California Building Code requires specific materials, installations, fabrication, erection, or placement of certain components and connections to be inspected by a certified special inspector, in addition to the inspections performed by City building inspectors. Effective January 2010, all special inspections done within the City of Santa Clarita will be performed only by special inspectors certified by the City of Santa Clarita.

Following is an overview of the requirements for each of the parties involved in the special inspections on a project. More detailed information and copies of all the forms referenced below are available on the City's website at www.santa-clarita.com, or at the Building & Safety counter at 23920 Valencia Boulevard, Suite 140.

Requirements for the Engineer/Architect of Record

Section 1705 requires that each project have a statement of special inspections, which identifies all required inspections or tests for that project. This statement must be prepared by the registered design professional in responsible charge and must be submitted at the time of permit application. The City's standard "Statement of Special Inspections" form may be used, or the engineer or architect of record may provide his or her own form with all the required information.

Requirements for the Owner

In order to avoid conflicts of interest, contractors and subcontractors are prohibited from hiring special inspectors. Therefore, it is the owner of the project or the registered design professional in responsible charge acting as the owner's agent who is required to hire special inspectors. Only City of Santa Clarita certified special inspectors should perform special inspections. The owner shall sign the "Special Inspection Requirements for the Owner" form to acknowledge an understanding of all special inspection requirements, prior to issuance of a permit.

Requirements for the Contractor and Subcontractor

No work requiring special inspections shall be performed without a City of Santa Clarita certified special inspector present. The contractor shall sign the "Special Inspection Requirements for the Contractor and Subcontractor" form to acknowledge an understanding of all special inspection requirements, prior to issuance of permit.

Requirements for the Special Inspector

Only special inspectors certified by the City of Santa Clarita will inspect work that requires special inspection. In order to become certified by the City, special inspectors must sign and submit the following completed forms:

- Application for Special Inspection Certification
- Special Inspector "Zero Tolerance Policy" for Failure in the Performance of Duties
- Requirements and Qualifications for Special Inspectors