



**City of Santa Clarita
Community Development
Planning Division
23920 Valencia Boulevard, Suite 140
Santa Clarita, CA 91355**

Official Use Only

OTC # _____
ADU # _____

Class I Application

Over the Counter Application

Checkmark the type(s) of counter approval proposed:

- | | | |
|---|--|--|
| <input type="checkbox"/> Solar | <input type="checkbox"/> Signs | <input type="checkbox"/> Wireless (WCF) |
| <input type="checkbox"/> Patio Cover | <input type="checkbox"/> Fence/Walls | <input type="checkbox"/> ADU (Accessory Dwelling Unit) |
| <input type="checkbox"/> Residential - TI/Addition | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Commercial/Industrial - TI | <input type="checkbox"/> Appurtenances (A/C units, etc.) | <input type="checkbox"/> Other |
| <input type="checkbox"/> Pool/Spa | | |

Project Address: _____

Assessor's Parcel Number (APN): _____

Brief Project Description: _____

Applicant/Owner Information

Applicant Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

I declare under penalty of perjury that all information included in this Class I Application is true and correct, and that I have completed the above referenced application to the best of my ability.

Property Owner / Applicant Signature

Date

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Approved By: _____ Date: _____

Development Standards

Setbacks met: Y - N/A

Height/Roof Pitch met: Y - N/A

Square-footage met: Y - N/A

Landscaping met: Y - N/A

Colors/Materials match existing: Y - N/A

Zoning Requirements

Change of use: Y - N/A

Parking met: Y - N/A

Sign Program: Y - N/A _____

Fees Paid: Y - N/A

Site Characteristics

Oak Trees: Y - N/A

Fire Zone: Y - N/A

Within 1/2 mile of transit: Y - N/A

Overlay Zones/SSD: Y - N/A _____

Fault/Seismic Zone: Y - N/A _____

Flood Zone: Y - N/A _____

Notes: _____